

DeSoto County Board of Supervisors

Meeting Agenda
September 18, 2017
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Citizen Remarks & Presentations

E. Approval of Agenda: Additions & Deletions

F. Consent Agenda

1. Publication of Board Proceedings
2. Office of Finance & Accounting
 - a. Budget Amendments – Chancery Clerk, Chancery Court, Lunacy Court, State Aid/Meadowbrook, State Aid/Star Landing Bridge/Love Fire Department, Coroner, County Engineer, Bridge & Culvert, Sheriff/Equit Sharing Funds, Circuit Court Administrator, General Fund Debt Service, CVB Building, Juvenile Drug Court, Facilities Management, Board Attorney, IT, Sheriff's Department, Environmental Services, Ambulance Rev/ EMS, Animal Services, Chancery Court Reporters, Volunteer Fire Dept.
3. Office of Procurement
 - a. Request to Approve Bid Specifications and Solicit Bids for Sheriff Department Uniforms : Bid File # 18-200-001
4. Contract Administration
 - a. State Aid - BR-0976(5)B Approved Subcontract Request #5
 - b. IT – Data Systems Management – Software Support for Chancery, Tax Collector, Justice Court
5. Contract Administration – Enter Into the Formal Record and Make a Part of the Board Minutes – All Signatures Achieved
 - a. Sheriff's Department - eCitation
6. Road Department
 - a. Safety Report
7. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Previously Approved Lost/Stolen Property Affidavits with Signatures

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8. EMS Monthly Report
9. Chancery Clerk Allowance
10. Program Support Status Report from Waggoner Engineering
11. Project Updates
 - a. Star Landing Road
 - b. State Aid Roads
 - c. MDOT LPA Overlook/Bike/Pedestrian

G. Old Business

- | | |
|---|------------------|
| 1. Tax Assessor's Final Assessment Report for FY2017 | Vanessa Lynchard |
| 2. Approval of Real & Personal Property Assessment Rolls | Vanessa Lynchard |
| 3. Approval to Renew Accident Policy for Volunteers | Vanessa Lynchard |
| 4. Board Attorney – Anderson Lane - Agreement for Conveyance of Road Right of Way | Tony Nowak |
| 5. MOU with Town of Walls for Dispatch Services | Vanessa Lynchard |
| 6. Environmental Services - 6786 Braybourne Main - Update | Ray Laughter |

H. New Business

- | | |
|---|----------------------|
| 1. 9:30 a.m. - Business Investment Incentives | Jim Flanagan |
| a. Mitac Logistics Corporation Free Port Warehouse | |
| b. Medtronic USA, Inc. Free Port Warehouse | |
| c. Covidien LP Free Port Warehouse | |
| 2. 10:00 a.m. - Legislative Requests | Board of Supervisors |
| 3. Justice Court | Pat Sanford |
| a. Request to Change Credit Card Service | |
| b. Request to Approve Monthly Expense & Authorize Payment Each Month/Secure Shred | |
| 4. Office of Procurement – Various Annual Bid Recommendations for Road Management | |

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| a. Slurry Micro Scrub Seal – Bid File # 18300-010 | Angie Irving |
| b. Roadside Herbicides – Bid File #18-300-009 | Karen McNeil |
| c. Traffic Signs & Accessories – Bid File #18-300-011 | Karen McNeil |
| d. Traffic Striping – Bid File #18-300-012 | Karen McNeil |
| 5. Office of Finance and Accounting | |
| a. Yearly Inventory Report | Angie Tapley |
| b. Election Commission – Previously Approved Inventory Disposition | Angie Tapley |
| c. Debt Payoff Fund #223 | |
| d. Debt Payoff Fund #228 | |
| e. Request Signature for Release of Federal Flood Control Funds | |
| f. Claims Docket | Andrea Freeze &
Stephanie Hanks |
| 6. Grant Administration | Tanner Kuntz |
| a. Approval to Accept Narcan Grant from MS Department of Mental Health | |
| b. Approval to Accept Justice Assistance Local Law Grant (16LB1171) in the Amount of \$3,750.00 and for the Board President to sign. | |
| 7. Homestead Deletion List – Request Board Approval and Board President Signature | Misty Heffner |
| 8. Homestead Reimbursement Request – Nida Wilson | Misty Heffner |
| 9. Request Approval to Amend March 6, 2017 Minutes | Pat McLeod |
| 10. Contract Administration | Pat McLeod |
| a. IT – Zones, Inc. – NVIDIA Support & Maintenance Subscription | |
| b. IT – ShoreTel Phone Services – Black Box | |
| c. Sheriff's Department – Leads Online | |
| 11. Mississippi Public Entity (MPE) Trust Nominations | Vanessa Lynchard |
| 12. Request for Special Prosecutor on 9/28/2017 | Vanessa Lynchard |

