

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE SUPERVISOR RAY DENISON, Presiding at Opening

After the Passing of the Gavel

DISTRICT FOUR SUPERVISOR LEE CALDWELL, PRESIDING

January 02, 2024

A. CALL TO ORDER

The **January 02, 2024** meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Ray Denison, Outgoing Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Robert Foster	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Director of Planning, Bennie Hopkins, offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF DECEMBER MINUTES

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the Board. Supervisor Denison asked if everyone had read over the December minutes.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for December, 2023, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Denison asked if there was anyone who wished to add or delete items to the Agenda.

- 1. Vanessa Lynchard requested to add the following:**
 - a. Sheriff Canteen Requisition – Remove Chad Wicker (Term Organization, G.4.g.1.)
 - b. Equitable Sharing Fund Patrol/Law Enforcement – Remove Bill Rasco - (Term Organization, G.4.g.2)
 - c. Add EMS Deputy Director – Darryl Ricks - (Term Organization, G.4.g.3.)
 - d. E911 Tower
 - i. Agreement with E911 Commission (New, 2.b.1.)
 - ii. Pittsburg Tank & Tower Company (New, 2.b.2)
 - e. Sheriff Additional Compensation – MS Code 25-3-25
- 2. Vanessa Lynchard requested to delete the following:**
 - a. Horn Lake Library Agreement with City of Horn Lake (Old, I.6.)
 - b. Human Resources Personnel – District Attorney (Executive, L.1.a-g.)(Information Only)
- 3. Supervisor Mark Gardner requested to add the following:**
 - a. SRO Discussion (Old, I.8.)
 - b. Update on BEAM/ARPA Money (Old, I.10)
- 4. Supervisor Lee Caldwell requested to add the following:**
 - a. Approval to Travel (Old, I.8.)
 - b. Process for Abandoned Buildings/Derelict Property (New, J.15.)
- 5. Supervisor Ray Denison requested to add the following:**
 - a. Update on Landers Center Expansion (Old, I.9.)
- 6. Road Manager, Robert Jarman, requested to add the following:**
 - a. Request to Purchase Knapheide Dump Body (New, J.5.b.)
- 7. Human Resources Director, Charlotte Walls, requested to add the following:**

- a. MedBen Signature (New, J.8.g.)

8. Chief Deputy, Justin Smith, requested to add the following:

- a. Request for Authorization for Board Attorney to Work on Policy Revisions (New, J.16.)

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Agenda with additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

F. CITIZENS REMARKS & PRESENTATIONS

Supervisor Denison asked if there was anyone who wished to speak on an item not listed on the agenda. No one came forward.

G. 2024 TERM OF THE BOARD OF SUPERVISORS

1. Organization of the Board of Supervisors: Election of Officers – MS Code 19-3-7

Supervisor Denison said it has been an honor to serve as President for this Board for the past year but it was his desire to resign the position. He said it is a great team to work with. He noted Supervisor Caldwell and Supervisor Medlin have done this before and he knows the County is in capable hands.

Supervisor Gardner expressed his appreciation for Supervisor Denison’s leadership this past year.

Supervisor Caldwell stated Supervisor Denison came in as a rookie and a champion. She said it takes a lot to be Board President and she appreciated Supervisor Denison’s leadership.

Supervisor Mark Gardner moved to accept Supervisors Denison’s resignation as Board President and to nominate and appoint Supervisor Lee Caldwell to serve as the 2024 President of the DeSoto County Board of Supervisors. Supervisor Ray Denison seconded the motion.

The nomination passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Robert Foster, Fifth District YES

Supervisor Mark Gardner moved to nominate and appoint Supervisor Jessie Medlin to serve as 2024 Vice-President of the DeSoto County Board of Supervisors. Supervisor Ray Denison seconded the motion.

The nomination passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Caldwell introduced the new District 5 Supervisor, Robert Foster and welcomed him to the Board. She informed the audience that Supervisor Foster replaced Supervisor Michael Lee who retired after 9 years of service.

Supervisor Caldwell stated she is honored and humbled to be able to serve as the DeSoto County Board President for 2024. She said this Board is not anyone without everyone.

2. Approval of Bonds (Acknowledgement from Chancery Clerk that Bonds are Executed and Recorded) – MS Code 25-1-19

Chancery Clerk Misty Heffner stated she has received bonds for all newly elected officials, existing officials and the Board of Supervisors; and that all bonds are signed and recorded in the Chancery Clerk’s office.

1. Approval of Bonds for Board of Supervisors by Chancery Clerk

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept and approve the bonds for the Board of Supervisors as acknowledged by Chancery Clerk Misty Heffner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

2. Approval of Bonds for Newly-Elected Officials by Board of Supervisors

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept and approve the bonds for the newly-elected officials as acknowledged by Chancery

Clerk Misty Heffner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

3. Appointments to Statutory Positions

- a. County Administrator - MS Code 19-4-1 - Vanessa Lynchard**
- b. County Road Manager - MS Code 65-17-1 - Robert Jarman**
- c. Comptroller – MS Code 19-6-61 - Andrea Freeze**
- d. County Board Attorney – Tony Nowak**
- e. County Engineer – MS Code 65-9-13 – Jason Youngblood**
- f. County Fire Coordinator – MS Code 19-3-71 – Chris Olson**
- g. County Fire Investigator – Chris Olson**
- h. Justice Court Clerk – Candace McElhaney**
- i. Purchasing Clerk – MS Code 31-7-101 – Lynn Ford**
- j. Inventory Clerk – MS Code 31-7-107 – Raquel Worden**
- k. Assistant Inventory Clerk (Road, Chancery, Sheriff’s Department) – Road: Kim Northcutt, Chancery: Cindy Camry, Sheriff’s Department: Madison Bryant**
- l. Receiving Clerk - Melissa Grant**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the statutory positions presented and listed above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Robert Foster, Fifth District YES

See Exhibit G.3.

4. Appointments to Boards and Commissions

a. District 1 Nominations

Appointment	Appointed By:	Appointee	Term Expires
Board of Adjustment	District 1	Mike Duncan	1/2/2025
Keep Desoto County Beautiful	District 1	Lisa Britt	1/2/2025
Handicap Compliance Grievance Committee	District 1	Jackie Samsel	1/2/2025
License Commission	District 1	Ed Paseur	1/2/2028
Massage Parlor Commission	District 1	William Bowen	1/2/2028
Ozone Action Committee	District 1	Renee Hardaway	1/2/2025
Planning Commission	District 1	Len Lawhon	1/2/2025
Planning Commission	District 1	Julius Cowan Jr.	1/2/2025
Planning Commission	District 1	Floyd Fiveash	1/2/2025
BJ Chain Library	District 1	Christine Ohrberg	1/2/2027
BJ Chain Library	District 1	Daphine Craig	1/2/2027

Supervisor Jessie Medlin stated he will reappoint all of the positions presented and listed above for 2024.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the District 1 nominations and appointments for 2024 as presented (noted above).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.a.

b. District 2 Nominations

Appointment	Appointed By:	Appointee	Term Expires
Board of Adjustment	District 2	Matt Fitch	1/2/2025
DeSoto County Convention & Visitors Bureau Commission	District 2	Randy Denton	1/2027
Handicap Compliance Grievance Committee	District 2	Pat Sylvester	1/2/2025
Horn Lake Creek Sewer District	District 2	Chad Engelke	1/2025
Keep Desoto County Beautiful	District 2	Jason Gambone	1/2/2025
SH Library Board	District 2	Donna Bouchillon	1/2/2027
SH Library Board	District 2	Betty Moore	1/2/2027
License Commission	District 2	Samuel McMinn	1/2/2028
Massage Parlor Commission	District 2	Vaudie Emerson	1/2/2028
Ozone Action Committee	District 2	Vacant	
Planning Commission	District 2	Scott Ferguson	1/2/2025
Planning Commission	District 2	Billy G. Smith	1/2/2025

Appointment	Appointed By:	Appointee	Term Expires
Planning Commission	District 2	Amy Lovorn	1/2/2025
Port Commission	District 2	Jim Brown	1/2/2025

Supervisor Gardner stated that Mr. Smith is still serving on the Planning Commission but would like to step down. He said he will need to appoint when he finds someone. Supervisor Gardner stated he would like to appoint the positions presented and listed above for 2024.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the District 2 nominations and appointments for 2024 as presented (noted above).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.b.

