

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FIVE SUPERVISOR MICHAEL LEE, Presiding at Opening

After Passing of the Gavel

DISTRICT THREE SUPERVISOR RAY DENISON, Presiding

January 03, 2023

A. CALL TO ORDER

The January 03, 2023 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk – ABSENT
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Denison introduced Mr. Bill Beibers as his friend, mentor and a Godly man. Mr. Beibers thanked the Board for the work they do and said he appreciated the opportunity to be here today. He stated he wanted to offer a prayer and a blessing on the leaders of this County. Mr. Beibers offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF DECEMBER MINUTES

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the board. Supervisor Lee asked if everyone had read over the December minutes.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the minutes of the Board of Supervisors for December 2022, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**E. ORGANIZATION OF THE 2023 BOARD OF SUPERVISORS:
ELECTION OF OFFICERS**

As required by MS Code of 1972, Section 19-3-7; the members of the Board of Supervisors, having given bond and taken the oath of office, shall meet at the courthouse of their county, on the first Monday in January next succeeding the election, and shall organize by electing one of their number to be President, and by electing one of their number to be Vice-President, and, being so organized, and attended by the Sheriff and Clerk, the Board may proceed to discharge its duties.

In order to allow the people who elect these Board members equal representation, the DeSoto County Board of Supervisors have chosen to rotate the offices of President and Vice-President yearly. This gives every Supervisor an opportunity to fill those positions equally and gives all Board members additional opportunities to serve the people of DeSoto County.

Supervisor Lee announced his resignation of the position of Board President.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to open the floor for nominations of officers for the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell thanked Supervisor Lee for his leadership and stated it has been a good year with him at the helm. She stated Supervisor Lee has represented the Board and the County well and put his own feelings aside at times for the betterment of the Board and the County.

Supervisor Caldwell said she appreciated Supervisor Lee keeping the Board informed. She went on to say that she knows the Board will have another man in the position that will follow the voice of God. She said everyone on the Board does not always agree; but they do agree to work things out for the betterment of the County.

Supervisor Medlin stated Supervisor Lee has done a great job as Board President.

Supervisor Mark Gardner stated he appreciated Supervisor Lee's leadership and he is excited about the things to come for him.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to nominate and proceed to elect Supervisor Ray Denison as the 2023 Board of Supervisors' President, pursuant to Section 19-3-7, of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee expressed his thanks to the Board for their confidence in him and their kind comments. He said it has been an honor to serve this Board and this County as Board President. Supervisor Lee passed the gavel to Supervisor Denison.

Supervisor Gardner stated Supervisor Caldwell has served as President and Vice-President to the Board and always provides the leadership they need. He stated she has represented the County well in Jackson, Washington, and on the Council of Governments.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to nominate and proceed to elect Supervisor Lee Caldwell as the 2023 Board of Supervisors' Vice-President, pursuant to Section 19-3-7, of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Denison stated he would like to echo what the other Board members said about Supervisor Lee and Supervisor Caldwell. He said he is very humbled to serve in this capacity. Supervisor Denison said the learning curve has been steep and he has gotten an education on how this County is run. He stated the Supervisors are a great team with a strong girding of support. Supervisor Denison stated DeSoto County is second to none in the State of Mississippi.

F. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Denison asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Chancery Clerk Allowance (Consent, H.7.)
- b. Travel Reimbursement – Tax Collector (New, K.1.f.)
- c. Contract Administration – AEM, LLC – Electronic Monitoring Agreement for Adult Drug Court (New, K.3.c.)
- d. Road Bond Report (New, K.11.b.)
- e. Road Department – Engine Purchase for Skid Steer (New, K.11.c.)
- f. Consideration for Executive Session – Property Acquisition, M. Miller (Executive, M.2.b.)
- g. Sheriff’s Department – Thomas Raceway Lease Agreement Fully Executed, Make Part of Minutes (Consent H.6.b.)

