

DeSoto County Board of Supervisors

Meeting Agenda
March 20, 2023
9:00 a.m.

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Approval of Agenda: Additions & Deletions**
- E. 9:00 am - Public Hearing – Bond Issue Hearing**
- F. Citizens Remarks & Presentations**

- 1. National Ag Day

Jessica Sibley/ Board
of Supervisors/
Vanessa Lynchard

- G. Consent Agenda**

- 1. Board Proceedings – MS Code 19-3-67 and 19-3-35
- 2. Monthly Health Claims
- 3. Office of Finance & Accounting
 - a. Budget Amendments – Property Insurance; Juvenile Court; Adult Drug Court
 - b. Final Inventory Dispositions – Circuit Court Administrators, Circuit Court Reporters
- 4. EMS Monthly Report
- 5. Meal Log Affidavits (2) -MS Code 19-25-74
- 6. Add Receiving Clerk Tamera Twilley - 102 Circuit Clerk, 161 Circuit Court, and 181 County Registrar
- 7. Business Investment Incentive – Final Resolution
 - a. Drexel Chemical Company (7695 Old Hwy. 61, Walls, MS 38680)
10-Yr. Real Property (New) \$ 619,046.00
(Effective: 01/01/2023 through 12/31/2032)
- 8. Road Department
 - a. Monthly Safety Report
- 9. Office of Procurement

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G. Consent, continued

- a. Procurement Card Statement - February
- 10. Enter Into the Board Minutes and Make a Part of the Formal Record
 - a. Resolution to Appoint CVB District 5 Larry Newsome
 - b. UpLink Broadband Contract, Resolution and Notice to Proceed – Fully Executed
 - c. AT&T Broadband Contract, Resolution and Notice to Proceed – Fully Executed
 - d. Horne Broadband Audit Contract – Fully Executed
 - e. Letter of Support for Olive Branch Airport

H. Old Business

- 1. Project Updates Tracy Huffman
 - a. Project DIP-412 Monitoring Visit
- 2. Human Resources Charlotte Walls
 - a. Administrative Services Agreement – PrudentRX - Date Change - Signature Required
 - b. Business Associate Addendum – PrudentRX - Date Change - Signature Required
 - c. CoPay Agreement- PrudentRX - Date Change - Signature Required
 - d. Meritain Material Modifications – Date Change – Signature Required
- 3. Update to Sheriff’s Parental Leave Policy Chief Smith & Mallory House
- 4. Facilities Shawn Houston
 - a. Road Department – Estimate for Renovation for Elections
- 5. DCRUA Insurance Vanessa Lynchard
- 6. Board Attorney Tony Nowak
 - a. Request to Approve MDOT/Sheriff Litter Program MOU
 - b. Authorize Board President to Sign Fee in Lieu Agreement – Project Beach

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I. New Business

1. **9:15 am** - Homestead Exemption Refund - Behr
2. **9:45 am** - Constable, District Two Supervisor Gardner
 - a. Accept Resignation of Constable Mitzi Hodge
 - b. Appointment of Constable, District Two
 - c. Swearing In of Constable, District Two Circuit Clerk Dale Thompson
 - d. Approval of Purchase of Constable Uniform
3. **10:00 am** – Business Investment Incentives Jim Flanagan
 - a. Intuitive Surgical, Inc. 5-Yr. Personal Property (Expanded)
\$ 3,197,472.00
(Effective: 01/01/2023 through 12/31/2027)
 - b. Ruan Transport Corporation 10-Yr. Personal Property (New)
\$1,922,379.80
(Effective: 01/01/2023 through 12/31/2032)
 - c. JAS Forwarding USA, Inc. Free Port Warehouse, and
10-Yr. Personal Property (New) \$ 1,773,309.74
(Effective: 03/01/2023 through 12/31/2032)
 - d. Wheeler Fleet Solutions, Co. Free Port Warehouse, and
10-Yr. Real Property (New) \$ 19,389,398.00
(Effective: 01/09/2023 through 12/31/2032)
4. **10:30 am** – Election Commission
 - a. Request for Purchase of Equipment and Supplies
 - b. Request Approval for New Voting Precinct #510
5. **11:00 am** - Tax Collector/Tax Assessor Joey Treadway and
Jeff Fitch
6. **11:30 am** – District Attorney Quarterly Report Robert Morris
7. Office of Finance & Accounting Andrea Freeze
 - a. Claims Docket – MS Code 19-13-31

