

DeSoto County Board of Supervisors

Meeting Agenda
February 07, 2022
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of January Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

1. **9:00 a.m.** – Election Commission
 - a. Moving Precinct Voting from Longview Point to Two Locations – Signature Required on Contracts
 - b. Request for New Equipment

G. Consent Agenda

1. Board Proceedings - MS Code 19-3-67 & 19-3-35 – Signature Required
2. Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – MS Code 19-11-19 – Sheriff/ICAC Building/GO Bond Funds, Fleet Management, COE Feasibility Study
 - b. Final Inventory Dispositions – Sheriff's Department, IT (3)
 - c. SID Forfeitures
4. Road Department
 - a. Monthly Work Schedule
 - b. Monthly Road Report
 - c. Monthly Bond Report
 - d. Request to Make Changes to Road Register – Rainey Road & Oakdale Drive
5. Meal Log Affidavits (5) - MS Code 19-25-74
6. Office of Procurement
 - a. Procurement Card Statement for December 2021

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G. Consent, continued

7. Justice Court Monthly Report
8. Contract Administration – Auto Renewal
 - a. Human Resources – Rx `n Go
 - b. Facilities – Fant’s Telephone Service for Alarm Monitoring
 - c. Facilities – Affinity Lawnsapes
 - d. Facilities (for Animal Shelter) - Matheson & Associates
9. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Revised Free Port Resolution – GE International – Fully Executed
 - b. MDOT Concurrence Letter for Lewisburg Sidewalk Project – STP-0017-00(044)LPA/107800-701000
 - c. State Aid Final Acceptance Letter to Contractor for Ingram’s Mill Road Bridge
 - d. Stormwater Annual Report 2021

H. Old Business

1. **9:30 a.m.** - Flood Study Elizabeth Burk
 - a. Update on Study
 - b. Approval of Requested Payment
 - c. Approval of Additional Study Funds
2. Animal Services – Request to Accept Donation from Amazon – Signature Required Monica Mock
3. COVID Update Mark Davis
 - a. Statistics & Trends
4. Project Updates Collins Simpson
 - a. Quarterly Update – LPA Projects, State Aid/LSBP Projects, Task Order Projects
 - b. State Aid Annual Inspection – February 23, 2022
 - c. Amazon Transportation Improvements Subcontract – Signature Required
 - d. Craft Road Widening Time Extension – Signature Required

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H. Old Business, continued

- | | |
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| 5. DCRUA Office Space | Vanessa Lynchard |
| 6. Landers Center Expansion | Tony Nowak |
| 7. Human Resources – Meritain Revised Summary of Material Modification (Routine Care) – Review & Request Board President Signature | Carla Crockett |

I. New Business

- | | |
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| 1. Annual Jail Inspection | Board |
| 2. Human Resources | Carla Crockett |
| a. 2022 Benefits Open Enrollment Update | |
| b. Requirement for County to Choose Testing at Pharmacies or Medical Clinics | |
| c. North Delta Agreement and Authorized Signature Form | |
| d. Meritain Summary of Material Modification –(Non-Essential Health Benefits) – Review & Request Board President Signature | |
| 3. Olive Branch Rezoning – Approval to Send Letter to Mayor Adams and Olive Branch Board of Aldermen | Supervisor Medlin |
| 4. Business Investment Incentives | Tony Nowak & Angie Irving |
| a. Order Acknowledging Change of Name and Continuation of Ad Valorem Tax Exemption Previously Granted to GPT Hacks Crossing Owner, LLC
Location: 9105 Hacks Cross Road, Olive Branch, MS | |
| b. Order Acknowledging Change of Ownership and Continuation of Real Property Ad Valorem Tax Exemption Previously Granted to Toshiba America Business Solutions, Inc.
Location: 1453 Commerce Parkway, Horn Lake, MS | |
| c. Order Acknowledging Change of Ownership and Continuation of Real Property Ad Valorem Tax Exemption Previously Granted to TricorBraun, Inc.
Location: 8921 Airways Blvd., Suite #200, Southaven, MS | |
| 5. Grant Administration | Sheila Garrett |
| a. Request to Apply for AED Grant for EMS | |
| b. Request to Apply for 405D Alcohol & Drug Impaired Driving (DUI) – Signature Required | |
| c. Request to Apply for 402 Occupant Protection Grant (OP) – Signature Required | |

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I. New Business, continued

6. Office of Finance and Accounting Andrea Freeze
 - a. Preliminary Inventory Dispositions – Sheriff’s Department
 - b. Claims Docket – MS Code 19-13-31
7. Contract Administration Angie Irving
 - a. Sheriff’s Department - Dr. Ken Thompson Compensation
 - b. Facilities - Nichols Fire & Security – Signature Required w/ Shawn Houston
 - c. Road Department – Cintas Addendum to Uniform Rental Agreement – Signature Required w/ Robert Jarman
 - d. Extension Service – CSpire for Internet
8. Office of Procurement Angie Irving
 - a. Revised Purchase of Fleet Vehicle for Animal Shelter & Approval for Clerk to Write Check to Landers Chrysler Dodge w/ Robert Jarman
 - b. Revised Purchase of Fleet Vehicle for Road Department & Approval for Clerk to Write Checks to Landers Chrysler Dodge & Kirk Auto Group
9. Keep DeSoto County Beautiful Appointment – 3rd District Supervisor Denison

