

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING

January 17, 2017

A. CALL TO ORDER

The January 17, 2017 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3 - ABSENT
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Michael Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Lease agreements – Aviation, Approval for Board President to Sign Notice to Cancel
 - 1) Williams Scotsman (New, H.20.a.)
 - 2) Paradigm (Jim Seay) (New, H.20.b.)
- b. View, Inc. (formerly Soladigm) Certificate for Fee in Lieu Agreement (New, H.21.)

2. Supervisor Mark Gardner requested to add the following:

- a. Dyslexia Scholarship Update (HB 1031) (Old, G.5.)
- b. Consideration for Executive Session – Project Horizon (Executive, J.5.)

3. Board Attorney Tony Nowak requested to add the following:

- a. Homeowner's Association Legislation (Old, G.1.)
- b. GIS – Aerial Photography Project (Old, G.2.)
- c. Stallings Homestead Update (New, H.2.f.)
- d. Fire Department Legislation – Request to amend statute for additional contribution (Old, G.3.)

- e. Consideration for Executive Session – Litigation/Frederick Smith (J.3.)
- f. Consideration for Executive Session – Property Acquisition/Austin Family Property (J.4.)

4. Sheriff Bill Rasco requested to add Juvenile Detention Funding. (New, H.22.)

5. Planning Director Bennie Hopkins requested to delete Planning Item 4.b., Zoning Map Adoption.

6. Interim Parks Director Ray Laughter requested to add County Parks and Greenways tax bill.
(New, H.11.c.)

7. Human Resources Director Vickie Richmann requested to delete Item J.1.b. New Hire/Jamie Free.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

1. Publication of Board Proceedings

2. Office of Finance & Accounting

a. Budget Amendments – Administrative Services, Sheriff’s Patrol, Animal Services

		Fund/Department #	001/ 100 & 120				Updated 7/15
(1)	Board of Supervisors / Admin Services & Procurement						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-120-571	Dues and Subscriptions	\$ 709.50	\$ 8,000.00		\$ 1,000.00	\$ 7,000.00	
001-100-571	Dues and Subscriptions	\$ 4,979.50	\$ 5,500.00	\$ 1,000.00		\$ 6,500.00	
TOTALS			\$ 13,500.00	\$ 1,000.00	\$ 1,000.00	\$ 13,500.00	
Reason for Request: (Show detailed justification)	To account for increase in dues and subscriptions.						
Requested by:	Pat McLeod						
		Fund/Department #	001 / 202				Updated 7/15
(2)	Patrol / Law Enforcement						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-202-594	Other Contractual Services	\$ 948.92	\$ 1,500.00	\$ 250.00		\$ 1,750.00	
001-202-546	Other Repairs & Maint	\$ -	\$ 6,000.00		\$ 250.00	\$ 5,750.00	
TOTALS			\$ 7,500.00	\$ 250.00	\$ 250.00	\$ 7,500.00	
Reason for Request: (Show detailed justification)	Adjust for budget deficits.						
Requested by:	Bill Rasco / Donna Ford						
		Fund/Department #	001 / 445				Updated 7/15
(3)	Animal Services						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
REVENUE							
001-000-370	Animal Shelter Donations	\$ 3,554.54	\$ 3,469.00	\$ 85.00		\$ 3,554.00	
EXPENSE							
001-445-696	Pharmacy Supplies	\$ 278.42	\$ 2,410.00	\$ 25.00		\$ 2,435.00	
001-445-921	Other Cap Outlay Under \$5000	\$ -	\$ 6,805.00	\$ 60.00		\$ 6,865.00	
TOTALS				OVERALL INCREASE	\$85.00		
Reason for Request: (Show detailed justification)	Increase revenue and increase expenses to account for recent donations given to the animal shelter.						
Requested by:	Monica Mock						

b. SID Forfeitures

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account. Please approve the transfer of the funds.

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture
2015-44768	9/16/2015	31061	\$ 5,593.00	1/3/2017
2016-60772	12/22/2016	32887	\$ 798.00	12/22/2016
2015-46194	9/24/2015	31082	\$ 4,389.00	1/3/2017
		TOTAL	\$ 10,780.00	

Transfer from Sheriff-Seized Fund (123-000-139) \$ 10,780.00
 Transfer to Sheriff-Forfeiture Fund (120-000-238) \$ 10,780.00

c. Final Inventory Disposition – IT

FISCAL YEAR: 2017 PRELIMINARY **FINAL** INVENTORY DISPOSITION

DEPT NAME: IT Department NRC = NON REPAIRABLE (E05T) H = HUNDREDS DEPT #: 152
 NR = NON REPAIRABLE E = THOUSANDS

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	H H C L	C D T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34862	CANON COPIER	5AF79832	crack glass	06	180	IT Storage Closet	12-5-16	AKH	Evards	
36512	HP 58 (DC900) COMPUTER	1M02733094L	will not power on	05	589					
37071	AVERMEDIA DOCUMENT CAMERA	512679040	will not power on	06	688					
38946	DELL OPTIFLEX	8W6L3K3	will not boot	09	1000					
38947	DELL OPTIFLEX	7W6L3K3	bad power supply	09	1000					
38956	DELL MONITOR	CW830077N44594M03RL	black screen	09	235					
39523	CANON COPIER	XTE27922	will not copy	08	146					
39607	NEC 22" MONITOR	585106455TA	red lines	09	255					
39622	VIEWSONIC 28 INCH LCD MONITOR	CF0902701988	bad power supply	09	590					
39623	SAMSUNG 19" MONITOR	W0996FQ997221K	lines on screen	09	277					
39624	SAMSUNG 19" MONITOR	W0996FQ997307F	screen too dark	09	277					
39667	CANON SCANNER	71A60292AF21DF3287B	will not power on	09	1889					
39771	DELL PC	0248115	bad motherboard	09	1126					
39964	DELL 34" MONITOR	9E42J85	screen not clear	09	507					
40143	CISCO ROUTER	PC11181240	does not connect	09	850					
40415	VIEWSONIC MONITOR	8490M10E043	lines on screen	10	180					
40703	NEC 22" MONITOR	552075977A	screen is red	10	219					

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	I C O S T	U N I T S	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41033	DEWALT 18V DRILL	N/A	will not hold charge	10	159	J. Stoyce		JA		
41122	MOTOROLA CELL	268435458411638999	changed carriers	11	250					
41123	SAMSUNG GALAXY	80F189C4	changed carriers	10	570					
41149	PANASONIC TOUGHBOOK LAPTOP	CRK5A03155	bad network card	11	3,140					
41156	TELLULAR SAST PHONE CELL	HEX16827CC8	changed carriers	11	295					
41158	TELLULAR SAST PHONE CELL	HEX16827CC6	changed carriers	11	295					
41159	TELLULAR SAST CELL PHONE	HEX16827CC6	changed carriers	11	295					
41160	TELLULAR SAST PHONE CELL	HEX16827CC5	changed carriers	11	295					
41161	RAVEN X WIRELESS	3251507889	changed carriers	11	594					
41162	RAVEN X WIRELESS	3251498706	changed carriers	11	594					
41163	RAVEN X WIRELESS	3251507736	changed carriers	11	594					
41164	RAVEN X WIRELESS	3251498217	changed carriers	11	594					
41165	RAVEN X WIRELESS	3251498720	changed carriers	11	594					
41170	BLACKBERRY CURVE	2684354584011636835	changed carriers	11	350					
41420	MOTOROLA	268435458403002352	changed carriers	11	250					
41421	MOTOROLA	268435458403008131	changed carriers	11	250					
41423	MOTOROLA	26843545840300996	changed carriers	11	250					

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <u>Felicia Hopper</u>	DATE: <u>11/01/16</u>	PRESENTED TO BOS	<u>11/7/16</u>	
PRINT NAME: Felicia Hopper		PRESENTED TO BOS		
DISPOSED BY: <u>Felicia Hopper</u>	DATE: <u>1/4/17</u>	DATE INVENTORY DISPOSED BY #5438		
PRINT NAME: Felicia Hopper		DATE BOS FINAL MBO AFFIXED		
MW CLERK: <u>A. Tapley</u>	DATE: <u>11/1/16</u>			
PRINT NAME: A. Tapley				

