

DeSoto County Board of Supervisors

Meeting Agenda
September 18, 2023
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of Agenda: Additions & Deletions

E. Citizens Remarks & Presentations

1. Request Adoption of Resolution for Declaration of Storm Water Awareness Week (September 25-29) – Signature Required Jason Youngblood
2. Chad Fisher – Discussion about Road Department
3. Cypress Trails Residents Comments Robert Jarman

F. Consent Agenda

1. Monthly Health Claims
2. EMS Monthly Report
3. Justice Court Monthly Report
4. Sheriff's Department - Uniform Reimbursement Request
5. Road Department
 - a. Monthly Safety Report
6. Office of Procurement
 - a. Approval of Bid Specifications and Authorization to Advertise & Solicit for Bids:
 - 1) Bid File #24-265-001 – Construction of One E-911 Communications Tower
 - 2) Bid File #24 -240-001 Purchase of One or More Emergency Medical Vehicles
7. Contract Administration - Auto Renewals
 - a. Chancery - LexisNexis
 - b. Sheriff's Department (Commissary) – Premier Supply Link
 - c. Sheriff's Department – Municipal Inmate Housing Interlocals

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F. Consent, continued

- d. BOS – Olive Branch Food Pantry Lease
 - e. Tax Collector/Assessor – Outlet Shops of the Mid-South (Tanger)
 - f. Procurement – Central Auction House for Electronic Bid Service Site
 - g. Road Department – Civil Link – General Professional Services
 - h. Road Department – Agreement with Town of Walls for Rubbish Collection
 - i. Human Resources – Pitney Bowes Stuffer/Sorter Machine Maintenance
 - j. IT – Language Line Interpretation Services
 - k. Sheriff’s Department – Walgreens Prescription Service
8. Enter into the Board Minutes and make a Part of the Formal Record
- a. Circuit – JT Ray Copier Lease – Fully Executed
 - b. Sheriff’s Department – Axon – Fully Executed

G. Old Business

- 1. Project Updates Will Bush
 - a. Austin Road Bridge Replacement - ERBR Funds MOA – Signature Required
 - b. Agricenter Multiuse Trail Segment 1 & 2 – Final Design Packet Documents – Signature Required
- 2. Board Attorney Tony Nowak
 - a. Project Stax Fee In Lieu
 - b. Courthouse Parking Regulations
- 3. Broadband Update Christie Barclay
- 4. Human Resources – Discussion of Insurance Coverage & Possible Plan Amendment – Mammography Mallory House & Charlotte Walls
- 5. BJ Chain Library – 2 Quotes Shawn Houston
- 6. Human Resources – True Medical – Employee Drug Testing Services – Renew Contract & Discuss Pricing Charlotte Walls

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G. Old Business, continued

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| 7. 6040 Hwy 51 Bank Lease – Make Part of Minutes & Discuss Renovations | Vanessa Lynchard |
| 8. HLCISD MOU with County, Horn Lake & Southaven – Make Part of Minutes and Discuss Transfer of Funds | Vanessa Lynchard |
| 9. Landers Expansion Development Agreement | Tony Nowak |

H. New Business

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| 1. 11:00 a.m. – Corps of Engineers Update | Andy Simmerman |
| 2. 2:00 p.m. - District Attorney Quarterly Update | District Attorney,
Robert Morris |
| 3. Tax Sale Discussion | Misty Heffner &
Joey Treadway |
| 4. Fire/EMA | Chief Chris Olson |
| a. Approval to Make RFTAAP Contract Part of Board Minutes | |
| b. Approval of Purchase Over \$25,000 – Lewisburg VFD Fire Truck | |
| 5. Environmental Services – Code Enforcement – 19-5-105 – Permission to Post Property – 2065 Jaybird Road | Ray Laughter |
| 6. Office of Finance & Accounting | Andrea Freeze |
| a. Preliminary Inventory Dispositions – Sheriff’s Department | Aimee Claire Holder |
| b. Final FY2023 Budget Amendments – All Funds | |
| c. FY2023 Interfund Transfers – Adult Drug Court, General Fund, Debt Service | |
| d. Interfund Loan – General County to EMA Grant Fund for Siren Grant | |
| e. Appointment of Inventory Clerk – Raquel Worden – Signature Required for Certification | |
| f. Federal Flood Control Assurance of Compliance Form to Receive Flood Control Money – Signature Required | |
| g. Request Authority to Accept \$1,000 from Entergy for Earth Day Grant | |
| h. Procurement Card Statement (August) & Authorize Clerk to Write Check | |