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13. Road Project Planning – Work Session for FY18

Tracy Huffman &
Scott Young

I. Planning Commission

Bennie Hopkins &
Austin Cardosi

1. PUBLIC HEARING 11:00 AM

i. Rezoning

a. DG DeSoto 301 (755) - Application is for approval of Rezoning of property from A to C-4, identified as Parcel # 3-09-2-10-00-0-00003-00, located east side of Hwy 301 and south of Newell Road in Section 10, Township 3, Range 9 and is zoned A (District 4)

Applicant: DG DeSoto 301, LLC

b. Cypress Trails (756) - Application is for approval of Rezoning of property from A-R to R-30, identified as Parcel # 2-06-5-15-00-0-00029-05 and 2-06-5-20-00-0-00040-01 located south of Cypress Plantation and north of Woolsey Road in Section 15 & 22, Township 2, Range 6 and is zoned A-R (District 1)

Applicant: Virginia Woolsey

2. New Business

i. Preliminary Subdivision

a. Waverly Place (7157) – Application is for Preliminary approval of 21 lots on 38.63 acres, identified as Parcel(s) #3-08-4-17-00-0-00005-00. Subject property is located on the west side of Rising Sun Road and north of W. Oak Grove Road in Section 17, Township 3, Range 8 and is zoned A. (District 5)

Applicant: Waverly Place, LLC

b. Vinson Ridge Subdivision (7159) Application is for Preliminary approval of 41 lots on 86.00 acres, identified as Parcel(s) #3-07-9-30-00-0-00005-00. Subject property is located on the north & south side of Vinson Rd and west of McCracken Road in Section 30, Township 3, Range 7 and is zoned A. (District 5)

Applicant: Vinson Ridge Developers, LLC

ii. Final Subdivision

a. Sweetbriar, Phase 1 (7165) - Application is for final subdivision approval of eighteen (18) lots on 37.43 acre(s). Subject property is located on the north side of Adair Lane and west of Hwy 305 in Section 15, Township 3, Range 6 and is zoned Agricultural (A).

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(District 5) **Applicant:** South Creek Homes

- b. **Villages at Hawks Crossing, Phase 3B (7167)** – Application is for final subdivision of 6 lots on 1.76 acres. Identified as parcel #206930000 0001601. Subject property is located on the west side of Broadwing Circle in Section 30, Township 02, Range, 06 and is zoned PUD. (District 5)
- c. **Fieldbrook, Phase 1 – (7166)** Application is for final subdivision of 57 lots on 100 acres. Identified as Parcel #3-07-5-22-00-0-00001-00. Subject property is located on the north side of Holly Springs Road and east of Getwell Road in Section 22, Township 3, Range 7 and is zoned R-30. (District 5)

iii. CONSENT

- a. **Everson Minor Lot (7173)** – Approval of 4 lots on 28.03 acres. Identified as Parcel #2-09-7-25-00-0-00002-01. Subject property is located on the south side of Nesbit Road and east of Hwy 301 in Section 25, Township 2, Range 9 Zoned A-R. (District 4)
Applicant – Larry Everson
- b. **Seven Roses Stable Minor Lot (7174)** - Application is for final approval of 2 lots on 7.63 acres Identified as Parcel(s) #4-08-5-16-00-0-00025-00. Subject property is located on the west side of Airport Road and south of Wheeler Road in Section 16, Township 4, Range 8 Zoned A (District 5)
Applicant – Larry Lockley
- c. **Reed 3 Lot Minor Lot (7175)** - Application is for final approval of 3 lots on 8.56 acres Identified as Parcel #2-09-7-25-00-0-00004-00, #2-09-7-25-00-0-00004-01 and #2-09-7-25-00-0-00004-02. Subject property is located on the west side of Hwy 301 and south of McGowen Road in Section 25, Township 2, Range 9 Zoned A-R (District 4)
Applicant – Donna Reed Fowler

3. OTHER

- a. **August Permit Report**
- b. **Sean Green – request to install drain pipes**
- c. **Scrivener’s Error – Villages at Hawks Crossing 2B**
- d. **Scrivener’s Error – Smokey Hollow Farms, Section B**
- e. **Scrivener’s Error – Phillips Minor Lot**
- f. **Pine Tree Loop – Authorize Legal to Prepare a Right of Way and**

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Obtain a Title Search

J. Executive Session