

DeSoto County Board of Supervisors

Meeting Agenda
July 5, 2016
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of June Minutes

E. Presentation of 2016 Preliminary Land Roll – Real and Personal

Parker Pickle

F. Citizen Remarks & Presentations

1. DeSoto Greenways & Parks Projects Update

Larry Jarrett

G. Approval of Agenda: Additions & Deletions

H. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – County Registrar, Board of Supervisors, Garbage & Solid Waste, Road Maintenance, Bridge & Culvert, EMS/EMA, Finance & Accounting, Sheriff's Department, DHS-Child Support, Juvenile Drug Court, Chancery Court Reporters, Road Department
 - b. Quarterly Allocations: Tax Assessor, Tax Collector, Sheriff's Department
4. Office of Procurement - Request to Approve Bid Specs and Solicit Bids for:
 - a. Cement Treated Base: 17-300-001
 - b. Crushed Limestone and Rip Rap: 17-300-002
 - c. Galvanized and Aluminized Culverts: 17-300-003
 - d. Guardrails: 17-300-004
 - e. Hot Mix Asphalt Patching: 17-300-005
 - f. Mosquito Control Chemicals: 17-300-006
5. Road Department
 - a. Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report

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- d. Request to Make Change to Road Register/Map & Make a Part of Permanent Board Minutes – Magnolia Drive
- 6. Contract Administration – Sheriff’s Department – E-Citation MDPS – Signature Required
- 7. April 2016 Inmate Reimbursement from MDOC

I. Old Business

- 1. Discussion of Emergency Watershed Projects – Funding Approved Scott Young
 - a. Tulane Road Ditch - \$20,400
 - b. Odom Road Bridge - \$135,000
 - c. Stateline Road Bridge - \$117,800 (Local match split with City of Southaven)
 - d. Tulane Road Bridge - \$80,300 (Local match split with City of Hernando)
- 2. Establish as Part of the Formal Record and Enter Into the Board’s Minutes – Lehman Roberts Sub-Contractors: Riverside Traffic Systems & DeSoto County Electric Pat McLeod
- 3. Credit Card Services Andrea Freeze
- 4. Chancery Clerk – Granicus Contract for Land & Vital Records Misty Heffner
- 5. Facilities Management – Wells & Assoc. Robert Jarman

J. New Business

- 1. Youth Court – House Bill 1240 Judge C. Wilson
- 2. Animal Shelter Update Monica Mock
- 3. Environmental Services – Dynamic Recycling - BOS President Signature Required Ray Laughter
- 4. Office of Procurement:
 - a. Request to Extend Inmate Supplies Bid: 15-200-004 Karen McNeil
 - b. Request to Approve Sole Source Affidavit for the Purchase of Electronic Poll Books Pat McLeod
- 5. Grant Administration Tanner Kuntz
 - Request to Apply for Emergency Management Performance Grant (EMPG) - \$103,777.00 and Authorize Board President to Sign Application Documents
- 6. Office of Finance and Accounting
 - a. Claims Docket Andrea Freeze & Stephanie Hanks

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- b. Inventory Dispositions – Preliminary – Circuit Court, Chancery (Genealogical Society) Stephanie Hanks
Angie Tapley
- 7. Road Department:
 - a. Finding of Fact – 2850 Horn Lake Road Andy Swims
 - b. Finding of Fact – 6978 – 6973 Coleman Cove Andy Swims
 - c. Finding of Fact – 7564 Coleman Cove Andy Swims
 - d. Request to Make Changes to Official DeSoto County Road Register –
Dollahite Rd., Featherston Rd., Bowen Rd. Andy Swims
 - e. Update on Craft/Bethel Improvements Scott Young
- 8. Contract Administration Pat McLeod
 - a. DHS – Memphis Communications Corp – Signature Required
 - b. Youth Court – MOU with Porter Leath for Mentoring – Signature Required
- 9. Lease Agreement - Approval of the Assignment of South Central Development to Jim Seay Vanessa Lynchard
- 10. Budget FY17 Vanessa Lynchard
- 11. Boot & Shoe Purchasing Policy Update Pat McLeod
- 12. Election Commission – Travel Reimbursement Vanessa Lynchard
- 13. 2016 Application for Certification for Ad Valorem Levy on One (1) Mill and Authorization to
be signed by Board President & Chancery Clerk Vanessa Lynchard
- 14. Board Attorney Tony Nowak
 - a. Resolution to Initiate Incorporation of Eudora Fire Protection Grading District
 - b. Resolution to Initiate Incorporation of Fairhaven Fire Protection Grading District

K. Planning

Bennie Hopkins &
AustinCardosi

CONSENT

a. **Minor Lot**

- i. **Daniel Malone Minor Lot (7068)** - Application is for approval of Final Subdivision of one (1) lot on 1.00 acre(s), property identified as Parcel(s) #2-07-8-28-00-0-00007-03. Subject property is located on the north side of Pleasant Hill Road and east of Tchulahoma Road in Section 28, Township 2, Range 7 and is zoned Agricultural-Residential (A-R) (District 5)
Applicant: Daniel Malone

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- ii. **McDowell Minor Lot (7070)** - Application is for approval of Final Subdivision of one (1) lots on 1.00 acre, property identified as Parcel #. Subject property is located on the east side of Malone Road and north of Bright Road in Section 2, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: McDowell Estates

Final Subdivision

- b. **Honey Ridge Subdivision, Sect. A, Revision 39-42 (7067)** - Application is for final subdivision approval of one (1) lots on 15.81 acre(s). Subject property is located on the north side of Oakview Drive and west of Emily Lynn Lane in Section 35, Township 3, Range 6 and is zoned Agricultural (A). (District 5)
Applicant: Kathy Chadwick

Other

- c. **Fee Waiver – Palmer Home**

L. Executive Session