3. Office of Procurement

a. Request to Approve Bid Specifications and Solicit Bids for the Purchase of Computer Equipment for Sheriff's Department Vehicles – Bid File #17-200-003

b. Procurement Card Purchases (2) – IT

MONTH: December 2016

PROCUREMENT CARD LOG
 CARD NUMBER: 4715 6215 8600 0003

DATE	DEPARTMENT	APPROVED EMPLOYEE	VENDOR	DESCRIPTION OF PURCHASE	UNIT PRICE	LOCATION TAX	TOTAL	ISSUES, IF ANY
12/1/2016	IT	John Mitchell	CarryMap	CarryMap Builder Software single license	\$ 500.00		\$ 500.00	
12/22/2016	IT	Andy Alberson	GoDaddy	SSL certificate renewal for webmail.desotocountymn.gov	\$249.99		\$249.99	tax was charged but will be credited once tax ID is provided per Andy

4. Road Department Safety Report

Workman Compensation Claims

There were no workman compensation Claims for this period. Please continue to pray for Danny Pool, an employee of the Road Department that was seriously hurt while loading a pipe.

Accidents

There were not any incidents of broken glass or vehicles accidents.

Incident Weather

There was some bad weather that moved through our area 01-06-2017. We had our trucks and materials ready and were able to start putting it out before day light. This helped with the ice accumulating as quick. There was a 1" to 2" snow accumulation.

Rex Haynes

We, at the Road Department would like to take this opportunity to extend our sympathies to the Rex Haynes family and to Southgroup Insurance. Rex played a big part in implementing a great safety program for the roadside mowing in the Road Department. He also became a dear friend to many here. He will be missed.

Kenny Woods
 Kenny Woods BSM Management Officer/DeSoto County Road Dept.

5. EMS Monthly Report – December 2016

December 2016

Number of ambulance runs billed: 157
 Amount billed: \$77,021.60
 Amount collected: \$46,268.33
 Un-collectable amount: \$11,796.82

	Eudora	Lewisburg	Walls
Dispatched Calls:	86	94	64
Refusals:	16	19	14
Standby Only:	2	1	1
Billed:	59	56	43
Other:	9	18	6

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

6. Justice Court Monthly Report - December 2016

December 2016

Criminal Cases Filed	172
Civil Cases Filed	811
Traffic Tickets Filed	962
Total Cases Filed	1,945
State Assessments	\$87,021.75
County General Fund	\$137,215.04
DPS	\$5,700.00
Total Collections	\$229,936.79

BAILIFF PAY
 I, Josh Wilson quest \$ 285.00 : pay for serving as civil and criminal court bailiff 3 Days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1
 Judge _____ Dates _____
 Civil _____ Criminal _____

District 2
 Judge [Signature] Dates _____
 Civil Dec 1
Dec 8
Dec 15
Dec 22
 Criminal Dec 1
Dec 8
Dec 15
Dec 22

District 3
 Judge _____ Dates _____
 Civil _____ Criminal _____

District 4
 Judge _____ Dates _____
 Civil _____ Criminal _____

District 5
 Judge _____ Dates _____
 Civil _____ Criminal _____

Constable [Signature]
 Date 12-31-16

BAILIFF PAY
 I, Keith Combes quest \$ 325.00 : pay for serving as civil and criminal court bailiff 5 Days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1
 Judge _____ Dates _____
 Civil _____ Criminal _____

District 2
 Judge _____ Dates _____
 Civil _____ Criminal _____

District 3
 Judge [Signature] Dates _____
 Civil 12-7-2016
13th-12-9-2016
 Criminal 12-7-2016
12-9-2016
12-14-2016 Collins Case
 Trish

District 4
 Judge _____ Dates _____
 Civil _____ Criminal _____

District 5
 Judge [Signature] Dates _____
 Civil 12-12-2016
12-22-2016
 Criminal _____
 Special Protection order

Constable [Signature]
 Date 12-31-2016

BAILIFF PAY

I, Bobby Holloway, request \$ 775.00 pay for serving as civil and criminal court bailiff 10 Days per month, as per section 25-7-27(1(e)) and 19-19-8 provided under section 25-3-69 MS Code.

District 1 Judge: _____	Dates
Civil	Criminal
<u>12-16-16</u>	<u>12-22-16</u>
_____	<u>12-26-16</u>
_____	_____
_____	_____
District 2 Judge: <u>Arny Thayer</u>	Dates
Civil	Criminal
<u>12-29-16</u>	<u>12-29-16</u>
_____	_____
_____	_____
District 3 Judge: _____	Dates
Civil	Criminal
_____	_____
_____	_____
District 4 Judge: _____	Dates
Civil	Criminal
<u>12-01-16</u>	<u>12-01-16</u>
<u>12-15-16</u>	<u>12-15-16</u>
<u>12-28-16</u>	<u>12-28-16</u>
_____	<u>12-06-16</u>
_____	<u>12-20-16</u>
District 5 Judge: _____	Dates
Civil	Criminal
<u>12-18-16</u>	<u>12-28-16</u>
<u>12-22-16</u>	<u>12-27-16</u>
_____	_____
_____	_____
Constable: <u>Bobby Holloway</u>	
Date: <u>12-31-16</u>	

7. Animal Services – Authorize clerk to write check for MSU Vet School Visits – Feb 2 & March 23, 2017 – Lodging and Meal Reimbursement

At the request of Supervisor Medlin to have in the minutes, the last visit costs were as follows:

P 11/07/2016	CK 41385-VETERINARIAN VISIT/SUPER 8	66.00
P 11/07/2016	CK 41385-4 DOUBLE ROOMS/SUPER 8	66.00
P 11/07/2016	CK 41385-NOV 10 2016 FEES/SUPER 8	66.00
P 11/07/2016	CK 41385-VETERINARIAN FEES/SUPER 8	66.00
P 11/21/2016	CK 41661-MEALS FOR VET STAFF/JACOB M SHIVLEY	232.97
P 11/21/2016	CK 41661-MS. STATE/JACOB M SHIVLEY	
P 11/21/2016	CK 41661-11/10/16-11/11/16/JACOB M SHIVLEY	
	496.97 total meals and lodging (4 rooms)	

8. Environmental Services – Request Approval of Final Contract & Proposal – Environmental Business Services

9. Road Department – Tate County Intergovernmental Transfer – 2007 Boom Mower – Request Approval of Final Form Agreement & Authorize Board President to Sign

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. OLD BUSINESS

1. Homeowner’s Association Legislation

Mr. Nowak reminded the Board they approved amending the previously proposed legislation to include only the 6 largest counties in Mississippi. He stated he and Supervisor Russell met with the attorneys for 4 of the other counties, and he has talked with the fifth one; and they are all in support of the legislation. Mr. Nowak stated the legislation has a lot of flexibility built in for the counties to be able to use it. He requested approval to send a resolution to Senator Blackwell with the amendment to have the legislation apply only to the 6 largest counties in Mississippi.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the resolution of support for Homeowners Association Legislation applicable to the 6 largest counties, and to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to send a letter to Senator Blackwell including the adopted resolution and the amendment to the proposed Homeowners Association Legislation previously submitted to the DeSoto County delegation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard stated that Supervisor Russell was very happy with Mr. Nowak's help in getting the other counties involved.

See Exhibit G.1.

2. Cost-sharing Agreement for Aerial Photography

Mr. Nowak stated everyone involved in the cost-sharing has approved the agreement except E911 and they will meet next week to approve it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Cost-Sharing Interlocal Agreement for Aerial Photography.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.

