

# DeSoto County Board of Supervisors

---

**Meeting Agenda**  
**July 2, 2018**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of June Minutes**

**E. Approval of Agenda: Additions & Deletions**

**F. Citizens Remarks & Presentations**

**G. Consent Agenda**

1. Department of Human Resources: Monthly Health Claims Report

2. Office of Finance & Accounting

a. Budget Amendments – Admin Services/Justice Court/EMS, Public Defender, District 4 Constable, Animal Services, Rubbish pit Utilization Project, Rubbish Pit Closure, Bridge & Culvert, Software Project, Circuit Courtroom Facility Project, Sheriff's Dept/Rescue Unit

b. SID Forfeitures and Permission to Write Check to District Attorney

c. Quarterly Allocations

Tax Assessor - \$338,709.50

Tax Collector - \$364,297.17

Sheriff - \$5,808,119.75	(Sheriff Administration)	\$ 315,984.16
	(Aviation)	\$ 64,537.59
	(Patrol/Law Enforcement)	\$ 3,452,189.16
	(DUI Grant)	\$ 63,770.25
	(Custody of Prisoners)	\$ 1,304,112.59
	(Prisoners' Medical Expense)	\$ 279,202.25
	(Juvenile Detention)	\$ 321,448.75
	(Search Unit)	\$ 6,875.00

3. Road Department

a. Monthly Road Report

b. Monthly Work Schedule

c. Road Bond Report

d. Request to Make Changes to Road Register & Map

# DeSoto County Board of Supervisors

---

**Meeting Agenda**  
**July 2, 2018**  
**9:00 a.m.**

## **G. Consent Agenda, (continued)**

4. Constable Annual Financial Report for 2017 – Kenneth Lee Hodge
5. Contract Administration – Auto Renewal
  - a. Circuit Clerk – Delta Computer Systems – Website Hosting Agreement
6. Office of Procurement – Request to Approve Bid Specifications & Solicit Bids for:
  - a. Hot Mix Asphalt Patching                      Bid #19-300-002
  - b. Slurry, Micro and Scrub Seal                Bid #19-300-003
  - c. Traffic Striping                                      Bid #19-300-004
  - d. Crushed Limestone and Rip Rap    Bid #19-300-001

## **H. Old Business**

1. Environmental Services Ray Laughter
  - a. Stormwater Update
  - b. Recycle Update
2. Board Attorney Tony Nowak
  - a. NFusion/Region IV Subgrant Agreement Amendment
  - b. Space Center – Settlement of Funds
  - c. Billboard Moratorium
3. Community Communications Plan Vanessa Lynchard
4. Capital Projects Vanessa Lynchard
5. Audio/Visual Equipment for Circuit Courtroom Pat McLeod

## **I. New Business**

1. **9:05 a.m.** – Presentation of 2017 Preliminary Land Roll – Real & Personal
  - a. Assessed Valuation Report Parker Pickle,  
Tax Assessor
  - b. Approval to Publish Assessment Rolls & Board President Signature Misty Heffner,  
Chancery Clerk

# DeSoto County Board of Supervisors

---

**Meeting Agenda**  
**July 2, 2018**  
**9:00 a.m.**

## **I. New Business, (continued)**

- |   |                                    |
|---|------------------------------------|
| 2. Deferred Compensation Report   | Rob Crawford                       |
| 3. Animal Services – Eudora United Methodist Church Donation Drive                  | Monica Mock                        |
| 4. Office of Finance and Accounting   | Andrea Freeze &<br>Stephanie Hanks |
| a. Preliminary Inventory Dispositions – Sheriff’s Department                        |                                    |
| b. Acceptance of FY2017 Audit Report  |                                    |
| c. Claims Docket  |                                    |
| d. Late Bill – Region IV Reimbursement  |                                    |
| e. PICORI Fees  |                                    |
| 5. Grant Administration – Need Board President Signature                            | Tanner Kuntz                       |
| a. Modification to Household Hazardous Waste Day & Ewaste Grants                    |                                    |
| 6. Environmental Services – Household Hazardous Waste Day – Date Confirmation       | Ray Laughter                       |
| 7. Contract Administration  | Pat McLeod                         |
| a. EMS – NWCC Letter of Agreement – Signature Required                              |                                    |
| b. Sheriff’s Department – NWCC Letter of Agreement – Signature Required             |                                    |
| c. Sheriff’s Dept. – University of Memphis Letter of Agreement – Signature Required |                                    |
| d. Gumbo Software – Finding of Fact for Pre-payment                                 |                                    |
| e. Road Department – Digital Now – Maintenance for Printer/Plotter – Need Signature |                                    |
| f. Road Department – HDR Engineering – Signature Required – Amount Changed          |                                    |
| 8. Road Department  |                                    |
| a. NRCS EWP Pre-Award Docs  | Scott Young                        |
| 9. Sheriff’s Department – Policy for Plain Clothes Officer Reimbursement            | Sheriff Rasco                      |

