

DeSoto County Board of Supervisors

Meeting Agenda
September 06, 2022
8:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of August Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. FY23 Budget

1. Budget Workshop
2. **9:00 a.m.** – Public Hearing
3. Budget Presentation
4. Tax Levy
5. Public Comments

Vanessa Lynchard

Andrea Freeze

G. Citizens Remarks & Presentations

H. Consent Agenda

1. Board Proceedings – July – MS Code 19-3-67 & 19-3-35
2. Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Final Inventory Dispositions – Road Dept., Sheriff's Dept.
 - b. Authorized Credit Card Uses
4. Road Department
 - a. Monthly Work Schedule
 - b. Monthly Road Report
 - c. Monthly Bond Report
 - d. Road Register Update – Change Onega Drive to Onega Lane
5. Receiving Clerk for All Budget Lines for Justice Court Clerk –
Remove Stephanie Rozell & Add D'Angela Brenza
6. Add Ruth Schwartz as Receiving Clerk for All Budget Lines for DeSoto County
Extension Office

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H. Consent Agenda, continued

7. Add Jessica Sibley as Requisition Signer for All Budget Lines for DeSoto County Extension Office
8. Meal Log Affidavit (3) – MS Code 19-25-74
9. Uniform Reimbursement – Sheriff’s Department (2)
10. Enter Into the Formal Record & Make a Part of the Board Minutes:
 - a. Rite Hite/County Estoppel Certificate – Fully Executed
 - b. Adult Drug Court/Thermo Fisher – Fully Executed
 - c. Sheriff’s Department/Summit Food – Fully Executed
 - d. Holly Springs Road Segment 2 Supplemental Agreement – Fully Executed
 - e. Amazon Fulfillment Center – DIP Grant Request for Cash - Executed
 - f. NearMap Orthophotography Interlocal Agreement – Fully Executed
 - g. Onsite Monitoring Compliance of OP Grant 2022
11. Constable’s Report – Lee Hodge
12. July Land Redemption Report – Chancery Clerk
13. Chancery Clerk Allowance

I. Old Business

1. **9:45 a.m.** - Project Updates Jason Allen
 - a. Holly Springs Road Segment 1 – Approval of Subcontract – Signature Required
 - b. Holly Springs Road Segment 2 - Approval of Subcontract – Signature Required
2. Energy Project Close Out Vanessa Lynchard &
Jason Keblish
 - a. ABM Certification of Completion – Recommendation to Hold
 - b. Affidavit of Inspection – Energy Projects in Districts 1 & 5 – Signatures Required
 - c. Affidavit of Inspection – Energy Projects in Districts 2, 3, 4 - Executed
 - d. Letter Approving Transferring Tax Credits – Signature Required

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I. Old Business, continued

- | | |
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| 3. EMS – Cooperative Purchasing – Signature Required | Tony Nowak |
| 4. Chancery Clerk – Unclaimed Property Check to Present | Misty Heffner |
| 5. Corps of Engineers – Feasibility Study – Signatures Required | Vanessa Lynchard |
| a. Non-Federal Sponsor’s Letter Indicating Support for the Recommended Plan | |
| b. Non-Federal Sponsor’s Self-Certification of Financial Capability for Decision Documents | |

J. New Business

- | | |
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| 1. Office of Finance and Accounting | Andrea Freeze |
| a. 10:30 a.m. – Claims Docket | |
| b. Preliminary/Final Inventory Dispositions – Adult Drug Court, Road Dept. | |
| c. New Bank Account Set Up for Getwell Road Bridge ERBR-BR-0017(15)B – Signature Required | |
| 2. Grant Administration | Vanessa Lynchard |
| a. MS Voting Modernization Act Grant | |
| b. MDEQ Water/Sewer Infrastructure Grant | |
| 3. 11:00 a.m. – DCRUA | Barry Bridgforth & Pete Scott |
| 4. Parks Department – Authorize Board Attorney to Work on Lady Tigers Contract | Ray Laughter |
| 5. Environmental Services – Code Enforcement – 19-5-105 - Property Posting 3294 Glen Gyle Cv E – Parcel #3 09 4 19 04 0 00245 00 Litter Ordinance Violation | Ray Laughter |
| 6. EMS – Stretcher Warranty – Signature Required | Mark Davis |
| 7. Facilities Department | Shawn Houston |
| a. Economic Assistance Building Fire Alarm System | |
| b. Project Updates | |
| 1) Courthouse Renovation | |
| 2) Justice Court Ribbon Cutting | |