2. County Administrator Vanessa Lynchard requested to delete the following:

- a. Flood Study Update (Old, J.1.)

3. Chief Deputy Justin Smith requested to add the following:

- a. New Requisition Signer for all Budget Lines for Sheriff’s Department, Angie Irving (New, K.18.)
- b. Purchase Over \$25,000 for Vehicle (New, K.10.b.)
- c. Consideration for Executive – Potential Litigation (Executive, M.4.)

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

G. CITIZEN REMARKS & PRESENTATIONS

1. Memorial Recognition of Former District Attorney – John Champion

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to table this item to the next meeting to allow family members to be present.

The motion passed by a vote as follows:

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. Introduction of New 4-H Agent

3.

Ms. Jessica Sibley introduced Ms. Laura Anglin as the replacement for Kelsey Martin. Ms. Anglin stated she is currently a teacher in Strayhorn and she is very excited to get back into the 4-H program that helped mold her. Supervisor Caldwell asked Ms. Anglin if she is familiar with livestock. Ms. Anglin stated she grew up showing cattle and horses in 4-H. Supervisor Caldwell stated there are about 35,000 4-H age kids in DeSoto County Schools and the 4-H numbers need to increase. She stated the Board wants to help do that and they are excited about the new Extension team. Supervisor Gardner agreed and said he would love to see thousands of kids in 4-H.

Supervisor Denison asked if there was anyone else that wished to speak to the Board on an item not listed on the agenda. No one came forward.

H. CONSENT AGENDA

1. Monthly Health Claims

The following is a recap of all insurance claims funded and paid to Meritain, Aetna, RxNGo and Humana during December 2022

Funding Request	Date Paid	Amount	Claim Type
11/22/2022	12/01/2022	\$93,161.50	Meritain Admin Fees & Stop Loss
11/22/2022	12/01/2022	\$8,522.93	Aetna Admin Fees and Vision Premium
12/01/2022	12/01/2022	\$2,742.94	Aetna Dental Claims
11/30/2022	12/02/2022	\$3,827.50	RxNGo Claims
12/06/2022	12/07/2022	\$133,838.19	Meritain Medical & Rx Claims
12/13/2022	12/13/2022	\$132,347.11	Meritain Medical & Rx Claims
12/15/2022	12/22/2022	\$2,862.50	RxNGo Claims
12/20/2022	12/22/2022	\$129,173.51	Meritain Medical Claims only
12/27/2022	12/28/2022	\$23,338.15	Aetna Dental Claims
12/28/2022	12/28/2022	\$241,484.23	Meritain Medical & Rx Claims
12/19/2022	N/A	-\$38,383.95	CareMark Rebate
11/30/2022	N/A	-\$2,245.46	COBRA Premium Payment

Total Admin Fees, Vision Premium and Stop Loss	\$101,684.43
Total for RxNGo	\$6,690.00
Rebates & COBRA Premiums	-\$40,629.41
Total Meritain/Aetna Claims	\$662,924.13
Total Cost	\$730,669.15

Two Rx Claim Request not received for December as of 12/28/2022 – Total = \$125,025.84

2. Office of Finance & Accounting

a. FY2023 Second Quarter Allocations

January 2, 2023

QUARTERLY BUDGET ALLOCATIONS
For Quarter Ending March 31, 2023

TAX ASSESSOR:

Department 103.....\$ 449,858.00

TAX COLLECTOR:

Department 104.....\$ 400,549.00

SHERIFF:

Department 200 (Sheriff Administration) \$ 415,335.33
 Department 201 (Aviation) \$ 34,242.25
 Department 202 (Patrol/Law Enforcement) \$ 5,312,154.50
 Department 216 (DUI Grant) \$ 79,076.08
 Department 220 (Custody of Prisoners) \$ 1,741,381.75
 Department 222 (Prisoners' Medical Expense) \$ 333,498.00
 Department 223 (Juvenile Detention) \$ 403,394.50
 Department 225(Search Unit) \$ 10,225.00
TOTAL SHERIFF \$ 8,329,307.42

