

DeSoto County Board of Supervisors

Meeting Agenda
January 22, 2024
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of Agenda: Additions & Deletions

E. Citizens Remarks & Presentations

F. Consent Agenda

1. Monthly Health Claims
2. Office of Finance & Accounting
 - a. Board Proceedings – MS Code 19-3-67 & MS Code 19-3-35 –
Signature Required
 - b. Quarterly Reports (8):
 - MCWI Grant – Star Landing Sewer
 - HB1353 Signal at Byhalia and Hwy 305
 - SB2971 Getwell Road
 - HB603 - Volunteer Fire Department Equipment – ACI, Lewisburg, Love,
Walls, National Guard Armory Road Improvements
 - c. Quarterly Allocations - MS Code 27-1-9 & MS Code 19-25-13:
 - Tax Assessor - \$470,582.00
 - Tax Collector - \$422,417.25
 - Sheriff's Department - \$9,605,312.42
3. EMS Monthly Report
4. Justice Court Monthly Report – MS Code 9-11-19
5. Meal Log Affidavits (2) -MS Code 19-25-74
6. Road Department
 - a. Monthly Safety Report
 - b. Monthly Bond Report – Letter of Credit Releases – Barton Ridge
Section B, Kyles Creek Section E, Forest Hill Phase 12
 - c. Road Register Update – Barton Ridge, Kyles Creek, Forest Hill

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F. Consent, continued

7. Office of Procurement
 - a. Procurement Card Statement - December
 - b. Travel Card Statement - December
 - c. Request Approval of Bid Specifications and Authorize to Publish
 - i. Walls Fire Department Training Facility – Fence – Bid File #24-258-005
 - ii. Re-Bid Purchase of One or More 12,000 Pound Compact Track Loaders – Bid File #24-300-010
 - iii. Purchase and Installation of Cameras for Juvenile Detention Facility – Bid File #24-223-001
8. Contract Administration – Auto Renewal
 - a. Mississippi State University Extension Service
 - b. EMS - GreenServ
9. Business Investment Incentives – Final Resolution

Gardner, Inc
10 Year Personal Property \$5,165,825.00
(Effective 01/01/2024-12/31/2033)
10. Request to Change Receiving Clerks & Requisition Signers
 - a. Request to Add Kade Abel as Receiving Clerk to All IT Budget Lines
 - b. Request to Remove Shawn Houston and Add Garrett Madero as Requisition Signer for All Facilities Budget Lines & Projects
 - c. For All Sheriff's Department Budget Lines –
 - Request to Add Jennifer Haywood as Requisition Signer
 - Request to Remove Jennifer Haywood as Receiving Clerk
 - Request to Add Stephen Raines & Jennifer Renee King as Receiving Clerks
11. Enter Into the Board Minutes and Make a Part of the Formal Record
 - a. Old 304 – Prewitt Holdings – Addendum Extension – Fully Executed
 - b. Chancery Court Appointee to Jury Commission – Paul Chrestman

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G. Old Business

- | | |
|---|---|
| 1. Waggoner Engineering | Will Bush, Tracy Huffman |
| a. Swinnea Road Extension and Widening – Kelly Road Builders Subcontract – Signature Required | |
| b. Request to Approve Appointment of State Aid Engineer | Vanessa Lynchard |
| c. 2024-2027 Board Term Revenue Projections from State Aid | Tracy Huffman |
| 2. ARPA Update | Vanessa Lynchard |
| 3. ARPA Discussion of Potential Projects | |
| a. Johnson Creek Greenway Phase 2 | Supervisor Denison |
| 4. ICAC Report of Final Completion | Supervisor Gardner,
Supervisor Denison |
| a. Walk Through Report | |
| b. Approval of Substantial Completion | |
| c. Approval of Change Order #1 | |
| 5. Environmental Services – Community Service Worker Program | Ray Laughter |
| 6. Flood Study – Request to Schedule the Project Update and Meeting with Mayors | Vanessa Lynchard |

H. New Business

- | | |
|--|----------------------------|
| 1. 9:30 a.m. - Business Investment Incentives | Jim Flanagan, Mark Aquadro |
| a. McKesson Specialty Care Distribution LLC– Freeport Warehouse
8745 Forest Hill Irene Road, Olive Branch, MS 38654 | |
| b. McKesson Plasma and Biologics LLC – Freeport Warehouse
8745 Forest Hill Irene Road, Olive Branch, MS 38654 | |
| c. Continuation of FreePort Exemption for New Owners of JT Shannon Lumber | |
| 2. 10:00 a.m. – Tax Collector/Tax Assessor Discussion | |
| 3. 11:00 a.m. - DCRUA Update on HLCISD Project | Wayne Spell |
| 4. 2:00 p.m. – Fugitive Report | Ray Henley |