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J. New Business, continued

- 8. Road Department Robert Jarman
 - a. Finding of Fact – 6030 Robertson Gin Road
- 9. Office of Procurement Angie Irving
 - a. Request to Award Bid #23-300-001 - Annual Bid for Polyethylene & Polypropylene Pipe w/ Robert Jarman
 - b. Sheriff's Department – Purchase of One Dodge Charger
- 10. Contract Administration Angie Irving
 - a. IT – Data Systems Management – Signature Required w/ John Mitchell
 - b. IT - Delta Computer Systems – BOS, Chancery, & Circuit – Signature Required w/ John Mitchell
- 11. Marshall County Proposed Amendment to Solid Waste Management Plan Vanessa Lynchard
- 12. Extension Service – Approval to Approve Continued Funding for 4-H Agent Vanessa Lynchard
- 13. Budget FY23 Board

K. Planning

Bennie Hopkins

1. Final

- a. **Myers Road Farms, 2nd Rev (SUB-007754-2022)** Application is for approval of 1 lot on 6.914 acres. Subject property is located on the west side of Myers Rd and south of Byhalia Rd, identified as Parcel # 305204010 0000200 & 305204010 0000300 in Section 4 Township 3 Range 5 and is zoned A (District 1)
Applicant: Caleb Harris

2. Consent Minor Lot

- a. **Porter Minor Lot (SUB-007763-2022)** Application is for approval of 2 lots on 12.59 acres. Identified as Parcel(s) # 208827000 0000232. Subject property is located on the south side of Nesbit Rd and east of Tulane Rd in Section 27, Township 2, Range 8 and is zoned A-R (District 4)
Applicant: James Porter
- b. **Robert Tate Minor Lot (SUB-007764-2022)** Application is for approval of 1 lot on 3.75 acres. Identified as Parcel(s) # # 209725000 0000300. Subject property is located on the west side of Hwy 301 and south of McGowen Rd in Section 25, Township 2, Range 9 and is zoned A-R (District 4)
Applicant: Raul Neyra

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K. Planning, continued

- c. Reed 3 Lot, 1st Rev Minor Lot (SUB-007765-2022)** Application is for approval of 1 lot on 3.24 acres. Identified as Parcel(s) # 209725040 0000100. Subject property is located on the west side of Hwy 301 and south of McGowen Rd in Section 25, Township 2, Range 9 and is zoned A-R (District 4)
Applicant: Rita Reed
- d. Everson D. Smith Minor Lot (SUB-007766-2022)** Application is for approval of 2 lots on 3.30 acres. Identified as Parcel(s) # 307516000 0001803. Subject property is located on the east side of Commodore Rd and east of Jaybird Rd in Section 16, Township 3, Range 7 and is zoned A (District 5)
Applicant: Everett West

3. Other

- a. Refund – Two L Electric
- b. Crosswinds Underground Utilities
- c. Fee Schedule for Solar Farm

L. Executive Session

~Coming Events~

- September 10 – Show & Shine Car Show benefitting Animal Shelter at All-Star Chevrolet, Olive Branch 9am – 3pm
- September 14 – Southaven Library Anniversary Open House 10:00 a.m.
- September 23 & 24 – Pets-ember Event at Animal Shelter
- September 26 – 30 – Stormwater Awareness Week
- September 27 – 4-H Awards Ceremony – 6 pm – 8 pm - RSVP by 8/27
- November 1-3 – MAS Fall Workshop – Natchez Convention Center