TOTAL ALLOCATIONS.....\$ 9,179,714.42

b. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff – MS Code 27-1-9D/19-25-13 (December)

3. Road Department

a. Monthly Road Report

4. Meal Log Affidavits (1) – MS Code 19-25-74

5. Contract Administration – Auto Renewal

a. EMA – Chickasaw Radio Association AKA Hernando Repeater

b. Facilities – Matheson & Associates – Security Alarm for Animal Shelter

6. Enter Into the Board Minutes and Make a Part of the Formal Record

a. BOS Contract with RJ Young – Fully Executed

b. Sheriff’s Department – Lease with Thomas Raceway – Fully Executed

7. Chancery Clerk Allowance

Supervisor Medlin asked if \$382,992 is the correct amount in the insurance cash line. Mrs. Walls stated it is a little more now. Mrs. Lynchard stated payroll has not been added since December 14th so there are two payroll periods to add. She stated the number of members has gone up substantially as well. Supervisor Medlin asked if there were any funds to boost the insurance fund without taking it from ending cash. Mrs. Lynchard said they will look to see what they can find.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the actions and matters presented in the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard stated that Mrs. Grant had just this morning received a new contract from Matheson & Associates reducing their cost from \$850 to \$450 per year for security alarms for the Animal Shelter.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to rescind approval of Item H.5.b. for Matheson & Associates at \$850 per year.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the new Item H.5.b. contract for Matheson & Associates at \$450 per year for Security Alarm at the Animal Shelter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.

I. 2023 APPOINTMENTS BY THE BOARD OF SUPERVISORS

1. Yearly Appointments

The following are yearly appointments made according to the MS Codes listed below:

- a. Board Attorney – MS Code 19-3-47 – Tony Nowak
- b. County Administrator – MS Code 19-4-1 – Vanessa Lynchard
- c. Comptroller – MS Code 19-3-61 – Andrea Freeze
- d. County Engineer – MS Code 65-9-13, 65-9-14, 65-17-201 – Jason Youngblood
- e. County Road Manager – MS Code 65-17-1 – Robert Jarman
- f. County Fire Coordinator – MS Code 19-3-71 – Chief Chris Olson
- g. Purchasing Clerk – MS Code 31-7-101 – Vanessa Lynchard
- h. Receiving Clerk – MS Code 31-7-101 – Melissa Grant
- i. Inventory Control Clerk – MS Code 31-7-107 – Stephanie Hanks
- j. State Aid Engineer – MS Code 69-9-13 – Tracy Huffman
- k. Requisition Clerks & Receiving Clerks (Pages 6-13 in Appointment Directory)

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the yearly appointments listed above and in the Appointment Directory on pages 4 & 5, as presented to the Board, and the Requisition Clerks & Receiving Clerks listed on pages 6-13.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. District 1 Appointments

Supervisor Jessie Medlin made the motion to approve all the District 1 appointments as listed on Exhibit I.2. except to remove Pat Evans on the Keep DeSoto Beautiful Committee. Supervisor Lee Caldwell seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.

3. District 2 Appointments

Supervisor Mark Gardner made the motion to approve all the District 2 appointments as listed on Exhibit I.3. Supervisor Jessie Medlin seconded the motion. Supervisor Gardner stated one Planning Commissioner has expressed an intent to resign; but has not as of yet.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. District 3 Appointments

Supervisor Ray Denison made the motion to approve all the District 3 appointments as listed on Exhibit I.4. Supervisor Jessie Medlin seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.

5. District 4 Appointments

Supervisor Lee Caldwell made the motion to approve all the 4th District appointments as listed on Exhibit I.5.; reappointing Miguel Palmieri to the Eudora Fire Protection District, reappointing Michael Hepner to the Nesbit Fire Protection District noting there is one opening on the Nesbit Fire Protection District, and holding over the Horn Lake Library appointments, and, and (. Supervisor Michael Lee seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.