c. District 3 Nominations

Appointment	Appointed By:	Appointee	Term Expires
Board of Adjustment	District 3	Mike Hancock	1/2/2025
DeSoto County Convention & Visitors Bureau Commission	District 3	Harold Moore	1/2027
Handicap Compliance Grievance Committee	District 3	Betty Van Vulpen	1/2/2025
Walls Public Library	District 3	Dot France	1/2/2027
License Commission	District 3	Larry Ray	1/2/2028
Massage Parlor Commission	District 3	Patrick Doyle	1/2/2028

Appointment	Appointed By:	Appointee	Term Expires
Ozone Action Committee	District 3	Vacant	
Planning Commission	District 3	Jim Holland, Sr.	1/2/2025
Planning Commission	District 3	Randy Denton	1/2/2025
Planning Commission	District 3	Ron McCluskey	1/2/2025
Fire Protection Walls	District 3	Chris Bryant	1/2/2029
Fire Protection Walls	District 3	Nathan Hickerson	1/2/2029
Fire Protection Walls	District 3	Ronald W. James	1/2/2029

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to approve the District 3 nominations and appointments for 2024 as presented (noted above).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.c.

d. District 4 Nominations

Appointment	Appointed By:	Appointee	Term Expires
Board of Adjustment	District 4	Eric Boling	1/2/2025
Handicap Compliance Grievance Committee	District 4	Kay "Cookie" Wilson	1/2/2025
Keep Desoto County Beautiful	District 4	Shirley Harris	1/2/2025

Appointment	Appointed By:	Appointee	Term Expires
MR Dye Public Library	District 4	Betty Young	1/2/2027
MR Dye Public Library	District 4	Tamela Jones	1/2/2027
License Commission	District 4	Jim Rhea	1/2/2028
Massage Parlor Commission	District 4	Tom Pennington	1/2/2028
Ozone Action Committee	District 4	Bonnie Reid	1/2/2025
Planning Commission	District 4	Selena Baker	1/2/2025
Planning Commission	District 4	Jeff Hobson	1/2/2025
Planning Commission	District 4	Jeannie Shannon	1/2/2025
Fire Protection Nesbit	District 4	Donnie Mclain	1/2/2029
Fire Protection Eudora	District 4	Brenda Bryan	1/2/2029
Fire Protection Eudora	District 4	Miguel Palmieri	1/2/2029

Supervisor Caldwell stated she would like to reappoint all prior filled positions except Library Board, for which she is presenting Betty Young and Tamela Jones to the Library Board. She said she would like to appoint Jim Rhea for License Commission, appoint Jeff Hobson for Planning Commission to replace David Arnett and appoint Brenda Bryan for Eudora Fire to replace Richard Coe and approve the rest of the positions, all as presented and listed above, for 2024.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the District 4 nominations and appointments for 2024 as presented (noted above) with the changes as noted.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.d.

e. District 5 Nominations

Appointment	Appointed By:	Appointee	Term Expires
Board of Adjustment	District 5	Ben Boren	1/2/2025
DeSoto County Convention & Visitors Bureau Commission	District 5	Larry Newsom	1/2/2028
Handicap Compliance Grievance Committee	District 5	Vacant	
Keep Desoto County Beautiful	District 5	Carla Jessick	1/2/2025
Hernando Library	District 5	Pam Force	12/31/2026
Hernando Library	District 5	Amy Stewart	12/31/2025
License Commission	District 5	Vacant	
Massage Parlor Commission	District 5	Dr. Danton Dye, D.C.	1/2/2028
Ozone Action Committee	District 5	Vacant	
Planning Commission	District 5	Scott Griffith	1/2/2025
Planning Commission	District 5	Seth Steadman	1/2/2025
Planning Commission	District 5	Robert Carter	1/2/2025
Port Commission	District 5	Vacant	
Fire Protection Love	District 5	Patti Ray	1/2/2029
Fire Protection Love	District 5	Sandra Holden	1/2/2029

Appointment	Appointed By:	Appointee	Term Expires
Fire Protection Lewisburg	District 5	Paul 'Andy' Allison	1/2/2029

Supervisor Robert Foster stated he is leaving the Handicap Compliance Grievance Committee, the Ozone Action Committee, the License Committee and the Port Commission Committee vacant at this time. He stated he would like to approve the other positions presented and listed above for 2024.

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to approve the District 5 nominations and appointments for 2024 as presented (noted above).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.e.

f. At-Large Nominations

Appointment	Appointed By:	Appointee	Expires
Coldwater River Watershed Council	Board	Robert Abbay, IV	1/2/2025
Desoto County Regional Utility Authority - At Large	Board	Barry Bridgforth	1/2/2028
Mid State Opportunity Board of Directors	Board	Supervisor Lee Caldwell	1/2/2025
North Central MS Resource Conservation & Development	Board	Todd Williams	1/2/2025
Port Commission	Board	Vacant	

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the 2024 At-Large nominations and appointments as presented (listed above).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.f.

g. Other Miscellaneous County Appointments

Yearly Appointments			Expiration
Appointment	Appointed By:	Appointee	1/2025
Employee Grievance Committee	Board	Andy Alberson Angie Tapley Josh Harper Ashley Hendricks (Alternate) Candy Hubbard (Alternate)	
I-269 Coalition	Board	Supervisor Lee Caldwell	
Memphis Metro Planning Organization (MPO)	Board	Supervisor Caldwell	
North Delta PDD	Board	Vanessa Lynchard Charlie Reese Supervisor Caldwell Lorine Cady	
Planning Commission Attorney	Board	Smith, Phillips, Mitchell, Scott & Nowak	

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the 2024 Yearly Appointments as presented (listed above).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibits G.4.g.

h. Requisition & Assistant Receiving Clerks – Pages 6-13 in Appointment Directory

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve Requisition Signers and Assistant Receiving Clerks as listed on pages 6-13 in the Appointment Directory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.h.

i. Sheriff’s Department Employees Serving as Justice Court Clerks

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Sheriff’s Department employees to serve as Justice Court Clerks as listed on pages 59 and 60 in the Appointment Directory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.i.

j. Justice Court Deputy Clerks – MS Code 9-11-27

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the list of Justice Court Deputy Clerks as presented and listed on page 37 in the Appointment Directory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.j.

See Exhibit G. Appointment Directory

H. CONSENT AGENDA

1. Board Proceedings – MS Code 19-3-33, MS Code 19-3-35 – October and November – Signature Required

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF November 1 -30 2023

AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI

CODE 1972 AMENDED.

FOR CLAIMS IN ALL FUNDS TOTALING \$ 12,448,069.47

BE IT ORDERED:

That all county bills for DESOTO COUNTY for the month November 1 -30 2023 claims as noted above totaling \$ 12,448,069.47 is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

These are claims presented and approved during the month November 1 -30 2023. ORDERED AND DONE THIS 20th DAY of November 2023

Supervisors that were present at the November 20, 2023 meeting were Michael Lee, Jessie Medlin, Lee Caldwell, Ray Denison and Mark Gardner.

Rabion Denison,
PRESIDENT
DESOTO COUNTY BOARD OF
SUPERVISORS

CLAIM# NAME PURPOSE
AMOUNT

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF October 1 -31 2023

AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI

CODE 1972 AMENDED.

FOR CLAIMS IN ALL FUNDS TOTALING \$ 10,198,003.10

BE IT ORDERED:

That all county bills for DESOTO COUNTY for the month October 1 -31 2023 claims as noted above totaling \$ 10,198,003.10 is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

These are claims presented and approved during the month October 1 - 31 2023. ORDERED AND DONE THIS 16th DAY of October 2023

Supervisors that were present at the October 16, 2023 meeting were Michael Lee, Jessie Medlin, Lee Caldwell, Ray Denison and Mark Gardner.

Rabion Denison,
PRESIDENT
DESOTO COUNTY BOARD OF
SUPERVISORS

CLAIM# NAME PURPOSE
AMOUNT

2. Meal Log Affidavits (2) – MS Code 19-25-74

3. Office of Finance and Accounting

a. Road Department – Final Inventory Disposition

DEPT NAME		ROAD								DEPT #:	300
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36077		CAT MOTOR GRADER 14	OB9M00601	DAS-Age & Hours (4,351)	09	213K	Central Maint	03/06/23	K Pearson	Crenshaw	
							Inventory Clerk Information				
							Preliminary Present to BOS				
							3/6/2023				
							Final Present to BOS				
							1/2/2024				
							Date Inventory Disposed in Munis				
							Date BOS Final Minutes Attached				

4. Road Department

- a. Monthly Road Report
- b. Monthly Work Schedule
- c. Monthly Bond Report
- d. Road Register Update – Katie Lou Cove

5. Contract Administration – Auto Renewal

- a. Animal Services – Matheson – Security
- b. Animal Services – Oak Tree Animal Clinic
- c. EMA – Chickasaw Amateur Radio Association

6. Office of Procurement

- a. Walls Fire Training Center – Request to Approve Bid Specifications and Authorize Advertising for Bids
 - i. Purchase and Construction of One Fire Department Training Structure – Bid File #24-258-002
 - ii. Site Work for Fire Department Training Structure – Bid File #24-258-003
 - iii. Concrete for Fire Department Training Structure – Bid File #24-258-004
 - iv. Fence for Fire Department Training Site – Bid File #24-258-005

7. Request to Add Cassandra Graham as Assistant Receiving Clerk for Juvenile Drug Court

8. Chancery Clerk Allowance

9. Enter into the Board Minutes and Make Part of the Formal Record

- a. Order Appointing DeSoto County and District Attorney’s Victim Assistance Coordinators**
- b. Order Appointing Part Time Public Defender**
- c. Executed Agreement between HLCISD and DCRUA**

Discussion: Supervisor Gardner asked about contract renewals. Mr. Tony Nowak, Board Attorney, stated yes, the auto renewals are all ok.

