

DeSoto County Board of Supervisors

Meeting Agenda
November 07, 2022
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of October Minutes - MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

- | | |
|--|---|
| 1. Operation Green Light Proclamation | Supervisor Gardner |
| 2. Thank You to Election Day Heroes | Sharon Wofford -
Delta Sigma Theta
Sorority |
| 3. Homestead Request – Mr. & Mrs. Timothy Behr | Misty Heffner,
Chancery Clerk |
| 4. Event for Unclaimed Money from MS Dept. of Treasury | Vanessa Lynchard |

G. Consent Agenda

1. Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, Animal Services/Ending Cash, Sheriff’s Department, Appointed Attorneys, Justice Court/Ending Cash, Holly springs Build Grant, Bond Project Fund/Agri Education, EMA Grant Fund
 - b. Monthly Expenditures & Liabilities – MS Code 19-11-23 (October)
 - c. Final Inventory Dispositions – Road Department, Sheriff’s Department
 - d. SID Forfeitures
3. Meal Log Affidavits (2) -MS Code 19-25-74
4. Justice Court Monthly Report
5. Road Department
 - a. Monthly Road Report
 - b. Monthly Bond Report

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G. Consent, continued

- c. November Work Schedule
- 6. Business Investment Incentives – Final Resolutions
 - a. BioCare, Inc., d/b/a BioCareSD, LogiCare3PL:
10-Yr. Personal Property (New) \$ 2,038,694.00
(Effective: 01/01/2023 through 12/31/2032)
 - b. Buske Lines, Inc.
10-Yr. Real Property (New) \$ 18,028,047.00
(Effective: 01/01/2023 through 12/31/2032)
- 7. Contract Administration – Auto Renewal
 - a. Sheriff’s Department – MOU with Shelby County for Cooperative Law Enforcement Effort
 - b. Human Resources – Health Tech Affiliates – Employee Assistance Program
 - c. Road Department – Civil Link – General Services Agreement
 - d. Circuit Court – Election Systems & Software – DS 200 Hardware Maintenance & Software License
 - e. Circuit Court – Election Systems & Software – Electronic Pollbook Maintenance
 - f. Animal Services – Horn Lake Animal Hospital
 - g. EMA – Lewisburg Volunteer Fire Department
 - h. Human Resources – Pitney Bowes Stuffer/Sorter Maintenance Agreement
 - i. EMA – TV6-W Lease at Fairhaven Fire Department
- 8. Add Requisition Signer for Adult Drug Court – Zabe Davis
- 9. Office of Procurement
 - a. Approve Bid Specifications & Solicit Bids for Traffic Striping – Bid File #23-300-001
 - b. Approve Bid Specifications & Solicit Bids for Purchase of One Emergency Medical Vehicle – Bid File #23-240-001
- 10. Enter Into the Board Minutes and Make a Part of the Formal Record

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G. Consent, continued

- a. ARPA - P&E Report Q3 2022 – Star Landing Sewer
- b. Courthouse Precast Contract (Porch) – Fully Executed
- 11. Uniform Reimbursement – Sheriff’s Department
- 12. Chancery Clerk – Land Redemption Report - September
- 13. Chancery Clerk Allowance

H. Old Business

- 1. **10:00 a.m.** - Discussion on Removal of State Prisoners Chad Wicker &
Senator McLendon
- 2. Project Updates Waggoner
Engineering
 - a. Agri-Center Multi Use Trail – Task Order #40 – Signature Required
 - b. Holly Springs Road Segment 1 – State Aid Funds
 - c. Lewisburg Sidewalk Closeout – Signature Required
 - d. Craft Road Box Culvert Board Order Requesting Additional Funds – Signature Required
 - e. Request Permission to Advertise for Proposals for DeSoto County Broadband Connectivity Program Angie Irving
- 3. Update on Moving Dumpsters from Olive Branch Library Ray Laughter
- 4. Human Resources – Update on Mobile Dental Charlotte Walls
- 5. Solar Farm Update Supervisor Denison
& Bennie Hopkins
- 6. Bond Spending Update Vanessa Lynchard
- 7. Facilities Management Shawn Houston
 - a. Notice to Proceed - Courthouse Precast Repairs – Signature Required

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I. New Business

1. **10:30 a.m.** – Office of Finance & Accounting Andrea Freeze
 - a. Claims Docket – MS Code 19-13-31
 - b. Annual Equitable Sharing Agreement & Certification for Sheriff’s Department – Signature Required
 - c. Preliminary Inventory Dispositions – IT, Chancery Clerk, Sheriff’s Department (with lost/stolen affidavit)
 - d. Preliminary/Final Inventory Dispositions – Sheriff’s Department, EMA (2)
 - e. ARPA Eligibility Determination – Body Scanners for Jail Vanessa Lynchard
 - f. Budget Amendment – ARPA Body Scanners
 - g. NACo Allocation to LATCF Acceptance Form – Fully Executed
 - h. Budget Amendment – Acceptance of LATCF Federal Revenue
2. Grant Administration Hannah Franklin
 - a. Animal Services - Request to Apply – Second Chance Grant
 - b. Sheriff’s Department – Request to Accept JAG Funds
 - c. Request to Apply - People for Bikes Grant for Agri-Center Trail Amanda Hicks
3. Board Attorney Sam Barber
 - a. Commerce Street Project – Relocation Assistance Review Consultant Contract Final Approval – Signature Required
 - b. Commerce Street Project – Final Approval of Appraisal & Review Appraiser and Request for MDOT Concurrence – Signature Required
 - c. Star Landing Road Project - Relocation Assistance Review Consultant Contract Final Approval – Signature Required
 - d. Update to Polling Locations in Districts 1 & 2 w/ Election Commissioners
 - e. Circuit Clerk – Contract for Redistricting Work – Signature Required