6. District 5 Appointments

Supervisor Michael Lee made the motion to approve all the 5th District appointees as listed on Exhibit I.6.; noting he has two openings on the Lewisburg Fire Protection District. Supervisor Lee Caldwell seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. At-Large Appointments

Supervisor Ray Denison made the motion and Lee Caldwell seconded the motion to reappoint Robert Abbay, IV to the Coldwater River Watershed Council.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to reappoint Supervisor Lee Caldwell to the Mid State Opportunity Board of Directors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to reappoint Todd Williams to the North Central MS Resource Conservation & Development.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner said he would like to ask Robbie Jones to serve on the Port Commission in Dewey Jones vacated position. This item was held over.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to reappoint Andy Alberson, Angie Tapley, Scott Sanko, Ashley Hendricks (Alternate), and Candy Hubbard (Alternate) to the Employee Grievance Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to reappoint Supervisor Lee Caldwell to the I-269 Coalition.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner said he would like to nominate Supervisor Denison to be on the MPO. Supervisor Denison said he would rather Supervisor Caldwell stay in that position.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to nominate Supervisor Lee Caldwell to serve on the Memphis Metro Planning Organization (MPO).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell stated she spoke with Mr. Charlie Reese and he would like to stay on the North Delta PDD Board. She stated Mrs. Cady loves to be on that Board as well.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to reappoint Supervisor Caldwell, Vanessa Lynchard, Charlie Reese, and Lorine Cady to the North

Delta PDD Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to appoint the firm of Smith, Phillips, Mitchell, Scott & Nowak as the Planning Commission Attorney.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to reappoint Supervisor Caldwell and Jim Flanagan to the Three Rivers District Workforce Investment Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to reappoint Pete Scott as a Board appointee on the DCRUA Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.

J. OLD BUSINESS

1. Flood Study Update

This item was deleted and will be on the January 17th meeting.

2. Purchase of Ambulance

Supervisor Gardner reminded the Board that they received 2 bids, one did not meet specs, so they initially rejected them both. He stated in further research it was found the bids were pretty close and one did meet all the specs. He stated the question has been raised as to why the Board did not accept the bid that met the specs.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to rescind the previous Board action to reject all bids.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Nowak stated he was looking something up on that action and he needed to check more into it before the Board rescinded their rejection of bids. The Board decided they would come back to this later. The board revisited this item in Executive Session. See minutes for Executive Session Item #5

Supervisor Medlin asked what the ship date from EEP was. Mr. Davis stated they are shooting for November, but there is no guarantee.

K. NEW BUSINESS

1. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – Circuit Court Reporters, District Attorney

Deputy Finance Director Aimee Holder stated the Circuit Court Reporters had one recorder that was not working when they did their inventory.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Preliminary Inventory Disposition for the Circuit Court Reporters as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Ms. Holder stated when they did the District Attorney's inventory, they found these items to be non-working and they cannot be updated.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Preliminary Inventory Dispositions from the District Attorney as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.1.a.

b. Budget Amendments – Circuit Court Administrators/Ending Cash, District Attorney/Victim Witness, Household Garbage, Sheriff's Department/Ending Cash, EMA Grant Fund, Finance/Ending Cash

Director of Finance Andrea Freeze stated she put the budget amendments in New Business because Ending Cash was involved; and she wants to keep the Board informed when moving funds out of Ending Cash. She stated the Sheriff's Department needs to replace 2 Dodge Durango; but the insurance will cover most of the cost and they need to issue a purchase order. She stated insurance funds will reimburse Ending Cash; and, if it does not cover the amount, she will bring it back to the Board. Ms. Freeze stated the EMA rescue supplies were ordered last fiscal year and the money was carried over.

