

# DeSoto County Board of Supervisors

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***Meeting Agenda  
October 17, 2016  
9:00 a.m.***

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Citizen Remarks & Presentations**

**E. Approval of Agenda: Additions & Deletions**

**F. Consent Agenda**

1. Publication of Board Proceedings
2. Office of Finance & Accounting
  - a. Budget Amendments – Animal Services, Region IV Nfusion Grant, IT, Sheriff, Tax Assessor, County Property/Liability Insurance/Ending Cash, Admin Services/Procurement, Finance & Accounting, Facilities, Sheriff, EMA Task Force Grant, Facilities Projects/Chancery Clerk Land Records, Capital Projects/Aviation Project, GIS, Planning & Animal Services
  - b. Approval of Transfer of Seized Funds \$1,472.00
  - c. Final Inventory Disposition – IT
3. Establish as Part of the Formal Record and Enter into the Board's Minutes – Unmarked Sheriff's Vehicle List
4. Office of Procurement
  - a. September 2016 Procurement Card Purchase for IT – Website Domain Fee \$125
  - b. Request to Approve Bid Specifications and Solicit Bids for the Purchase of One or More Tandem Axle Dump Trucks – Bid File #17-300-015
5. EMS Monthly Reports – September 2016
6. Contract Administrator – Election Commission – Daniel Klein – Auto Renewal
7. Accept Restrictive Donations for Animal Shelter
8. Justice Court Monthly Report – September 2016
9. Chancery Clerk Allowance
10. Road Department – Safety Report

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## **G. Old Business**

1. **10:00 a.m.** – Mobilitie Presentation Brett Smith
2. Credit Card Services Agreements – Need Board President Signature Stephanie Hanks
3. Handicap Grievance Committee Appointees Supervisors
4. Parks & Recreation Update Ray Laughter
5. Request to Purchase Vehicles for Road Management & Fleet Management (over \$25,000) Pat McLeod
6. Waste Pro Star Landing Rubbish Pit Assignment Agreement Ray Laughter &  
Tony Nowak
7. Library Advisory Board Appointments Pat McLeod
8. Holiday Pay Vanessa Lynchard
9. Election Equipment Bid Discussion Pat McLeod & Dale  
Thompson
10. Accept Check from Goody's Bankruptcy for Past Due Taxes- \$10,955 Tony Nowak

## **H. New Business**

1. **9:45 a.m.** - Business Investment Incentives Jim Flanagan
  - a. AmerisourceBergen Drug Corporation: Free Port Warehouse
  - b. Remington Arms Company, LLC: Free Port Warehouse
  - c. DNJ Engine Components, Inc.:  
10-Yr. Real and Personal Property (\$2,539,000. – Real & \$650,938. – Personal)  
Free Port Warehouse
2. Facilities Management Robert Jarman
  - a. Quote Approval for Drop Deck Trailer
  - b. Quote Approval for Overhead Door on Aviation Building
  - c. Quote Approval for Concrete Pad at Aviation Building
  - d. Quote Approval for Landing Lights in Pad at Aviation Building
  - e. Land Records Update
3. Environmental Services - Waste Pro Star Landing Rubbish Pit Annual Price Adjustment Ray Laughter
4. Office of Procurement
  - a. Request to Extend Public Safety Uniform Bid – Bid File # 16-200-002 Karen McNeil

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### **Meeting Agenda October 17, 2016 9:00 a.m.**

- b. Request to Approve Bid Recommendation for the Purchase of One Used Modular Classroom – Bid File #17-106-001 Karen McNeil
- c. Sheriff's Department - Purchase over \$25,000 for Sheriff's Tractor Karen McNeil
- d. Sheriff's Department – Purchase of 19 Police Interceptors Angie Irving
- e. Sheriff's Department – Purchase over \$25,000 for 2 motorcycles Angie Irving
- 5. Office of Finance and Accounting
  - a. Inventory Dispositions – Preliminary – IT, Sheriff, Adult Drug Court, Facilities Angie Tapley
  - b. Claims Docket Andrea Freeze & Stephanie Hanks
  - c. Late Bill – Judge's Order for Witness Fee Stephanie Hanks
- 6. Grant Administration Tanner Kuntz
  - a. Request Board approval to accept \$1,000.00 grant from the Community Foundation/Maddox Foundation in memory of Marian Spigener Pounders, and for the Board President to sign award documents
  - b. Request Board approval to apply for Emergency Medical Services Operating Fund (EMSOF) Grant in the amount of \$23,433.00, and for the Board President, County Administrator, and EMS Director to sign application document
  - c. Request Board approval to appoint Tanner Kuntz as Secondary Authorized Signing Authority for FY17 DUI an Occupant Protection Grants, and for President to sign documents granting this authority
  - d. Budget Amendment Approval for Community Foundation Grant to Animal Shelter Andrea Freeze
- 7. Employee Grievance Committee Appointment to Replace Stan Rochelle Pat McLeod
- 8. Auditor's Report Vanessa Lynchard
- 9. Employment Pool Agreement with HLCIS and E911 Vanessa Lynchard
- 10. Streambank Monitoring Report Vanessa Lynchard
- 11. Contract – Sheriff's Department – Inmate Medical Monitoring Vanessa Lynchard & Tony Nowak
- 12. State Burn Ban Bobby Storey
- 13. Request to Sell Surplus Equipment to Tate County Andy Swims
- 14. Economic Development Grant – Letter of Support Vanessa Lynchard

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## I. Planning Commission

Bennie Hopkins &  
Austin Cardosi

### 1. Subdivision

#### a. Preliminary

- i. **Kasic Subdivision, Phase 1 (7085)** - Application is for preliminary subdivision approval of two (2) lots on 14.10 acre(s). Subject property is identified as Parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the east side of Center Hill Road and north of Miller Station Lane in Section 4, Township 2, Range 5 and is zoned (R-30). (District 1) **Applicant:** Kenny Creed
- ii. **Sweet Briar Subdivision (7089)** - Application is for preliminary subdivision approval of thirty one (31) lots on 67.12 acre(s). Subject property is located on the north side of Adair Lane and west of Hwy 305 in Section 15, Township 3, Range 6 and is zoned Agricultural (A). (District 5) **Applicant:** South Creek Homes
- iii. **Dunn Lane Subdivision (7090)** - Application is for preliminary subdivision approval of twenty three (23) lots on 21.53 acre(s). Subject property is identified as Parcel # 2-06-5- 16-00-0-00014-00 and is located on the south side of Dunn Lane and east of Belmor Crossing in Section 16, Township 2, Range 6 and is zoned R-30. (District 5) **Applicant:** Looxahoma, LLC

#### b. Final

- i. **Kasic Subdivision, Phase 1 (7086)** - Application is for final subdivision approval of two (2) lots on 14.10 acre(s). Subject property is identified as Parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the east side of Center Hill Road and north of Miller Station Lane in Section 4, Township 2, Range 5 and is zoned (R-30). (District 1) **Applicant:** Kenny Creed

#### c. Plat Vacation

- i. **Bailey Ridge Minor Lot** – Application is for plat vacation of a platted and recorded minor lot subdivision (#6728) for tax saving purposes.

### 2. OTHER

- a. Fieldbrook Erosion Control Agreement
- b. Arlington Refund
- c. Franklin Refund
- d. Parkhurst Refund

## J. Executive Session

### ~Coming Events~

October 22 – 9-Noon – Household Hazardous Waste Day – Landers Center  
October 24 – 26 - MAS Fall Conference