Replace Jan Knight with Patti Denison
10. Road Department Robert Jarman
 - a. MDOT Safety Circuit Rider Program w/ Scott Young
 - b. MDEQ Clean Water Act Jason Youngblood
 - c. Turn Lane on Hwy 305 at I-269
 - d. 2021 Road Conditions & Rating Information
11. Committee Reports Ray Laughter
 - a. Report on Delta View Overlook Project
 - b. Facilities Committee Report
 - 1) Justice Court
 - i. Overall Update

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I. New Business, continued

- ii. Justice Court Parking Lot PCO
- iii. Justice Court Cabling
 - a) Change Order for Basic Cabling
 - b) Materials & Parts – Purchase over \$25,000 John Mitchell
 - c) Network Switching Equipment over \$25,000 EPL 3760 John Mitchell
 - d) Bid for Installation of Network Infrastructure Angie Irving & John Mitchell
 - e) Materials & Cameras for Sheriff’s Department Area
- 2) ICAC Update
- 3) Courthouse Update
- 4) EMA/Emergency Shelter Update
- 12. MS Veterans Administration – Hernando Position Vanessa Lynchard
- 13. Marker for John Grisham Vanessa Lynchard
- 14. Additions to Surplus Property User List – Signature Required Vanessa Lynchard
- 15. Tax Collector – Request to Void Tax Sale Vanessa Lynchard
- 16. Request to Participate in CGI Video Showcase Project Christie Barclay
- 17. Acknowledge President’s Day Holiday – February 21, 2022 – MS Code 3-3-7 Vanessa Lynchard
- 18. District Attorney – Adoption of Leave Policies John Champion & Chris Sheley
- 19. Vicksburg Corps of Engineers Update Vanessa Lynchard
- 20. ARPA Update Vanessa Lynchard
- 21. Legislative Update Vanessa Lynchard

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J. Planning

1. Final Subdivision

Bennie Hopkins &
Austin Cardosi

- a. Rowsey Crossing Phase B (SUB-007685-2022)** –Application is to change the lot line between Lots 3 & 4. Subject property is located on the east side of Fogg Rd and south of Oak Grove Rd, parcel in Section 20, Township 3, Range 08 (District 5)
Applicant: Eagle Land LLC
- b. Green Village Revision (SUB-007688-2022)** – Application is to combine lots 52 & 53 into one lot. Subject property is located on the west side of Green Chase Drive and south of Green Port Drive in Section 27, Township 3, Range 8 (District 5)
Applicant: Sheila Smith/Alex Meaders

2. Minor Lot

- a. Luttrell 3 Lot Minor Lot (SUB-007680-2021)** – Request approval of 3 lot(s) on 17.45 acres out of 53.99 acres. Property is identified as Parcel(s) #3078270000000306. Subject property is located on the east side of Getwell Road and south of Bolin Road in Section 27, Township 3, Range 7 and is zoned A (District 5)
Applicant: James Luttrell
- b. Plumlee Minor Lot (SUB-007682-2022)** – Request approval of 2 lot(s) on 10.34 acres. Property is identified as Parcel #3068270000000310. Subject property is located on the east side of Treadway Road and south of Holly Springs Road in Section 27, Township 3, Range 6 (District 5)
Applicant: Michael Plumlee
- c. Rines Minor Lot (SUB-007686-2022)** – Request approval of 2 lot(s) on 3.13 acres. Property is identified as Parcel #2084180000000303. Subject property is located on the north side of Days Road and the west side of Fogg Road in Section 18, Township 2, Range 8 (District 4)
Applicant: Ruth Ann Rines

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J. Planning. continued

d. Fairview Road Minor Lot (SUB-007689-2022) – Request approval of 13 lot(s) on 41.4 acres. Property is identified as Parcel #2059320000000100. Subject property is located on south side of Fairview Road East and west of Jason Way in Section 32, Township 2, Range 5 (District 1)

Applicant: Brad Waldrop

e. GNS Farms (SUB-007692-2022) – Request approval of 1 lot(s) on 3.32 acres, out of 32.04 acres. Property is identified as Parcel #4081110000000800. Subject property is located on the north side of Gaines Road and east of Gaines Road in Section 11, Township 4, Range 8 (District 5)

Applicant: Andy Shackelford

Bennie Hopkins &
Austin Cardosi

f. Keegan Minor Lot (SUB-007693-2022) – Request approval of 1 lot(s) on 4.40 acres, out of 87.51 acres. Property is identified as Parcel #3087350000000514. Subject property is located on the north side of Ranch Road and east of Robertson Gin Road in Section 35, Township 3, Range 8 (District 5)

3. Other

a. Williams Ridge Discussion – Substantial Conformance Request

b. Woods Refund

K. Executive Session

~Coming Events~

Today – Annual Jail Inspection

Wednesday, February 16 – Southaven Chamber Quarterly Luncheon – RSVP by Feb 8th

Monday, February 21, 2022 – President’s Day – Offices Closed