Supervisor Gardner asked if moving \$10,000 to jailers and guards would get the Sheriff's Department through the year. Chief Smith stated he did not know. He said they are moving money around and paying overtime with the \$10,000.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendments as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.1.b.

c. Budget Amendments – Bond Funds - Bridge & Culvert Projects, Capital Projects

Ms. Freeze presented the budget amendment for project funds to spend down the bond money. She noted in the bond fund she decreased projects that are not active or overfunded. She also noted that in Fund 160, she put money back into the project it was taken from to make the funds solvent and whole. Ms. Freeze pointed out the same thing with the Capital Project fund.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the project & bond fund budget amendments as presented

See Exhibit K.1.c.

d. Remove Claim from P. 44 of Docket – American Paper & Twine and Authorize Payment

Ms. Freeze stated this item needed to be removed and address separately. She stated they had an invoice for \$683.08 that was sent from the Sheriff's Department with an old contract code. Mrs. Lynchard stated the contract is expired and it was an old State contract code. She stated she and Mrs. Irving met with Commander Wicker and he confirmed they have a Spartan distribution system with the laundry and possibly the dishwasher; and Spartan provides training and dispensers. Mrs. Lynchard stated they are asking the Board to pay this bill as it is a State contract. She noted the statute will allow a purchase up to \$1,500 without a purchase order; but the Board adopted a policy of up to \$100. Mrs. Lynchard stated they are asking an exception for this particular purchase. Supervisor Gardner asked if the issue would be corrected going forward. Mrs. Lynchard said it will be; but this just came up the end of last week. She stated the Sheriff's Department is actually paying less than State contract pricing.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to allow this one purchase with American Paper & Twine for \$683.08 as authorized by State law which allows up to \$1,500 without a purchase order.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.1.d.

e. Claims Docket – MS Code 19-13-31

Chief Financial Officer Andrea Freeze presented a fund-by-fund declaration of the Claims Docket. Finance Clerk Sissie Ferguson was available to look up invoices to answer questions. Mrs. Freeze noted the total General County funds would reduce to \$997,953.77 with the American Paper & Twine bill of \$683.08 taken off.

Supervisor Jessie Medlin had no questions.

Supervisor Mark Gardner asked about the following claims:

Page 18 – Woodson & Bozeman – All for OB Library? – Mr. Houston said there were 2 other rooftop heaters – one at Hernando Health Dept. and one at Economic Assistance.
Page 40 – Beyond Clothing - \$120 per pair for pants? Chief Smith stated those are SWAT uniforms and they are typically refreshed every 3 or 4 years. He stated this is a new vendor and the last purchase of these was 2018. He also noted the SWAT uniforms are cheaper than patrol uniforms.
Page 41 – 48 –EEP – Chief Smith state that is the year’s allotment for all patrol officers.
Page 79 – Youngblood and Delarosa boots – Mr. Jarman stated Delarosa is a new employee
Page 85 – Contractors Supply – Mr. Jarman stated that is the attachment for the skid steer that will mulch up to a 10-inch tree.

Supervisor Ray Denison asked about the following claims:

Page 6 – Affinity Lawscapes – Was that all at Fairhaven? Ms. Freeze affirmed.
Page 37 – Gulf States – Chief Smith stated that was ammo from an old order.
Page 64 – Drug Court – Who is the Administrator – Mrs. Lynchard said Zabe Davis.
Page 85 – 2 zero entries – Mrs. Ferguson stated that is the freight line.

Supervisor Lee Caldwell asked about the following claims:

Page 10 – Mabry Lane – Mr. Nowak stated he will get an update and let her know.

