

DeSoto County Board of Supervisors

Meeting Agenda

June 6, 2016

9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of May Minutes

E. Citizen Remarks & Presentations

1. Court Reporters

F. Approval of Agenda: Additions & Deletions

G. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – Juvenile Court, Road Dept., Bridge & Culvert, EMA Task Force Grant, Veteran Service Office, Sheriff's Dept., Finance & Accounting, Board Attorney, DHS Family & Children, Adult Drug Court, General Fund Revenue, Sheriff Forfeitures, Countywide Projects (Revenue & Aviation Building)
 - b. Inventory Dispositions: Final – EMA, Fleet Mgt, IT, Road Dept., Sheriff Dept.
4. Contract Administration -
 - a. E-911 - Motorola Solutions – Make Part of Board Minutes
 - b. Facilities – Affinity Lawn Care – Make Part of Board Minutes
 - c. HR, Chancery, Tax Collector, Accounting – Cintas Shred-It – Yearly Renewal – Signature Required
 - d. Adult Drug Court – Sterling Lab – Auto Renewal
 - e. Environmental Services - MDEQ Assistance Grant E-Waste & Household Waste – Make Part of Board Minutes
 - f. Accounting – Fortenberry & Ballard 2015 Audit - State Auditor Signature – Make Part of Board Minutes
 - g. Animal Services – Interlocals with Horn Lake, Hernando, Olive Branch, Southaven Animal Shelters
 - h. Veteran Services – Sterling Solutions Auto Renewal – VIMS Maintenance Agreement
5. Road Department

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- a. Road Report
 - b. Work Schedule
 - c. Road Bond Report
 - d. School Bus Turnaround Request – 5878 W. Oak Grove Rd.
 - e. Adopt-A-Road Request – Lewis and Pearlene Muse
 - f. Request to Make Change to Official DeSoto County Road Register & Make a Part of Permanent Minutes
6. Authorize Board President to Sign Resolution for CVB Appointment of Ken Purvis
 7. Chancery Clerk Allowance (1)
 8. Appointment Book - Emergency Medical Operations Director – Mark Davis
 9. March 2016 Inmate Reimbursement from MDOC
 10. Justice Court Monthly Reports

H. Old Business

- | | |
|---|-----------------|
| 1. Road Department – Center Hill Road at Miller Station | Scott Young |
| 2. Hernando K-9 Vehicle Transfer | Robert Quimby |
| 3. Mississippi State Internship Agreement with Sheriff's Department | Robert Quimby |
| 4. NACo Prescription Card Program Report | Pat McLeod |
| 5. Humana Summary of Benefits Document – Signature Required | Vickie Richmann |

I. New Business

- | | |
|--|------------------------------|
| 1. Request Approval for Lodging & Meal Reimbursement to Mississippi State Veterinary Staff to Spay & Neuter at Animal Shelter - June 23 & 24, 2016 | Monica Mock |
| 2. Proposed New Work Hours for Justice Court | Pat Sanford |
| 3. Corp of Engineers Request to Deposit Dirt at Rubbish Pit | Scott Young & Ray Laughter |
| 4. Magnolia Drive/Old Highway 51 | Michael Lee & Robert Winkler |
| 5. Facilities Update | Robert Jarman |

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- a. Administration Building – ADA Improvements
- b. Courthouse – ADA Improvements
- 6. **10:00 a.m.** - Business Investment Incentives Jim Flanagan
 - a. FTZ Networks, Inc., 10-Yr. Real Property
 - b. International Distributors USA, Inc., 9-Yr. Real & Personal, and Free Port Exemption
 - c. Nortek Distribution Systems, LLC, 10-Yr. Personal Property
- 7. Environmental Services – Solid Waste Proposed Disposal Price Ray Laughter
- 8. Office of Procurement:
 - a. Purchase Exceeding \$25,000 – Sheriff’s Department Tahoe Pat McLeod
 - b. Purchase Exceeding \$25,000 – Adult Drug Court - Ford Explorer Pat McLeod
 - c. Request for Approval of Bid Tabulation With Exceptions for Chancery Land Records Indexing System and Authorize Board Attorney to Review Contract #16-101-001 Pat McLeod & Mary Jane Thaxton
 - d. Sole Source Purchase – Crash Data Group – Crash Data Retrieval Pat McLeod
 - e. Request to Approve Bid Specifications & Solicit Bids: Re-bid for Purchase of New Election Equipment and Sale or Trade-in of Surplus Equipment Bid File #16-180-002 Pat McLeod
- 9. Mississippi Department of Child Protection Services Formation Vanessa Lynchard
- 10. Office of Procurement - Appointment of Requisition and Receiving Clerks Vanessa Lynchard
- 11. Grant Administration Tanner Kuntz
 - a. Request Approval to Accept FY17 Occupant Protection Grant for \$22,040.00 and Board President to Sign Award Documents
 - b. Request Approval to Accept Homeland Security Grant for \$40,000.00 and Board President/Board Attorney to Sign Grant Documents & Designate Tanner Kuntz as Grant Administrator by Board President Signature
 - c. Request Approval to Accept Homeland Security Grant for \$8,000.00 and Board President/Board Attorney to Sign Grant Documents & Designate Tanner Kuntz as Grant Administrator by Board President Signature
 - d. Request Board to Designate Tanner Kuntz as Grant Administrator of all Homeland Security Grants and Board President to sign necessary documents
 - e. Request Approval to Apply for Lowe’s Small Grant Program in the amount up to \$2,000.00
 - f. Request Board Approval of MOU Between DeSoto County and the Mississippi Department of Mental Health for CIT Grant