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H. New Business, continued

5. Office of Finance and Accounting Andrea Freeze
 - a. Continuing Disclosure Engagement Letter – Butler Snow – Signature Required
 - b. Justice Court Unclaimed Funds
 - c. Sheriff’s Department – Preliminary Inventory Disposition
 - d. Animal Services – Preliminary Inventory Disposition
 - e. Budget Amendments (7) – Sheriff’s Department: Extradition Reimbursement, Meals and Lodging; Facilities Management/Ending Cash: Building Supplies; DeSoto Council/Ending Cash: Advertising County Resources; Love VFD HB603: Rescue Supplies; Holly Springs Road-ERBR Funds; Capital Projects Fund: Juvenile Detention Center; Capital Projects Fund: E911 Communications
 - f. Claims Docket – MS Code 19-13-31
6. Grant Administration Hannah Franklin
 - a. COPS Hiring Program – Grant # 15JCOPS-23-GG-05092-UHPX
7. EMS – EMSOF Grant Modification Mark Davis
8. EMS – Request to Increase Rates to Medicare Rates Mark Davis
9. Fire/EMA Chief Chris Olson
 - a. Request Approval of Final Tax Distribution
 - b. County Fire Investigator Form – Signature Required
10. Contract Administration Lynn Ford
 - a. IT – Data Systems – Addendum to Add Justice Court - Signature Required
 - b. Pittsburg Tank & Tower – E911 - Signature Required
 - c. Water Valley Intergovernmental Transfer – RV from EMA Homeland Security Grant – Signature Required

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H. New Business, continued

11. Office of Procurement Lynn Ford
- a. Bids Under Advisement - Sheriff's Department – Equipment for Sheriff's Vehicles – #24-200-003 – Recommendation to Award
 - b. Purchase Over \$25,000 – Circuit Adult Drug Court – Request to Purchase 2023 Dodge Durango PPV
 - c. Purchase Over \$25,000 – IT - Fiber Line from the Road Department to Garcia House – Quotes, Request for Budget Amendment w/ John Mitchell
 - d. Emergency Purchases - Facilities
 - e. Emergency Purchases – Road Department
 - f. Finding of Fact – Sheriff's Department
 - i. Witness (Formerly Magnet Forensics) – Request Approval of Prepayment for License and Authorize Clerk to Write Check
 - ii. Cellebrite – For Inspector and Digital Collector Subscriptions – Request Authorization for Clerk to Write the Check for \$2,850
 - iii. Cellebrite – Software for Accessing & Collecting Digital Data
12. Sheriff's Department Requests Sheriff Tuggle
- a. Resolution to Bank Plus for Bond & Civil Account
 - i. Add Angie Irving as Signer
 - ii. Add Jennifer Haywood as Authorized User
 - b. Resolution to First Security for Inmate Profit Account
 - i. Add LeAnn Farr & Leslie Nicole Gullette as Check Signers
 - ii. Delete Donna Ford, Cynthia McCraw & Chad Wicker as Check Signers
 - c. Request for Six Credit Cards with Individual Limits of \$50,000 for Travel (One for Sheriff & Five for Officers' Travel)
 - d. Purchase Over \$25,000 for Two K9s w/ Lynn Ford
 - e. Purchase Over \$25,000 for Chevy Traverse for Colonel Farr w/ Lynn Ford

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H. New Business, continued

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|--|---|
| 13. Entergy at Ag Center | Robert Jarman |
| 14. Cleaning of Property – MS Code 19-5-105 | Tony Nowak |
| 15. Hernando High School Band | Supervisor Gardner |
| 16. Committee Meeting Updates | |
| a. Transportation Committee | Supervisor Medlin,
Supervisor Caldwell |
| i. 4-Year Road Plan/5-15 Yr/ 16+ Yr/Open Projects –
Recommend to Go Over in Detail 2/5/24 | |
| ii. State Aid Overlay Discussion | |
| iii. Trail Plan at Ag Center – Recommend Task Order for
Waggoner to Estimate Cost | |
| iv. Storm Response Plan/Hwy 51 and Green T Road Treatment | |
| b. Solid Waste Committee | Supervisor Medlin &
Supervisor Denison |
| i. Air Space Study Results, Notice to Waste Pro of Results | |
| 17. Chancery Court Raises for Staff | Misty Heffner |
| 18. Facilities Director Update | Garrett Madero |
| 19. Justice Court – Appointment of Special Prosecutor | Vanessa Lynchard |
| 20. Ag Center – Ag Marketing Coordinator | Supervisor Caldwell |
| 21. Broadband – Late Bill for Uplink’s Final Payment | Christie Barclay |