Supervisor Michael Lee asked about the following claims:

Page 6 – Sign & Stuff, Laundry – Ms. Freeze stated those are reimbursements for Fairhaven Fire Department’s sign and the dryer fire at the jail.
Page 27 – Brantley Phillips Cremation – Was that the ones that were just approved today? Minutes showed that one was approve November 7th
Page 36 – Bryant Tire – Service & Repair Tire Balancer machine – Chief Smith stated they bought a tire balancer machine from Bryant Tire and it was malfunctioning. He said Bryant fixed it.
Page 69 – Lowes – Refrigerator – Mr. Laughter stated that was for Ingram’s Mill Community Center

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.1.e.

f. Travel Reimbursement – Tax Collector

Mrs. Freeze stated Mr. Treadway turned in his travel reimbursement late Friday.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the clerk to write the check for the Tax Collector’s travel reimbursement as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.1.f.

g. Late Bill – CSpire

Mr. Mitchell stated the Extension Service switched from Comcast to CSpire. He stated the \$935 is for previous months. He also reminded the Board that the Extension Service bumped up their service. Mr. Mitchell stated IT has been erroneously getting their bills and they are still struggling to get it straightened out. He said Ms. Sibley is going to take ownership of the bill going forward.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the clerk to write the check to pay the late bill to CSpire as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.1.g.

2. Grant Administration

a. Search & Rescue – Request to Apply for Gary Sinise 1st Responder Grant – Signature Required

Grant Administrator Hannah Franklin stated this grant is for swift water rescue equipment in the about of \$23,651.04.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve applying for the Gary Sinise 1st Responder Grant as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.2.a.

b. Search & Rescue – Request to Apply for Firehouse Subs Public Safety Grant – Signature Required

Mrs. Franklin stated this grant is for \$33,995.70 to purchase upgraded radios that are waterproof. Supervisor Gardner asked if they were marine radios. Chief Smith stated Search & Rescue's current radios are a lower version than the Sheriff's Department duty radios. He stated these are Motorola radios and will be an upgrade.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve applying for the Firehouse Subs Public Safety Grant as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.2.b.

3. Contract Administration

a. Circuit Court – Infoware – Signature Required

Mrs. Lynchard stated this contract is for some court reporting software.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the contract with Infoware for court reporting software and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.3.a.

b. Solid Waste – Dynamic Recycling for E-Waste (Grant Funded) – Signature Required

Environmental Services & Parks Director Ray Laughter stated this contract has the same terms as it has in the past with a 75/25 match; and usually runs about \$8,000 to \$9,000 per year.

Supervisor Jessie Medlin made the motion and supervisor Michael Lee seconded the motion to approve the Dynamic Recycling for E-Waste grant funded contract and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.3.b.

c. AEM, LLC

Mrs. Lynchard stated this is the electronic monitoring agreement for Adult Drug Court. She credited Mrs. Grant for catching that this was signed by Drug Court and that is how it was done previously. She stated Mr. Nowak’s changes have been added.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the contract with AEM for Adult Drug Court and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.3.c.

4. Human Resources

a. Certification of Drug-Free Workplace Program – Signature Required

Human Resources Director Charlotte Walls stated this is the certification of a drug-free workplace for Key Risk for the County’s workers comp. Supervisor Gardner asked if all elected

officials agreed to participate. Mrs. Walls stated everyone is in the program. She stated the only ones not tested are the students who are part-time Christmas and summer help.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the Drug-Free Workplace Program certificate.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.4.a.

b. Client Authorization Agreement – Lipscomb & Pitts – Signature Required

Mrs. Walls stated the Client Authorization Agreement is part of the annual benefit renewal. Mr. Nowak noted the following changes: 45 days to pay and the County cannot pay other attorney fees in case of litigation. Mrs. Walls stated she will get that corrected.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the Client Authorization Agreement with the changes noted.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.4.b.

5. Chancery Clerk – Payment of Certain Fees & Expenses

Mrs. Lynchard stated this is a request to be paid for statutory fees & expenses.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the Chancery Clerk to be paid for statutory fees and expenses as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.5.

6. Chancery Appointment – Approval to Replace Lunacy Defense Attorney – Nancy Maddux

Mrs. Lynchard stated Ms. Maddux retired and this order is to replace her. She noted the public defenders got raises when the budget was approved; but Ms. Maddux did not because she was retiring. She stated Judge Lynchard chose Kenneth Stockton to replace Ms. Maddux and included the raise for him at \$25,937.10 annually. Supervisor Denison asked if this was permanent. Mrs. Lynchard affirmed; but noted it is not full time.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Chancery Appointment of Kenneth Stockton at \$25,937.10 annually which includes the 5% increase given by the Board for FY23.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.6.