3. Fire Department Contributions Legislation

Mr. Nowak stated the Board had approved seeking an amendment to the statute, Miss. Code 19-5-95, that currently allows counties to contribute an amount equal to ¼ mill of the tax to fire departments. He stated he has drafted an amendment to the statute to allow larger counties to contribute an amount equal to ¾ mill of the tax; and would like to send it to the legislators to present.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to send the proposed amendment to the statute as discussed that would allow larger counties to contribute an amount equal to ¾ mill of the tax to the State legislators for them to present.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

4. Dyslexia Scholarship Update (HB 1031)

Mr. Nowak stated he reviewed the bill and it would provide opportunities for certain students to attend the Bodine School in Germantown, TN.

Supervisor Gardner stated he spoke with Mrs. Dye and asked her if she had talked to the DeSoto County School Board about sending the bill to the legislators.

Supervisor Caldwell stated she did not want to circumvent the Board of Education. She stated she has spoken with Superintendent of Education Uselton and he has hesitations about the bill.

Supervisor Gardner stated he would like to set up a meeting with Mr. Uselton, Mrs. Dye, Supervisor Caldwell and himself to get information to bring back to the Board.

H. NEW BUSINESS

1. 9:00 a.m. – Service Recognition

Road Manager Andy Swims and Assistant Road Manager Mike Kennedy presented Road Department Employees with 20 or more years of service. Mr. Swims stated the employees received a service pin at their Christmas party, but he wanted to recognize them before the Board. He stated he is proud of them for the job they have each done; and he is blessed to have good, hard-working employees and blessed for the job they do for the County.

Frank White – “Beau” – 20 years full-time and some part-time - Mr. Swims stated Mr. White is the most unassuming person he knows. He shows up every day and does a good job.

Amy Cooper – 23 years – Mr. Swims stated Ms. Cooper is the first person you see in Central Maintenance. He said she keeps everyone straight.

Joseph Fanayam – 23 years – Mr. Swims stated Mr. Fanayam is originally from the Island of Yap and he is very glad to have him.

Joe Fleming – 23 years – Mr. Swims stated Mr. Fleming is a faithful, dedicated employee.

Kenny Woods – 25 years – Mr. Swims stated Mr. Woods is a Superintendent, has been around DeSoto County forever, and is a valuable asset.

Alex Daniels – 25 years – Mr. Swims stated Mr. Daniels always has a smile and a good attitude.

Jackie Cleveland – 26 years – Mr. Swims stated he needs more employees as dedicated and that take as much pride in their work as Mr. Cleveland. He stated he does a lot with the rubbish pick up in the County.

Gail Bernard – 30 years – Mr. Swims stated Ms. Bernard is his “right hand man”. He said he depends on her for a lot.

Kim Northcutt – 31 years – Mr. Swims stated Ms. Northcutt multitasks a lot because she has so many responsibilities at the Road Department and she does them all well.

Frankie Merriweather – 31 years – Mr. Swims stated if the County roads look good, Mr. Merriweather is the man to thank for it. He stated Mr. Merriweather oversees the men and makes sure the roads look good.

Terry Wright – 32 years – Mr. Swims stated Mr. Wright is the second longest employee at the Road Department and he is the Superintendent over the rubbish pick up.

Walter Davis – 39 years – Mr. Swims stated Mr. Davis’ 40th anniversary will be on April 11th. Mr. Swims stated Mr. Davis works out of Eudora and he is very proud of him and all he has done.

Vanessa Lynchard -

Mr. Swims stated that Mrs. Vanessa Lynchard also falls into this category as a 22 year employee. Mr. Swims said Mrs. Lynchard does a good job, is dedicated, and is always the person to get things right. He said if you have a question, she knows the answer.

Sheriff Rasco jokingly stated that, speaking as an elected official, you may not always get the answers you want!

Supervisor Medlin stated the best move this County ever made was making Mrs. Lynchard the County Administrator. He said she cares for everyone, never quits, always remembers birthdays, and she deeply cares about this County.

Mrs. Lynchard stated the administrative employees did not know why they were coming to the Board meeting, and she said they are very special to the County.

James Sanderson – 21 years – Mrs. Lynchard stated Mr. Sanderson is a paramedic for DeSoto County and was Paramedic of the Year in 2015. She commended him for his dedication to his job.

David Harper – 21 years – Mrs. Lynchard stated Mr. Harper is the building inspector that does most of the inspections in the County. She stated he is the face of the Board of Supervisors for many people and he does an incredible job.

Ann Richmond – 37 years – Mrs. Lynchard stated many people believe Ms. Richmond is the receptionist, but she is so much more. She stated Ms. Richmond is the face people see as she greets everyone who comes in the door and answers questions with a smile on her face; and she is the voice of the County when people call. Mrs. Lynchard also stated Ms. Richmond is the receiving clerk for the County, and has had to pass a test every four years since 1996. She informed the gathering that the County has never had a finding related to receiving since Ms. Richmond began doing it.

Glen Davidson – 42 years – Mrs. Lynchard stated Mr. Davidson is the second longest serving DeSoto County employee. She stated he officially began in 1974, but was part-time before that. Mrs. Lynchard said Mr. Davidson is the County Courier, a friend, and she is not sure the County could operate without him.

See Exhibit H.1.

2. Homestead Appeals

Chancery Clerk Misty Heffner stated there were several people at the meeting to appeal for different reasons. Mrs. Heffner handed out timelines to the Board for the late additions to the agenda.

a. Robert & Joyce Dandridge, 8897 Oak Grove Blvd., Olive Branch

Mrs. Dandridge stated they were not aware that they had to re-file homestead when they changed their deed after she became 65.

Mr. Nowak stated he reviewed the information from the Chancery Clerk and stated the law is very clear that when there is a change in ownership, the citizen has to re-file the following year. Mr. Nowak stated there is nothing the Board can do according to the law and Attorney General opinions he has studied. Mrs. Dandridge stated they were not notified. Mr. Nowak stated the law says when the change in title is between owners, notification is not required. Mrs. Heffner stated it is a practice of her office to send a letter with the corrected deed to let people know to come in. Mrs. Dandridge stated they did not get such a letter. Mr. Nowak stated, under these circumstances, the letter is a courtesy and not required by law.

See Exhibit H.2.a.

b. Norman Dean, 3758 Laughing Gull Lane, OB

Mr. Dean said after hearing the ruling he thought they fell in the same category. Mrs. Heffner stated Mr. Dean's letter went to his lawyer and they had a habit of taking the letter off and putting it toward the back or under their cover letter. Mr. Dean stated the letter was folded up and he did not pay much attention to it.

Mr. Nowak stated this was the same situation of changing ownership and having to re-file the following year. He stated there is nothing the Board can do according to the law.

See Exhibit H.2.b.

c. Louis & Wendy Burroughs, 8381 Farmington Drive E., Southaven

Mrs. Burroughs stated she was not aware they had to re-file for Homestead. She stated she was out of state working from July 2013 – April 2014 and they filed 2014 MS Taxes jointly. She stated the signature for the certified letter was not Mr. Burroughs signature.

Mr. Nowak stated this case is one that was charged back because of non-compliance with the Department of Revenue. He stated their first step would be to contact the DOR.

Mrs. Burroughs asked why it took so long for them to be notified. Mrs. Heffner stated it takes DOR two years to catch a mistake like this and then the Chancery Clerk's office is notified. She stated it is too late to appeal by the time her office receives the notification.

Mr. Nowak stated the Board may have some recourse to go back and help the Burroughs once they get everything straight with DOR. Mrs. Heffner gave them contact information for the Department of Revenue. Supervisor Gardner told the Burroughs the Board would be happy to reconsider when they had everything straightened out with the DOR.

See Exhibit H.2.c.

d. Carolyn Kirkpatrick (Martin), 6329 Hwy 301 N., Walls

Mrs. Kirkpatrick stated her husband quitclaimed the property to her. She said she is 73 and works full-time as a bookkeeper. She said she simply let this slip by her and she believed someone in the office should have called her.

Mr. Nowak stated, unfortunately, this is the same situation of changing ownership; and the Board had no legal authority to reimburse the taxes paid.

Supervisor Gardner stated the MS Legislature is proposing some changes to the homestead filing form. He stated the Board must follow the law, and they do give relief when allowed; but their hands were tied in this situation.

Mr. Nowak stated the law would have to be changed to say that changing deeds between spouses does not change homestead status.