Discussion: Supervisor Denison asked about the bid for the training facility in Walls. Supervisor Denison requested pulling off the fence bid for Walls Fire Department Training Center, item H.6.a.iv. to review further.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the actions and matters presented in the Consent Agenda with the removal of item H.6.a.iv, bid for fencing at Walls Fire Department Training Center.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.

I. OLD BUSINESS

1. 11:00 a.m. – Flood Study Update – Corps of Engineers

Colonel Sawser thanked the Board for inviting the Corps of Engineers to share good news. Mr. Simmerman noted they were scheduled to appear at the last Board meeting but they didn’t have all the necessary signatures at that time. He said General Spellman has now signed the Chief’s report, meaning he endorses the plan for flood control. Mr. Simmerman reported next steps would be budget cycle, seeking appropriations, preconstruction and engineering design. He stated none of this will be possible without appropriations, that’s the biggest step.

Supervisor Caldwell stated the Board is planning a trip to Washington, D.C. near the end of the month. She requested meeting with Mr. Simmerman and his team to determine the appropriate language to carry up to the legislators.

Colonel Sawser stated this is only possible through strong partnerships like the one here in DeSoto County. He said these partnerships will need to continue through the next steps as well. He has enjoyed the working relationship here and he uses the positive partnership here in DeSoto County as an example to other Counties.

Supervisor Gardner agreed with Colonel Sawser, the partnership has been positive. He said he gets to tell others what a great experience this Board has had with the Corps of Engineers and it feels good.

Supervisor Denison thanked the Corps of Engineers for coming back today and for all their hard work. He said he is excited for this opportunity to fix some of the issues here in DeSoto County but he wants to be sure as we move forward that we aren't solving problems on the west side to make problems for someone else on the eastside. Colonel Sawser agreed this would not be ideal. He said that now with the signed report we can move forward with further surveys and design to ensure the plan is solid before moving forward.

Supervisor Caldwell suggested scheduling a meeting so the whole Board can see the model and she thinks that will help ease some concern. She suggested bringing Southaven and Horn Lake in as well. Mr. Simmerman said he would bring H&H Engineer as well.

Mr. Simmerman said the Corps of Engineers will initiate a cooperation agreement and bring the forms down for the Board to review. He said this will change cost share from 50/50 to 65/35.

2. Waggoner Engineering

a. AgriCenter Multiuse Trail Segments 1 & 2 – Notice of Award Packet Documents – Signature Required

Mr. Will Bush, Waggoner Engineering, presented the award packet MDOT requires for the AgriCenter Multiuse Trail segments 1 & 2 that are being funded through the MPO and MDOT TA funding program. He said a total of six bids were received:

- Simmons Erosion Control - \$1,157,073.01
- Phillips Contracting - \$1,202,530.45
- JM Duncan - \$1,368,230.00
- VuCon - \$1,461,094.68
- Ste-Bil Inc - \$1,550,090.00
- Barnes and Brower - \$1,857,735.82

Mr. Bush recommends awarding the bid to Simmons Erosion Control as they were the lowest, best and most qualified bid and authorize Board President to execute the contract documents and any documents pertaining to the execution of the project. He said this bid comes in 13.58% lower than the engineer's estimate which included the base plus add option one and two. He said the contract period is 92 working days with an anticipated completion date of August 2024.

Supervisor Gardner asked if Waggoner had any experience with Simmons Erosion Control. Mr. Bush responded yes, they have done some sub-contracting work on sidewalks and curb and gutter on some projects. Mr. Robert Jarman, Road Manager, said Simmons Erosion Control does a lot of highway construction as well.

Supervisor Medlin asked if the trails will be paved. Mr. Bush said yes, most of this segment will be concrete with a wooden portion.

Supervisor Caldwell stated this phase is 6/10 miles from Star Landing Road to Agri Ed Drive, total will be about 7/10 of a mile. Mr. Bush said one of the options they are looking at is a parking lot at Star Landing Road.

Supervisor Foster asked if the trail will go all the way around. Supervisor Caldwell confirmed and added they are looking at the schools being able to use the trail for 5K's and cross country.

Supervisor Gardner asked about the breakdown of cost on the trail. He noted it's about \$313 per linear foot. Mr. Jarman stated the first section is concrete due to the flooding. Mr. Tracy Huffman, Waggoner Engineering, said the concrete will weather better.

Supervisor Caldwell asked if a portion would be wood. Mr. Bush confirmed the boardwalk over in the wetland area will be wood consisting of composite decking and treated wood for the railing on the board walk. Mr. Bush also stated the board walk posts would be installed to the decking with lag bolt, and all exterior wood would be sealed off with a weather sealant and joint seals. Mr. Huffman noted this section is more like a bridge than a boardwalk.

Supervisor Gardner asked if the sod farm lease was month to month. Mr. Nowak stated it can be terminated at any time with proper notice. Supervisor Gardner and Supervisor Caldwell said it is time to make that decision.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Smith Phillips to review lease on sod farm and start termination process.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to award the bid to Simmons Erosion Control noting the bid includes add options 1 and 2 and finding they are the lowest, best and most qualified bid and authorize Board President to sign all necessary documents, including any MDOT related documents for the Agri-Ed Multi Use Trail Project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

See Exhibit I.2.a.

3. Chiller Expansion Update

Mrs. Lynchard stated that Mr. Robert Jarman, Road Manager, has been great working on the chiller expansion options. She said Mr. Jarman set up a meeting with the City of Hernando to discuss options. Mr. Jarman provided a background on the reason the county is looking into the expansion and update of the chiller plant for newly elected Supervisor Foster. Mr. Jarman stated this project is proposed to fix the chiller lines permanently. Mr. Jarman stated he showed Hernando the different paths and the better route through our parking lot up to Center Street to the Courthouse. Mr. Jarman reported the city likes this route but the roads have just recently been paved. He said City of Hernando wants the County to mill and repave rather than cut and patch the streets.

Supervisor Gardner stated the chiller plant controls the heating and cooling for the Administrative Building, Juvenile Detention Center and Courthouse. Supervisor Gardner asked if Haltom Engineering had been hired. Mr. Tony Nowak, Board Attorney, stated the Board held off because of questions about payment.

Supervisor Caldwell commented there have been many problems with the existing system with lines breaking leaving the Courthouse and Administrative Building very hot.

Supervisor Denison reported the cost of the project is about \$1.5 million and an estimated lifespan of the pipe is about 40 years. He reported it would take almost that amount of time to make enough repairs to meet the \$1.5 million.

Supervisor Caldwell said there is also the concern of the pipes freezing in the building adding to the repair costs.

Mr. Jarman stated he obtained a breakdown of what it would cost if the County was to stop if a bid was too high and the Board did not want to continue. He said if Haltom Engineering did all the design and the project was halted, the County would owe \$76,800.

Supervisor Caldwell asked what the recommendation would be. Mr. Jarman and Mrs. Lynchard stated they were good with this breakdown.

Supervisor Gardner stated Haltom has done a lot of work already with no payment and he feels confident in their ability to do the job.

Mr. Nowak stated he will go back to Haltom Engineering with a revised contract per authorization provided at the last Board meeting.

Mr. Jarman stated the proposed route allows us to keep the system up and running while doing the work.

Supervisor Gardner liked that this route also allows the library to be added if needed.

No Board action required.

See Exhibit I.3.

4. District Attorney Facilities Update Request

Mrs. Lynchard stated District Attorney, Matthew Barton, wants to have a camera installed and an unlocking system. She said District Attorney Barton also wants to turn the lobby area into an office and close off receptionist area to make it an office. She said there is a file room DA Barton wants to make into two small offices. She said they would need some place to put the files and she suggested the old Women’s Tank or old Environmental Services meeting rooms at the Health Department. She stated the old Women’s Tank seemed like the better choice.

