

## DeSoto County Board of Supervisors

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***Meeting Agenda  
January 17, 2023  
9:00 a.m.***

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of Agenda: Additions & Deletions**

**E. Citizens Remarks & Presentations**

1. Proclamation in Memory of John Champion, District Attorney

**F. Consent Agenda**

1. Office of Finance & Accounting
  - a. Budget Amendments – Animal Services, Byhalia/Hwy 305 Signal HB1353, Admin Svc's & Procurement, Tax Collector, Finance, Human Resources, District Attorney/Victim Witness
  - b. Monthly Expenditures & Liabilities – MS Code 19-11-23 (December)
  - c. Final Inventory Dispositions – District Attorney, Circuit Court Reporters, Sheriff's Department
  - d. SID Forfeitures
  - e. Quarterly Getwell Road Report – SB2971
2. EMS Monthly Report
3. Justice Court Monthly Report
4. Meal Log Affidavits (2) -MS Code 19-25-74
5. Road Department
  - a. Monthly Safety Report
  - b. Monthly Work Schedule
6. Office of Procurement
  - a. Procurement Card Statement - December
7. Contract Administration – Auto Renewal
  - a. Sheriff's Department – Guardian RFID



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### H. New Business, continued

- d. Budget Amendments – EMS Trauma Care System Foundation (Delta Trauma), County Extension/Ending Cash, Bridge & Culvert
- e. Budget Amendments - Projects – Bond Projects Fund/Holly Springs Rd Seg 2/Swinnea/Courthouse Reno/Courthouse Porch/Ending Cash, Road Projects/Swinnea/Ending Cash, Capital Projects/Courthouse Reno, Courthouse Porch
- f. Interfund Transfer – Insurance Fund/General Fund
- g. PERS Increase Vanessa Lynchard
- h. ARPA Plan Review
- 2. Grant Administration Hannah Franklin
  - a. Request to Accept Walmart Community Grant Award of \$4,000 for Search & Rescue Swift Water Gear
  - b. Request to Apply for Rural Communities Opioid Response Program – Overdose Response (HRSA-23-038) for \$60,000 – Signature Required
  - c. Request to Apply for Assistance to Firefighters Grant – Signature Required w/ Josh Harper
  - d. Request Board President Signature on Emergency Management Grant w/ Chris Olson
- 3. Fire & EMA Supervisor Caldwell  
& Supervisor Lee
  - a. Approval to Provide Supplemental Funding for the Fire Departments for FY23 as Budgeted
  - b. Approval to Authorize Smith Phillips Law Firm to Draw Up Agreements with Fire Departments for Recruitment & Retention
- 4. Appointment of Lewisburg Fire Commissioners Supervisor Lee
  - a. Joel Branson
  - b. Ricky Broadway
- 5. Facilities Department Shawn Houston
  - a. Shred Expense in Administration Building
    - i. Updates FY21/FY22 Shred Costs w/Vanessa Lynchard
    - ii. Shred Machine Installation in the Administration Building

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### H. New Business, continued

- b. Sheriff's Department Gate Quotes for Electrical
- c. Energy Project – Savings Update w/ Kelly Wright
- 6. Road Department Robert Jarman
  - a. Gray's Valley – Request to Use HP Storm Drain Pipe
  - b. Four-Year Road Plan
  - c. Road Register Change – Holly Springs Rd, Jjohnson Rd, Bolin Rd
- 7. Human Resources
  - a. Background Check Quotes
  - b. Grievances & Appeals
  - c. New HR Personnel Action Forms for Agenda
  - d. Monthly Health Claims
  - e. Vehicle & Equipment Use Policy
  - f. Human Resources
- 8. Corrections to 2022 Land Roll Vanessa Lynchard
- 9. Contract Administration Vanessa Lynchard
  - a. 23<sup>rd</sup> Circuit intervention Court - CopyPlus – Signature Required
  - b. DHS - GreenServ for Shredding
- 10. Office of Procurement Vanessa Lynchard
  - a. Approve Bid Specifications & Solicit Bids for the Re-Bid of the Purchase of One Emergency Medical Vehicle – Bid File #23-240-002 w/ Mark Davis
- 11. Approval to Receive Delta Trauma Funds Mark Davis
- 12. Confirmation of February 20<sup>th</sup> Holiday – Presidents' Day Vanessa Lynchard
- 13. Health Insurance – Prudent RX

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### **I. Planning**

#### **1. Public Hearing -**

##### **a. Sunset Clause Renewal**

- b. Appeal of the Decision of the Board of Adjustment -**  
Application by Joe Delaney (**VAR-001739-2022**) for a variance to allow an accessory building with a side setback of zero feet in accordance with the DeSoto County Zoning Ordinance. Subject property is located at 14740 Leavell Road on the north side of Leavell Road and west of Watson-Desoto Road Parcel **#3058330200004100** Section 33 Township 3 Range 5 and is zoned A (District 1)

#### **2. Old Business**

##### **a. Preliminary Subdivision**

- i. Isabella Grove Subdivision (SUB-007776-2022) –**  
Application is for preliminary subdivision of 20 lots on 39.67 acres. Identified as Parcel #205307000 0000400. Subject property is located on the east side of Polk Lane and north of Hwy 178 in Section 7, Township 2, Range 5 and zoned A-R (District 1)

**Applicant: Craig Waldrop/Civil-Link**

Bennie Hopkins &  
Ashley Hendricks

#### **3. Minor**

- a. Dobbins/Phillips Minor Lot (SUB-007786-2022)** Application is for approval of 3 lots on 4.26 acres. Identified Parcel # 206930000 0001200 & 206930000 0001202 . Subject property is located on the west side of Craft Rd and north of Hawks View in Section 30, Township 2, Range 6 and is zoned A-R (District 5)

**Applicant: Irby Dobbins**

- b. Flemmons Minor Lot (SUB-007787-2022)** Application is for approval of 2 lots on 2.92 acres. Identified as Parcel # 309420000 0001700 . Subject property is located on the west side of Bluff Rd and south of Sullivan Rd in Section 20, Township 3, Range 9 and is zoned A (District 4)

**Applicant: James A. Flemmons**

#### **4. Consent**

- a. Ketchum Minor Lot, 1<sup>st</sup> Rev (SUB-007791-2023)** Application is to move the property line between Tract 1 and Tract 2. Identified as Parcel # 308614000 0000711 & 308614000 0000715.

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**I. Planning, continued**

Subject property is located on the west side of Scott Rd and north of W. Oak Grove Rd in Section 14, Township 3, Range 8 and is zoned A (District 5)  
**Applicant: Roy Ketchum**

**5. Other**

- a. Bakersfield Concurrence**
- b. Building Permit Report**

**J. Executive Session**