7. LOMR Revision – Hawks Crossing

Mrs. Lynchard stated she always wants the Board to see the LOMR revisions and GIS has printed a map to show the area.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the LOMR Revision in Hawks Crossing as shown in Exhibit K.7.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.7.

8. MDAH Approval of Courthouse Renovation & MS Landmark Permit – Signature Required

Mrs. Lynchard stated Mr. Justin Zahner worked to get Archives & History to approve the work at the Courthouse and they just sent the approval letter. She stated the approval and permit need to be a part of the Board minutes, the permit needs to be posted at the Courthouse, and MDAH requires the original signed and sent back to them.

Supervisor Medlin asked who is watching over the work. Mrs. Lynchard stated Mr. Zahner is as part of his contract. She said he is coordinating all the work. Supervisor Denison said he will be glad to look at the work and the windows as well.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the MDAH paperwork, post it, and make it a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.8.

9. 2:00 p.m. – Election Commission

a. Order Filling Vacancy for District 2 Election Commissioner – Tim Snyder

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the order for Tim Snyder filling the vacancy for District Election Commissioner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.9.a.

b. Swearing in of Tim Snyder

Mr. Tim Snyder was sworn in as District 2 Election Commissioner by Circuit Clerk Dale Thompson.

c. Future Election Day Needs

Election Commission President, Sissie Ferguson brought a proposal from the Election Commission to raise the salaries of Receiving Managers to \$225, Poll Managers & Bailiffs to \$200, \$35 for training, delivery of precinct set-ups to \$4,000 from \$2,450 since there are 46 precincts now. She stated they deliver the DS200 machines that count the ballots, voting booths, express vote machines, vote here signs, and other materials used. Mr. Nowak stated the max the Receiving Managers is \$125 plus \$10 to pick up and \$10 to return ballots. Mrs. Ferguson said she thought the Board could set a different amount.

The Board discussed the potential voter turnout in August 2023 and the use of more machines at each. Mrs. Thompson also noted there will be a lot of split precincts this year. Mrs. Ferguson stated they want to have several training session at different locations in the County to make it easier for workers. She stated they also discussed hiring 2 bailiffs at each precinct, for inside and outside, and training them how to set up the equipment and troubleshoot it. Mrs. Ferguson stated they also discussed setting up precincts on Monday evening before the election as that would take some stress off the managers to have it set up ahead of time. Mrs. Thompson stated a County employee might be able to go and help on Monday evening. Supervisor Caldwell said she thought people from the Executive Committees would help. Mrs. Ferguson said as long as the location does not have an event on Monday night, there is no reason not to set up. She said then, on Tuesday, the workers would just plug in the machines, do their paperwork, and get their signs set up.

Supervisor Caldwell said she like the idea of having 2 bailiffs trained on trouble shooting the machines. She said it would also help to give the workers a break. Mrs. Ferguson agreed. Mr. Ross suggested having 2 DS200 machines at Lewisburg High School as it is such a big precinct. Mrs. Thompson stated Mr. Beale had done that before at a large precinct. Supervisor Caldwell stated she will take the concerns about the pay to the MAS Legislative Committee. Supervisor Gardner said he would text the legislators as well.

Mrs. Ferguson stated looking people up causes the lines to back up. She stated when someone's driver's license does not come up when scanned, it can take time.

Mrs. Ferguson stated they will have to purchase additional equipment with 5 new precincts and they will need to be set up with everything. She stated they have approximately \$360,000 in election support funds. She said they are looking at 6 additional scanners to allow for more than one at the bigger precincts. Supervisor Gardner asked if they would have to go out for bids. Mrs. Ferguson stated it is a sole source. She said there is a grant and if they give a 30-day notice, the grant will pay first and there will not be a reimbursement. Mrs. Ferguson stated the only thing they might not have money for is extra workers. She also noted that the democratic and republican executive committees hire the workers in August. She said the Election Commission gives them a list and they fill the spots.