Supervisor Gardner asked if DA Barton had the money for renovations in their budget. Mrs. Lynchard stated no. Supervisor Gardner said this would then need to come out of ending cash.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve the budget amendment from ending cash up to \$21,000 for remodeling expenses for the DA’s office to create additional office space and added security provided proper purchasing guidelines and bidding processes be followed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Foster stated Senator Blackwell is interested in a bill for State funding for an additional building for the DA and crime lab. He said Senator Blackwell thought it would be good if the State provides funding that the County provides building space. He suggested the Board think about a building location.

Supervisor Caldwell asked the crime lab would be for County use only or whole State. Supervisor Foster wasn’t sure on the details at this time.

Chief Deputy Justin Smith stated DA Barton has some really good ideas with how to manage this. He said the idea is to push for only the County using the crime lab as a multi-county lab would just transfer the backlog to another county.

Supervisor Gardner stated he appreciates Senator Blackwell championing this. He mentioned the County has some land where the jail and justice court buildings are located.

Supervisor Caldwell suggested the Facilities Committee meet and take a look.

See Exhibit I.4.

5. Committee List

Mrs. Lynchard presented both the active and inactive committee lists.

Supervisor Gardner stated the role of any committee is to come back and make recommendations to the full Board.

Agri-Education

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to appoint the following members to the Agri-Education Committee:

- Supervisor Lee Caldwell
- Supervisor Robert Foster
- County Administrator
- Facilities Director
- Road Manager
- Environmental Services Director

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Broadband/High-Speed Internet

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to combine the Comcast Franchise Fee Committee with the Broadband/High-Speed Internet Committee and appoint the following members to the Broadband/High-Speed Internet Committee:

- Supervisor Mark Gardner
- Supervisor Lee Caldwell
- Resource Director
- County Administrator
- Director of Planning
- IT Director
- GIS Analyst, Judith Wammack
- Director of Administration and Procurement, as needed
- Road Department, Coby Ayers, as needed
- Deputy Director of Finance, as needed
- County Engineer, as needed
- Board Attorney, as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Building and Permits Committee

Supervisor Denison stated the committee needs to complete the Ordinances and Codes revision. Supervisor Caldwell stated it was time to update building codes and she suggested Fire/EMA should be a part of this. She said the Committee needs to finish ordinances. She said they left off after public meeting to change AR to RE and then cannabis came up.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to abolish the existing Building and Permits Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Subdivision Ordinance and Single Access Subdivision Committees

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the Subdivision Ordinance Committee and the Single Access Subdivision Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Planning Commission Committee

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to combine the Building Permits Committee with the Subdivision Ordinance Committees and rename it Planning Commission Committee and appoint the following Committee members:

- Supervisor Ray Denison
- Supervisor Lee Caldwell
- County Administrator
- Planning Director
- Daniel Pressgrove
- Deputy Director, Ashley Hendricks
- Road Manager, as needed
- County Engineer, as needed

- Road Department, Coby Ayers, as needed
- Chief Chris Olson, as needed
- Board Attorney, as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Building Management Committees

Mrs. Lynchard stated this was a way for each Supervisor to look at buildings before budget season to identify needs.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following to the Building Management Committees:

- District 1 - Supervisors Jessie Medlin and Mark Gardner
- District 2 – Supervisors Mark Gardner and Ray Denison
- District 3 – Supervisors Ray Denison and Lee Caldwell
- District 4 – Supervisors Lee Caldwell and Robert Foster
- District 5 – Supervisors Robert Foster and Jessie Medlin
- Facilities Director and County Administrator on all Districts

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Courthouse Renovation Committee/Facilities Committee

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to abolish the Courthouse Renovation Committee and combine with the Facilities Committee and appoint the following Committee Members:

- Supervisor Mark Gardner
- Supervisor Ray Denison
- Sheriff Thomas Tuggle (for Jail projects)
- Facilities Director
- County Administrator
- Chancery Clerk, as needed
- Circuit Clerk, Dale Thompson, as needed

- Managers and Elected Officials as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Crime Stopper Committee

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to abolish the Crime Stoppers Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Disaster Debris Management Committee

Supervisor Robert Foster made the motion and Supervisor Jessie Medlin seconded the motion to abolish the Disaster Debris Management Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Earth Day Committee

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to appoint the following members to the Earth Day Committee:

- Supervisor Lee Caldwell
- Director of Administration and Procurement, Lynn Ford
- Road Department, Cathy Barham
- Environmental Services Director

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

EMS Committee

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to appoint the following members to the EMS Committee:

- Supervisor Jessie Medlin
- Supervisor Mark Gardner
- County Administrator
- EMS Director

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

Facilities Energy Performance Committee

Supervisor Robert Foster made the motion and Supervisor Lee Caldwell seconded the motion to abolish the Facilities Energy Performance Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

Fire/EMA Committee

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to include debris management in the Fire/EMA committee and appoint the following members:

- Supervisor Lee Caldwell
- Supervisor Mark Gardner
- Chief Chris Olson
- Fire/EMA Deputy Director
- County Administrator
- Managers and Elected Officials as needed
- Road Manager, as needed for debris management

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Flowage Easement Committee

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following members to the Flowage Easement Committee:

- Supervisor Lee Caldwell
- Supervisor Jessie Medlin
- Board Attorney, as needed
- County Administrator
- County Engineer
- GIS Representative
- Planning Director

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Hawks Crossing Easement Committee

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the Hawks Crossing Easement Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

ICAC Committee

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the ICAC Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

Insurance/Benefits Committee

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to appoint the following members to the Insurance/Benefits Committee:

- Supervisor Jessie Medlin
- Supervisor Robert Foster
- County Administrator, Vanessa Lynchard
- HR Director
- HR Manager
- Chief Financial Officer, Andrea Freeze
- Sheriff’s Department, Major Steve Palmer
- Board Attorney
- Road Manager
- Risk Manager
- Minute Taker
- Director of Administration and Procurement

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

Medical Cannabis Committee

Supervisor Mark Gardner made the motion and Supervisor Robert Foster seconded the motion to abolish the Medical Cannabis Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

Municipal Incorporation Committee

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following members to the Municipal Incorporation Committee:

- Supervisor Ray Denison
- Supervisor Lee Caldwell

- Sheriff Thomas Tuggle, as needed
- Board, Attorney
- County Administrator
- Road Manager

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Parks & Greenways Committee

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following members to the Parks & Greenways Committee:

- Supervisor Ray Denison
- Supervisor Lee Caldwell
- Road Manager, as needed
- Board Attorney
- Environmental Services Director
- Facilities Director, as needed
- County Engineer, as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Personnel Manual Revision Committee

Supervisor Gardner stated he would like to step down from the Personnel Manual Revision Chapters 7-15 Committee and nominate Supervisor Robert Foster.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to appoint the following members to the Personnel Manual Revision Chapters 7-15 Committee:

- Supervisor Robert Foster
- Supervisor Ray Denison
- Road Manager
- Chief Financial Officer, Andrea Freeze
- Risk Manager
- County Administrator

- HR Director

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Public Information Committee

Supervisor Robert Foster made the motion and Supervisor Jessie Medlin seconded the motion to abolish the Public Information Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Residential Development Committee

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the Residential Development Committee

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Sheriff Department Budget Committee

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the Sheriff Department Budget Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Sign Ordinance Committee

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the Sign Ordinance Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Software Update Committee

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following members to the Software Update Committee:

- Supervisor Lee Caldwell
- Supervisor Mark Gardner
- IT Director
- Chief Financial Officer, Andrea Freeze
- County Administrator
- Planning, Justice Court and Elected Officials as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Solid Waste Committee

Supervisor Robert Foster made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following members to the Solid Waste Committee:

- Supervisor Jessie Medlin
- Supervisor Ray Denison
- Environmental Services Director
- County Administrator
- Board Attorney, as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

SRO Committee

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to reactivate and appoint the following members to the SRO Committee:

- Supervisor Ray Denison
- Supervisor Robert Foster
- Chief Deputy Justin Smith
- Sheriff Thomas Tuggle
- County Administrator

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Storm Water Committee

Mr. Jarman suggested combining the Storm Water Committee and the Storm Water Ordinance Committee.