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I. New Business, continued

- b. Budget Amendments – Projects – Craft Road Box Culvert; Bond Project Fund; Bridge & Culvert; Road Project Fund; Capital Projects Fund
- c. Budget Amendments – Ending Cash – Insurance Proceeds/Patrol & Law Enforcement; Search & Rescue/Grant Proceeds; Animal Shelter; County Engineer
- d. Motor Vehicle Rental Tax Distribution
- e. Preliminary Inventory Dispositions - Road Aimee Claire Holder
- 8. Grant Administration Hannah Franklin
 - a. EMA - Approval to Apply for Task Force Grant – Signature Required w/Chris Olson
 - b. Detention Center - Request to Apply - Coronavirus Emergency Supplemental Funding Program (CESF, 2020-VD-BX-0664) – Signature Required
 - c. Sheriff’s Department SWAT- Request to Apply - Coronavirus Emergency Supplemental Funding Program (CESF, 2020-VD-BX-0664) - Signature Required
 - d. Sheriff’s Department – Request to Apply Homeland Security Grant Program - Signature Required
 - e. Sheriff’s Department SWAT – Request to Apply Homeland Security Grant Program - Signature Required
 - f. Sheriff’s Department – Request to Apply Community Oriented Policing Services (COPS) Hiring Grant – Signature Required
 - g. Sheriff’s Department – Request to Apply FY 2023 Smart Policing Initiative Grant Program – Signature Required
- 9. Road Department Robert Jarman
 - a. Letter of Credit Release - Fieldbrook
 - b. Letter of Credit Release – Hawks Crossing
 - c. Request Changes to Road Register – Fieldbrook and Hawks Crossing
- 10. Committee Reports
 - a. Solid Waste Committee

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I. New Business, continued

- 11. Contract Administration Lynn Ford
 - a. Sheriff's Department – GreenServ – Signature Required
 - b. EMS – Aladtec – Price Increase \$2,889.00 to \$3,236.00
 - c. BOS – Clearwater Group – Potential Extension w/Vanessa Lynchard
 - d. Juvenile Drug Court – Turning Point w/Vanessa Lynchard

- 12. Office of Procurement Lynn Ford
 - a. Authorize Purchasing Clerk to Accept Quotes up to \$25,000
 - b. Finding of Fact - Sheriff's Department - Frontline Quality Assurance Software Subscription Renewal
 - c. Approval of Bid Tabulation and Recommendation of Award for Slurry, Micro, Scrub Seal Bid #23-300-007
 - d. Approval of Bid Tabulation for the Original Bid for Purchase of One 2023 or Newer Cab & Chassis Medium Duty Truck (4 Door) Bid File 23-300-008
 - e. Approve Bid Specifications & Solicitation of Bids for the Re-Bid of Purchase of One 2023 or Newer Cab & Chassis Medium Duty Truck (4 Door), Bid #23-300-012
 - f. Reject Bid for the Original Bid for Purchase of One 2023 or Newer Cab & Chassis Medium Duty Truck (2 Door) Bid #23-300-009
 - g. Approve Bid Specifications & Solicitation of Bids for the Re-Bid of Purchase of One 2023 or Newer Cab & Chassis Medium Duty Truck (2 Door), Bid #23-300-013
 - h. Approve Bid Tabulation and Recommendation for the Purchase of One Chemical Sprayer - Long Shot Boom for the Department of Road Management from Chemical Containers, Inc. (CCI). Bid #23-300-010
 - i. Approve Bid Tabulation and Recommendation for the Hot Asphalt In Place To Include Milling & Patching (For Overlaying or Patching Existing Pavement) for the Department of Road Management Bid #23-300-011
 - j. Purchase over \$25,000 – Purchase of Equipment for Sheriff's Vehicles

