

DeSoto County Board of Supervisors

Meeting Agenda
April 04, 2022
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of March Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. Consent Agenda

1. Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Budget Amendments – MS Code 19-11-19 – Animal Services, Community Resources, Sheriff Department, Commerce St/Della to Jaybird
 - b. Credit Card Uses for Travel
3. Road Department
 - a. Monthly Work Schedule
 - b. Monthly Road Report
 - c. Monthly Bond Report
4. Meal Log Affidavits (4) - MS Code 19-25-74
5. Constables' Annual Reports – MS Code 7-3-45
 - a. Bobby Holloway
 - b. Lawrence Vaughn
6. Contract Administration – Auto Renewal
 - a. Adult Drug Court – AEM ADAPTS
 - b. Sheriff's Department - GreenServ
 - c. EMS - GreenServ

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G. Consent, continued

7. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Letters of Map Revision from FEMA – Hwks Crossing, Phase III C West Lots 236-257 – Phase III B West Lots 191-196 – Phase III A West
 - b. Office of State Aid – Annual Maintenance Inspection Report
 - c. Agreement of DeSoto County, City of Southaven, City of Hernando for Relocation of and Improvements to Sewer Infrastructure Associated with Star Landing Road Project – Fully Executed
 - d. Sellers Counter Offer #1 for Sale of County's 28 Acres in Hawks Crossing
 - e. 2021/2022 Bridgers, Goodman, Baird & Clarke Contract – Fully Executed
 - f. Fully Executed MOU for Opioid Settlement
 - g. Order Appointing & Setting Salary for Deputy Court Administrator – A. Young

H. Old Business

1. Project Updates Collins Simpson
 - a. Craft Road Box Culvert
 - 1) Award Project – Signature Required
 - 2) Approve Budget Amendment
 - b. Amazon Transportation Improvements Change Order – Signature Required
2. Contract for Park Mowing – Signature Required Ray Laughter
3. Board Attorney Tony Nowak
 - a. Star Landing Road Relocation Assistance Consultant
 - b. Rite Hite – Signature Required
 - c. Guardian RFID Renewal for Sheriff's Department – Signature Required
4. Sheriff's Department – Nonattendance Reporting Tony Nowak & Chief Smith
5. Well at Animal Shelter Shawn Houston

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I. New Business

1. Excess Fees from County Clerks
 - a. Circuit Clerk Dale Thompson
 - b. Chancery Clerk Misty Heffner
2. Extension Service Request Approval for ANR Extension Agent Position Joy Anderson
3. Fair Housing Proclamation & Resolution – Signature Required Vanessa Lynchard
4. Human Resources Carla Crockett
 - a. Judge Appointing Intervention Court Case Manager – A. Jennings
 - b. Circuit Court Order – Part Time Employee Salary Increases
 - c. Moonlighting Request – J. Clarkson
5. Office of Finance and Accounting Andrea Freeze
 - a. Preliminary Inventory Dispositions – IT, Sheriff’s Department w/ Monica Jones
 - b. Request for Continued Assistance from Kelley McGee
 - c. Claims Docket – MS Code 19-13-31
6. Office of Procurement Angie Irving
 - a. Request to Create a Committee to Evaluate the Broadband RFQ
 - b. Request to Approve Term Bid Specifications & Solicit Bids for Regular Gasoline & Diesel Prices Bid File #22-300-007 w/ Robert Jarman
7. Road Department Robert Jarman
 - a. 2022 Overlay Plan
 - b. Discussion on Pipes in Subdivision Jason Youngblood
8. Insurance Update Vanessa Lynchard
 - a. Liability – Cyber Security
9. Committee Reports Carla Crockett
 - a. Solid Waste Committee
 - 1) Rail Road Avenue
 - 2) EBS – Approval of Rubbish Facility Proposed Fill Plan Survey

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I. New Business, continued

- 3) Solid Waste Plan Update
- 4) Garbage Contract
- 10. Facilities Management Shawn Houston
 - a. 3:30 p.m. – Justice Court Updates
 - 1) Project Status
 - 2) PCO #9 – Sewer Line Install Overages & Asphalt Repairs
 - 3) PCO #26 – Two Water Taps
 - 4) PCO #27 – Undercut for Parking Lot
 - 5) Nichols Fire Security
 - 6) Blinds
 - 7) Security
 - b. Update on Chiller Supply Line Break Shawn Houston
- 11. Request for Letters of Support from City of Hernando Vanessa Lynchard
 - a. T-Mobile Hometown Grant
 - b. RAISE Grant
- 12. Risk Management – NWCC Science Department – COVID Training Vanessa Lynchard
- 13. Sheriff’s Department – Sale of Vehicle Equipment to City of Hernando Justin Smith
 - a. Declare Surplus
 - b. Authorize Board Attorney to Draw Up Intergovernmental Transfer
- 14. Legislative Report Vanessa Lynchard

J. Planning

- 1. **Public Hearing 1:00 pm**
 - a. **The Crossings (RZNE-000806-2022)** – Application is for rezoning of 35.4 acres from Agricultural to C-4, Located on the north west corner of Fogg Rd and I-269, identified as parcel # 208931000 0000104 in Section 31, Township 2, Range 8 (District 4)
Applicant: Orion Planning and Design Bennie Hopkins & Austin Cardosi

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J. Planning, cont.

2. **Preliminary Subdivision**

- a. **Rowsey Crossing Phase B (SUB-007670-2021)** –Application is for preliminary subdivision of 5 lots on 9.87 acres Property is located on the east side of Fogg Rd and south of Oak Grove Rd, identified as parcel # 308420000 0000501 in Section 20, Township 3, Range 08 (District 5)
Applicant: Eagle Land Co

3. **Final Subdivision**

- a. **Rowsey Crossing Phase B (SUB-007671-2021)** –Application is for final subdivision of 5 lots on 9.87 acres Property is located on the east side of Fogg Rd and south of Oak Grove Rd, identified as parcel # 308420000 0000501 in Section 20, Township 3, Range 08 (District 5)
Applicant: Eagle Land Co

4. **Consent Minot Lot**

- a. **The Tahj Mason Estate Minor Lot (SUB-007707-2022)** – Application is for approval of 1 lot on 5 acres out of 16.0 acres. Identified as Parcel # 208515000 0002304. Subject property is located on the east side of Tulane Rd and north of Starlanding Rd in Section 15, Township 2, Range 8 and is zoned A-R (District 4)
Applicant: Tahj Mason
- b. **Luttrell 3 Lot Minor Lot (SUB-007708-2022)** – Request approval of 3 lot(s) on 17.45 acres out of 53.99 acres. Property is identified as Parcel #3078270000000306. Subject property is located on the east side of Getwell Road and south of Bolin Road in Section 27, Township 3, Range 7 and is zoned A (District 5)
Applicant: James Luttrell
- c. **McClay Minor Lot (SUB-007709-2022)** – Application is for approval of 2 lots on 10.41 acres. Identified as Parcel # 209101000 0001508. Subject property is located on the north side of Church Road and east of Poplar Corner in Section 1, Township 2, Range 9 and zoned A-R (District 3)
Applicant: Patrick McClay

5. **Other**

- a. **Refund Request – Butler**
b. **Building Violation – 1077 Mabry Lane**

K. Executive Session

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~Coming Events~

Spring Clean Up – April 1-10

Team Clean Up Day - April 2

North Delta Regional Meeting - Tuesday, April 12, 10 am - Batesville

Earth Day – April 23 – 9 am to 1 pm

County Administrators & Chancery Clerks Spring Meeting – May 4 & 5 - Flowood

MAS Annual Convention – Biloxi – June 13-16

NACo Annual Convention – Colorado – July 21-24