

DeSoto County Board of Supervisors

Meeting Agenda
January 22, 2018
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Citizen Remarks & Presentations

1. Special Recognitions

E. Approval of Agenda: Additions & Deletions

F. Consent Agenda

1. Publication of Board Proceedings
2. Office of Finance & Accounting
 - a. Budget Amendments – Facilities Management/Ending Cash, Animal Services, Chancery Court, Patrol/Law Enforcement, Sheriff Canteen Fund, M17HSO17T/Task Force Misc Grant, Garbage and Solid Waste, Motor Vehicle Registration/IT, Craft at Bethel Rd Widening, Capital Projects – Not Bond Funds – EMA Classroom
 - b. SID Forfeitures & Approval for Clerk to Write Check to District Attorney
3. Road Department
 - a. Safety Report
4. EMS Monthly Report
5. Animal Services – Wings of Rescue Update
6. Justice Court Monthly Report
7. Board Attorney – Make a Part of the Board Minutes
 - a. MOU with DeSoto County Convention and Visitors Bureau for Feasibility Study
8. Business Investment Incentives – Final Resolutions
 - a. Autoliv ASP, Inc. - 10-Yr. Real & Personal Property (New): \$10,402,031.00 (\$10,101,292. – Real + \$300,739. – Personal) Effective: 01/01/2018 – 12/31/2027
 - b. SYNnex Corporation 10-Yr. Real & Personal Property (New): \$15,833,636.00 (\$7,521,500. – Real + \$8,312,136. – Personal) Effective: 01/01/2018 – 12/31/2027

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9. Grant Administration – To Make a Part of the Board Minutes
 - a. Quarterly DRA Reporting
10. Sheriff’s Department – Uniform Reimbursement
11. Office of Procurement –
December Procurement Card Purchases and Authorize Clerk to Write Check
IT – Security Certificate Renewal for Web Mail
Road Department – Engineer License Renewal
12. Contract Administration – Make Part of Minutes – University of MS/Sheriff’s Department Affiliation Agreement

G. Old Business

1. **10:00 a.m. – Public Hearing** - Lewisburg Fire District Annexation – Tract 3 Tony Nowak
2. Sheriff’s Department - Securus “Stop” Contract Tony Nowak
3. Environmental Services – Rubbish Pit Contract with Environmental Business Services with Changes Tony Nowak & Ray Laughter
4. Appointments by Board of Supervisors Board of Supervisors
 - a. Agri Education Exploratory – At-Large - Vacant
 - b. Keep DeSoto County Beautiful Committee – District 2 – Anna Dickerson – Held Over
District 3 – Gerald Wheeler – Held Over
District 5 – Darla Mirth – Held Over
 - c. B.J. Chain Library Advisory Board – District 1 - Vacant
 - d. M.R. Davis Library Advisory Board – District 2 – Peggy Davis Hall – Held Over
 - e. Ozone Action Committee – District 3 – Janice Knight – Held Over
5. Committee List Update Pat McLeod
6. Homeowners Association Legislation – Board Order Tony Nowak
7. Cluster Mail Boxes Vanessa Lynchard

H. New Business

1. **9:30 a.m.** - Health Insurance Renewal Lipscomb & Pitts
 - a. Life & Disability
 - b. Vision

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- c. Dental
 - d. Medical
 - e. Supplemental
 - f. Rx N Go
 - g. Telemedicine
2. Contract Administration
- a. Human Resources - RX n Go Service Agreement (2) – Signature Required Vickie Richmann & Pat McLeod
 - b. Facilities - Cummins Mid-South – Signature Required Robert Jarman & Pat McLeod
 - c. Facilities – Baker Roof Assurance Robert Jarman
3. **1:30 p.m.** - Open Enrollment – Presentation of 2018 Open Enrollment Offers Vickie Richmann
4. Fire/EMA Bobby Storey
- a. Request Authorization for Board Attorney to Conduct Training for Fire Commissioners
 - b. Lewisburg Volunteer Fire Department Request to Purchase Extraction Tools
 - c. ACI Fire Department Storage Container
5. Animal Services – Feb“fur”ary Adoption Promotion & Services for February Monica Mock
6. NFusion Grant Update & Authority for Attorney Review & Contract Update Vanessa Lynchard
7. Sheriff’s Department – Approval to Accept Restricted Donation Vanessa Lynchard
8. Mississippi Department of Treasury – Unclaimed Property Vanessa Lynchard
9. Office of Procurement –
- a. Facilities Management - Purchase Exceeding \$25,000: Purchase of Seven Doors for Road Management Building Robert Jarman & Karen McNeil
 - b. Facilities Management – Purchase Exceeding \$25,000 for Audio Visual Equipment for Chancery Courtroom Karen McNeil
 - c. Road Department Emergency Purchases Karen McNeil
10. Office of Finance and Accounting
- a. Claims Docket Andrea Freeze & Stephanie Hanks

