

DeSoto County Board of Supervisors

Meeting Agenda
September 6, 2016
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. 9:00 Public Hearing for FY17 Budget

E. 10:00 Public Hearings for Eudora & Fairhaven Fire Protection Districts

F. Citizen Remarks & Presentations

Steve Crampton – Supreme Court Candidate

G. Approval of August Minutes

H. Approval of Agenda: Additions & Deletions

I. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - Budget Amendments – Recreation District, Road Maintenance, Juvenile Court, EMS, EMA Response Team Grant, Chancery Court Administrators, Chancery Court Reporters, Circuit Court, EMA, Juvenile Drug Court, Coroner, Dist. Attorney/County Prosecutor, GIS/IT, Veteran Service Office, Facilities Management, Finance & Administration, Tax Collector, Tax Assessor, Chancery Clerk, Sheriff's Department, NFusion Grant, Capital Expenditures – Aviation Project, Facilities Projects – Chancery Clerk Land Records, IT
4. Office of Procurement- Appointment of Requisition Signers
 - a. Add for All Budget Lines for Department 024-161: Gerald Chatham, Smith Murphy, Jimmy McClure
 - b. Add for All Budget Lines for Department 025-171: Robert Chamberlin
5. Road Department
 - a. Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
6. Contract Administration

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- a. Auto Renewal – ADAPTS Electronic Monitoring – Youth Court
- b. Auto Renewal – Tina Hill Agreement with Tax Collector
- 7. Accept Restricted Donation to Animal Shelter
- 8. Justice Court Monthly Report
- 9. Enter Into the Formal Record and Make Part of the Board Minutes – All Signatures Achieved
 - a. Sheriff’s Department - Securus Technologies
 - b. Human Resources – Humana Summary of Benefits & Coverage
 - c. Facilities Management - Mississippi 811 Agreement
 - d. Extension Service – Mississippi State Agreement

J. Old Business

- 1. Northwest Community College Affiliation Agreement Tony Nowak
- 2. Update on Library Advisory Boards Tony Nowak
- 3. Legislative Requests Pat McLeod
- 4. Report of Bond Sale Vanessa Lynchard

K. New Business

- 1. Budget FY17 Vanessa Lynchard
- 2. Audit Exit Report David Engel
- 3. Grants Administration
 - a. NFusion Program Update Pat Sylvester
 - b. Request Approval of Consulting Contract with Turnaround Achievement Network to be paid by NFusion Grant & Authorize Board President to Sign Tanner Kuntz
 - c. Request Acceptance of FY17 DUI Grant for \$154,577 and authorize Board President to Sign Award Documents Tanner Kuntz
- 4. Eagle Scout Project Benefitting Animal Shelter Monica Mock
- 5. EMS Mark Davis

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- a. Purchase of Stair Chairs
- b. Part-Time Employee Pay
- c. Outsourcing Billing
- d. Increase in Rates
- 6. Facilities Management – Aviation Building Installation Robert Jarman
- 7. Environmental Services Ray Laughter
 - a. Resolution Declaring Stormwater Awareness Week - September 26-30
 - b. 1st Annual DeSoto County Fall Clean Up – September 24, 2016
- 8. Office of Procurement – Request to Award Bid Tabs for Annual Road Management Bids Karen McNeil
 - a. Guardrails: 17-300-004
 - b. Hot Mix Asphalt Patching: 17-300-005
 - c. Mosquito Control Chemicals: 17-300-006
 - d. Poly Pipe: 17-300-007
 - e. Ready Mix Concrete: 17-300-008
 - f. Roadside Herbicides: 17-300-009
 - g. Slurry, Micro and Scrub Seal: 17-300-010
 - h. Traffic Signs and Accessories: 17-300-011
 - i. Traffic Striping: 17-300-012
- 9. Office of Procurement
 - a. Request to Extend Dept of Road Management Uniform Rental Bid: 15-399-001 Karen McNeil
 - b. Emergency Purchase to Repair a Light at Getwell & Byhalia Angie Irving
 - c. Human Resources – 2016 Flu shot Recommendation Vickie Richmann & Angie Irving
- 10. Office of Finance and Accounting
 - a. Claims Docket Andrea Freeze & Stephanie Hanks
 - b. Inventory Dispositions – Preliminary & Final – Sheriff’s Department Stephanie Hanks & Angie Tapley

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- c. Inventory Dispositions - Preliminary Stephanie Hanks & Angie Tapley
 - 1) Sheriff's Department
 - 2) Road Department
 - 3) Juvenile Court
- d. Inventory Disposition – Reversal of Final Disposition – Television will be reassigned Angie Tapley
- 11. Road Department
 - a. Finding of Fact – East Williams Road, South of Cub Lake Road Andy Swims
 - b. Equipment – Truck Needs for 2016-17 Andy Swims
 - c. Release of Hawks Crossing Amenities Bond Andy Swims
- 12. Contract Administration
 - a. Sheriff's Department – Agreement with Dept. of Navy Naval Surface Warfare Center Macon Moore
 - b. Sheriff's Department – Affiliation Agreement with University of Memphis Pat McLeod
 - c. Coroner - Lease with Tom & Peggy Flinn – Finding of Fact Pat McLeod
 - d. Extension Service – Comcast for Internet Service – Finding of Fact Pat McLeod
 - e. M.R. Dye Library Interlocal Agreement – Lawn Care Tony Nowak
- 13. IT Department John Mitchell
 - a. Fortianalyzer Virtual Appliance – Purchase & Finding of Fact for Prepayment
 - b. Delta Computer Systems – Software Maintenance for BOS & Circuit – Finding of Fact
 - c. Data Systems Management – Discounted Services & Software Maintenance for Chancery, Tax Collector, Justice Court – Finding of Fact
 - d. Black Box Network Services – Phone System Maintenance
- 14. Facilities Use Policy Tony Nowak
- 15. Potential Armory Relocation Supervisor Caldwell
 - a. Set Up Budget
 - b. Hire an Engineer
 - c. Hire an Attorney

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L. Planning

Bennie Hopkins &
AustinCardosi

1. CONSENT

a. Minor Lot

- i. **Harper Farms Minor Lot (7083)**– Application is for final subdivision approval of one (1) lot on 1.7 acre(s). Identified as Parcel(s) #3-09-9-31-00-0-00010-00. Subject property is located on the east side of Williams Road and south side of E. Williams Road in Section 31, Township 3, Range 9 and is zoned Agricultural (A). (District 4)

Applicant: Josh Harper

- ii. **Whitten Lot 2 Minor (7084)** – Application is for final subdivision approval of one (1) lot on 2.05 acre(s). Subject property Identified as Parcel(s) #3-07-1-11-000-00010-01. Subject property is located on the west side of Johnston Road and north of Fulton Road in Section 31, Township 3, Range 9 is zoned Agricultural (A). (District 5)

Applicant: Kris Whitten

M. Executive Session