See Exhibit H.2.d.

e. Jo Ann Crowder

Mrs. Crowder stated that homestead on her property was just in her name, so she did not think she would lose it after her husband's death.

Mr. Nowak stated the Board could help in this regard. He stated because the spouse passed away, and the surviving spouse qualifies; there is no time frame to be able to change her homestead.

Mrs. Heffner stated she would take the matter to the Tax Collector if the Board approved, and he would send a new bill. She told Mrs. Crowder to wait for the new bill and pay from it.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin to reinstate Mrs. Jo Ann Crowder's homestead status, adjust her 2016 taxes and refund any overpayment she has made for 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.e.

f. Gilbert Stallings

Mr. Nowak reminded the Board that they talked about phone deletion of homestead last meeting. He stated, after researching the subject, he does not think Homestead can be deleted verbally. Mr. Nowak stated the Board may vote to reinstate and refund the Stallings for any overpayments resulting from the removal of homestead exemption up to 3 years.

Mrs. Heffner stated people will move to another county and go file for homestead, only to find out they must delete their homestead here first. She stated some of those calls go to the Tax Assessor's office. She also stated that is why she made up the form to help in such cases.

Mr. Nowak stated he thinks a form should be in place, and if the citizen could not come in person, it could be sent in by fax or email.

Mrs. Heffner stated sometimes the state will notify them to delete someone. Mr. Nowak stated that is being ordered by the State, not from the Chancery Clerk.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to find the Homestead Exemption for Gilbert Stallings was deleted in error, and authorize a refund for the past two years during which the exemption had been removed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.f.

Mr. Nowak stated the Board could adopt a form to have dates of birth of homestead applicants and this would have to be submitted with the State’s homestead application. Mrs. Heffner stated that would be good in case the legislation does not pass.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to amend the procedure, authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up the form as requested by the Board and Mrs. Heffner to get two dates of birth, two social security numbers, and a phone number, and bring it to the next Board meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Heffner suggested talking with the Tax Assessor to see what his procedures are now. Mrs. Lynchard said she would do that.

3. Mississippi Access to Care Center

Mrs. Lynchard stated MS Access to Care Center asked to come and talk with her. She said they are here to find resources for the elderly and disabled, just like North Delta PDD. Mrs. Lynchard stated MAC is available, and they operate on a grant that has been in existence for 3 years. She said this is their first time to reach out to DeSoto County.

Supervisor Caldwell suggested putting their information in a resource guide that is kept in the Administration Office. Mr. Tanner Kuntz asked if he could put the information on the website, and the Board agreed.

See Exhibit H.3.

4. Insurance Renewal

Matt Lipscomb of Lipscomb & Pitts Insurance thanked the Board for their continued confidence in his company and stated Desoto County had no administrative fee increases, vision insurance is down, and life & disability insurances stayed the same. He stated the County’s prescription costs had gone up a lot and the stop loss went up because of a large claim. Mr. Lipscomb stated DeSoto County has a very coverage rich program; and, even with the changes they are recommending, will still have better coverage than almost any other of their clients. Mr. Lipscomb stated they appreciated having the meetings with the Insurance Committee, and the information they received from Human Resources to help with the process.

a. Health and Pharmacy

Craig Wright, Senior Vice President, Employee Benefits noted in Exhibit H.4.a. the County annualized trend is 39.7% and that it is typically in the teens. He stated DeSoto County has been stung with some large type claimants; and there are some large spikes due to some very expensive drugs. Mr. Lipscomb pointed out there have been no restrictions on any drug within the current plan; and no thought of going to a generic or cheaper drug that accomplishes the same result. Supervisor Medlin stated there was not an abuse of the system, but the drug costs were high.

Supervisor Gardner asked if the 2015 trend up was due to drug costs. Mr. Wright stated the number of people on the plan was pretty consistent, but there was an uptick of prescriptions written along with the costs associated with the drugs.

Mr. Lipscomb stated the carrier does not offer this particular plan to new accounts.

Mr. Wright pointed the Board to Tab 2, p.2 in Exhibit H.4.a. and to the RX chart. He stated the committee talked about moving to a more standard formulary, where they tier the drugs in 1 through 3 based on the cost of the drugs. He stated out of 7,000 prescriptions covered, about 562 would not be covered under the new plan. (That is 562 fills, not people or drugs.) He stated those were typically therapeutic drugs that have alternatives; and the purpose of the plan is to try and get people to take less expensive drugs first to see if they work.

Mr. Wright stated the biggest hit to the County’s plan is no regulations. The board talked about educating employees to let them know what questions to ask at the doctor’s office to help lower drug costs.

Supervisor Medlin stated the Insurance Committee anticipates saving the County a minimum of \$40,000 by changing to the RX3 Standard Formulary Plan.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve changing the County Health and Pharmacy Plan to the RX3 Standard Formulary Plan as recommended by the Insurance Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.&d.

b. Plan Design Colonoscopy

Mrs. Lynchard stated the County has in place a standard policy that makes people have to pay a deductible after the treatment if polyps are found; and they did not know this going in. She stated the Insurance Committee would like to move colonoscopies to preventative. Mr. Lipscomb stated you are rewarding employees to do preventative maintenance by making this change. Mr. Wright stated the County can change the plan to have one colonoscopy per year covered at 100%. Mrs. Lynchard stated that would keep it preventative even if they remove a polyp. Supervisor Gardner stated he did not want an employee to not have the procedure and have a problem later.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to change the plan to make one colonoscopy per year be covered 100% as preventative.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Supplemental

Director of Human Resources Vickie Richmann asked the Board to consider adding, at no cost to the County, a short-term disability policy that would supplement the 60% check the County offers and will be a payroll deduction. Mrs. Richmann stated they hear about a lot of hardships when people have to be off work, and this is an affordable way for employees to supplement their check.

Supervisor Caldwell asked Mrs. Richmann if HR will be helping people by letting them know how much of their check will be taken out. Mrs. Richmann stated they will be there during the open enrollment period and will have a list of everyone's deductions.

Supervisor Medlin stated he was concerned about people signing up for a lot they cannot afford. He stressed he wanted the employees to be educated and be able to pay their bills. Mrs. Richmann stated she and her staff will help everyone to understand.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to allow AFLAC to be able to offer a Short-Term Disability policy to employees as a payroll deduction at no cost to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Richmann also asked for AFLAC to be allowed to offer their Hospital Advantage Policy Options 1 & 2 only. She stated this policy pays directly to the employee for doctor visits, hospital visits and hospital stays, diagnostics, rehab, and ambulance. Mrs. Richmann stated this will also be a payroll deduction and will be no cost to the County.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to allow AFLAC to be able to offer a Hospital Advantage Policy, Options 1 & 2 only, to employees as a payroll deduction at no cost to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.c.

d. Stop Loss Renewal

Mr. Craig Wright stated Lipscomb & Pitts negotiated a substantial savings last year with Humana. He stated, because of large claims last year, the renewal has gone up; and referred the Board to Tab 9 in Exhibit H.4.a.&d. Mr. Wright said they marketed the stop loss to 25 different carriers and only 5 quoted. He said of the 5, only Sutton Special Risk was competitive. Mr. Wright informed the Board they went back to Humana to see if they would come down and they did by \$75,000. Mr. Wright stated Lipscomb & Pitts does not recommend going with Sutton because of the laser clause which would make the County liable for the largest, most risky clients with no reimbursement.

Mr. Medlin stated the Insurance Committee was ready to go with Sutton, but they came back with a higher rate while Humana came back with a lower rate. He said the committee agreed to stay with Humana if they stayed close to the competition.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to renew the stop loss policy with Humana with a \$688,800.48 fixed cost on stop loss.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.&d.

5. EMA – Earthquake Advisory Council

Mrs. Lynchard informed the Board that MEMA put together an Earthquake Advisory Council and invited EMA Director Bobby Storey to be part of that council. She stated Chief Storey will be going to represent DeSoto County at the Council’s first meeting on January 24 & 25 in Tunica.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Chief Storey to serve on the MEMA Earthquake Advisory Council and attend the meeting on January 24 & 25 in Tunica.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.