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I. New Business, continued

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| k. Sheriff's Department – Sole Source Purchase - Idemia – Signature Required | w/Justin Smith |
| 13. Potential Purchase of Plat Scanner | John Mitchell/Misty Heffner/Bennie Hopkins |
| 14. Horn Lake Library | Supervisor Caldwell |
| a. Updates Needed in Building | |
| b. Update of Interlocal Agreements for Horn Lake and Olive Branch | w/Vanessa Lynchard |
| 15. Coroner Office Needs | Supervisor Caldwell |
| 16. Tax Equity Study | Supervisor Gardner |
| 17. Solid Waste – Request to Close Rubbish Pit on Good Friday | Ray Laughter |
| 18. Update on Community Service Program | Ray Laughter/Lisa Guidry |
| 19. Procurement Update | Vanessa Lynchard |
| 20. Determination of Easter Holiday | Vanessa Lynchard |

J. Planning

1. Public Hearing - Rezoning

a. NEW BUSINESS

- | | |
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| i. Rhoda Rezoning (RZNE-000815-2023) –
Application is for rezoning of 1.42 acres from
Neighborhood Commercial (C-1) to Highway
Commercial (C-2), Located on the north east
corner of Hwy 305 and Byhalia Rd, identified as
parcel # 206833000 0002101 & 206833000
0002103 in Section 33, Township 2, Range 6
(District 1)
Applicant: Ronnie Rhoda | Bennie Hopkins &
Ashley Hendricks |
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J. Planning, Continued

- ii. **Williams Ridge Rezoning Amendment (RZNE-000816-2023)**– Application is for amending a PUD rezoning, Located on the east of Getwell Rd and south of Starlanding Rd, identified as parcel # 207522000 0000100 in Section 22, Township 2, Range 7 (District 5)
Applicant: Kreunen Farms/Nick Kreunen

- iii. **Stevenson C-2 Rezoning (RZNE-000812-2023)**– Application is for rezoning of 3.00 acres from Neighborhood Commercial (C-1) to Highway Commercial (C-2), Located on the north west corner of Hwy 305 and Coryelle Rd, identified as parcel # 306522000 0001701 & 306522000 0001702 in Section 22, Township 3, Range 6 (District 5)
Applicant: Jon Stevenson

- iv. **Valley Crossing Rezoning Amendment (RZNE-000813-2023)**– Application is for amending a PUD rezoning, Located on the west of Getwell Rd and south of Bright Rd, identified as parcel # 307209000 0000800 & 307209000 0000802 in Section 9, Township 3, Range 7 (District 5)
Applicant: Chris Montesi/Nick Kreunen

2. MINOR LOT

- a. **Shadow Minor Lot (SUB-0007807-2023)**– Application is for final subdivision of 5 lots on 144 acres to include a waiver of the easement length. Located on the north side of Green River Road and east of American River Dr, identified as parcel # 209932000 0000510 in Section 32, Township 2, Range 9 and is zoned A-R Overlay (District 3)
Applicant: Robert Hodge/Bob Farley

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J. Planning, Continued

3. CONSENT

- a. Moore 2 Lot Minor Lot (SUB-0007804-2023)**– Application is for final subdivision of 2 lots on 10.0 acres. Located on the east side of Robertson Gin Road and south of Clifton Rd, identified as parcel # 308735000 0000300 in Section 32, Township 2, Range 9 and is zoned A-R Overlay (District 3)
Applicant: Robert Hodge/Bob Farley

4. OTHER

- a. Lewisburg High School Permit Fee Waiver Request**

K. Executive Session