

## DeSoto County Board of Supervisors

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**Meeting Agenda**  
**September 05, 2023**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of August Minutes – MS Code 19-3-27**

**E. Approval of Agenda: Additions & Deletions**

**F. FY24 Budget**

**1. 9:00 a.m. – Public Hearing**

a. Budget Presentation

Vanessa Lynchard

b. Public Comments

c. Approval of Budget

d. Tax Levy

Andrea Freeze

**G. Citizens Remarks & Presentations**

1. City of Horn Lake

Mayor Latimer

**H. Consent Agenda**

1. Road Department

a. Monthly Work Schedule

b. Monthly Road Report

c. Monthly Bond Report

d. Release Letter of Credit Regarding Jones Road/Ross Meadows Subdivision

2. Assistant Receiving Clerk for All Budget Lines for Justice Court – Candie Hubbard

3. Contract Administration – Auto Renewal

a. E911 & HL Creek Interceptor Sewer District – Insurance Pool Agreement

b. Sheriff's Department – Interlocal with Town of Walls for Dispatch Services

c. EMS – MS Ambulance Alliance for Medicaid Supplemental Payment Program

d. Tax Collector – Graphite Payments

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### H. Consent Agenda, continued

- e. Sheriff's Department – Affiliation Agreement with NWCC - Practical Nursing Shadow Program
- 4. Meal Log Affidavit (1) – MS Code 19-25-74
- 5. Chancery Clerk Allowance
- 6. Enter Into the Formal Record & Make a Part of the Board Minutes:
  - a. Subrecipient Agreement HLCISB & DeSoto County – Fully Executed
  - b. Resolution Approving Subrecipient Agreement – Fully Executed

### I. Old Business

- 1. Project Updates Tracy Huffman & Will Bush
  - a. Lewisburg School Sidewalk Project – Final Acceptance Letter – Signature Required
  - b. LPA Project Director Letter – Signature Required
- 2. Municipal Ambulance Purchase Agreement – Signature Required Tony Nowak & Mark Davis
- 3. Facilities – Tax Collector Building Update Shawn Houston

### J. New Business

- 1. Office of Finance and Accounting Andrea Freeze
  - a. Claims Docket
  - b. Late Bill – Sheriff's Department – Diventures Memphis – Search & Rescue
  - c. New Bank Account Set Up for District Attorney from HB 834 Funds – Signature Required
  - d. Request to Accept Anonymous Donation for Animal Shelter w/ Monica Mock
  - e. Request Approval of Pre-Travel Reimbursement for Brooke Saez and Authorize Clerk to Write Check w/ Monica Mock
- 2. Grant Administration Hannah Franklin
  - a. Update on DUI Grant Audit & OP Grant Audit
  - b. Approval to Accept Trauma Care Trust Fund Grant Mark Davis

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### **J. New Business, continued**

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|---|---|
| 3. Solid Waste/Environmental Services   | Ray Laughter                                      |
| a. Request to Accept Donation of 1008 Safety Vests by Discount Depot  |   |
| b. Public Recycle Dumpster at Lewisburg Middle School   |   |
| 4. Facilities Department  | Shawn Houston                                     |
| a. Appoint Committee to Inspect and Complete Inspection Affidavit for Courthouse Renovations – Signature Required |   |
| b. Certification of Substantial Completion for Courthouse Renovations – Signature Required                        |   |
| 5. Office of Procurement  | Lynn Ford   |
| a. Request to Award Bid #24-300-001 – Annual Bid for Crushed Limestone & Rip Rap                                  | w/ Robert Jarman                                  |
| b. Request to Award Bid #24-300-002 – Annual Bid for Culverts   |   |
| c. Sheriff’s Department – Purchase Over \$25,000 - Equipment for Three 2023 Dodge Chargers                        |   |
| d. EMS – Purchase Over \$25,000 – 2 Power Stretchers for Ambulances   |   |
| e. EMS – Purchase Over \$25,000 – 3- CPR Devices  |   |
| 6. Contract Administration  | Lynn Ford   |
| a. Sheriff’s Department – Hobart (for Jail Kitchen) – Finding of Fact & Signature Required                        |   |
| 7. Committee Reports  |   |
| a. Council of Governments – Certified Retirement Community  | Supervisor Denison                                |
| b. Request to Update I-269 Corridor Study   | Vanessa Lynchard                                  |
| 8. Moonlighting Requests  | Charlotte Walls                                   |
| a. EMS – D. McMillan, W. Seely (2), W. Lacey  |   |
| 9. <b>3:00 p.m.</b> - Election Review   | Supervisor Denison<br>& Election<br>Commissioners |

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### **K. Planning**

Bennie Hopkins

#### **1. CONSENT**

**a. Pacheco Minor Lot (SUB-007848-2023)** – Application is for approval of 1 lot on 5.0 acres out of 15.10 acres. Subject property is located on the south side of Nesbit Rd and west of Tulane Road North, identified as Parcel # 208828000 0000201 in Section 28, Township 2, Range 8 zoned A-R (District 4)

**Applicant: Kenneth Dunlap**

**b. James and Robbie Baptist Estate Minor Lot (SUB-007849-2023)** – Application is for approval of 5 lots on 13.85 acres. Subject property is located on the north side of Bankston Road and west of Swinnea Road, identified as Parcel # 207419000 0002800 in Section 19, Township 2, Range 8 zoned A-R (District 5)

**Applicant: Betty Baptist Jones**

**c. Bolin Road Minor Lot (SUB-007847-2023)** Application is for approval of 2 lots on 6.51 acres. Identified as Parcel # 307827000 0000306. Subject property is located on the south side of Bolin Rd and east of Getwell Rd in Section 27, Township 2, Range 7 and is zoned A (District 5)

**Applicant: The Roop Legacy Trust**

#### **2. OTHER**

**a. Request Legal Authorization for Code Violation - 3715 Robertson Rd**

### **L. Executive Session**

#### **~Coming Events~**

September Thursdays – 7-9 – Hometown Headliners on the Square

7<sup>th</sup> – Brian Blake

14<sup>th</sup> – Free Now Band

21<sup>st</sup> – KC Johns

28<sup>th</sup> - Rustenhaven

Wednesday, September 13 – 1:30 – 2:30 – Intervention Court Graduation

Friday, September 15 – OSB Services Groundbreaking

Wednesday, September 20 – 2 – 4 – NWCC Foundation Scholarship Social – Heindl Center

Thursday, September 28 – 9:30 – 11 – Career Tech Open House at Career Tech West