6. Request Acceptance of Nesbit Fire Department’s New Fire Truck & Approval to Pay

Supervisor Caldwell stated the truck was delivered 2 weeks ago and did not meet specs, so Chief Storey sent it back. She stated it has been fixed and delivered and is all good now. Mrs. Lynchard stated Accounting received a check last week from the Fire Department and the Bank.

She stated this was on the claims docket, but she wanted the Board to know all the money has come in.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept Nesbit's fire truck on the recommendation of the EMA staff and authorize payment as approved earlier on the Claims Docket.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Extension Service

a. Community Wellness Planner/SNAP Educator

Dr. Joy Anderson, Extension Service Director introduced Lara Angel, Extension Agent to Family Consumer Science. Supervisor Caldwell stated she was excited to be getting this new person. Dr. Anderson stated she was coming to ask for office space to be available for the new person, but Director of Facilities Robert Jarman has already taken care of it by clearing out an office that was used by the former custodial service.

Ms. Angel stated the new person will be working with the SNAP audience and key players in the community by providing education programs in the community. Supervisor Caldwell asked how they would reach the public to inform them of these programs. She stated it will probably be advertised through the SNAP office and by going into schools.

See Exhibit H.7.a.

b. Approval to Continue Partial Funding of Clerical Position

Mrs. Lynchard stated that Myra Wells has transferred to the Tate County office, so the Extension Service needs a new administrative assistant. She stated the Board has provided partial assistance for that position, currently in the amount of \$9,035.04. Dr. Anderson stated part of the process for Mississippi State is for the Board to agree to fund at that level before they post the position.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to fund the administrative assistant position at the Extension Service in the amount of \$9,035.04.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.b.

8. DCRUA – Solid Waste Plan – Land Application Permitting

DCRUA Director Bill Austin informed the Board that DCRUA is asking for the same things the Board enacted in 2008. He said this is the third time to ask for the same land application of bio-solids. Mr. Austin stated they have been very successful in getting several large farmers to use the bio-solids. He also said it helps a lot at budget time to be able to put the bio-solids out on the farms and not have to pay landfill charges. Mr. Austin stated MDEQ has approved the application and their form is on the Exhibit H.8. He also pointed out a letter from the Planning Department stating they have no objections. Mr. Austin said the landowners have signed off on all the tracts, and the next step is Board approval.

Supervisor Medlin asked if people stay on the plan. Mr. Austin said they can come back on or use different tracts, as the application is too rich to use each year.

Supervisor Gardner asked if this treatment enriched the soil for crops. Mr. Austin affirmed, stating it is put on like an old farm manure spreader and the farmer is obligated to disc it in within 8 hours.

Supervisor Gardner asked if DCRUA was able to dispose of all the bio-solids. Mr. Austin stated they are working to get more farmers and more acreage, but they have been very successful. Supervisor Gardner asked if DCRUA needed more farmers to participate. Mr. Austin affirmed, stating they barely stay ahead of the curve. Supervisor Gardner asked Mr. Kuntz to get the information on the County website.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to allow DCRUA to amend the solid waste plan for bio-solids disposal and authorize DCRUA to advertise for a public hearing of the changes to be held by the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.

9. State Aid/ LSBP Projects

a. Permission to Advertise for Bids – SAP17(15)M – Hwy 301S, Bethel, Stateline

State Aid Engineer Tracy Huffman stated they have completed the plans and contract documents and are ready to advertise for bids. He stated this project has a 2.1 million dollar estimated cost to be paid 100% by State Aid.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Mr. Huffman to advertise for bids on State Aid Project 17(15)M to include sections of Highway 301 South, Bethel Road, and Stateline Road

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.a.

b. Final Acceptance Board Order – SAP-17(14)M – Getwell & Red Banks Rd Overlay

Mr. Huffman stated this project has been completed, inspected by State Aid, and is ready for final acceptance. He stated the total cost was \$682,789.50, 2.4% under the original contract.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize Board approval and acceptance of State Aid Project 17(14)M, and authorize the Board President to sign the documents as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.b.

c. Meadowbrook Rd. Bridge Replacement Bid Award Board Order – LSBP-17(7)

Mr. Huffman stated 4 bids have been accepted, and the low bidder was Xcavators, Inc in the amount of \$592,492. He stated this is a shared project with the City of Horn Lake and the local share is \$138,532 which is required at this time as outlined in the MOU.

Supervisor Caldwell stated when the County did cost sharing with City of Horn Lake for the Valleybrook bridge, Horn Lake did not have it in their budget; so the County paid the full 20% match. The agreement was that the City of Horn Lake would pay the Meadowbrook bridge 20% match. She said the Meadowbrook project costs more, so to be fair, the two project were added together to come up with the 20% total match on both projects. When divided equally, the County owes \$32,540.05.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to award the Meadowbrook Rd. Bridge project to Xcavators, Inc. as the lowest and best qualified bid subject to the conditions of the MOU with City of Horn Lake, and provide a check to MS Treasury for the project in the amount of \$138,532.00 from ending cash in the Road and Bridge Fund, and authorize the clerk to write the check and make all payments and billings according to the MOU.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.c.

Supervisor Gardner asked if all the property acquisition was complete, and when would work start. Mr. Huffman affirmed, and stated work would begin as soon as the MOU and other contract documents are in place. He said this should be about a 60-day project.

10. Office of Procurement

a. Request to Approve Award Recommendation for Bid File #17-200-002 – Equipment for

Sheriff's Vehicles

Procurement Specialist Karen McNeil stated this purchase is the same as last year's for purchase of bumper, lights, etc. for the new patrol vehicles. She stated there were 3 bidders and the recommended lowest bidder is ComServ at \$68,262.00. Mrs. McNeil stated this does not include installation.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to award Bid File #17-200-002 for equipment for Sheriff's vehicles to ComServ as recommended, finding them to have the lowest and best qualified bid at \$68,262.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.a.

11. Environmental Services

a. Waste Tires

Director of Environmental Services and Interim Parks Director Ray Laughter showed pictures of an extension of Central Park in Southaven where a developer found a large amount of buried tires. He stated the developer has spent \$13,000 on tire disposal and has much more to do. He said the developer is asking for some help from the County. Mr. Laughter stated he talked to Trent Jones with MDEQ, Mr. Jones said stated that due to the amount of tires and since the developer bought the property unaware of the tires, this site qualifies for the State Waste Tire abatement program. If the County will assist with the clean-up of these tires, MDEQ will reimburse through the abatement program within their grant. He said MDEQ said if the County's allocated funds run out before time is up, they will reimburse the funds. Mr. Kuntz stated the grant is for 2 years, but he can request more funds at any time.

Supervisor Gardner stated Mr. Reeves contacted him and he asked him to contact Bradley Wallace, Public Works Director for City of Southaven, as this is in the city limits. Mr. Laughter stated the County takes care of waste tire disposals for the cities.

Supervisor Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept the tires, dispose of them, and if any cost is not reimbursed by MDEQ to pass that cost along to Mr. Reeves.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.a.

b. Annual Tree Giveaway

Mr. Laughter stated the County has partnered with Soil & Water Conservation every year for the annual tree giveaway. He stated the County will help promote the event on social media and through the website. The event is February 9th from 8-12 at the Snowden Amphitheater. Mr. Laughter also stated they do a 3rd grade program through the schools and hand out trees.

Supervisor Caldwell asked Mr. Laughter to let the Board know when to come help wrap trees.

See Exhibit H.11.b.

c. Parks and Greenways Tax Bills

Mr. Laughter presented tax bills for \$2.02 and \$4.03 that are for easements on the west side of Hwy 61. Mr. Nowak suggested Mr. Laughter write a letter to the Economic Council stating these are Greenway parcels, not the County's. He further stated Mr. Jarrett had obtained the easements for Greenways years ago, and he has not heard back from the owners to get these in the County's name yet.

See Exhibit H.11.c.