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- b. Region IV Explanation of Bills
- c. Preliminary Inventory Dispositions – Sheriff’s Department (2) Angie Tapley
- d. Late Bills (2) – Road Department – Huron Smith Oil Stephanie Hanks
- 11. Road Department Andy Swims
 - a. Request to Attend Stormwater Management Workshop
 - b. Proposed Disposal Sites for Excavated Materials
 - c. Finding of Fact – Camp Creek Canal – North of Byhalia Road
 - d. Finding of Fact – 1491 Gaines Road
 - e. Emergency Watershed Protection (EWP) Assistance Request
- 12. Grant Administration Tanner Kuntz
 - a. Request Modification to FY18 DUI Grant
 - b. Grants Overview & Update
 - c. Request to Authorize Signatory for DRA Grant Reporting
- 13. Board Attorney Tony Nowak
 - a. Delta State/Sheriff Intern Agreement
 - b. Request Authority to Review Apteian Agreement for Sheriff’s Department
 - c. Planning Commission – Verizon Wireless – Approve Board Order Denying Conditional Use
- 14. Holiday Closure Proclamation – President’s Day (Feb. 19th) & Good Friday (March 30th) Vanessa Lynchard
- 15. Appointment of Special Prosecutor for 12/14/2017 & Authorize Clerk to Write Check Vanessa Lynchard
- 16. Human Resources – Drug Testing Changes Vickie Richmann
- 17. MAS Update Supervisors
Caldwell, Gardner &
Lee
- 18. Approval to Travel – Economic Development Legislative Day – February 22 Vanessa Lynchard
- 19. County Maintenance Shop – Oil Recycling Supervisor Medlin
- 20. Request to Void Tax Sales Vanessa Lynchard
 - a. Trejo – Parcel #1086-2410.0-00207.00

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b. Brewer – Parcel #1078-3405.0-00001.00

I. Planning

Bennie Hopkins &
Austin Cardosi

1. PUBLIC HEARING - 11:00 a.m.

i. Appeals

- a. Appeal by Ibrahim Babukr of the Board of Adjustment decision to deny a Conditional Use request by Ibrahim Babukr to allow gas pumps for a convenience store.

2. Old Business

i. MINOR LOT

- a. **Tremblin Pines Minor Lot (7194)**- Approval of 2 lot(s) (4.35 and 5.66) out of 10.01 acre(s). Identified as Parcel #308736000 0001502. Subject property is located on the south side of Sterlin Lane and west of Highway 51 in Section 36, Township 3, Range 8 Zoned A (District 5)
Applicant – Eric Tauer

3. New Business

i. CONSENT

- a. **Collier 2 Lot Minor Lot (7199)** – Approval of 2 lots on 6.58 acres. Identified as Parcel #2-06-9-29-00-0-00017-01. Subject property is located on the east side of Craft Road and north of Harrier Drive in Section 29, Township 2, Range 6 Zoned A-R (District 5)
Applicant – Michael Collier

ii. OTHER

- a. Refund Request – Malone Plumbing
- b. Zoning Map Adoption
- c. Project Activation and Legal Authorization - Lewisburg Sidewalks
- d. Flood Ordinance Revision – Request to set public hearing for February 5th, 2018 – ***This will be changed to February 20th due to the recessed meeting.***

J. Executive Session

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~Coming Events~

Monday, January 22nd – 8 am to 7 pm – Open Enrollment at Admin Building/3rd Floor Rotunda

Tuesday, January 23rd – 10:00 am to 7 pm – Open Enrollment - Sheriff's Department/Patrol Room

Wednesday, January 24th – 8 am to 10 am – Open Enrollment at Justice Court Southaven
10:30 am – 7 pm – Open Enrollment at Admin Building/Board Room

Thursday, January 25th – 8 am to 4 pm – Open Enrollment at Road Department

Friday, January 26th – 8 am to Noon – Open Enrollment at Admin Building/Board Room

Thursday, February 8th – 7 am to 8:30 am – FCA Breakfast with Dan Reeves