

# DeSoto County Board of Supervisors

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## ***Meeting Agenda***

***March 7, 2016***

***9:00 a.m.***

### **A. Call to Order**

### **B. Invocation**

### **C. Pledge of Allegiance**

### **D. Approval of February 2016 Minutes**

### **E. Citizen Remarks & Presentations**

Mosby Lane – Hidden Hills Subdivision

### **F. Approval of Agenda: Additions & Deletions**

### **G. Consent Agenda**

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
  - a. Budget Amendments – Sheriff’s Department – Patrol/Law Enforcement  
Adult Drug Court  
Chancery Court Administrator  
Emergency Medical Services  
Animal Shelter Operations  
EMA
  - b. SID Forfeitures
4. Road Department
  - a. Road Report
  - b. Monthly Work Schedule
  - c. Road Bond Report
5. Establish as Part of the Formal Record and Enter into the Board’s Minutes  
  
Order Appointing Part-Time Public Defender
6. Office of Procurement  
  
Request to Approve Bid Specifications and Solicit Bids for One New Fire Truck  
Bid File #16-251-001
7. Tax Assessor – Corrections for the 2015 Land Roll

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8. Human Resources – Uniform Reimbursement for Sheriff’s Department
9. Contract Administration
  - a. Memphis Communication Mailing System – Accounting
10. Justice Court Report
11. MDOC Reimbursement for January 2016

**H. Old Business**

- |   |                  |
|---|------------------|
| 1. Contract Administration - Recreational District – Management Agreement for Robertson Donald Park | Tony Nowak       |
| 2. Getwell/Red Banks Rd. Overlay Project  | Tracy Huffman    |
| 3. Craft/Bethel Road Update   | Scott Young      |
| 4. Franchise Agreement – Comcast  | Vanessa Lynchard |

**I. New Business**

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|--|------------------|
| 1. <b>9:15 a.m.</b> - MS Department of Health – Environmentalist Update                                    | Tina Nations     |
| 2. <b>9:30 a.m.</b> – Homestead Denial Appeal – Constance Howard represented by daughter, Katherine Chapel | Vanessa Lynchard |
| 3. Property and Casualty Insurance Renewal   | Vanessa Lynchard |
| 4. EMA   | Bobby Storey     |
| a. Hearts of Heroes Award  |                  |
| b. Proclamation for March to be Wildfire Prevention Month  |                  |
| 5. Animal Services – Request to Participate in Kennel Cough Research Project                               | Monica Mock      |
| 6. Environmental Services  | Ray Laughter     |
| a. Keep DeSoto County Beautiful Presidential Award & Overall Project Update                                |                  |
| b. County Wide Spring Clean Up Day – Saturday, April 2nd   |                  |
| 7. Risk Management Update  | Reby Johnson     |
| 8. Grants Administration   | Tanner Kuntz     |
| a. Request Approval to Apply for Larger Amount on Local Government Waste Tire Grant                        |                  |

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- b. Request Approval to Accept Solid Waste Assistance Grant
- 9. Office of Procurement
  - a. Request to:
    - 1) Reject Bids for County Depository (Bid File #16-121-002) and Karen McNeil
    - 2) Approve Bid Specs for County Depository (Bid File #16-121-003)
  - b. Request to Approve Department of Road Management Bid Tab for One or More Single Axle Dump Trucks – Bid File #16-156-016 Sheila Morris
  - c. Request to Approve Facilities Management Bid Tab for Lawn Care and Landscaping – Bid File #16-151-002 Sheila Morris
  - d. Request to Approve Department of Road Management Bid Tab for One or More Hydraulic Excavator – Bid File #16-156-017 Sheila Morris
  - e. Request to Approve Drug Testing Company Vickie Richmann
- 10. Human Resources - Request to Approve New Employment Application Vickie Richmann
- 11. Former Chancery Clerk – Reimburse Excess Revenues for 2015 Sluggo Davis
- 12. Contract Administration Pat McLeod
  - a. Shred It Document Shredding – Sheriff’s Department – Signature Required
  - b. Holiday Exterminating – Facilities – Signature Required – Contract Amount Changed
- 13. I-69 Mid-Continent Highway Coalition Support Lee Caldwell
- 14. Truck Weight Training by MDOT
  - a. Weight Limit Training Report Andy Swims
  - b. Weight Limit Revenue Vanessa Lynchard
  - c. Harvest Fine Revenue Vanessa Lynchard
    - 1) Revenue
    - 2) Approval to Modify Disbursement from General Fund to Road Fund
- 15. MDOT Equipment Resolution for E-911 James Powell
- 16. Board Attorney Tony Nowak
  - a. Contract Administration - Resolution Incorporating Bridgetown Fire District

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- b. Interlocal Agreement Ambulance Mutual Aid – Hernando & Horn Lake
- c. Interlocal Agreement Ambulance Mutual Aid – Olive Branch
- d. Approval to Apply for Local & Private Legislation for DeSoto Museum

17. Office of Finance and Accounting – Claims Docket

Andrea Freeze &  
Stephanie Hanks

18. Road Department

Andy Swims

- a. MPO, Approval to Add Engineering to 2016 Projects for Byhalia Road – Craft to Hwy 305 Resurface - \$256,000
- b. MPO, Approval to Move Forward with Engineering for Red Banks Road Resurfacing
- c. Update on County Cemeteries
- d. Finding of Fact – 5985 College Road, Olive Branch
- e. Traffic Counters

19. Road Department/Planning - Delta Crest Subdivision & Kelly Road Update

Andy Swims &  
Bennie Hopkins

20. Star Landing Road Project Engineering Services Contract

Tracy Huffman

21. Nail Road from Hacks Cross to Center Hill Road – Engineering

Tracy Huffman

22. Insurance Claim – Tornado Damage to Shooting Range

Vanessa Lynchard

23. Holiday Notice

Vanessa Lynchard

24. Approval to Travel – NACo Annual Conference – July 22-25, 2016

Mark Gardner

## **J. Planning Commission Agenda**

Bennie Hopkins &  
Austin Cardosi

### **1. CONSENT**

#### **a. Minor Lot**

- i. **Robertson Minor Lot (7042)** - Application is for approval of Final Subdivision of one (1) lot of 6.13 acre(s), property identified as Parcel #3-07-9-31-00-0-00028-00. Subject property is located on the west side of Belmont Road and south of Slocum Road in Section 31, Township 3, Range 7 and is zoned Agricultural (A) (District 5)  
**Applicant:** Maurice Robertson
- ii. **Haven Minor Lot, 2<sup>nd</sup> Revision (7043)** - Application is for approval of Final Subdivision of one (1) lot of 1.184 acre(s), one (1) lot of 1.04 acre(s), and three (3) lots of 1.23 acre(s) each, property identified as Parcel #2-06-

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6-23-02-0-00004-00. Subject property is located on the north side of Evening Shade Drive and south of Woolsey Road in Section 23, Township 2, Range 6 and is zoned Agricultural-Residential (A-R) (District 1)  
**Applicant:** Stoneybrook Homes

## **2. OTHER**

- a. **Scriveners Error** – Robinson Crossing, Phase II, Area 6

## **K. Executive Session**