

DeSoto County Board of Supervisors

Meeting Agenda
March 07, 2022
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of February Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. Consent Agenda

1. Board Proceedings - MS Code 19-3-67 & 19-3-35 – Signature Required
2. Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – MS Code 19-11-19 – Animal Services, Human Resources, Animal Shelter Operations, Commerce St-Della to Jaybird, Bridge & Culvert/Ending Cash, Bridge & Culvert Project Budgets, Road Project Transfer Funds, Bond Projects Fund, Capital Projects Fund/EMS Ambulance Equipment, EMA Grants Fund
 - b. Final Inventory Dispositions – Road Department, IT
 - c. Authorized Credit Card Uses
 - d. Monthly Expenditures & Liabilities – MS Code 19-11-23 (February)
 - e. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff (January)
MS Code 27-1-9D/19-25-13
4. Road Department
 - a. Monthly Work Schedule
 - b. Monthly Road Report
 - c. Monthly Bond Report
 - d. Monthly Safety Report
5. Meal Log Affidavits (2) - MS Code 19-25-74
6. Office of Procurement
 - a. Procurement Card Statement for January

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G. Consent, continued

7. Justice Court Monthly Report
8. Contract Administration – Auto Renewal
 - a. Animal Shelter – Interlocal with City of Southaven, City of Olive Branch, City of Horn Lake & City of Hernando
9. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Election Commission Contract with Hernando Hills Elem. – Fully Executed
10. Chancery Clerk Allowance

H. Old Business

1. Declaration of Local Emergency Update Board
2. COVID Update Mark Davis
3. Project Updates Collins Simpson
 - a. Amazon Transportation Improvements Subcontract – Signature Required
 - b. Lewisburg Sidewalk Project Subcontract – Signature Required
 - c. Nail Road Task Order – Signature Required
 - d. Polk Lane Update
 - e. Hawks Crossing Park Task Order
 - f. RFP for Internet Fiber
 - g. Task Order for Program Development & Support Services – Signature Required
4. Reminder of Homestead Exemption Sign-Up Deadline Vanessa Lynchard
5. Human Resources Carla Crockett
 - a. Lipscomb & Pitts Client Authorization Agreement – Signature Required
 - b. Symetra Amendment #2 – Signature Required

I. New Business

1. Human Resources Carla Crockett
 - a. Meritain Amendment #3 – Signature Required
 - b. Moonlighting Requests from EMS

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I. New Business, continued

- c. Appointment – Circuit Court – Juror Bailiff – Allison Harris
- d. Emergency Closing/Inclement Weather/Temporary Administrative Leave
- e. Symetra Policy Rider 2 & 3 Revised – Signature Required
- 2. Request to Accept Donations from Lewisburg Elementary Honor Society Monica Mock
- 3. Waste Pro Service Issues Ray Laughter
- 4. Business Investment Incentives Tony Nowak
 - a. Order Acknowledging Change of Ownership and Continuation of Real Property Ad Valorem Tax Exemption Previously Granted to Autoliv ASP, Inc.
Location – 8989 Hacks Cross Road, Olive Branch, MS
 - b. Order Acknowledging Change of Ownership and Continuation of Real Property Ad Valorem Tax Exemption Previously Granted to Kenco Group, Inc.
Location: 8955 Hacks Cross Road, Olive Branch, MS
- 5. Office of Finance and Accounting Andrea Freeze
 - a. Preliminary Inventory Dispositions – IT
 - b. Claims Docket – MS Code 19-13-31
- 6. Contract Administration Angie Irving
 - a. Sheriff’s Department – Elliott Data Systems – Price Increased from \$557 to \$585 Yearly – Signature Required
- 7. Office of Procurement Angie Irving
 - a. Sole Source Purchase – Mobile Cop User Licenses – Signature Required
- 8. Road Department Robert Jarman
 - a. Finding of Fact – 8445 Byhalia Road
 - b. Construction Entrance Update
- 9. Committee Reports
 - a. Insurance Committee Carla Crockett
 - b. Agri Ed Committee Report Committee
 - c. Transportation Committee Committee

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I. New Business, continued

1) Project Budget Updates

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| 10. Board Attorney – Authority to Review Guardian Contract for Sheriff’s Department | Tony Nowak |
| 11. Legislative Update | Vanessa Lynchard |
| 12. Annual Jail Inspection | Board |

J. Planning

Bennie Hopkins &
Austin Cardosi

1. Consent Agenda

- a. **Reid Estates Minor Lot (Revision) (SUB-000050-2021)** – Request approval of 3 lot(s) on 9.11 acres. Property is identified as Parcel(s) #307736000000201. Subject property is located on the north side of County Line Road and west of Smith Road in Section 36, Township 3, Range 7 and is zoned A (District 5)
Applicant: Jeremy Reid
- b. **Highland Meadows Minor Lot (SUB-007698-2022)** – Request approval of 9 lot(s) on 17.37 acres. Property is identified as Parcel #3095160000003900. Subject property is located on the west side of Hwy 301 and south of Highland Meadows Drive in Section 16, Township 3, Range 9 (District 4)
Applicant: Jon Stevenson
- c. **Diamond L Ranch Minor Lot (SUB-007699-2022)** – Request approval of 1 lot(s) on 3.96 acres, out of 84.34 acres. Property is identified as Parcel #2059320000001000. Subject property is located on the north side of Byhalia Road and east of Red Banks Road in Section 32, Township 2, Range 5 (District 1)
Applicant: Jeanine Ramage

K. Executive Session

~Coming Events~

Today – Annual Jail Inspection

Annual MS Assoc of Planning & Development Districts Conference – Biloxi – April 19-22

MAS Annual Convention – Biloxi – June 13-16

NACo Annual Convention – Colorado – July 21-24