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12. Office of Finance and Accounting
 - a. Claims Docket Andrea Freeze & Stephanie Hanks
 - b. Inventory Dispositions – Preliminary – Sheriff’s Dept, IT Dept Stephanie Hanks
13. Road Department: Andy Swims
 - a. Finding of Fact – 3949 Woodcrest Drive – Belmor Lakes SD
 - b. Finding of Fact – 6696 Casey Cove, Ranch Meadows SD
 - c. Quitclaimed Parcels from MDOT (I-69/ST 304; SR 301)
 - d. Cole Farms Agreement for ROW
14. Contract Administration Pat McLeod
 - a. Road Department – Kimley Horn & Assoc. – Traffic Engineering Services
 - b. Election Commission – ES&S Electronic Pollbook – Finding of Fact for Prepayment
 - c. Youth Court – Mississippi State University
15. Lease Agreement - Approval of the Assignment of South Central Development to Jim Seay Vanessa Lynchard
16. Justice Court – Appointment of Special Prosecutor – Bill Seale Vanessa Lynchard
17. Establish as Part of the Formal Record and Enter Into the Board’s Minutes Scott Young & Vanessa Lynchard
 - a. Revised Stormwater Pollution Prevention Plan (SWPPP)
 - b. General Permit Recoverage for Stormwater
18. Coroner’s Report Jeffrey Ponders
 - a. Request to Cremate Unclaimed Body
 - b. Senate Bill 2183
19. **2:00 p.m.** - Senate Bill 2362 – Legislation Impacting WCC Funds Vanessa Lynchard
Macon Moore
Rep. Dan Eubanks
20. Appointment of Part-Time Public Defender for Circuit Court (Replacing Darin Vance) Vanessa Lynchard
21. Bond Refunding Opportunity – Teleconference Demery Grubbs
22. Independence Day Holiday Proclamation Vanessa Lynchard
23. Budget FY17 Vanessa Lynchard

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- 24. Aviation Relocation Robert Jarman
- 25. Sheriff's Dispatch Report Robert Jarman
- 26. Sheriff's Administration Building – Exterior Report Robert Jarman

J. Planning

Bennie Hopkins &
AustinCardosi

1. CONSENT

a. Minor Lot

- i. **McDowell-Myrtlewood Estates Minor Lot (7061)** - Application is for approval of Final Subdivision of five (5) lots of 1.5 acre(s) each, property identified as Parcel #3-07-2-03-00-0-00019-00. Subject property is located on the south side of Myrtle Wood Drive and west of Malone Road in Section 3, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Tommy Lewis
- ii. **Loomis Minor Lot (7062)** - Application is for approval of Final Subdivision of one (1) lot of 2.84 acre(s), property identified as Parcel #2-08-9-32-00-0-00004-19. Subject property is located on the east side of Fogg Road and south of Dean Road in Section 32, Township 2, Range 8 and is zoned Agricultural-Residential (A-R) (District 4)
Applicant: Larry Loomis
- iii. **Leake/Bridgforth Minor Lot (7063)** - Application is for approval of Final Subdivision of one (1) lot of 3.40 acre(s), property identified Parcel #2-07-7-35-00-0-00013-00. Subject property is located on the east side of Malone Road and north of Byhalia Road in Section 35, Township 2, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Bridgforth Properties
- iv. **Cashion Minor Lot, 1st Revision (7064)** - Application is for approval of Final Subdivision of fifteen (15) lot on 44.79 acre(s), Identified as Parcel #3-06-2-04-00-0-00020-00 and Parcel #3-06-2-04-00-0-00021-00. Subject property is located on the west side of Hwy 305 and north of Vaiden Road in Section 4, Township 3, Range 6 and is zoned Agricultural (A) (District 5)
Applicant: James B. Cashion

2. Other

- 1. Refund Request – Jordan Sims
- 2. Introduction to Proposed Flood Ordinance Change

K. Executive Session