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H. New Business, continued

- i. Travel Card Statement (August) & Authorize Clerk to Write Check
- j. Claims Docket – MS Code 19-13-31
- 7. Grant Administration Hannah Franklin
 - a. MS FY22 SLCGP MS Homeland Security Cybersecurity Grant
- 8. Board Order Request for Homestead Reimbursement – Lloyd Salter Misty Heffner
- 9. Road Department Robert Jarman
 - a. Agreement with Olive Branch for Shoulder Gravel Work – Signature Required
 - b. Permission to Use High Performance Pipe in St. Expedite Subdivision
 - c. Transportation Alternative Program - Request to Apply for Grant for Multiuse Trails at Agri Center – Signature Required
- 10. Contract Administration Lynn Ford
 - a. Facilities Management – Request to Cancel Multi Building Contract with Baker Roofing – Signature Required
 - b. BOS – Ability Works – Amended Contract – Signature Required
- 11. Office of Procurement – Bids Under Advisement Lynn Ford
 - a. Request to Reject All Bids for Bid File #24-300-003 Annual Bid for Polyethylene & Polypropylene Pipe
 - b. Request to Approve Specs and Authorize to Advertise & Solicit Bids for High Performance Polypropylene Pipe - Re-Bid #24-300-005
 - c. Recommendation to Award Bid File #24-300-002 Annual Bid for Culverts
- 12. Human Resources – Workers Comp Insurance Charlotte Walls
 - a. Workers Comp Mod Rating
 - b. Workers Comp Claims – Year To Date
 - c. Key Risk Certification of Drug-Free Workplace – Signature Required

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H. New Business, continued

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| 13. Veterans Services/IT – Request Approval to Research for VA Software Conversion | Vanessa Lynchard |
| 14. Coroner – Unclaimed Body – Genelle Sampson | Vanessa Lynchard |
| 15. Public Records Request – Authorize Board Attorney to Review Data | Vanessa Lynchard |

I. Planning

1. MINOR LOT

- a. **McGowen Place 2 Lot Minor Lot (SUB-0007846-2023)** – Application is for final subdivision of 2 lots on 10.10 acres to include a waiver of the easement length. Subject property is located on east side of Horn Lake Rd and south of Nesbit Road, identified as Parcel # 208828000 0000709 in Section 28, Township 2, Range 8 and is zoned A-R (District 4)
Applicant: Latonya McGowen
- b. **The Nest Lot Minor Lot (SUB-0007856-2023)** – Application is for final subdivision of 2 lots on 4.81 acres. Subject property is located on the east side of Tulane Rd and south of Wheeler Road, identified as Parcel # 408515000 0001201 in Section 15, Township 4, Range 8 and is zoned A (District 5)
Applicant: Greg Barber

Bennie Hopkins &
Ashley Hendricks

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| 2. Reduction of Stormwater Bond – Grays Valley Subdivision | Coby Ayers |
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J. Executive Session

Coming Events

Wednesday, September 20th – 10 am to 2 pm – Legislative Bus Tour & Lunch
Wednesday, September 20th – 2 pm - Foundation Scholarship Social – Heindl Center NWCC

Thursday, September 21st – 4 pm – Mid South Fair Ribbon Cutting (SH Chamber)
Thursday, September 21st – 4 pm to 6:30 pm – SYP & Social at Mid South Fair
Thursday, September 21st – Hometown Headliners on the Square –

Saturday, September 23rd – Water Tower Festival on the Square – 9 am to 3 pm

Thursday, September 28th – 9:30 am to 11 am – Career Tech Open House – 1005 Kuykendall Lane HL
Thursday, September 28th – Hometown Headlines on the Square -