12. Request to Void Tax Sale

Ms. Tammie Rhoda, representing Tax Collector Joey Treadway, stated they are requesting to void a tax sale on property that had taxes paid in error, and refund the tax sale money on Parcel #3075-2101.0-00039.00. She stated it was Lot 38, St. Ives Subdivision, owned by John & Melissa Drennan, and the total refund will be \$785.76 to DeSoto Commercial LLC.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to set aside the prior tax sale for Parcel #3075-2101.0-00039.00 and approve refunding the money received from the prior tax sale as further explained in Exhibit H.12.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

13. Office of Finance and Accounting

a. Inventory Dispositions – Preliminary – Road Department, IT

Inventory Clerk Angie Tapley stated the IT disposition was for broken computer equipment.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the preliminary inventory disposition for IT for broken computer equipment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Tapley also presented a request from the Road Department to return a backhoe Unit #701 to inventory and declare Unit #722 as surplus to sell as Unit #722 has more hours on it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to return Unit #701 to inventory and declare Unit #722 Backhoe as surplus to sell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.13.a.

b. Late Bills – Sheriff’s Department – PO #140425, PO #140586

Deputy Director of Finance Stephanie Hanks stated these are repairs for the same car in the amounts of \$242.63 and \$2,529.61 for a total of \$2,772.24 to Collision Centre Southaven. Sheriff Rasco stated this was Director Lent Rice’s car that was rear ended.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize payment of the late bills totaling \$2,772.24 to Collision Centre Southaven.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.13.b.

c. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Finance Director Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 68 – He asked if John Waite’s bill was straightened out. Mr. Huffman affirmed.
Page 15 - \$10,515 – Mr. Jarman stated that was the emergency repair to the grinder at the jail.
Page 65 – Country Ford – Mr. Swims stated that was 4 vehicles, 2 truck and 2 Explorers

Supervisor Mark Gardner asked about the following claims:

Page 7 – Action Target – Sheriff Rasco stated that was for the shooting range. He also stated there is a class going on at this time made up of 24 people from all over the country. Sheriff Rasco stated they will begin charging \$15 per night to stay overnight.
Page 7 – F-150 – Sheriff Rasco stated that is for the officer in charge of the shooting range. He said the old truck has over 200,000 miles on it.
Page 7 – Furniture Specialists – Sheriff Rasco stated they bought furniture for a break room at the shooting range so the officers would have a place to sit down and relax.
Page 17 – Graybar Electric – Paxton Single Door - \$1496.80 – Mr. Jarman stated that is the swipe-card entry system – The invoice showed it was for 5 units.
Page 32 & 33 – Hernando Family Medical – Sheriff Rasco stated that was physicals for new employees.

Page 34 – Super Seer Store – Sheriff Rasco stated that was for new motorcycle helmets to replace some old ones. The invoice showed 7 helmets, harnesses, visors, straps, etc.

Page 38 – Bass Pro – Canopy – Sheriff Rasco stated that was for Search and Rescue so they can get out of the sun or rain

Page 61 – Integrated Communications for programming units – Sheriff Rasco stated there were more in inventory than were on the bid for programming. Mrs. Lynchard stated the County pays Motorola for the radios and Integrated for programming.

Page 64 – B&H Farming – bales of straw – Mr. Swims stated some were for stockpiling and some used for erosion control. The invoice showed 470 bales at \$3.50 each.

Page 65 – muck boots at \$95 per pair. Mr. Swims said Amy Cooper is the Road Department’s Boot Policy policeman. He said she makes sure it is done right. The invoice showed boots for Kenny Woods and Terry Wright.

Page 65 – trucks – Mr. Swims stated the trucks are in service.

Page 65 – Stribling – Mr. Swims stated that is a new backhoe

Page 66 – EAI/WEI – He asked for the status. Mr. Huffman stated they are about 30% complete, ready for field review, and waiting for reimbursements. Mrs. Hanks stated they got 4, 5, & 6 last week, they are still missing one or two.

Page 67 – Star Landing Landfill – Mr. Huffman stated that was due diligence for Agri-Center, including identifying flood plains.

Page 69 – Cleveland Construction – Mr. Swims said that was for dirt. The invoice showed 24 loads.

Supervisor Russell was absent.

Supervisor Caldwell had no questions.

Supervisor Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Grants Administration

a. Request Board approval to accept FY17 JAG Grant in the amount of \$77,094.00 and for the Board President to sign the award document.

Grant Administrator Tanner Kuntz stated the match for the grant was waived.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the FY17 Justice Assistance Grant in the amount of \$77,094.00 and authorize the Board President to sign the necessary documents as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.14.a.

b. Request Board approval to apply for FY18 continuation of the NFusion Grant and for Tanner Kuntz to add the Presidents electronic signature to the document

Mr. Kuntz stated the amount of the Grant spent is \$983,474.00.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize Mr. Kuntz to apply for the FY18 continuation of the NFusion Grant and use the President's electronic signature.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.14.b.

c. Request Board President Signature on JAG Grant Close-Out Documentation

Mr. Kuntz stated this is for FY16 as this grant runs on the calendar year.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the Justice Assistance Grant FY16 close-out documentation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.14.c.

d. Request Board approval to apply for Entergy Grant for Earth Day

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Mr. Kuntz to apply for an Entergy Grant for Earth Day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. Road Department

a. Request to Declare as Surplus and Sell Unit #722 Instead of Unit #701

This item was voted on under Office of Finance & Accounting, Item H.13.a.

b. Four-Year Road Plan

Mr. Swims handed out an amendment to the first page of the four-year road plan. He stated the original did not have Laughter Rd. and Malone Rd. listed. Mr. Swims stated the total amount of

the four-year plan is about \$145,000,000. He said some projects are funded, and some are just things they would like to see done. He also stated the goal at Central Maintenance is to stay within the same percentage for all the districts. He pointed out the Eastern and Southern districts are a little high, but it is better to be high as you can cut from a contract, but you cannot add to it when bidding. Mr. Swims stated they do not have costs yet on River Birch from Broken Hickory to Black Oak.

Supervisor Medlin asked if the contract with Walls had only maintenance and not overlays. Mr. Swims said they have always overlaid within that contract. He pointed out there are about \$135,000 in overlays for Walls this time in Dehon Village and Caitlyn Ridge. He said these areas are in very bad shape. Supervisor Caldwell stated they have talked about not doing any more roads for Walls, but these are getting unsafe.

Supervisor Caldwell asked about the Bass Landing River Park paving project and if there was any information on how flooding will affect that. Mr. Swims stated they went and looked at some road in Tunica County that flood a lot, and those roads look good. He stated they have also been in touch with the Levee Board and they do not foresee problems if the paving is done correctly.

Supervisor Michael Lee asked when Walls would be doing their own road work. Supervisor Caldwell stated she felt they should be shown how much is being spent on their roads. Mr. Swims stated they have seen the costs and know what a good deal the County is giving them. Supervisor Caldwell stated the County spent an average of \$160,000 per year on roads in the last 5 years in Walls.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to adopt the four-year road plans as presented minus the repaving mileage in Walls until there is an opportunity to meet with the Town of Walls leadership.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.15.b.

16. Contract Administration

a. Animal Shelter – MedSafe

Director of Administrative Services and Procurement Pat McLeod stated this is a contract the Animal Shelter has had for several years for medical waste pickup. She stated it calls for \$69 for the first pickup, and \$39 for additional boxes. She stated nothing was paid last year, it is just to have in case they need it.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the contract with MedSafe for the Animal Shelter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.16.a.

b. IT – PSA Atlantic

IT Director John Mitchell stated they are ready to move forward with aerial photography while the foliage is off. He stated they will probably fly during February. He requested the Board President to sign the contract with The Atlantic Group.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the contract with The Atlantic Group for aerial photography, the cost of which is to be shared with several entities.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.16.b.

17. Continuing Disclosure Engagement Package

a. Engagement Letter

b. Statement

c. Information Required for FY17 Continuing Disclosure

Mrs. Lynchard stated the fee for Butler Snow is \$3,000.00. She stated it is a standard engagement letter and needs to be signed by the Board President.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the necessary documents in the Continuing Disclosure Engagement Package.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.17.a.b.c.