Supervisor Robert Foster made the motion and Supervisor Jessie Medlin seconded the motion to abolish the Storm Water Ordinance Committee and appoint the following members to the Storm Water Committee:

- Supervisor Jessie Medlin
- Supervisor Lee Caldwell
- Planning Director
- Road Manager
- Road Department, Coby Ayers
- County Administrator
- County Engineer

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Storm Water Compliance/Flood Prevention

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to rename the Storm Water Compliance/Flood Prevention Committee to Flood Study Committee

and appoint the following members to the Flood Study Committee:

- Supervisor Mark Gardner
- Supervisor Lee Caldwell
- Environmental Services Director
- Planning Director
- County Engineer
- Road Manager
- Director of GIS
- County Administrator
- Board Attorney, as needed
- Mayors, as needed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Transportation/Infrastructure

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to appoint the following members to the Transportation/Infrastructure Committee:

- Supervisor Jessie Medlin
- Supervisor Lee Caldwell
- Planning Director
- County Administrator
- Road Manager
- Tracy Huffman, Waggoner Engineering
- Board Attorney, as needed
- County Engineer

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to abolish the following committees:

- Adoption of Road off Bethel

- Benevolence
- Child Advocacy Issues
- Cluster Mailbox
- Economic Development Authority
- Greenways Firearms Committee
- Parks Security
- Planning Commission Appointments
- Radio Upgrade Committee
- Senate Bill 2597
- Storm Water Compliance Procedures
- Swinnea Road
- Uniform/Shoe

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Robert Foster made the motion and Supervisor Lee Caldwell seconded the motion to make the following modifications to the following Committees:

- Combine County Facilities/Building Use Committee to the Facilities Committee
- Combine County Owned Buildings with Facilities Committee and abolish the County Owned Buildings Committee, with recommendation from Supervisor Medlin to leave Ingrams Mill under Environmental Services
- Abolish the Fringe Benefits/Vehicle Use Committee
- Abolish the Building Security Committee
- Abolish the Security Committee

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit I.5.

6. Horn Lake Library Agreement with City of Horn Lake

This item was removed from the Agenda.

7. SRO Discussion

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to authorize Smith Phillips to work on an interlocal agreement with the School Board with changes, to approve a reimbursement of \$80,000 for first two years for each new SRO, a reimbursement of \$70,000 for each subsequent year, to take over Southaven schools as requested by Southaven, authorize nine new officers and one Supervisor, adding officers to the middle school and ask the City to cover traffic and to add to the FY2025 budget the additional officers.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Discussion: Supervisor Caldwell stated she would like to hear from Sheriff Tuggle about his ideas for revenue sources for the SRO programs. She said she also wants to hear from Business Investment Incentives about how the tax incentives can help fund some of these items.

Supervisor Foster agreed on the idea of looking into how setting aside a percentage would help. Supervisor Caldwell stated there has not been a push for figuring this out.

Supervisor Gardner stated Mrs. Freeze has put a lot time in on tax incentives as a revenue stream and had planned to bring this back to the Board on December 4th. He said she has done a lot of great work as far as how to use tax incentives as a recurring revenue stream.

Mrs. Freeze said she has been looking at the tax incentive report and how some companies are getting abatements of almost 50% of the County millage because of general fund millage changes. She said percentage changes with millage rates.

Mrs. Lynchard asked if this was after school taxes. Mrs. Freeze stated it's the County's portion only.

Supervisor Caldwell stated the Board needs to have this information ahead of time. Mrs. Freeze stated it's the GASB report. She said a percentage can be taken and designated to a revenue line item. She said it's part of the audit, not specific to this item, but it's why she had the numbers already.

Supervisor Denison stated the amount is huge. He said the amortization of the Solar Farm is huge.

Supervisor Caldwell asked if this changes what goes to the school. Mrs. Freeze stated it is strictly the County portion.

Mrs. Lynchard said they are collecting and settling to the general fund and not putting any aside for SRO. Mrs. Freeze said the County could reallocate millage from debt service to general millage and that impacts the net effect of the exemption.

Mr. Nowak, Smith Philips, stated exemptions are discretionary with the Board but there are things not exempted. He said it could be structured to give a set millage and not give a percentage.

8. Authorization for Supervisor Travel – Washington D.C. and Jackson, MS

Supervisor Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize travel for the Board and approved staff and the County pay for travel expenses and lodging according to MS Code 19-3-41(6) for the following:

1. Jackson, MS for Legislative Session and meetings as needed
2. Washington, DC for flood study and I55/51/305 discussions
3. Jackson, MS for I55 and other transportation efforts
4. Jackson, MS for Supervisor Caldwell’s meetings with MAS Legislation and Education Committee

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

9. Landers Center Expansion Update

This item was not discussed.

10. Update on BEAM/ARPA Funding

Mrs. Christie Barclay, Community Resource Director, stated the County should be getting between \$2.3 million and \$4.8 million in funding. She said ATT is going into some negotiations soon and is anticipating another \$200,000 which would actually put \$2.4 million of ARPA funds back into the County’s budget.

Supervisor Caldwell requested the Board come back with ideas on how to spend the ARPA funds.

Mrs. Barclay stated she will send some information out to the Board and stated the Treasury Department included expanding heat and air in one County.

J. NEW BUSINESS

1. Office of Finance and Accounting

- a. Budget Amendments (10) - MS Code 19-11-19 – Animal Services: Animal Shelter Donations, Vet Fees and Animal Testing & Vaccinations; Sheriff’s Department: Extradition Reimbursement, Meals and Lodging Expense; County Property/Liability Insurance; Facilities Management; ARPA Fund: Star Landing Sewer Improvements, Legal Advertising; Garbage/Solid Waste Ending Cash; Love Volunteer Fire Dept HB 603: Rescue Supplies; Road Management: Insurance and Fidelity Bonds, Laundry and Cleaning Services; Capital Projects Fund: E911 Communications Tower, AgriEd Building Project: Legal Fees; Civic Center Expansion Project**

Finance Director Andrea Freeze stated the budget amendment includes:

- Animal shelter donations
- Sheriff’s Department travel and training expense, deductible on Dodge Charger
- Trueing up Facilities account
- Legal advertising for ARPA
- Pod approved last meeting for Garbage/Solid Waste
- Trueing up cost for Love Fire Department House Bill 603 purchases
- Increase in surety bond for Road Department
- Civic Center project, including what was owed to County

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the budget amendments for Animal Services: Animal Shelter Donations, Vet Fees and Animal Testing & Vaccinations; Sheriff’s Department: Extradition Reimbursement, Meals and Lodging Expense; County Property/Liability Insurance; Facilities Management; ARPA Fund: Star Landing Sewer Improvements, Legal Advertising; Garbage/Solid Waste Ending Cash; Love Volunteer Fire Dept HB 603: Rescue Supplies; Road Management: Insurance and Fidelity Bonds, Laundry and Cleaning Services; Capital Projects Fund: E911 Communications Tower, AgriEd Building Project: Legal Fees; Civic Center Expansion Project as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.1.a.

(1)	Animal Services					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-001-370	Animal Shelter Donations	\$ 1,246.00	\$ 848	\$ 398		\$ 1,246
	EXPENSE					
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 3,648.94	\$ 10,822	\$ 145		\$ 10,967
001-445-697	Animal Testing & Vaccinations	\$ 3,312.58	\$ 15,806	\$ 253		\$ 16,059
	TOTALS			OVERALL INCREASE	\$398	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter. Detail of donation is attached at the end of all amendments.					
(2)	Sheriff's Dept Rev / Extradition Exp					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-001-215005	Extradition Reimbursement	\$ 1,828.34	\$ -	\$ 1,828		\$ 1,828
	EXPENSE					
001-200-476	Meals & Lodging	\$ 5,578.73	\$ 31,000	\$ 1,828		\$ 32,828
	TOTALS			OVERALL INCREASE	\$1,828	
Reason for Request:	Increase revenue and increase expense to account for the reimbursement of extradition expenses.					
(3)	County Property/Liab Insurance					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-106-581	Property & Auto Deductible	\$ 2,000.00	\$ 2,000	\$ 2,000		\$ 4,000
001-106-599	Small Claims	\$ 1,010.00	\$ 99,000		\$ 2,000	\$ 97,000
	TOTALS		\$ 101,000	\$ 2,000	\$ 2,000	\$ 101,000
Reason for Request:	To account for deductible owed for claim made 5/13/2023 vin # 8299 to Millennium Paint & Body for 2020 Dodge Charger.					
(4)	Facilities Management					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-151-919	Furn/Office and Equipment under 5K	\$ 6,166.42	\$ 450	\$ 6,000		\$ 6,450
001-151-938	Heating and Air Units	\$ 15,796.87	\$ 114,300		\$ 6,000	\$ 108,300
	TOTALS		\$ 114,750	\$ 6,000	\$ 6,000	\$ 114,750
Reason for Request:	To pay for purchase of ice machines from correct g/l account.					
(5)	ARPA Fund					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Starlanding Sewer Improvements - 37200					
063-370-521	Legal Advertising	\$ 46.24	\$ 200	\$ 130		\$ 330
063-370-550	Legal Fees	\$ 350.00	\$ 9,520		\$ 130	\$ 9,390
	TOTALS		\$ 9,720	\$ 130	\$ 130	\$ 9,720
Reason for Request:	To account for necessary legal advertising.					
(6)	Garbage/Solid Waste - Ending Cash					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
105-340-921	Other Capital Outlay under 5K	\$ -	\$ -	\$ 3,000		\$ 3,000
105-999-999	Ending Cash	\$ -	\$ 4,551,405		\$ 3,000	\$ 4,548,405
	TOTALS		\$ 4,551,405	\$ 3,000	\$ 3,000	\$ 4,551,405
Reason for Request:	Board approved purchase of storage pod for environmental services.					

