

DeSoto County Board of Supervisors

Meeting Agenda
May 2, 2016
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of April Minutes

E. Citizen Remarks & Presentations

1. Introduction of State Veteran Services Officer
2. Veteran's Park

Chuck Holifield

F. Approval of Agenda: Additions & Deletions

G. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – Facilities Projects, Bridge & Culvert
 - b. Inventory Dispositions: Final (Extension Service, Sheriff) (2–Sheriff Tornado Damage)
4. Contract Administration - CSpire Repeater Installation Agreement – Auto Renewal
5. Road Department
 - a. Road Report
 - b. Work Schedule
 - c. Road Bond Report
6. Authorize Board President to Sign Resolutions for CVB Appointments Approved on 4/18
 - a. Jackie Bostick – 4th District
 - b. Bartholomew Orr – At-Large
7. FY16 Bridge Inspection List
 - a. FY16 DeSoto Routine Maintenance Reports
8. Chancery Clerk Allowance (1)

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9. Office of Procurement - Request to Approve Bid Specifications & Solicit Bid for Vending Services #16-100-001
10. Engineering Services Agreement for Craft/Bethel Rd. – Authorize Board President to Sign

H. Old Business

1. **10:00 a.m.** – Formation of Bridgetown Graded Fire District Public Hearing
2. **10:30 a.m.** – Environmental Hero Award Presentation Ray Laughter
3. Request approval of Modification of Solid Waste Officer Grant and Authorize Board President to Sign Tanner Kuntz
4. Approval of Final Draft of Business Investment Incentive Guidelines Vanessa Lynchard
5. Request for Adoption of a Financial Assistance Application Andrea Freeze
6. Request Approval of Order Setting Appointment Practices and Library Advisory Board MOUs and Authorize Board President to Sign Tony Nowak
 - a. Order Setting Appointment Practices for Library Board
 - b. B.J. Chain Library, Olive Branch
 - c. Hernando Public Library
 - d. M.R. Davis Library, Southaven
 - e. M.R. Dye Library, Horn Lake
 - f. Walls Public Library
7. Greenways Bike Trail - PS&E Transmittal – STP-0017-00(039)LPA/106892-701000 – Board President Signature Required Tracy Huffman

I. New Business

1. Facilities Management Project Update Report Robert Jarman
 - a. DHS Build Out Completed Cost
 - b. Sheriff's Administration Update
 - c. Fiber Replacement from Sheriff's Administration Building to Jail
 - d. Horn Lake Library & DHS Cleaning Contract – Need Board President Signature
 - e. Tax Collector's Office Flooring
2. MOU with MDPS for E-Citation Macon Moore

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|---|---------------------------------|
| 3. Request to Void Tax Sale – Parcel #3074-1902.0-00011.04 | Joey Treadway |
| 4. Office of Procurement: | |
| a. Request to Approve Bid Tabulation and Purchase of One Fire Truck for Nesbit Fire Department - Bid File #16-251-001 | Karen McNeil |
| b. Purchase Over \$25,000 for Sheriff Department | Sheila Morris |
| 5. Proclamation for National Day of Prayer – May 5, 2016 | Sup. Gardner |
| 6. Office of Finance and Accounting | |
| a. Claims Docket | Andrea Freeze & Stephanie Hanks |
| b. Inventory Dispositions – Preliminary – Sheriff’s Department - 2 | Char McCool |
| 7. Road Department: | Andy Swims |
| a. Finding of Fact – 12797 -12809 Pine Needle Cove | |
| b. Finding of Fact - 1651 Malone Road | |
| c. Finding of Fact – 4571 Star Landing Road East/Night Hawk Drive | |
| d. Highway 301 Property Transfers from MDOT | Vanessa Lynchard |
| 8. Authorization to Research Eudora Utilities Purchase from North Mississippi Utility | Tony Nowak |
| 9. MPE Workers Comp Trust Board of Trustees Nominations | Vanessa Lynchard |
| 10. IRS Compliance | Vanessa Lynchard |
| 11. Employee Badge Policy | Vanessa Lynchard |
| 12. Chancery Court Lunacy Budget | Vanessa Lynchard |
| 13. County Administrator Conference Report | Vanessa Lynchard |
| 14. Proposed EMS Swap Time Policy | Vanessa Lynchard |
| 15. Fire/EMA - Concrete for Training Facility | Vanessa Lynchard |
| 16. Personnel Manual Rewrite on Nepotism | Vanessa Lynchard |
| J. Planning | Bennie Hopkins & AustinCardosi |
| 1. <u>PUBLIC HEARING – 11:00 am</u> | |
| a. Appeal - Memphis Stone and Gravel – Robert Tipton | |

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2. Final Subdivision

- a. **Lee Rd. Subdivision (7046)** - Application is for Final subdivision approval of twenty three (23) lots on 61.5 acre(s) identified as Parcel(s) #3-06-1-12-00-0-00000-01 and #3-06-1-12-00-0-00000-00. Subject property is located on the west side of Lee Rd. and south of Byhalia Rd. in Section 12, Township 3, Range 6 and is zoned Agricultural (A). (District 1) **Applicant:** EBI, Inc.
- b. **Ranch Meadows Section Phase 4, Section "G" (7047)** - Application is for final subdivision approval of 53 lots on 36.20 acres. Subject property is located on the north side of Goodman Road and east of Poplar Corner Road, in Section 25, Township 1, Range 9 and is zoned Planned Unit Development. (District 3) **Applicant:** B&J Land Company

3. Minor Lot

- a. **Dogwood Hill Minor** – Application is for minor lot subdivision for 5 lots on 27.73 acres Identified as Parcel #3-07-1-02-00-0-00023-00. Subject property is located on the south side of Byhalia Road and east of Malone Road in Section 2, Township 3, Range 7

4. Other

- a. **Scrivener's Error – Haven Minor**
- b. **Design Variance Waiver – Mixon's Kitchen**

K. Executive Session

~Coming Events~

DeSoto Connect Business Expo 2016: May 4, 9am – 4 pm – Southaven Arena
National Day of Prayer: May 5, 2016
Fallen Hero Memorial: Friday, May 6, 2016 10:00 a.m. Courthouse Lawn
MAS Spring Regional Meeting: Wednesday, May 11th – Batesville Civic Center
Southaven Chamber Quarterly Luncheon – Landers Center: May 18th – 11:30 - 1