

## DeSoto County Board of Supervisors

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***Meeting Agenda***  
***June 05, 2023***  
***9:00 a.m.***

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Recess for AWG Ribbon Cutting**

**E. Approval of May Minutes – MS Code 19-3-27**

**F. Approval of Agenda: Additions & Deletions**

**G. Citizens Remarks & Presentations**

**H. Consent Agenda**

1. Board Proceedings
2. Office of Finance & Accounting
  - a. SID Forfeitures
  - b. Budget Amendments – Tax Collector, Sheriff’s Department, Juvenile Drug Court, Constable Hodge, Environmental Services
3. Authorized Credit Card Uses - MS Code 19-3-68
4. Road Department
  - a. Monthly Road Report
  - b. Monthly Bond Report
  - c. Monthly Work Schedule
  - d. Road Register Update
    - i. Rustic Ridge
    - ii. Charleston Place
  - e. Letters of Credit Release
    - i. Rustic Ridge
    - ii. Charleston Place
    - iii. Bright Oaks Letter of Credit Reduction Maintenance and Stormwater

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### **H. Consent, continued**

5. Changes in Receiving Clerks, Requisition Clerk, & Inventory Clerk
  - a. Add Edna Ward as Receiving Clerk on all Road Department Budget Lines
  - b. Remove Amy Henley as Receiving Clerk on all Road Department Budget Lines
  - c. Remove Edna Ward as Assistant Purchasing Clerk
  - d. Add LaDonna Edwards as Assistant Purchasing Clerk and Authorize to Sign Purchase Orders
  - e. Remove LaDonna Edwards as Assistant Inventory Clerk
  - f. Add Raquel Ward as Assistant Inventory Clerk
6. Business Investment Incentives – Final Resolutions
  - a. Intuitive Surgical, Inc.                      5-Yr. Personal Property (Expanded)  
\$3,197,472.00  
(Effective: 01/01/2023 through 12/31/2027)
  - b. Ruan Transport Corporation              10-Yr. Personal Property (New)  
\$1,922,380.00  
(Effective: 01/01/2023 through 12/31/2032)
  - c. Teleflex    5-Yr. Personal Property (Expanded)  
\$897,466.00  
(Effective: 01/30/2023 through 12/31/2027)
7. Contract Administration – Auto Renewal
  - a. Road Department – Graphite Payments – Credit Card Payment Service for Trash/Rubbish Collections
  - b. Road Department – LB Technologies – GPS Systems
  - c. IT – Progressive Technologies – Provide Cabling Services
  - d. Facilities – Stroupe Pest Control – Termite Service at 4735 Red Banks Road
  - e. Chancery – Simplifile LC – Allows E-record land records, documents, and payments
8. Sheriff’s Department – Uniform Reimbursement

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### H. Consent, continued

- 9. Land Redemption Collection Report
- 10. Meal Log Affidavits (3)
- 11. Chancery Clerk Allowances (2)

### I. Old Business

- 1. **Public Hearing** - Environmental Services – Litter Ordinance  
3880 Hwy 305 South, Hernando, MS 38632 MS Code Section 19-5-105 Ray Laughter
- 2. Project Updates
  - a. Swinnea Road Extension & Widening Project – Contract Documents & Notice to Proceed - Signature Required Tracy Huffman
  - b. SAP-17(16)M - Getwell & Robertson Gin Overlay - Board Order for Award - Signature Required Tracy Huffman
- 3. Facilities – Southaven Community Center Building Rental Shawn Houston
- 4. District Attorney’s Office Expansion
  - a. Law Library Renovations Shawn Houston
  - b. Austin Building Board of Supervisors

### J. New Business

- 1. **10:15 (Estimated Time)** EMA Chief Chris Olson
  - a. Fairhaven Fire Department Surety Bond Letter – Signature Required
  - b. Authorization to Apply for Outdoor Warning Siren Grant
- 2. **11:00** DeSoto County Schools Cory Uselton
  - a. Request for Ordinance Regulating Out of County Enrollees
  - b. Discussion Regarding Adding School Resource Officers for 23/24 School Year
- 3. Environmental Services Ray Laughter
  - a. Solid Waste
    - i. Waste Pro Annual Price Adjustment at DeSoto County Rubbish Facility Ray Laughter/Jeff Papan

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### **J. New Business, continued**

