

# DeSoto County Board of Supervisors

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**Meeting Agenda**  
**November 15, 2021**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of Agenda: Additions & Deletions**

**E. Citizens Remarks & Presentations**

1. Recognition of Wanda Bursi for Christmas Decorations Board of Supervisors

**F. Consent Agenda**

1. Monthly Health Claims Report
2. Office of Finance & Accounting
  - a. Budget Amendments – MS Code 19-11-19 – Animal Services, Sheriff’s Department, County Property/Liability Insurance (2), Appointed Attorneys, Volunteer Fire Dept/Fire Code Adoption
  - b. Final Inventory Dispositions – Circuit Court Reporters, Hndo Library
3. Office of Procurement
  - a. Procurement Card Statement for October 2021
4. EMS Monthly Report
5. Justice Court Monthly Report
6. Road Department
  - a. Road Register Change – Dew Berry Way
7. Contract Administration – Auto Renewal
  - a. Animal Services - Horn Lake Animal Hospital
  - b. Animal Services – GreenServ
8. Enter Into the Formal Record and Make a Part of the Board Minutes
  - a. Judge’s Order Appointing David McKee as Field Officer in Drug Court
  - b. First Amendment to Option Agreement – Project Penton - Executed

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## **G. Old Business**

1. Project Updates Collins Simpson
  - a. Amazon Transportation Improvements Subcontract
2. COVID Update Mark Davis
  - a. Statistics & Trends
  - b. Determination for Continuation of Emergency Declaration – Signature Required
3. Board Attorney Tony Nowak
  - a. MS Army National Guard Lease Agreement – Signature Required
  - b. Agreement with McKesson for Off Duty Deputies – Signature Required
  - c. Interlocal Agreement for Cost Sharing on Nearmap GIS Project – Signature Required
  - d. Resolution Approving Interlocal for Nearmap Project
4. Corps of Engineers Feasibility Study Letter Vanessa Lynchard
5. Software Update Vanessa Lynchard & Managers
6. Legislative List Vanessa Lynchard
7. Sheriff's Department – ICAC Contract – Shafer, Zahner & Zahner Vanessa Lynchard

## **H. New Business**

1. Request to Close Animal Shelter Saturdays - Nov. 27, Dec. 25, Jan. 1 Monica Mock
2. Fire/EMA Committee Report Committee
  - a. Supplemental Allocation to Volunteer Fire Departments
  - b. Request to Authorize Board Attorney to Draw Up Agreements for Supplemental Allocations
3. Environmental Services – Code Enforcement – Property Posting  
13260 Coldwater Dr. – Parcel # 2 05 3 08 01 0 00106 00 Ray Laughter  
Litter Ordinance Violation 19-5-105

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## **H. New Business, continued**

- 4. Grant Administration Sheila Garrett
  - a. Request Approval to Accept MDEQ Household Hazardous Waste Day Grant SWC565 – Signature Required
  - b. EMSOF Grant Application Vanessa Lynchard
- 5. Office of Finance & Accounting Andrea Freeze & Stephanie Hanks
  - a. Claims Docket – MS Code 19-13-31
  - b. Annual Equitable Sharing Agreement & Certification – Signature Required & Authorize Finance Officer to Submit Electronically
  - c. Approval of Fire Insurance Rebate Funds Allocation and Authorize Clerk to Issue Check to Volunteer Fire Departments
- 6. Facilities Department Shawn Houston
  - a. Justice Court Potential Change Orders #19 & #20
  - b. Energy Project Update
- 7. Road Department Robert Jarman
  - a. Request Approval of New Stormwater Logo
  - b. Request to Purchase GPS Unit for \$11,360.00
  - c. County Acceptance of Sweetbriar Subdivision Phase 2
  - d. Finding of Fact - 5988 Hacks Cross Road
- 8. Federal Infrastructure NACo Webinar Update Vanessa Lynchard
- 9. Office of Procurement Angie Irving
  - a. Sheriff's Department – Purchase over \$25,000 for 2 K-9 Vehicles
  - b. Request to Approve Bid Specifications and Solicit Bids for Annual Bid for Slurry, Micro, & Scrub Seal – Bid File #22-300-006
- 10. Contract Administration Angie Irving
  - a. EMS - GreenServ – 6% Increase
  - b. Facilities – Just N Case – Monitoring of Four County Offices
  - c. Sheriff's Department – Dr. Ken Thompson – 3% raise

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## **H. New Business, continued**

- d. Facilities – Baker Roof – Price Increase from \$140/hr to \$146/hr
- e. Sheriff’s Department – Naval Surface Warfare Center – Changed Signer from Board President to Sheriff per Board Attorney
  
- 11. Proposed Austin Riley Day Christie Barclay
- 12. Approval to Travel to MAS Mid-Winter Conference – January 11-13, 2022 Board of Supervisors
- 13. Confirmation of Thanksgiving, Christmas and New Year’s Holidays Vanessa Lynchard
- 14. **4:00 p.m.** – Discussion on Landers Center Expansion Todd Mastry
- 15. Moonlighting Request – EMA Carla Crockett
- 16. Risk Management – Employee Legal Training Update Vanessa Lynchard
- 17. Rubbish Pit Thanksgiving Holiday & Winter Hours Ray Laughter

## **I. Planning**

- 1. **Final** Bennie Hopkins &  
Austin Cardosi
  - a. **East Lake Subd. Ph. 1 (SUB-007663-2021)** - Application is for final approval of 32 lots on 21.36 acres and Identified as Parcel # 307204000 0001002 and 307204000 0000800, located on the south and east side of Byhalia Road, west of Foxwood Lane in Section 04, Township 3, Range 7 and is zoned R-20 (District 5)  
**Applicant: Mark Utley**
  
  - b. **McElroy Farms PUD Ph. 1 (SUB-007664-2021)** - Application is for final approval of 74 lots on 44.5 acres and Identified as Parcel # 206515000 0000200 located on the south side of College Road, east of Highway 305 in Section 15, Township 25, Range 6W and is zoned PUD (District 1)  
**Applicant: Mark Matthews**
  
  - c. **Grays Creek 1<sup>st</sup> Revision of Lots 5-6 (SUB-007674-2021)** – Application is to combine lots 5 and 6 into a single lot. Subject property is located on the west side of Getwell Road and north of Ginners Lane in Section 33 Township 3 Range 7 (Zoned AR) (District 5)

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**Applicant: Phillip Martin**

**I. Planning, continued**

**2. Minor Lot Subdivision**

**a. Joel Davis Minor Lot (SUB-007657-2021)** – Application is for final approval of 2 lot(s) on 24 acre(s). Identified as Parcel #3075220000001266. Subject property is located on the south side of Holly Springs Rd and west of Malone Road in Section 22, Township 3, Range 7 (zoned A) (District 5)

**Applicant: Joel Davis**

**b. Nesbit Acres 1<sup>st</sup> Revision (SUB-007673-2021)** – Application is for final approval of 3 lots on 10.05 acres. Identified as Parcel # 208522000 0000702. Subject property is located on the east side of Russell Cv and north of Nesbit Rd in Section 22, Township 2, Range 8 (zoned AR) (District 4)

**Applicant: Donnie Sanders**

**3. Other**

**a. Brown Family Minor Lot Scrivener's Error**

**J. Executive Session**