

DeSoto County Board of Supervisors

Meeting Agenda
August 1, 2016
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

**D. 9:00 Public Hearing for Tax Protests & Board Approval of Tax Assessment
Rolls as Presented by the Chancery Clerk**

1. Mark Fletcher

E. Citizen Remarks & Presentations

1. Fellowship of Christian Athletes – Golf Tournament

Cecil Sowell &
John Engstrom

F. Approval of July Minutes

G. Approval of Agenda: Additions & Deletions

H. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – Dist. 2 Constable, EMA, Juvenile Drug Court, General Fund-Revenue, Justice Court Judges, Circuit Clerk, IT, Planning, Environmental Services, Road Management, Bridge & Culvert, Juvenile Court, Sheriff's Department
 - b. SID Forfeitures
 - c. Inventory Dispositions/Final – Sheriff's Office – GPS Tracking; Circuit Clerk Think Pad
4. Office of Procurement- Request to Remove Angie Irving as Requisition Signer for 001-101
5. Road Department
 - a. Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
 - d. NRCS EWP Agreement – Needs Board President Signature
6. Contract Administration
 - a. Richard Barnes Lease Agreement - Robertson Donald Park

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- b. ABL Management, Inc. – Jail Food Service
 - c. Road Department – Digital NOW Copier
 - d. Road Department – Digital NOW Plotter
 - e. Emergency Services - DeSoto County Fire Protection Mutual Aid Agreement with Cities
 - f. Sheriff's Department – DeSoto County Schools – School Resource Officer
- 7. Tax Assessor - Corrections to the 2015 Land Roll
 - 8. Human Resources – Uniform Reimbursement
 - 9. Chancery Clerk's Office – Board President Signature Required
 - a. 2015 Board Order for Homestead Acceptance
 - b. 2015 Board Order for Homestead Disallowances
 - 10. Establish as Part of the Formal Record and Enter Into the Board's Minutes
 - Youth Court - MSU Focus Group Program 2016

I. Old Business

- 1. **10:00 a.m.** – Public Hearing – Eudora & Fairhaven Fire Protection Grading Districts
- 2. Mississippi Department of Archives & History Permit – Board President Signature Required For ADA Ramp Approval at Courthouse Robert Jarman
- 3. Comp Time/Holiday Time Vanessa Lynchard
- 4. ADA Administration Building Update Robert Jarman

J. New Business

- 1. Requests for Funding
 - a. 1:00 p.m. – Memphis Area Association of Governments Ralph Moore
 - b. 1:15 p.m. – Olive Branch Arts Council Vicky Neyman,
Dena Richardson,
Peggy Henderson
 - c. 1:30 p.m. – Healing Hearts James Franks

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- d. 1:45 p.m. – Community Foundation – Volunteer Northwest Mississippi Anna Dickerson
- e. 2:00 p.m. – The Arc Northwest Mississippi Rebecca Treadway
- 2. EMS Mark Davis
 - a. Medicare Revalidation – Board President Signature Required
 - b. Zoll Auto Pulse – Warranty Quotes
- 3. DeSoto Greenways – Proposed Interpretive Signage for the DeSoto County Courthouse and Hernando DeSoto River Park Larry Jarrett, Brady Davis
- 4. Environmental Services Ray Laughter
 - a. Public Hearing - Litter Ordinance Violation – 9046 Green River Rd., Lake Cormorant
 - b. Public Hearing - Litter Ordinance Violation – 1409 Hwy 301, Lake Cormorant
 - c. Annual Household Hazardous Waste Day, Saturday, October 22, 2016
- 5. Office of Finance and Accounting
 - a. Claims Docket Andrea Freeze & Stephanie Hanks
 - b. Inventory Dispositions – Preliminary & Final – Sheriff’s Office Stephanie Hanks & Angie Tapley
 - 1) Sheriff’s Department, Canine
 - 2) Road Department, phone
 - 3) Chancery, Palm Pilot
 - c. Inventory Dispositions - Preliminary Stephanie Hanks & Angie Tapley
 - 1) Facilities – Ice Machine
 - 2) Search & Rescue – Outboard Motor, EMS APC System, EMA Misc Items, Camper Topper
 - 3) Chancery – Printer & Monitor
 - 4) Sheriff’s Department
- 6. Road Department
 - a. Finding of Fact – Jaybird Road/Oak Crest Road Flooding Andy Swims
 - b. Finding of Fact – 6810-6820 Ranch Ridge Cove East Andy Swims

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| 7. Contract Administration | Pat McLeod |
| a. Sheriff's Department – RJ Young – Copier Maintenance Plan – Finding of Fact for Prepayment | |
| b. IT – IBM – Service Contract for AS400 – Finding of Fact for Prepayment | |
| c. Sheriff's Department – Cellebrite, Inc. – Finding of Fact for Prepayment | |
| 8. Recreational District Appointees for Discussion | Pat McLeod |
| 9. Jail Inspection Report | Robert Jarman |
| 10. Budget FY17 | Vanessa Lynchard |
| 11. Justice Court – Approval of Appointment of Prosecutor for July 25, 2016 | Vanessa Lynchard |
| 12. Animal Shelter – Request Rooming and Meal Reimbursement for Spay/Neuter Days on August 18 & 19 | Vanessa Lynchard |
| 13. Request Approval to Write for an AG Opinion to Purchase Water for Employees | Vanessa Lynchard |
| 14. Cooperative Agreement for Promoting DeSoto County Parks and Greenways | Vanessa Lynchard |
| 15. Discussion of Legislative Requests | Pat McLeod |
| 16. Report from Legislative Meeting with Fire Services | Vanessa Lynchard
Sup. Caldwell |
| 17. MAS Advertising | |
| K. Planning | Bennie Hopkins &
AustinCardosi |
| 1. <u>CONSENT</u> | |
| a. <u>Minor Lot</u> | |
| i. Rustic Rose Minor Lot (7071) – Application is for final subdivision approval of one (1) lot on 2.6 acre(s) and one (1) lot on 11.05 acre(s). Subject property is identified as Parcel(s) #2-06-4-17-00-0-00022-04. Subject property is located on the south side of Dunn Lane and east of Craft Road in Section 17, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 5) Applicant: George Kisner | |
| ii. Lynlee Smith Minor Lot (7073) – Application is for final subdivision approval of one (1) lot on 2.6 acre(s) and one (1) lot on 6.92 acre(s). Subject property is identified as Parcel(s) #2-06-8-27-00-0-00009-00. Subject property is located on the east side of Hwy 305 and south of Bethel Road in Section 27, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 1) Applicant: William Smith | |

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- iii. **John Sartain Minor Lot (7077)** – Application is for final subdivision approval of one (1) lot on 2.0 acre(s). Subject property is identified as Parcel(s) #2-09-6-13-00-0-00005-03. Subject property is located on the north side of Star Landing Road and east of Old Poplar Corner Road in Section 13, Township 2, Range 9 and is zoned Agricultural-Residential (A-R). (District 4) **Applicant:** John Sartain

2. **OTHER**

- a. **Fee Waiver – Holbrook**
- b. **MOUs – Commerce Extended and Overlay Projects**
- c. **Engineer Selection – Byhalia, Red Banks, MS-304**
- d. **Engineer Selection – Commerce Street Extension**

L. Executive Session