(7)		Love Vol Fire Dept HB 603					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
115-254-617	Rescue Supplies	\$ -	\$ 9,200		\$ 3,000	\$ 6,200	
115-254-921	Other Cap Outlay Under 5K	\$ -	\$ 9,600		\$ 2,000	\$ 7,600	
115-254-922	Other Cap Outlay Over 5K	\$ -	\$ 6,200	\$ 5,000		\$ 11,200	
TOTALS			\$ 25,000	\$ 5,000	\$ 5,000	\$ 25,000	
Reason for Request:		To account for purchases as authorized by House Bill 603 from the correct general ledger account lines.					
(8)		Road Management					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
156-300-570	Insurance and Fidelity Bonds	\$ -	\$ 500	\$ 95		\$ 595	
156-300-586	Laundry/Cleaning Services	\$ 17,505.68	\$ 65,000		\$ 95	\$ 64,905	
TOTALS			\$ 65,500	\$ 95	\$ 95	\$ 65,500	
Reason for Request:		To account for increase in Road Manager bond.					
(9)		Capital Projects Fund					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
Communications Tower - E-911 - 26500							
380-265-550	Legal Fees	\$ -	\$ -	\$ 1,525		\$ 1,525	
380-999-999	Ending Cash	\$ -	\$ 369,511		\$ 1,525	\$ 367,986	
Reason		To account for communications tower project legal fees to be reimbursed by E-911 and paid back to ending cash.					
Agriculture Education Building Project - 63500							
380-635-550	Legal Fees	\$ 140.00	\$ 9,039		\$ 170	\$ 8,869	
380-635-521	Legal Advertising	\$ -	\$ -	\$ 170		\$ 170	
Reason		To account for necessary legal advertising expense.					
TOTALS			\$ 378,550	\$ 1,695	\$ 1,695	\$ 378,550	
(10)		Civic Center Expansion Project - 54501					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
REVENUE							
384-001-390	Transfers From Outside Sources	\$ 455,194.82	\$ 16,288,694	\$ 157		\$ 16,288,851	
EXPENSE							
384-545-550	Legal Fees	\$ 3,427.50	\$ 3,428	\$ 157		\$ 3,585	
TOTALS				OVERALL INCREASE	\$157		
Reason for Request:		Increase revenue and increase expenses to account for legal fees owed for building expansion project.					

b. Preliminary Inventory Dispositions – MS Code 31-7-107 – Road Department (2)

Ms. Raquel Worden, Inventory Clerk, stated the Preliminary Inventory Dispositions for the Road Department are disposing of old items.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the preliminary dispositions for the Road Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.1.b.

DEPT NAME		ROAD						DEPT #:		300	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
35873	John Deere 6420 Tractor	12996108	Replace by new (2,764 HRS)	06	72 T	Central Maint.					
35905	John Deere 6430 Tractor	12997400	Replace by new (3,942 HRS)	07	57 T	Central Maint.					
36004	John Deere 6430 Tractor	L06430H574567	Replace by new (2,675 HRS)	08	78 T	Central Maint.					
45739	Ford F350 Truck Only	1FD8W3C69CEB87227	Replace by new (109,487 Miles)	16	33T	Central Maint.					
	put 1/T dump bed on newer Trk										
35870	Warren Tailgate Spreader	N/A	Beds	08	1T	Central Maint.					
35871	Warren Tailgate Spreader	N/A	Do not Fit any current Dump Beds	08	1T	Central Maint.					
36006	Warren Tailgate Spreader	17024	Do not fit any current Dump Beds	08	2T	Central Maint.					
36007	Warren Tailgate Spreader	17025	Do not Fit any current Dump Beds	08	2T	Central Maint.					
36791	X 2006 Ford F350 Pickup-FLEET	1FTWV31P46EA04246	Costly Repair (130,538 Miles)	05	33 T	Central Maint.					

Inventory Clerk Information		TO GO TO AUCTION JANUARY 2024
<i>Keith Pearson</i> <i>K Pearson</i>	12-13-23	
Preliminary Present to BOS		
1/2/2024		
Final Present to BOS		
Date Inventory Disposed in AS400		
Date BOS Final Minutes Attached		

DEPT NAME		ROAD						DEPT #:		300	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
35832	Monitowoc Ice Machine	50952198	No longer works/Replaced	06	1T	Central Maint.					
39294	Ingersol Rand 1/2 Impact R2	N/A	Unrepairable	07	1H	Central Maint.					
44144	Dewalt 18V cordless 1/2 Dri	595109	No longer works/Replaced	14	2H	Central Maint.					
42945	London Fogger	12688	Replaced/Too costly to repair	13	7 T	Central Maint.					
36021	Jet Industrial Band Saw	8053660	Replaced/Too costly to repair	8	9 H	Central Maint.					
30410	Rhino Post Driver	29930	repair	99	1T	Central Maint.					
45856	Rhino Post Driver PD55	2001683	Replaced/Too costly to repair	18	2T	Central Maint.					

Inventory Clerk Information		TO GO TO AUCTION JANUARY 2024
<i>Keith Pearson</i> <i>K Pearson</i>	12-13-23	
Preliminary Present to BOS		
1/2/2024		
Final Present to BOS		
Date Inventory Disposed in Munis		
Date BOS Final Minutes Attached		

c. Preliminary/Final Inventory Dispositions – MS Code 31-7-107 – Road Department, Animal Services

Ms. Worden stated this disposition affects two accounts, Road Department and Animal Services, and reflects the truck that burned with the dog box attached.

Supervisor Denison asked about the value of the truck. Ms. Worden said she did not have depreciated value on the truck.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the Preliminary/Final Inventory Dispositions for the Road Department and the Preliminary/Final Inventory Dispositions for Animal Services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.1.c.

DEPT NAME				ROAD				DEPT #:				346			
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G O	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
44220	No	2016 FORD F150 Pickup	IFTEX1CF6GFB03633	Destroyed by Fire 12-15-23	16	22T	Central Maint.				01/02/24				
							Inventory Clerk Information								
							12/21/23								
							Preliminary Present to BOS								
							1/2/2024								
							Final Present to BOS								
							1/2/2024								
							Date Inventory Disposed in Munis								
							Date BOS Final Minutes Attached								
DEPT NAME				Animal				DEPT #:				445			
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G O	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
41132	No	Dog Box AC-3		Destroyed by Fire 12-15-23	11	100	Shelter				01/02/24				
							Inventory Clerk Information								
							12/21/23								
							Preliminary Present to BOS								
							1/2/2024								
							Final Present to BOS								
							1/2/2024								
							Date Inventory Disposed in Munis								
							Date BOS Final Minutes Attached								

d. Request for Funds Transfer – Building Deposit Not Refunded

Mrs. Freeze stated they have talked about the building policy for when someone rents a building and leaves it dirty. She stated the rental deposit is not returned in those cases.

Facilities Director Shawn Houston stated it is correct to not refund the deposit and Facilities will not rent to them again.

Supervisor Gardner stated he has a Girl Scout Troop still looking for a place to meet.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to not refund the building deposit and approve the funds transfer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.2.d.

e. Claims Docket – MS Codes 19-13-31, 19-11-23, 19-25-13, 27-1-9

Finance Director Andrea Freeze presented a fund recap of the Claims Docket and Deputy Director Aimee Holder had invoice documentation.

Supervisor Jessie Medlin had no questions.

Supervisor Mark Gardner asked about the following claims:

Page 6 – Bond fees for everyone but Supervisor Foster. Chancery Clerk Misty Heffner stated he is approved. Mrs. Freeze stated Supervisor Foster’s bond was on the last docket.

