

DeSoto County Board of Supervisors

Meeting Agenda
January 03, 2023
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of December Minutes – MS Code 19-3-27

E. Organization of the 2023 Board of Supervisors: Election of Officers
- MS Code 19-3-7

F. Approval of Agenda: Additions & Deletions

G. Citizens Remarks & Presentations

1. Memorial Recognition of Former District Attorney – John Champion
2. Introduction of New 4-H Agent

Jessica Sibley

H. Consent Agenda

1. Monthly Health Claims
2. Office of Finance & Accounting
 - a. FY2023 Second Quarter Allocations

| | |
|---------------|----------------|
| Tax Assessor | \$449,858.00 |
| Tax Collector | \$400,549.00 |
| Sheriff | \$9,179,714.42 |
 - b. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff –
MS Code 27-1-9D/19-25-13 (December)
3. Road Department
 - a. Monthly Road Report
4. Meal Log Affidavit (1) - MS Code 19-25-74
5. Contract Administration – Auto Renewal
 - a. EMA – Chickasaw Radio Association AKA Hernando Repeater
 - b. Facilities – Matheson & Associates – Security Alarm for Animal Shelter

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H. Consent, continued

6. Enter Into the Board Minutes and Make a Part of the Formal Record
 - a. BOS Contract with RJ Young – Fully Executed

I. 2021 Appointments by the Board of Supervisors

1. Yearly Appointments Board of Supervisors
 - a. Board Attorney – MS Code 19-3-47
 - b. County Administrator – MS Code 19-4-1
 - c. Comptroller – MS Code 19-3-61
 - d. County Engineer – MS Code 65-9-13, 65-9-14, & 65-17-201
 - e. County Road Manager – MS Code 65-17-1
 - f. County Fire Service Coordinator – MS Code 19-3-71
 - g. Purchasing Clerk – MS Code 31-7-101 – *Vanessa Lynchard, temporarily*
 - h. Receiving Clerk – MS Code 31-7-101
 - i. Inventory Control Clerk – MS Code 31-7-107
 - j. State Aid Engineer – MS Code 69-9-13
 - k. Requisition Clerks & Receiving Clerks (Pages 6-13 in Appointment Directory)
2. District 1 Appointments Supervisor Medlin
3. District 2 Appointments Supervisor Gardner
4. District 3 Appointments Supervisor Denison
5. District 4 Appointments Supervisor Caldwell
6. District 5 Appointments Supervisor Lee
7. At Large Appointments Board of Supervisors

J. Old Business

1. Flood Study Update Andy Simmerman
2. Purchase of Ambulance Vanessa Lynchard

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K. New Business

1. **10:30 a.m.** - Office of Finance and Accounting Andrea Freeze
 - a. Preliminary Inventory Dispositions – Circuit Court Reporters, District Attorney Aimee Claire Holder
 - b. Budget Amendments – Circuit Court Administrators/Ending Cash, District Attorney/Victim Witness, Household Garbage, Sheriff’s Department/Ending Cash, EMA Grant Fund, Finance/Ending Cash
 - c. Budget Amendments – Bond Funds - Bridge & Culvert Projects, Capital Projects
 - d. Remove Claim – P. 44 – American Paper & Twine and Authorize Payment Vanessa Lynchard
 - e. Claims Docket – MS Code 19-13-31
2. Grant Administration Hannah Franklin
 - a. Search & Rescue - Request to Apply for Gary Sinise 1st Responder Grant – Signature Required
 - b. Search & Rescue – Request to Apply for Firehouse Subs Public Safety Grant – Signature Required
3. Contract Administration
 - a. Circuit Court – Infoware – Signature Required Vanessa Lynchard
 - b. Solid Waste – Dynamic Recycling for E-Waste (Grant Funded) – Signature Required Ray Laughter
4. Human Resources Charlotte Walls
 - a. Certification of Drug-Free Workplace Program – Signature Required
 - b. Client Authorization Agreement – Lipscomb & Pitts – Signature Required
5. Chancery Clerk – Payment of Certain Fees & Expenses Misty Heffner,
Chancery Clerk
6. Chancery Appointment – Approval to Replace Lunacy Defense Attorney – Nancy Maddux Vanessa Lynchard
7. LOMR Revision – Hawks Crossing Vanessa Lynchard

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K. New Business, continued

8. MDAH Approval of Courthouse Renovation & MS Landmark Permit – Signature Required Vanessa Lynchard
9. **2:00 p.m.** – Election Commission
 - a. Order Filling Vacancy for District 2 Election Commissioner – Tim Snyder Tony Nowak
 - b. Swearing In of Tim Snyder Dale Thompson,
Circuit Clerk
 - c. Future Election Day Needs
10. Office of Procurement
 - a. Recommendation to Award Broadband Bid Christie Barclay
 - b. Sheriff’s Department - Purchase of Vehicles Exceeding \$25,000 Justin Smith
11. Road Dept. – Wildflower Solar Erosion Control Agreement Jason Youngblood
12. Request to Void Tax Sale Vanessa Lynchard
13. Circuit Court Orders Vanessa Lynchard
 - a. Wilson – Staff Attorney – K. Sherfey
 - b. Wilson – Deputy Court Administrator – A. Young
 - c. Chatham – Court Administrator – S. Lowrie
14. Committee Reports
 - a. Transportation Committee
 - i. Holly Springs Road Right of Way
 - ii. Holly Springs Road Renaming
 - iii. Bridge Inspection Report Robert Jarman
 - b. Agri Ed Committee
15. Coroner – Unclaimed Bodies (2) Vanessa Lynchard &
Tony Nowak

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K. New Business, continued

16. Approval to Travel for the Year for Board Members, Staff, Board Attorney, Road Manager, & County Administrator Vanessa Lynchard
- * MAS and Associated Groups, Corps of Engineers, Legislative Meetings
17. Confirmation of Martin Luther King/Robert E Lee Birthday Holiday – January 16 – MS Code 3-3-7 Board of Supervisors

L. Planning

1. Consent Bennie Hopkins &
Ashley Hendricks
- a. **Cole Estates Minor Lot (SUB-007788-2022)** Application is for approval of 5 lots on 7.695 acres. Identified as Parcel # 306308000 0004200. Subject property is located on the west side of Craft Rd and south of Vaiden Rd in Section 8, Township 3, Range 6 and is zoned A (District 5)
Applicant: Ross Homes, LLC – Clayton Ross

M. Executive Session

Coming Events~

January 24-26 – MAS Mid-Winter Conference, Flowood, MS
Monday, January 16 – Martin Luther King/Robert E Lee Birthdays – Offices Closed
Tuesday, January 17 – Board Meeting
February 6 – Annual Jail Inspection Tour