# DeSoto County Board of Supervisors

---

**Meeting Agenda**  
**July 2, 2018**  
**9:00 a.m.**

## **I. New Business, (continued)**

- |   |                  |
|---|------------------|
| 10. PERS Increase for Employers   | Vanessa Lynchard |
| 11. Travel Reimbursement Policy   | Vanessa Lynchard |
| 12. Gulf Guaranty – Report of Inmate Medical  | Vanessa Lynchard |
| 13. Insurance Committee – Recommendation for Line of Duty Benefits – Brett Williams | Vickie Richmann  |
| 14. Board of Supervisors – County Building Inspections                              | Vanessa Lynchard |
| 15. Board Attorney – Order Reverting Road Right of Way – Star Landing Road          | Tony Nowak       |
| 16. Bond Refinance – CVB  | Sam Keyes        |
| 17. Department Report – Procurement/Administrative Services                         | Pat McLeod       |
| 18. Tax Collector – Personal Property   | Vanessa Lynchard |

## **J. Planning**

Bennie Hopkins  
Austin Cardosi

### **1. New Business**

#### **a. Consent Agenda**

- i. Reginald Titus Minor Lot (#7264)** – Approval of 1 lot on 1.50 acres out of 88.50 acres. Identified as Parcel #2-05-2-09-00-0-00001-00. Subject property is located on the south side of Burton Road and east of Burton Cove in Section 9, Township 2, Range 5  
Zoned A-R (District 1)  
**Applicant – Reginald Titus**
- ii. Mr. Myers Minor Lot (#7265)** – Approval of 2 lots on 10.52 acres. Identified as Parcel #3-05-4-18-00-0-00009-00. Subject property is located on the north side of Ingrams Mill Road and west of Red Banks Road in Section 18, Township 3, Range 5 Zoned A (District 1)  
**Applicant – Amelia Myers Pulliam**
- iii. M & B Minor Lot (7266)** – Approval of 2 lots on 3.02 acres. Identified as Parcel #3-06-1-12-00-0-00002-03. Subject property is located on the east side of Box Corner Road and south of Byhalia Road in Section 12, Township 3, Range 6 Zoned A (District 1)  
**Applicant – Barry Barton**

# DeSoto County Board of Supervisors

---

## **Meeting Agenda**

**July 2, 2018**

**9:00 a.m.**

### **J. Planning, (continued)**

- iv. **Dogwood Hills, 2<sup>nd</sup> REVISION Minor Lot (#7267)** – Approval of 2 lots on 8.96 acres. Identified as Parcel #3-07-1-02-00-0-00023-00. Subject property is located on the south side of Byhalia Road and east of Malone Road in Section 2, Township 3, Range 7 Zoned A (District 5)  
**Applicant – Wayne Saunders**
  
- v. **Kuntz Minor Lot (#7268)** – Approval of 2 lots on 8.47 acres. Identified as Parcel #2-06-8-33-00-0-00004-06 & Parcel #2-06-8-33-00-0-00004-05. Subject property is located on the east side of Ross Road and south of I-269 in Section 33, Township 2, Range 6 Zoned A-R (District 5)  
**Applicant – Jeffrey Kuntz**
  
- vi. **William Lee Brady Minor Lot (#7269)** – Approval of 1 lot of 6.95 acres out of 44.40 acres. Identified as Parcel #3-05-3-07-00-0-00003-01. Subject property is located on the west side of Red Banks Road and north of Lee Road in Section 7, Township 3, Range 5 Zoned A (District 1)  
**Applicant – William Lee Brady**
  
- b. **Other**
  - i. Authorization for Board Attorney to execute right of way deed for William Lee Brady minor lot
  
  - ii. Request for refund on Conditional Use Application – Ginger Nichols

### **K. Executive Session**

#### **~Coming Events~**

Wednesday, July 4<sup>th</sup> – County Offices Closed  
July 13 – 16 – NACo Annual Conference in Nashville  
Monday, July 16 – NO MEETING!  
Monday, July 23 – BOS Meeting