Page 9 – Short Fork Creek – Mr. Nowak stated this is under bankruptcy. Supervisor Gardner asked how many houses were in this subdivision. Supervisor Denison stated about 10.

Supervisor Gardner asked how many lifts of asphalt have been completed. Mr. Jarman stated one. Mr. Nowak stated he is working to keep sufficient funds to finish asphalt. Supervisor Denison asked if the bankruptcy had been filed. Mr. Nowak stated yes.

Page 61 – Melanie Wells – Mileage reimbursement – Supervisor Gardner asked where Ms. Wells lives. Mrs. Heffner stated Batesville and confirmed this is a recurring expense.

Page 74 – NWMCEA – Membership for Daniel Pannell – Chief Olson said it’s the same certification code inspectors have. Chief Olson stated Mr. Pannell is taking Mr. Sanko’s place.

Page 93/94 – Clarion Ledger – E911 Tower - Supervisor Gardner asked if this was to advertise in State – Mrs. Ford affirmed.

Supervisor Ray Denison asked about the following claims:

Page 43 – Supervisor Denison stated they are used to spending \$7,000-\$10,000 per month with Funderburks and he asked what changed. Chief Deputy Smith stated this only reflects two weeks.

Page 93 – MOU with E911 - Supervisor Denison asked if this was for the deed issue. Mr. Nowak stated yes, there is an underlining deed needing corrections making sure correction on the deeds covers everything. Mr. Nowak stated Walls will convey property over to the County in the next couple weeks. Supervisor Denison asked if this negates the fear of cost increases. Chief Olson stated that was the hope.

Supervisor Lee Caldwell had no questions.

Supervisor Robert Foster had no questions.

In accordance with Section 1-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.1.e.

2. Contract Administration

a. Coroner – Lease Addendum – Remove Tom Flinn

Mrs. Ford stated Mr. Tom Flinn passed away and this removes his name from the lease. Mrs. Lynchard requested to void the check from the claims docket and reissue to Ms. Peggy Flinn.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the lease addendum removing Mr. Tom Flinn’s name and authorize the Clerk to void the check written to Tom Flinn and Peggy Flinn and reissue a check to Mrs. Peggy Flinn only.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.2.a.

b. E911 Tower

1) Agreement with E911 Commission

Mrs. Lynn Ford, Procurement Director, stated the County will be reimbursed by E911 for costs over \$2 million. She said the County will coordinate the bidding, contract and construction of the Tower at its expense. She said after the Tower is constructed, E911 will have an exclusive right to install, maintain and operate radio communications and appurtenances on said Tower. Mr. Nowak stated a couple of blanks will be filled in after the title work is complete.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement with the E911 Commission subject to additions and deletions and changes made by Smith Phillips based on final deed being recorded.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.2.b.1.

2) Pittsburg Tank & Tower Company

Mrs. Ford stated Pittsburg Tank & Tower won the bid for construction of the E911 Tower. She said the agreement Mr. Nowak drew up has been agreed upon by Pittsburg Tank & Tower. Mrs. Ford stated the contract needs to designate a Project Administrator and that will be Chief Olson.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the construction contract with Pittsburg Tank & Tower Company, subject to such minor changes, corrections, additions and deletions as may be approved by the Board Attorney and authorize Board President sign all necessary documents and authorize naming Chief Chris Olson as Project Administrator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Discussion: Supervisor Caldwell asked if there was a need for another tower on the eastside of the County if there was ARPA money to spend. Chief Olson stated not at this time but maybe down the road. Supervisor Caldwell asked if EMA would test the schools. Chief Olson stated they identified three that may need help with repeaters. He said the repeaters cost about \$80,000 on average.

Supervisor Gardner stated the BEAM funds may free up some ARPA funding and suggested another tower may be an advantage. Chief Olson stated it was worth looking into more on the southeast or southwest side of the County.

Supervisor Denison asked why those sections of the County. Chief Olson stated they are looking at inside structures to increase saturation and, right now, the west side of the County receives a

signal from the MSWIN tower in Tunica.

Supervisor Gardner noted the hardening of the EOC was backed off because of cost. He asked if it was worth hardening the EOC. Chief Olson stated the Board has hardened where people will be and suggested looking into the IT portion.

Supervisor Caldwell suggested an emergency shelter on the same site. Chief Olson said this is a huge asset and was moved in priority with the grant funding. Supervisor Caldwell asked what the cost was. Chief Olson stated it was a \$1.5 million grant and they looked at it being a multiuse facility to seek shelter or to use as a community center for community groups.

See Exhibit J.2.b.2.

3. Office of Procurement

a. Bids Under Advisement

i. Bid File #24-300-008 – Dump Truck – Bid Tabulation – Recommendation of Award

Mrs. Ford said Procurement received two bids for one or more single axel dump trucks.

- Tri-State Truck Center - \$119,040.00
- Technology International - \$148,350.00

Mrs. Ford recommended awarding the bid to Tri-State Truck Center as they were the lowest bid at \$119,040.00 each.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to award the bid of one or more single axel dump trucks to Tri-State Truck Center as they were the lowest and most qualified bid at \$119,040.00 each.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.3.a.i.

ii. Bid File #24-300-009 – Compact Track Loader – Bid Tabulation – Recommend to Reject Bids

Mrs. Ford requested to reject all bids for the 12,000 pound compact track loader due to vendor not submitting the complete bid packet and Addendum 1 was not sent by the County to Plan Holders and requested authorization to re-bid.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to reject all bids due to vendor not submitting complete bid packet and Addendum 1 not being sent to Plan holder, approve the bid specs and authorize Procurement to go out for re-bid.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.3.a.ii.

iii. Bid File #24-300-007 – 33,000 pound Rubber Track Excavator – Bid Tabulation – Recommendation of Award

Mrs. Ford stated this request could not be approved last meeting due to not having five Board members and it being end of term. She said the recommendation is to award to Stribling Equipment. She said United Rentals was the low bid, however they did not meet specifications for the 60” digging bucket, net power of 100 HP on engine, minimum MPH of 3.4 or the LED strobe light on cab. Mrs. Ford said to rebid would be detrimental to the competitive nature of the bid as bid amounts have been disclosed. She said Thompson Cat was the second lowest bid, however they did not meet specs related to the compact cab. Mrs. Ford noted the Road Department reach out to have them confirm the machine they bid was compact cab but they could not. They said they had another model that had a compact cab but it was not the machine they bid.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to award the bid to Stribling Equipment for 33,000 pound rubber track excavator in the amount of \$245,800.00 finding them to be the lowest, best and most responsive bid satisfying all specifications and finding that United Rentals did not meet specifications related to list and Thompson Cat did not meet the required specifications related to a compact cab as noted in the discussion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.3.a.iii.

4. Animal Services – Truck Update

Mr. Jarman stated he looked into putting fire extinguishers on all county vehicles. He said the Road Department has several with fire extinguishers on it. He said they have put a total of 32 fire extinguishers in trucks.

Mr. Jarman said the new Animal Services truck has been purchased and the dog box has been added. He said when they inspected one of the trucks they found a lot of dog food and mouse droppings under the hood. Mr. Jarman said he ordered sonic mechanisms to install to keep mice out. Mr. Jarman stated all the animal control vehicles and the adoption trailer have been inspected and repairs made. He stated that mice could have contributed to the fire starting under the hood of AC03.

Supervisor Gardner said he was glad we are addressing the issue of the fire extinguishers.

5. Road Department

a. Request to Purchase Crosswalk Flashers and Request Budget Amendment

Mr. Jarman requested to purchase crosswalk flasher for the crosswalk at the intersection of Craft Road and Hawks View Road. He said these units match the units that were installed in the sidewalk project.

- K&K Systems - \$9,106.14
- Solar Traffic Systems - \$10,448.00

Mr. Jarman recommended to award the purchase to K&K Systems as the lowest quote in the amount of \$9,106.14. Mr. Jarman said he does not need a budget amendment.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of crosswalk flasher from K&K Systems at the intersection of Craft Road and Hawk View Road in the amount of \$9,106.14 as recommended and finding them to have low quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.5.a.

b. Request to Purchase Knapheide Dump Body for 550 Pickup

Mr. Jarman requested to purchase a Knapheide Dump Body for an F550 pickup. Mrs. Ford stated they got two quotes:

- Knapheide Truck Eq-Birmingham - \$18,269.00
- Sullivan Truck Equipment - \$19,978.00

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the purchase of the Knapheide fixed dump body for F550 from Knapheide in the amount of \$18,269.00 as they had the low quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.5.b

6. Chancery Clerk

a. Order for Payment of Certain Statutory Fees and Expenses

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the order for payment of certain statutory fees and expenses for Chancery Clerk as presented and outlined in Exhibit J.6.a.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.6.a.

b. Request Approval for the Board to Pay PERS Retirement Match – Chancery Clerk

Mrs. Lynchard stated in addition to the statutory fees the Board currently pays the PERS retirement match for Chancery Clerk Misty Heffner. She said the Board can decide whether or not to continue to pay the retirement match for Mrs. Heffner.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin made the motion to continue pay PERS match for Misty Heffner, Chancery Clerk, on the proportionate share of net income attributable to fees.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

7. Request to Authorize to Travel – Robert Jarman – AgEd Association Conference – Fort Worth

Supervisor Caldwell stated this is to gather information on the AgEd Center. Mr. Jarman stated the event is the end of this week until next Thursday, and it will provide information about footing in the arena. He noted there will also be good information on how to bring in events and revenue streams.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize travel for Robert Jarman to the AgEd Association Conference in Fort Worth, TX January 4-11, 2024.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.7.