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I. New Business, continued

4. Chancery Clerk Misty Heffner
 - a. Request Final Approval of Assessment Roll
 - b. 2022 Homestead Application & Land Roll Processing Invoices
5. Contract Administration Angie Irving
 - a. EMA – Lewisburg Water Association Lease of Space for Emergency Radio Communications Antenna
 - b. Tax Collector – Diversified Companies – For Billing of Personal & Real Property Tax Bills – Signed by Tax Collector
 - c. EMS – Zoll AutoPulse – Signature Required
6. Office of Procurement Angie Irving
 - a. Sheriff’s Department – Purchase Over \$25,000 - Equipment for 2023 Tahoes
 - b. Purchase of Ratt Mobile Tower - \$34,995.00 – Grant #A21HS017T Chief Chris Olson
 - c. Sole Source Request for Automated Fingerprint ID System – Signature Required Chief Justin Smith
 - d. Sole Source Request for Computer Replacement – Jail Doors Controls – Signature Required Chief Justin Smith & John Herring
7. Road Department Robert Jarman
 - a. Proceeds from Crenshaw Auction
 - b. 2023 State Contract Pricing of Fleet Vehicles
 - c. Purchase of Drum Mulcher
 - d. Purchase of Mower Max Boom Mower – State Contract
 - e. Release of Bond on Vinson Ridge Phase 3
 - f. Update to Road Register – Price Cove & Hunter Cove in Vinson Ridge
 - g. Finding of Fact – 4671 West Commerce Street

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I. New Business, continued

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| 8. Vehicle & Equipment Use Policy Discussion | Charlotte Walls |
| 9. Request for Assistance from Outside Agency | Supervisor Lee |
| 10. Unclaimed Body (2) – Request from Coroner to Cremate | Vanessa Lynchard |
| 11. Justice Court – Translator – October 27, 2022 | Vanessa Lynchard |
| 12. Air Quality Monitoring Year End Report FY22 | Vanessa Lynchard |
| 13. Establish End of Year Holidays | Vanessa Lynchard |
| a. Veteran’s Day – Friday, November 11 | |
| b. Thanksgiving Holidays – Thursday & Friday, November 24 & 25 | |
| c. Christmas Holidays – Monday, December 26 – Discretionary Friday, December 23 | |
| d. New Year’s Day – Monday, January 2, 2023 | |
| 14. Committee Reports | |
| a. Solid Waste Committee | |
| i. Amendment to EBS Contract for Solid Waste Collection, Rubbish Pit & MSW Disposal – Signature Required | Ray Laughter |
| ii. Clarification that April 2022 Action Included Disposal | |
| b. Transportation Committee | |
| i. Allocations to Horn Lake & Southaven for Pepperchase | |
| c. EMS Committee | |
| d. Subdivision Ordinance Committee | |
| 15. MAS Fall Conference Report | Supervisor Caldwell |
| 16. School Resource Officers Update | Supervisor Gardner & Supervisor Lee |

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J. Planning

1. Consent

- a. **Bolin Road Minor Lot (SUB-007775-2022)** Application is for approval of 2 lots on 13.74 acres. Identified as Parcel # 307827000 0000306. Subject property is located on the south side of Bolin Rd and east of Getwell Rd in Section 27, Township 2, Range 7 and is zoned A (District 5)

2. Other

- a. **Zoning Ordinance Update – Discussion**
b. **Local Professional License – Discussion**
c. **Request for Use of HP Storm Pipe in Treadway Creek and Forest Hill Phase 16**

K. Executive Session

Coming Events

Wednesday – November 9th – HL Veterans’ Breakfast – 9 am – Landers Center

Friday, November 11th – Veterans Day – Offices Closed
Hernando Veterans’ Parade – 10 am
Dickens Tree Lighting on Square – 6 pm

Saturday, November 12th - Dickens Christmas 9 am to 5 pm

Thursday, November 17th – Southaven Chamber Shred Day - 10 am to 2 pm
Silo Square Tree Lot Ribbon Cutting (benefits Healing Hearts) – 4 pm
Horn Lake Chamber Awards – 6:30 pm

Monday, November 21st – Board Meeting – 9 am
Legislative Delegation – 10:15 a.m.
Holly Springs Road Ribbon Cutting - ????