I. Planning

1. **PUBLIC HEARING - 1: 00 pm**

a. **Sunset Clause Renewal**

2. **FINAL**

- a. **Helen 28 1 Lot Subd. (SUB-007872-2023)** - Application is for final subdivision of 1 lots on 2.29 acres. Subject property is located on the north side of Coryelle Rd and west of Hwy 305, identified as Parcel

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I. Planning, continued

#30652200 0001701 & #30652200 0001702 in Section 22,
Township 3, Range 6 and is zoned C-2 (District 5)

Applicant: Helen 28, LLC/IPD Ben Smith

3. MINOR LOT

- a. **Rodriquez 4 Lot Minor Lot (SUB-0007879-2023)** -Application is for final subdivision of 4 lots on 15.63 acres to include a waiver of the easement length. Subject property is located on the east side of Poplar Corner Road and south of Nail Road, identified as Parcel # 209101000 0001512 in Section 1, Township 2, Range 9 and is zoned A-R (District 3)

Applicant: Raquel Cermeno

4. CONSENT

- a. **May Minor Lot (SUB-0007877-2023)** - Application is for final subdivision of 1 lot on 6.52 acres. Subject property is located on west side of Jordan Creek Drive and south of Holly Springs Road, identified as Parcel # 306929000 0001511 in Section 29, Township 3, Range 6 and is zoned A (District 5)
Applicant: Jason May
- b. **Connie Thomas Minor Lot (SUB-0007878-2023)** - Application is for final subdivision of 3 lot on 15.95 acres. Subject property is located on the south side of Odom Rd and east of Tulane Road South, identified as Parcel # 308203000 0000502 in Section 3, Township 3, Range 8 and is zoned A (District 5)
Applicant: Lee Thomas
- c. **Gerry's Place Minor Lot (SUB-0007880-2023)** - Application is for final subdivision of 2 lots on 20.47 acres. Subject property is located on south side of Bethel Road and west of Acorn Wood Drive, identified as Parcel # 206828000 0000100 in Section 28, Township 2, Range 6 and is zoned A-R (District 5)
Applicant: Bob Farley
- d. **M&K Farms 1st Rev. Minor Lot (SUB-0007881-2023)** - Application is for final subdivision of 2 Jots on 15.63 acres. Subject property is located on the north side of County Line Rd and east of Hwy

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I. Planning, continued

305, identified as Parcel # 306736030 0000100 in Section 36, Township 3, Range 6 and is zoned A (District 5)

Applicant: Michael Davis

- e. **Bethel Grove 1st Rev Minor Lot (SUB-0007883-2023)** - Application is for final subdivision of 4 lots on 12.43 acres. Subject property is located on the west side of Southern Ridge Trail and south of Bethel Road, identified as Parcel # 206929120 0000400 in Section 29, Township 2, Range 6 and is zoned A-R (District 5)
Applicant: Kenneth Major
- f. **ToddJoa Minor Lot (SUB-0007884-2023)** - Application is for final subdivision of 1 Jot on 2.09 acres. Subject property is located on the west side of Southern Ridge Trail and south of Bethel Road, identified as Parcel # 206929000 0000504 in Section 29, Township 2, Range 6 and is zoned A-R (District 5)
Applicant: Todd Long
- g. **Boyd Minor Lot (SUB-0007885-2023)** - Application is for final subdivision of 1 Jot on 1.07 acres. Subject property is located on the west side of Southern Ridge Trail and south of Bethel Road, identified as Parcel # 206929000 0000504 in Section 29, Township 2, Range 6 and is zoned A-R (District 5)
Applicant: Stephen Boyd

5. OTHER

- a. **4921 Green Pasture – Discussion**
- b. **December 2023 Building Permit Report**

J. Executive Session