- ii. Waste Pro Annual Price Adjustment at Star Landing Rubbish Facility Ray Laughter/Jeff Papasan
- iii. BFI/Republic Annual Price Adjustment for Garbage Disposal
- iv. Waste Connections Annual Price Adjustment at Railroad Ave. Rubbish Facility
- v. Emergency Purchase for Dirt at Sandidge Rubbish Pit Fire
- b. Adopt-A-Road – Carolyn Cleveland – Cleveland Rd. – Signature Required
- c. Parks and Greenways – Hernando DeSoto River Park Hours of Operation
- 4. Animal Shelter – Request to Participate in DeSoto Times Tribune Pet of the Week Monica Mock
- 5. Chancery Clerk – Code 02 Homestead Objections – Signature Required Misty Heffner
- 6. Office of Finance and Accounting Andrea Freeze
  - a. Open 5 New Accounts at Renasant Bank for House Bill 603 Disbursements
  - b. Investments with First Horizon Bank (2)
  - c. Budget Amendments –Ending Cash
  - d. Budget Amendments – Project Budgets
  - e. Claims Docket – MS Code 19-13-31
  - f. Late Bill – Talbot Brothers - Holly Springs Road
  - g. Late Bill – Wagner Engineering - ICAC
- 7. Grant Administration Hannah Franklin
  - a. Request to Accept Funds – Solid Waste Assistance Grant 706 – Signature Required
- 8. Contract Administration Lynn Ford
  - a. EMA – Finding of Fact for Pre-Payment of FCC License Application/Coordination Call Sign

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### **J. New Business, continued**

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|---|--|
| 9. Office of Procurement  | Lynn Ford                              |
| a. Road Department Uniforms   | Lynn Ford & Robert Jarman              |
| b. Road Department – Discontinued Part for Repair                           |  |
| c. Authorize Purchase Clerk to Approve Emergency Purchases – MS Code 31-7-1 |  |
| 10. Agri-Education Center   | Justin Zahner                          |
| a. Bids Under Advisement  |  |
| b. Interfund Transfer   |  |
| 11. Road Department –   | Robert Jarman                          |
| a. Finding of Fact - 9853 W. Commerce                                       |  |
| b. Finding of Fact - 10654 Byhalia Road                                     |  |
| c. Bus Turnaround – 8994 Tulane Rd. S                                       |  |
| d. Bus Turnaround - 5740 Red Banks Rd.                                      |  |
| 12. Facilities –  | Shawn Houston                          |
| a. Entergy Easement Under the Jail  |  |
| b. Chiller Repair Update  |  |
| 13. Committee Reports   | Supervisors                            |
| a. Landers Center Expansion   | Supervisors Mark Gardner & Ray Denison |
| i. Meeting Report – May 22  |  |
| ii. Approval to Draw Up Specs for a Construction Manager                    |  |
| iii. Landers Center Expansion Addendum Agreement – Signature Required       | Sam Barber                             |
| 14. Franchise Renewal Discussion - Comcast                                  | Vanessa Lynchard                       |

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### J. New Business, continued

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|--|------------------|
| 15. Justice Court Update   | Vanessa Lynchard |
| a. Contract for Extensive Training with Brenda Mullen              |                  |
| b. Authorize Comp Time for Backlog                                 |                  |
| c. Request to Pay Overtime for Monitored Backlog Work for 3 Months |                  |
| 16. 1:30 P.M. Library Update                                       | Lori Barnes      |
| 17. Human Resources – Mertain Plan Document Update                 | Mallory House    |
| 18. ARPA Debt Ceiling Negotiations                                 | Vanessa Lynchard |
| 19. Ozone Action Days  | Vanessa Lynchard |
| 20. Audit Engagement Letter  | Vanessa Lynchard |
| 21. Fiscal Year 2024 Department Budgets                            | Vanessa Lynchard |
| 22. Equipment Bought the Last Six Months of Term                   | Vanessa Lynchard |

### K. Planning

- |   |                                      |
|---|--------------------------------------|
| 1. <u>Final Subdivision</u>   | Bennie Hopkins &<br>Ashley Hendricks |
| a. <b>Steve Taylor 3 Lot, 1st Rev. of Lot1 (SUB-007828-2023)</b> Application is to combine Lot 1 with an out parcel to create a 1.36 acre lot. Subject property is identified as Parcel #206833000 0002103 and #206833000 0002101 is located on the east side of Hwy 305 and north of Byhalia Road in Section 33 Township 2 Range 6 and is zoned C-2 (District 1)<br><b>Applicant: Ronnie Rhoda</b> |                                      |
| 2. <u>CONSENT</u>   |                                      |
| a. <b>Lauren Henry Minor Lot (SUB-007829-2023)</b> Application is for approval of 2 lots on 10.72 acres. Subject property is located on the east side of McCracken Road and south of Vinson Rd, identified as parcel # 307929000 00001800 in Section 29, Township 3, Range 7 and is zoned A (District 5)<br><b>Applicant: Lauren Henry</b>  |                                      |
| b. <b>McGowen Minor Lot (SUB-007826-2023)</b> – Application is for approval of 3 lots on 9.74 acres. Subject property is located on the east side of Horn Lake Road and south of Nesbit Dr, identified as parcel # 208828000 0000703 in Section 28, Township 2, Range 8 zoned A-R (District 4)<br><b>Applicant: Marshall Massey</b>   |                                      |

This agenda is a draft subject to additions & deletions at the discretion of the Board of Supervisors.

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### *Meeting Agenda*

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3. Other

- a. April Building Permit Report
- b. Enclave PUD – waiver of residential requirement

**L. Executive Session**