

DeSoto County Board of Supervisors

Meeting Agenda
April 4, 2016
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of March Minutes

E. Citizen Remarks & Presentations

F. Approval of Agenda: Additions & Deletions

G. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments
 - b. Quarterly Budget Allocations
 - c. Inventory Dispositions: EMA & Sheriff's Department Final
4. Road Department
 - a. Road Report
 - b. Work Schedule
 - c. Road Bond Report
5. Establish as Part of the Formal Record and Enter into the Board's Minutes -
Certificate of Inspection of Sheriff's Administration Building
6. Chancery Clerk Allowances
7. Contract Administration
 - a. Secon Laboratory Testing Services – Adult Drug Court – Auto Renew
 - b. Rayco Copier Maintenance – Chancery – Maintenance Agreement
8. Office of Procurement
 - a. Request Approval of Specs and to Solicit Bids for Chancery Land Records and Indexing System Software Bid #16-101-001

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- b. Request Approval of Mike Kennedy to sign requisitions for all budget lines for Road Department

H. Old Business

- 1. Homestead Exemption – Constance Howard Misty Heffner
- 2. Board Attorney - E911 Equipment Purchase - Motorola Solutions Tony Nowak & James Powell
- 3. Human Resources Vickie Richmann
 - a. Milliman Service Agreement – Authorize Board President Signature
 - b. Dental NCD – Authorize Board President Signature
- 4. Tripp Wells Contract Vanessa Lynchard & Tony Nowak

I. Public Hearing

- 1. **10:00 a.m.** - Bridgetown Graded Fire District – Intent to Form Bobby Storey

J. New Business

- 1. Veterans' Park Donation Request Bill Russell
- 2. Request Approval for Board Attorney to Review MOU with Mississippi Department of Public Safety for E-Citation Software Macon Moore
- 3. EMA Josh Harper
 - a. State Mutual Aid Compact for Use During Emergencies
 - b. Fire Protection Service Contracts – Request Board President Signature
 - 1) ACI 2) Bridgetown 3) Eudora 4) Fairhaven 5) Lewisburg 6) Love
 - 7) Nesbit 8) Walls
 - c. Fire/EMA – Award Presentation
- 4. Address Change Policy for DeSoto County E911 James Powell
- 5. Request Authorization to Travel Andy Swims
 - a. Association of Floodplain Managers (Natchez, MS) May 9-11, 2016
 - b. MACAC Spring Workshop (Jackson, MS) April 26 & 27 Vanessa Lynchard
- 6. Office of Procurement Karen McNeil
 - a. Request to Approve Bid Award for 2016 Hot Asphalt Overlay Bid Tab #16-156-015 and Approve Board President to Sign Contract

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- b. Request to Approve Bid Tabulation for Proposal to Consolidate and Update the DeSoto County Zoning Ordinance – RFP # 16-107-001 Karen McNeil
- c. Request to Approve Bid Tabulation for Re-Bid County Depository – Bid #16-121-003 Karen McNeil & Andrea Freeze
- 7. Office of Finance and Accounting
 - a. Inventory Dispositions – Sheriff’s Department - Preliminary Char McCool
 - b. Claims Docket Andrea Freeze
- 8. Grant Administration
 - a. NFusion Grant Update Pat Sylvester & Connie Stewart
 - b. Request to Apply for FY17 Solid Waste Assistance Grant & Board President Sign Tanner Kuntz
 - c. Request to Apply for Innovations in American Government Grant Tanner Kuntz
 - d. Request to Accept \$49,360 Waste Tire Grant and Board President Sign Tanner Kuntz
- 9. Energy Project Update Vanessa Lynchard
- 10. Road Department
 - a. Finding of Fact - 8535 Byhalia Road Andy Swims
 - b. Finding of Fact – Nail Rd. – Behind Northern Maintenance Shop Andy Swims
 - c. Finding of Fact – 706 Fogg Rd. North, Nesbit Andy Swims
 - d. Proposed Dump Sites for Excavated Materials Andy Swims
 - e. Damages to Private Property – 8245 Boggan Lane Andy Swims
 - f. Neel-Schaffer Stormwater PHII Program Renewal and Implementation Phase for Years 1 through 5 – Request Board President Signature Scott Young
- 11. Contract Administration Pat McLeod
 - a. I.T. - Finding of Fact for PrePayment – Computhink, Inc./Contentverse
 - b. I.T. – Finding of Fact for PrePayment - Unidesk
- 12. Insurance Claims Policy Vanessa Lynchard
- 13. **2:00 p.m.** – Property & Casualty Insurance Renewal Rex Haynes

K. Planning Commission Agenda

Bennie Hopkins &
Austin Cardosi

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1. **PUBLIC HEARING - 11:00 A.M.**

a. **Zoning Ordinance Amendment**

- i. **Zoning Map Update** - The Board of Supervisors will consider adopting an update to the DeSoto County Zoning Map to include all Rezoning applications approved by the Board of Supervisors in the year 2015.
- ii. **Application Deadline Gravel Pits and Mobile Homes in A-R Zone –**
The Board of Supervisors will consider extending the deadline for applications for Gravel Pits and Mobile Homes in the Agricultural-Residential Zone to December 31, 2016.

2. **CONSENT**

a. **Minor Lot**

- i. **Haven Minor Lot, 2nd Revision (7043)** - Application is for approval of Final Subdivision of one (1) lot of 1.41 acre(s), and three (3) lots of 1.50 acre(s) each, property identified as Parcel #2-06-6-23-02-0-00004-00. Subject property is located on the north side of Evening Shade Drive and south of Woolsey Road in Section 23, Township 2, Range 6 and is zoned Agricultural-Residential (A-R) (District 1)
Applicant: Stoneybrook Homes
- ii. **Stegall Minor Lot (7050)** - Application is for approval of Final Subdivision of one (1) lot of 6.97 acre(s) and one (1) lot of 3.00 acre(s), property identified as Parcel #3-08-9-30-00-0-00010-01 and Parcel #3-08-9-30-00-0-00010-00. Subject property is located on the north side of Fogg Road and east of Davis Lane in Section 30, Township 3, Range 8 and is zoned Agricultural (A) (District 5)
Applicant: Karen Locklear
- iii. **M. E. Bolin Minor Lot (7051)** - Application is for approval of Final Subdivision of one (1) lot of 1.00 acre(s), property identified as Parcel #3-07-8-27-00-0-00001-00. Subject property is located on the southwest corner of Bolin Road and Malone Road in Section 23, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Ronald Anderson

L. Executive Session