

DeSoto County Board of Supervisors

Meeting Agenda
September 07, 2021
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of August Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. 10:00 a.m. - Public Hearing – Budget 2022

1. FY21 Presentation
2. Public Comments
3. FY2022 Tax Levy Recommendation
4. FY2022 Proposed Budget

G. Citizens Remarks & Presentations

1. Request to Accept Fight4DeSoto Donation

Supervisor Lee

H. Consent Agenda

1. Monthly Health Claims Report
2. Board Proceedings – MS Code 19-3-67 & 19-3-35 – Signature Required
3. Office of Finance & Accounting
 - a. Budget Amendments – MS Code 19-11-19
 - b. Final Inventory Dispositions – Sheriff
 - c. Interfund Loan Request – Holly Springs Rd/Build Grant
4. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
 - c. Change to Road Register – Iverson Drive

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H. Consent Agenda, continued

5. Office of Procurement
 - a. July Procurement Card Purchases
 - b. Request to Approve Bid Specifications & Solicit Bids for Annual Bid for Crushed Limestone and Rip Rap - Bid File # 22-300-004
 - c. Request to Approve Bid Specifications & Solicit for Annual Bid for Traffic Striping - Bid File #22-300-003
6. Contract Administration – Auto Renewal
 - a. IT – Just Appraised
7. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Nail Road Inspection Affidavit – Fully Executed
 - b. Project Unity MOU – Fully Executed
 - c. Fee In Lieu Agreement – AWG Project 2023 – Fully Executed
 - d. Administration - JK Vending – Fully Executed
 - e. Board Order Appointing Chad Engelke as District 3 Election Commissioner – Signature Required
 - f. Horn Lake Creek Drainage District Tax Levy – Signature Required
8. Meal Log Affidavits (1) MS Code 19-25-74
9. Justice Court Monthly Report
10. Chancery Clerk Allowance

I. Old Business

1. Nesbit Volunteer Fire Department
 - a. Agreement for Purchase of Fire Truck – Signature Required
 - b. Approval to Receive Fire Truck & Authorize Clerk to Write Check
 - c. Acceptance of Check from Nesbit Volunteer Fire Department

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I. Old Business, continued

- | | |
|---|----------------------------------|
| 2. Project Updates | Collins Simpson |
| a. Nail Road Final Acceptance Letter – Signature Required | |
| b. Amazon Transportation Improvements Re-Bid Evaluation | |
| c. Amazon CE&I Task Order – Signature Required | |
| 3. Polk Lane MOU – Signature Required | Tony Nowak |
| 4. Watson-DeSoto Road Agreement with Marshall County | Tony Nowak |
| 5. Landers Center Roads MOU – Signature Required | Tony Nowak |
| 6. Internet Fiber in Public Road Right of Ways | Vanessa Lynchard &
Tony Nowak |
| 7. Tax Assessor – Linda White Agreement | Tony Nowak |

J. New Business

- | | |
|---|------------------------------------|
| 1. Environmental Services – Code Enforcement – 19-5-105 – Property Posting | Ray Laughter |
| 2. Parks & Greenways – Gazebo Shelter for Ingram’s Mill Community Park Over \$25,000 | Ray Laughter |
| 3. Chancery Clerk | Misty Heffner |
| a. Recapitulation of Assessments on Real & Personal Property – Revised in August – Signature Required | |
| b. Homestead Deletion Report – Signature Required | |
| 4. Office of Procurement | |
| a. Finding of Fact – Barracuda Message Archiver & SpamFilter License Renewal – 1 Year Term | Vanessa Lynchard |
| 5. Office of Finance and Accounting | Andrea Freeze &
Stephanie Hanks |
| a. Preliminary Inventory Dispositions - IT, Sheriff | |
| b. Preliminary/Final Inventory Dispositions – Sheriff | |
| c. Claims Docket | |

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J. New Business, continued

- 6. Road Department
 - a. Finding of Fact – Walls Fire Station – Star Landing Road
- 7. FEMA Funding Opportunities Vanessa Lynchard
- 8. Human Resources Carla Crockett
 - a. HR Job Descriptions for Approval
 - b. Moonlighting Request - EMS
- 9. Request for Additional Resources in Finance & Accounting Vanessa Lynchard

K. Planning

1. Old Business

a. Final Subdivision

- a. **The Retreats at Center Hill Phase 5 (SUB-007614-2021) –**
Application is for Final approval of 21 lots on 20.43 acres (and 2
COS lots) Identified as Parcels #2-06-9-30-00-0-00016-03
Identified as parcel #105828000 0003701 Located on the north
Side of Hwy. 302 and east of Center Hill Rd. and is zoned PUD.
(District 1)
Applicant: UHB. LLC

2. Final Subdivision

- a. **Bonne Terre – Section A, Second Revision (SUB-007605-2021)**
– Application is approval to move the lot line between Lot 1 and Lot 2.
Subject property is located on the south side of Church Road and
between Horn Lake and Fogg Road, zoned Planned Unit Development.
Section 8, Township 2, Range 8
Applicant: Annette Davis Bennie Hopkins &
Austin Cardosi

3. Consent Minor Lot

- a. **Blythe Minor Lot (SUB-007629-2021):** Application is for Approval of
1 lot(s) on 5.0 acres out of 29.46 acres. Identified as parcel #
308931000 0000400 Subject property is location on the west side of
Crawford Road, west of Fogg Road in Section 30, Township 2, Range 08
and is zoned A (District 5)
Applicant: Terry Blythe

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K. Planning, continued

- b. **Chris Camp Minor Lot (SUB-007635-2021):** Application is for Approval of 2 lot(s) on 7.67 acres. Identified as parcel # 408102000 0000902 Subject property is located on the east of Roberson Gin Rd, south of Ranch Rd in Section 2, Township 4, Range 8 and is zoned A (District 5)
Applicant: Everette West
- c. **Myers Estate Minor Lot (SUB-007637-2021):** Application is for Approval of 1 lot(s) on 18.83 acres. Identified as parcel # 309204000 0000800 Subject property is location on the south side of Green River Road and west of Hwy 301 in Section 4, Township 3, Range 9 and zoned A (District 4)
Applicant: Michael Myers
- d. **Willette McDonald Minor Lot (SUB-007636-2021):** Application is for approval of 2 lots on 4.55 acres. Identified as parcel 208521000 0002700. Subject property is located on the north of Nesbit Rd, west of Tulane Rd in Section 21, Township 2, Range 8 and is zoned A-R (District 4)
Applicant: Everette West
- e. **Bridges Trust Minor Lot (SUB-007639-2021):** Application is for approval of 3 lots on 5.64 acres. Identified as parcel 209725000 0000200. Subject property is located on the east of Hwy 301, south of Nesbit Rd in Section 25, Township 2, Range 9 and is zoned A-R (District 4)
Applicant: Everette West

4. Other

- a. **Eagle Bend Subdivision**
- b. **Legal Authorization – Liquor Regulations**

L. Executive Session

~Coming Events~

September 8 – MAS Special Meeting about ARP funds
October 19-21 – MAS Fall Conference in Oxford