18. Breakdown of Taxes on Tax Bills

Supervisor Medlin asked Ms. Rhoda if the new company the Tax Collector's office was using could break down the taxes into city, county and schools on the tax bills. Ms. Rhoda stated they can and next year they will specify for them to do that. She stated the breakdown was on the receipt that the Tax Collector's office produced.

19. Erroneous Assessment for Parcel #2066 2300.0 00031.02 in the name of Claudia Alise and Herman Baldwin.

Mrs. Lynchard stated the Tax Assessor's office was asking to waive a Homestead chargeback for tax years 2015 and 2016. They said the parcel should not have been created.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to waive the Homestead chargeback for tax years 2015 and 2016 as requested by the Tax Assessor.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.19.

20. Aviation Lease Agreements

- a. Williams Scotsman**
- b. Paradigm (Jim Seay)**

Mr. Jarman presented the Board with letters to both parties terminating the leases on the mobile office and helicopter hangar. Mr. Jarman also invited the Board to go tour the new aviation facility.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the termination letters to Williams Scotsman and James Seay.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.20.a. & H.20.b.

21. View Inc. (formerly Soladigm)

Mrs. Lynchard stated the Board entered into an agreement with Soladigm and they had until December 31, 2016 to reach their \$100,000,000 mark. She stated View Inc. (formerly known as Soladigm) has not turned in their rendition, but they have until March to do so. She requested to make the Certificate of View, Inc. regarding Ad Valorem tax fee-in-lieu agreement part of the Board minutes and stated they have met their threshold. Mr. Nowak stated the commencement will be 10 years from this day to convert from a standard tax exemption to a fee-in-lieu.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the Fee-in-lieu agreement with View, Inc. a part of the Board minutes and to ratify the signature of the Board President.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District

YES

See Exhibit H.21.

22. Juvenile Detention Funding

Sheriff Rasco stated he got a call from Judge Wilson that the State called last week and said they would no longer fund the ankle bracelets for juveniles. He said they have 20 juveniles out on bracelets to date and 31 in the juvenile facility. Sheriff Rasco stated putting 20 juvenile back in the facility would put them over the limit.

Supervisor Lee asked how much the bracelets cost and what the average number out is. Sheriff Rasco said the cost is \$9 per day, and the average number is 20. Supervisor Gardner stated the County is spending \$180 per day at present. Sheriff Rasco stated that is cheaper than putting them in jail.

Supervisor Caldwell asked the Sheriff if they had spoken with anyone at the State about why they cut the funding. Sheriff Rasco stated the State is looking at such a shortfall, they are cutting everywhere they can. Mrs. Lynchard stated the total would come to \$65,700 per year based on 20 participants. Supervisor Caldwell asked if the cities can help with the cost. Mrs. Lynchard stated it is the County’s responsibility.

Supervisor Gardner asked when this would start. Sheriff Rasco stated Judge Wilson told him it would start Friday, January 20th.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to draft a letter to the legislators, copy Judge Wilson and Sheriff Rasco, and question stopping this program with no notice pointing out they are shifting their financial burden to the taxpayers, all pending verification from Judge Wilson.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

I. PLANNING

1. Public Hearing – 11:00 a.m.

Rezoning

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to open Prewitt Holdings, LLC rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Prewett Holdings, LLC (748) - Application is for approval of Rezoning of property from Agricultural (A) to Planned Commercial (C-4), identified as Parcel #3-08-3-07-00-0-00007-00, located on the north side of Highway 304 and

**west of Fogg Road in Section 7, Township 3, Range 8 and is zoned Agricultural (A) (District 4)
Applicant: Bruce Prewett**

Mr. Hopkins presented the application by Prewitt Holdings, LLC for approval of rezoning of property from Agricultural to Planned Commercial (C-4). He stated the Planning Commission recommended approval with a 14-0 vote. Mr. Robbie Jones was present to represent the application.

Mr. Robbie Jones stated he feels this application meets the present and future needs of the area. He stated the area has been changing in the past 20 years; Old Hwy 304, Hwy 301 and Hwy 304 have been improved. He then stated there was commercial zoning approved in 1993 for a portion of the property, and within 3 miles there is a new proposed development in Hernando. Additionally, Interstate 269/69 is opened a few miles north of the property.

Mr. Jones presented the permitted and prohibited uses included in the site plan. He stated that everything will be covered that is stored at the proposed site. He then stated if approved it will be completed in 3 phases. Mr. Jones stated the buildings will look like typical mini-storage buildings and will be red with black trim. Supervisor Medlin asked if the buildings will be constructed of metal siding or brick. Mr. Jones stated the building will be constructed of metal siding. Supervisor Caldwell stated there is an existing 6ft. wooden privacy fence around the proposed location that will hide the buildings. She stated the red color of the proposed buildings will match the existing red barn on the neighboring property.

Supervisor Lee asked what the plans for fire suppression for the buildings are. Supervisor Caldwell stated the applicant has worked with the Fire Marshall's office to be in compliance with mini-storage buildings. Supervisor Gardner asked if there is a fire hydrant close to the site. Mr. Jones stated there is not a fire hydrant close to the site. Supervisor Gardner stated there is a pond nearby. Mr. Jones confirmed there is a pond nearby that could be used to help with fire suppression.

Mr. Jones stated there would only be low beam lighting and the site will be gated access.

Mr. Jones presented the landscaping plan.

Supervisor Caldwell asked if there was any opposition by the Planning Commission. Mr. Hopkins stated there was no opposition by the Planning Commission. Supervisor Medlin asked if the applicant is asking for a waiver the brick requirement. Mr. Jones confirmed they are requesting a waiver of the required brick.

Supervisor Lee asked if there is anyone to speak for or against this item. There was no one.

Supervisor Caldwell made the motion and Supervisor Gardner seconded the motion to approve Prewitt Holdings, LLC rezoning of property from Agricultural to Planned Commercial (C-4), conditioned upon final approval of a site plan in substantial conformity with the site plan presented, to include a waiver of the requirement of the buildings to be constructed of brick as required by the Design Standards Ordinance for the mini-storage buildings only due to the fact that there is a 6 ft. fence obscuring the view of the buildings, finding, upon all proof presented, that there has been a substantial change in the character of the neighborhood since the last zoning of the property and a public need for the requested zoning.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	NO
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Gardner made the motion and Supervisor Medlin seconded the motion to close Prewitt Holdings, LLC rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Medlin made the motion and Supervisor Gardner seconded the motion to open Crosswinds PUD rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**Crosswinds PUD (749) - Application is for approval of revision of Rezoning of property from R-30 to PUD and a revision to the text, identified as Parcel #306-3-05-00-0-00015-01 and 3-06-3-05-00-0-00014-00, located on the east side of Craft Road and south of Byhalia Road in Section 5, Township 3, Range 6 and is zoned PUD and R-30 (District 5)
Applicant: Short Creek, LLC**

Supervisor Caldwell recused herself from this item.

Mr. Hopkins presented the application for Crosswinds PUD for approval of rezoning of property from R-30 to PUD and a revision of the text. Mr. Hopkins stated the last application was sent back by the Board of Supervisors to increase the lot sizes. He then stated the proposal presented today was recommended for approval by the Planning Commission in a 12-2 vote. He stated Mr. Bob Barber is present to represent the application.

Supervisor Medlin stated if approved this development will encroach on the neighboring R-30 development. Mr. Hopkins stated the Green Oaks Subdivision that is zoned R-30 will no longer have preliminary subdivision approval if this development is approved.

Mr. Bob Barber came forward and stated the site is located approximately ½ mile south of Byhalia Road in a rapidly growing area that is urbanizing in his opinion. He presented a map showing newly approved or developing sites in the area. He then stated there has been a change in the neighborhood and based it on the construction of I-269 and New Craft Road, expansion of DCRUA, rapid development in the area, approved proposed commercial in the area, greenways and construction of schools. He stated the Board of Supervisors requested they adjust the lot sizes upwards and decrease the number of alley accessed lots on the last proposal. He stated in this proposal the lots will range in size from 8,000 sqf to 12,000 sqf and only the very front lots will be alley accessed and all remaining lots will be front access lots from the added boulevard.