8. Human Resources

a. Employee Self Service Portal

Ms. Ashley Anderson, Human Resources, and Mr. Andy Alberson, IT, provided information on the Employee Self Service portal. Ms. Anderson said the new portal is ready to roll out. She said this is a service that is already paid for in the existing plan. She said there is a team assembled to help train and feedback provided has been really good.

Supervisor Gardner asked for those that want or need paper pay check or check stub if they can still obtain that through their department head. Ms. Anderson said yes.

Mr. Alberson stated the site is still accessible externally as well if the individual is no longer employed with the County.

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to approve a mandate for direct deposit unless an employee speaks with their Director.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

b. Baptist Health Services Group of the Mid-South – Self Funded Network Agreement

c. MedBen – Medical Stop Loss Proposal

d. Prudent Rx – Termination Letter

e. Aetna – Termination Letter

f. Meritain – Termination Letter

g. Agreement for MedBen to Release Information to Springbuck

Mrs. Walls stated the agreement for MedBen to release information to Springbuck is electronic and requires an electronic signature.

Supervisor Gardner asked if Board Attorney had reviewed the agreement for MedBen to Release Information to Springbuck. Attorney Nowak affirmed.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign all necessary documents for the Baptist Health Services Group of the Mid-South – Self Funded Network Agreement, the MedBen – Medical Stop Loss Proposal, the Prudent Rx – Termination Letter, the Aetna – Termination Letter, the Meritain – Termination Letter and to authorize the electronic signature of the Agreement for MedBen to Release Information to Springbuck.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibits J.8.b-g.

9. Ratify Lists for Approval

a. Current Open Contracts

Supervisor Caldwell stated this is the list of open contracts that need to be ratified for the new Board. She said Mrs. Melissa Grant, Contracts Administrator, has had to unravel a lot of issues.

Mrs. Lynchard praised Mrs. Grant for a job well done. She also noted that Mr. Nowak reviews all contracts and keeps the County legal.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the ratification list of current open contracts.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.9.a.

b. Road Projects List and Task Orders

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the road projects list and task orders.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.9.b.

c. Polling Locations

Supervisor Gardner asked if election commissioners are working on getting voting out of the schools. Supervisor Caldwell confirmed. Supervisor Gardner stated the biggest complaint was in precinct 503 for Lewisburg High School. He said people had to drive all the way from Wedgewood to Lewisburg High School. Supervisor Caldwell stated David Ross is going to work with Supervisor Foster on this.

Supervisor Gardner asked if trailers can be brought in. Supervisor Caldwell suggested to revisit at a later date.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the polling locations list.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.9.c.

10. This Number was Inadvertently Left off the Agenda

11. This Number was Inadvertently Left off the Agenda

12. Facilities Committee

Mrs. Lynchard stated they are not ready to move forward and will take longer to get in the building. She said they added beds and school rooms in two pods.

a. Juvenile Detention Project Update

Mrs. Lynchard stated they are not ready to move forward and will take longer to get in the building. She said they added beds and school rooms in two pods. She said the contractor is almost complete, but we still have cameras and locks to consider.

1. Locks, Doors and Intercom

Mrs. Lynchard stated the Board approved a sole source and budget amendment for doors and locks in November. The quote from October 2023 was approximately \$22,000 and a current quote is \$26,700. Mrs. Lynchard stated there was also a question about doors that needed to be replaced but that has not been finalized.

She also noted Mr. Forbert found some of the equipment to be obsolete and no motherboards could be located.

See Exhibit J.12.a.1.

2. Cameras

Mrs. Lynchard said IT was at the jail to work on a solution and the equipment has not been ordered. She said they recently found out there was an issue with the cameras. Mrs. Lynchard reported Mr. Bobby Forbert has found cameras. She said a decision needs to be made on whether to change out the camera system to match the rest of the camera systems at the jail or expand the current system.

Chief Deputy Smith stated they will have to update all the equipment regardless of which route the Board takes.

Mrs. Lynchard stated the cost of the camera systems is \$118,900 and is not budgeted.

Supervisor Gardner stated the building was supposed to be ready in August. He asked if this budget amendment is approved is there anything else preventing the space from being occupied. Mrs. Lynchard stated a handful of items that facilities can manage. She said the lead time for the doors and locks is 22 weeks.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment up to \$120,000 for the camera system and pull the money from ending cash.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit J.12.a.2.

3. Other Comments

Mrs. Lynchard reported some tray doors are missing and a few other items Mr. Houston will be looking into.

13. Solid Waste/Environmental Services

a. Staffing

Mrs. Lynchard stated jail was unable to supply trustees for a couple of weeks. Chief Deputy Smith thinks this can be restored. Mrs. Lynchard stated roads and parks cannot be kept up without them.

Supervisor Gardner asked if it was wise to continue using trustees. Chief Deputy Smith said he would need to talk to Sheriff Tuggle. Supervisor Gardner suggested hiring county employees to pick up parks and roadsides. Chief Deputy Smith suggested hiring someone to supervisor and manage the trustees.

Supervisor Denison raised some concerns about the condition of littering in the County. He suggested to police the littering and get a hold of it. He said other states and Counties are doing something right and we need to look into what that is so we can show pride in our County as well.

Supervisor Medlin said the Board has funded litter crews in the Sheriff's budget several times over the years.

14. Sheriff Additional Compensation – MS Code 25-3-25

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve paying the Sheriff an additional \$10,000 stipend and a \$5,000 stipend for operating a Juvenile Detention Facility as noted in MS Code 25-3-25 for Sheriff Thomas Tuggle.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

15. Update on Policy for Abandoned Buildings and Derelict Properties

Supervisor Caldwell asked for a copy of the process for removing blighted buildings and structures. Mr. Nowak stated the process is the same as blighted properties. Supervisor Caldwell requested something in writing to show constituents.

16. Sheriff’s Department – Request Authorization for Board Attorney to work on Policy Revisions

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize Smith Phillips to work with Sheriff’s Department on revising policies.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

17. Tax Collector

HR Director, Charlotte Walls, stated the Tax Collector, Joey Treadway, has refused to sign PERS form. She said he said he has not seen interlocal with the cities.

Supervisor Foster suggested bringing in Mr. Treadway and Mr. Fitch to discuss their salaries. Supervisor Foster stated Mr. Treadway has a valid point that they are making less than other Tax Collectors and Tax Assessors.

Supervisor Caldwell asked who the agreement is with. Attorney Nowak stated the agreement is between the County and the Cities. He said he sent information to the Attorney General’s office and received a lot of detail to confirm that the Tax Collector and Tax Assessor are not party to that agreement. Supervisor Caldwell said it states they need to collect city taxes. Attorney Nowak affirmed.

Supervisor Foster stated constitutionally you cannot make them collect city taxes as the Tax Collector is not bound to do so. Attorney Nowak stated not collecting would be a dereliction of duties and the Tax Collector could potentially be removed from office.

Supervisor Foster suggested to try one more time to bring everyone together and try to negotiate something. Attorney Nowak stated everyone would collectively have to agree to any changes in the interlocal agreement, including Cities.

Supervisor Gardner suggested to have the discussion and invite the mayors, Mr. Treadway and Mr. Fitch.

Supervisor Caldwell stated she would like to know numbers before the meeting. Mrs. Walls stated the County approved paying retirement on \$111,000 however, after a change in the interlocal compensation, the County would have to pay retirement on Cities' fees, which are now listed as compensation in the amount of \$153,000. She said he wants to see these and the numbers where calculations came from.

See Exhibit J.17.

K. PLANNING

There were no Planning items on the Agenda.

L. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until Tuesday, January 16, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

THIS the 5th day of February, 2024, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors