

DeSoto County Board of Supervisors

***Meeting Agenda
November 21, 2022
8:00 a.m.***

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of Agenda: Additions & Deletions

E. Citizens Remarks & Presentations

F. Consent Agenda

1. Board Proceedings – October – Signature Required
2. Office of Finance & Accounting
 - a. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff - October
 - b. Authorized Credit Card Uses for Travel – MS Code 19-3-68
3. Add Charlotte Walls as Requisition Signer & Remove Carla Crockett for All Budget Lines for DeSoto County Human Resources
4. Add Amber Williams as Receiving Clerk & Remove Ashley Hendricks for All Budget Line for Planning Commission
5. EMS Monthly Report
6. Meal Log Affidavits (3) -MS Code 19-25-74
7. Uniform Reimbursement – Sheriff’s Department
8. Road Department
 - a. Monthly Safety Report
9. Office of Procurement
 - a. Procurement Card Statement - October
10. Contract Administration – Auto Renewal
 - a. EMA – Walls Volunteer Fire Department as Emergency Shelter
 - b. Facilities – Baker Roof Assurance Inspection For Adult Detention
 - c. Facilities – EK Automation for Chiller Plant Maintenance

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F. Consent, continued

- d. BOS – Circuit Clerk for Setting Up, Testing & Programming Voting Machines
 - e. Facilities – Nichols Fire - Monitoring
 - f. Facilities – Nichols Fire – Service Agreement
11. Enter Into the Board Minutes and Make a Part of the Formal Record
- a. Substantial Completion Document for Justice Court – Fully Executed

G. Old Business

- 1. Project Updates
 - a. Lewisburg Schools Sidewalk – Approval of Closeout Document – Signature Required Jason Allen
 - b. Approval of Holly Springs Road NBIS Inspection – Task Order #42 – ERBR-STPD-1920(6) – Signature Required
- 2. **3:00 p.m.** – Flood Study Update Andy Simmerman
- 3. Unclaimed Property Event Press Release & Reminder Vanessa Lynchard

H. New Business

- 1. **9:30 a.m.** – Legislative Requests to MS Delegation Supervisors
- 2. **11:00 a.m.** – Holly Springs Road Ribbon Cutting Supervisors
- 3. **2:00 p.m.** – Business Investment Incentives Jim Flanagan
 - a. Ardagh Metal Packaging USA Corporation – Free Port Warehouse
 - b. HD Supply Facilities Maintenance, LTD, D/b/a/ USABlueBook – Free Port Warehouse
 - c. Barrett Distribution Centers, LLC
 - 10-Yr. Real Property (New) \$ 20,556,210.00
 - (8150 Nail Road, Olive Branch, MS)
 - (Eff.: 01/01/2023 through 12/31/2032)
- 4. **2:15 p.m.** - Request for IT Support for District Attorney’s Office Bob Morris, DA

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H. New Business, continued

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|---|------------------|
| 5. Human Resources | Charlotte Walls |
| a. Proposed Updated Drug & Alcohol Free Workplace Policy & Forms | |
| b. Vehicle Use Policy | |
| 6. Environmental Services – Code Enforcement 19-5-105 – Permission to Post Property – 2261 Horn Lake Road – Parcel #2 08 4 20 00 0 00016 00 | Ray Laughter |
| 7. Solid Waste – Rubbish Facility 2022 Proposed Christmas and New Year Holiday Schedule from Waste Pro | Ray Laughter |
| 8. Parks & Greenways | Ray Laughter |
| a. Letter to Commissioner Caldwell re: Agri-Ed Walking Trail – Signature Required | |
| b. Letter to Brian Copeland at MDOT for Engineering & Design Work for Agri-Ed Trail – Signature Required | |
| 9. Office of Finance & Accounting | Andrea Freeze |
| a. Claims Docket – MS Code 19-13-31 | |
| b. Budget Amendments – Chancery Clerk/Ending Cash, Sheriff’s Dept | |
| c. Request to Accept 8 Handheld Radios for EMS & EMA/Fire Inventory from CARES Act Grant | |
| 10. Grant Administration | Hannah Franklin |
| a. Sheriff’s Dept. – Request to Apply for Impaired Driving Grant FY24 | |
| b. Sheriff’s Dept. – Request to Apply for OP Grant FY24 | |
| 11. Facilities – Retainage for Justice Court | Shawn Houston |
| 12. Contract Administration | Angie Irving |
| a. Sheriff’s Department – Dr. Ken Thompson | w/ Chad Wicker |
| b. EMS – Zoll | Vanessa Lynchard |

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H. New Business, continued

13. Office of Procurement Angie Irving
- a. Finding of Fact – Sheriff’s Department – CDW for Adobe Subscriptions
 - b. Purchase Over \$25,000 of 8 Handheld Radios from Motorola off State Contract - \$28,374.72 w/ Justin Smith
 - c. Recommendation to Award Bid for Contraband Scanners - Bid File #23-200-001 w/ Justin Smith
 - d. Facilities – Invoice for Emergency Purchase for Fairhaven Fire Department Angie Irving
 - e. Road Department - Purchase of 2 Vehicles over \$25,000 w/ Robert Jarman
14. Request to Close Animal Shelter on Following Saturdays:
November 26 – Thanksgiving
December 24 – Christmas
December 31 – New Years Angie Irving
15. Justice Court Vanessa Lynchard
- a. Appointment of Special Public Defender – David Delgado – Authorize Clerk to Write Check
 - b. Request for Special Prosecutor December 9, 2022 – Matthew Barton for Jim Holland – Authorize Clerk to Write Check Vanessa Lynchard
16. Committee Reports
- a. Solid Waste Committee
 - b. Insurance Committee

I. Planning

1. **Public Hearing – Rezoning** – 1:00 p.m.

- a. **Bret & Cynthia Keough Rezoning (RZNE-000812-2022)**
– Application is for rezoning of 6.69 acres from Agricultural to C-4, Located on the west side of Hwy 178 and south of Red Banks Rd, identified as parcel # 205521000 0001704 in Section 21, Township 2, Range 5 (District 1)
Applicant: Bret & Cynthia Keough/John Crawley

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I. Planning, continued

2. Preliminary Subdivision

- a. Isabella Grove Subdivision (SUB-007776-2022) –**
Application is for preliminary subdivision of 20 lots on 39.67 acres. Identified as Parcel #205307000 0000400. Subject property is located on the east side of Polk Lane and north of Hwy 178 in Section 7, Township 2, Range 5 and zoned A-R (District 1)
Applicant: Craig Waldrop/Civil-Link

3. Final Subdivision

- a. Forest Hill Community, Ph 15 (SUB-007778-2022) –**
Application is for final subdivision of 55 lots on 31.58 acres. Identified as Parcel #205308000 0000100. Subject property is located on the west side of Landry Lane and south of South Gate Road in Section 8, Township 2, Range 5 and zoned PUD (District 1)
Applicant: Forest Hill Properties, Inc./Williams Engineering
- b. Forest Hill Community, Ph 16 (SUB-007779-2022) –**
Application is for final subdivision of 4 lots on 3.91 acres. Identified as Parcel #205308000 0000100. Subject property is located on the west side of Landry Lane and south of South Gate Road in Section 8, Township 2, Range 5 and zoned PUD (District 1)
Applicant: Forest Hill Properties, Inc./Williams Engineering
- c. Creekside Meadows (SUB-007780-2022) –** Application is for final subdivision of 55 lots and 5 COS on 34.50 acres. Identified as Parcel #307210000 0000301. Subject property is located on the east side Getwell Rd and south of Bright Rd, in Section 10, Township 3, Range 7 and zoned PUD (District 5)
Applicant: M&R Associates/Civil-Link

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I. Planning, continued

4. Consent

- a. JLD Minor Lot (SUB-007781-2022)** Application is for approval of 3 lots on 6.02 acres. Identified as Parcel # 305417000 0000504. Subject property is located on the south side of Strickland Rd and east of Red Banks Rd in Section 17, Township 3, Range 5 and is zoned A (District 1)

Applicant: Bob Farley

- b. Toliver's Place Minor Lot (SUB-007782-2022)** Application is for approval of 1 lot on 10.01 acres out of 59.38 acres. Identified as Parcel # 305521000 0000105. Subject property is located on the west side north of Watson-DeSoto Rd and north of Denman Rd in Section 21, Township 3, Range 5 and is zoned A (District 1)

Applicant: Bob Farley

5. Other

- a. Refund Request – Timber Ridge**
b. Solar Farm Permit Update

J. Executive Session

Coming Events

Thursday & Friday, November 24 & 25th – Thanksgiving Holidays
Monday, November 28th – COG at noon
Saturday, December 3rd – 10 am – HL Parade
11 am – Walls Parade
2 pm – OB Parade
6:30 pm – SH Parade
Monday, December 5th – 6:30 pm – Hernando Parade
Tuesday, December 13th – Lewisburg FD Christmas Dinner at Finns & Feathers