Mr. Barber showed the original PUD approved plan and stated he does not feel it is a very good plan. He then showed the second plan, and stated there were changes that the Board requested on this plan. Mr. Barber then showed the current proposed plan. He stated in this plan the number of alley lots is reduced from 16 lots to 12 lots and the lot sizes were increased from 6,000 - 8,000 sqf lots to 8,000 - 12,000 sqf. lots. He then stated the current plan includes a boulevard type street. He then stated the common open space went from 38% of the development to 32% of the development. He stated the minimum home size proposed in this plan is 2,000 – 2,200 sqf.

Supervisor Lee asked if the property to the east will remain zoned R-30 if this development is approved. Mr. Hopkins confirmed that the zoning will remain R-30 to the east.

Supervisor Lee asked if emergency vehicles will be able to access the development. Mr. Barber confirmed that emergency vehicles will be able to access the development. Supervisor Lee asked if there will be curb and gutter and sidewalks in the proposed development. Mr. Barber confirmed that there will be curb and gutter and sidewalks.

Mr. Barber stated the Planning Commission suggested moving the Common Open Space amenities from the old plan to the new plan as a gathering space. Supervisor Lee stated he is concerned with drainage on the site. Mr. Barber stated they would like to utilize the space in a beautiful way and would like to keep it as natural as possible. He then stated drainage plans have not been designed yet and think that the boulevard could possibly be used for drainage.

Supervisor Medlin asked where the sidewalks will be located along Craft Road. Mr. Barber stated he assumes they will be located 5 feet from the curb.

Supervisor Gardner asked if water will be provided by Lewisburg Water Association and are the water lines adequate to support fire hydrants. Mr. Barber confirmed that the water will be provided by Lewisburg Water Association and that the lines are adequate to support the fire hydrants.

Supervisor Gardner asked what is the expected time frame on the start of the development if approved. Mr. Barber stated they hope to begin development in early to midsummer.

Supervisor Lee asked if there is anyone to speak for or against this item. There was no one.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to approve Crosswinds PUD for rezoning of property from R-30 to Planned Unit Development and a revision of the existing text based on the eleven points of change presented in the slide presentation conditioned on the following:

1. The amenities for the common open space from the original plan will be transferred to the common open space in the new plan as a gathering space;
2. Sidewalks will be included on lots 7-12 facing the common open space; and
3. Drainage design plans will be brought back before the Planning Commission if it is determined by an engineer that such plans are needed for retention.
4. Final approval of a site plan in substantial conformity with the master development plan as presented.

finding, upon all proof presented, that there has been a substantial change in the character of the neighborhood since the last zoning of the property and a public need for the requested zoning.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	NO
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Medlin stated he is concerned with the small lot sizes.

Supervisor Medlin made the motion and Supervisor Gardner seconded the motion to close the Crosswinds PUD rezoning Public Hearing.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES

THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. New Business

Final

**Kasic 2 (7088) - Application is for final subdivision approval to create 3 lots on 4.58 acres. Identified as parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the north and south side of Miller Station Road and east of Center Hill Road in Section 4, Township 2, Range 5 and is zoned R-30 (District 1)
Applicant: Henry Porter**

Mr. Hopkins presented the application for Kasic Subdivision, Phase 2 for final subdivision approval of 3 lots on 4.58 acres. He stated Mr. Henry Porter was present to represent the application.

Mr. Henry Porter came forward and stated the final plat substantially conforms to the preliminary plat.

Supervisor Lee asked if there was anyone to speak for or against this item. There was no one.

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to approve Kasic Subdivision, Phase 2 for final subdivision approval of 3 lots on 4.58 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**Love Station, Phase 3 (7107) Application is for final approval of 2 lots on 3.39 acres. Identified as Parcel(s) #4-07-307-00-0-00004-01. Subject property is located on the north side of Smokestack Drive and west of Love Station Loop in Section 7, Township 4, Range 7 (District 5)
Applicant: Joe Frank Lauderdale**

Mr. Hopkins presented the application for Love Station Subdivision, Phase 3 for final subdivision approval of 2 lots on 3.39 acres. He stated that this phase of the subdivision should adhere to the same restrictive covenants and requirement that the homes have sprinkler system installed. Mr. Joe F. Lauderdale was present to represent the application.

Mr. Joe Lauderdale came forward and stated the final plat substantially conforms to the preliminary plat. He then stated the applicant only wants to develop these two remaining lots and keep the remainder of the property for their horses. He stated the homes in this phase will have sprinkler systems.

Supervisor Lee asked if there was anyone to speak for or against this item. There was no one.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to approve Love Station Subdivision, Phase 3 for final subdivision approval of 2 lots on 3.39 acres to include the requirement that homes in this phase have fire sprinkler systems.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**Hidden View (7108) – Application is for final subdivision approval (revision) of 2 lots in Hidden View. Subject property is located on the north side of Atticus Lane and west of Radley Road, Parcel #2-07-8-28-03-0-00010-00 Section 28 Township 2 Range 7 and is zoned R-30 (District 5)
Applicant: Ben Smith**

Mr. Hopkins presented the application for Hidden View, Revision of Lots 10-11 for final subdivision approval of 2 lots. He stated the applicant is requesting to change the location of the lot line between lots 10 and 11. Mr. Ben Smith was present to represent the application.

Mr. Ben Smith came forward and stated there is a ditch located on one of the lots and this application would change the lot line to run along the ditch so that the property owner will not have to cross the ditch to maintain the property on the other side.

Supervisor Medlin asked what the lot sizes are in this subdivision. Mr. Smith stated this is an R-30 subdivision and one of the lots in the proposed revision would be less than 30,000 sqf. Mr. Hopkins stated the applicant has been granted a Variance by the Board of Adjustment to allow the lot to be less than 30,000 sqf.

Supervisor Gardner made the motion and Supervisor Lee seconded the motion to approve Hidden View, Revision of Lots 10-11 for final subdivision approval of 2 lots.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Gardner made the motion and Supervisor Lee seconded the motion to determine no adjacent property owners are adversely affected so therefore the neighbors do not need to sign off on the plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. CONSENT

MKS Acres – Application is for final subdivision of 1 lot on 4.53 acres (from a 15 acre parcel). Identified as parcel #2-06-5-21-00-0-00018-03. Subject property is located on the west side of Hwy 305 N and south of Robertson Lane in Section 21, Township 2, Range 6 (District 5)

Woodridge 1st Revision of Lot 1 – Application is for approval of revision of Lot 1 in the Woodridge Minor Lot Subdivision. Subject property is located south of Southern Ridge Trail and west of Wood Ridge Dr. in Section 29, Township 2, Range 6. Parcel 2-06-9-29-05-0-00001-00 and is zoned AR (District 5)

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to approve the Consent Agenda items as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Other

1. Hawks Crossing Erosion Control

Mr. Cardosi presented the request to have the Board of Supervisor President sign the Villages of Hawks Crossing, Phase 2B Erosion Control Agreement.

Supervisor Caldwell made the motion and Supervisor Medlin seconded the motion to approve the Board of Supervisor President sign the Villages of Hawks Crossing, Phase 2B Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Zoning Map Adoption - *This item was deleted from the Agenda******

3. Permit Year End

Mr. Cardosi presented the Year End Building Permit report.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until Tuesday, February 6, 2017, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 17th day of January, 2017, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors

Supervisor Gardner invited the Board to participate in Southaven Intermediate's Great Kindness Challenge on January 23, 2017. He said it was a lot of fun to be at the school to greet the students when they arrive.

Supervisor Gardner informed the Board of a situation in which a Southaven Police Officer's home burned. He stated Portia Taylor was formerly a DeSoto County Deputy. Supervisor Gardner stated there is a Go Fund Me account set up, and that gift cards are a good thing to donate. He offered to take anything anyone wanted to give to the recipients.