Mr. Engelke stated some other counties mentioned more pay and they are going to their legislators. Supervisor Medlin stated this could pass this session and go into effect July 1st. Mr. Nowak referred to Statute 23-15-227 regarding poll worker pay and sent it to the Board.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to send a letter to the legislative delegation signed by the BOS President to change MS Code 23-15-227 to leave the pay to the discretion of the Board of Supervisors of the County with a cap of \$225.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Denison asked about alternates for people that don't show or call in the morning of an election. Supervisor Caldwell stated they could have subs that can go wherever they are needed or help with the elections.

Supervisor Gardner stated they have until August to publicize the election and the new districts for supervisors, house & senate. He said the Board will do the best they can to educate people; but it needs to be easier to look up where to vote. Mrs. Thompson stated she will work with IT and get the voter look-up back like it used to be on the County's website.

See Exhibit K.9.c.

10. Office of Procurement

a. Recommendation to Award Broadband Bid

Community Resource Director Christie Barclay stated the Broadband Connectivity Program Committee has a recommendation for grant awards to service providers to cover 3,520 homes in the County with no or slow internet service. She reminded the Board that they set aside \$10 million in ARPA funds as grants to help offset some capital costs to help internet providers get service to those homes. Mrs. Barclay stated they set aside \$250,000 for engineering and other costs associated with implementing the program.

Mrs. Barclay stated they had five companies submit proposals through the RFP process. She stated they providers had the choice to cover the whole county or portions with the objective of being 100% covered. Mrs. Barclay said the portions of the County are:

- A - Lewisburg
- B - Bankston
- C - Walls, Nesbit
- D – Eudora
- E – Hernando South
- F – Delta

She stated they received proposals on December 19, 2022 and the committee met on the 20th to score the proposals based on meeting the RFP conditions of type of technology, speed, completeness, cost to county and customers, stability and length of service for providers.

Supervisor Medlin asked where the extra funding would come from. Supervisor Caldwell stated there is money from the state (BEAM) and they will be applying for that. She restated the committee looked at money, timeline and speed among other factors set forth in the RFP. She stated Uplink is a new company that raised some concerns with the committee and they are counting on BEAM money to help them; but they were the best company for area F. Mrs. Barclay stated they are recommending going with the highest scored and lowest cost providers in certain areas:

- A & B – C Spire
- C, D, & E – AT&T
- F – Uplink

Mrs. Barclay stated Uplink will offer fixed wireless from towers, but not fiber. She stated the speed is good and there are only 36 homes in that area. She stated the other providers were very expensive to that area. Supervisor Caldwell stated the RFP required the providers to include discounts through the Affordable Connectivity Plan which gives a \$30 discount to people who qualify. Mrs. Barclay stated some of the qualifiers are a child in the house on free or reduced lunch at school, SNAP recipients, disabled veterans, families of 4 with less than \$56,000 annual income, and Medicaid recipients.

Supervisor Caldwell stated AT&T nearly matched the County's money and that did not include applying for BEAM. She said they felt certain the County will get some State funding to help pay the project costs. Mrs. Barclay stated they are hoping the grant period will open in February and all of the County's requirements meet the State guidelines. She stated the internet providers have to apply; but they must have an agreement in place with the County to apply. Supervisor Caldwell stated Sally Doty and her BEAM team will be here on January 20th for a community meeting. She said because of Mrs. Barclay and Tracy Huffman working together, DeSoto is way ahead of other counties with broadband.

Supervisor Denison asked if AT&T was providing fiber. Mrs. Barclay affirmed and said some will have to be aerial. She stated the providers are working with the County on areas to start with. She stated the providers will turn on service as they make it available; and people could have service beginning in September 2023.

Supervisor Caldwell stated they felt using multiple companies would be an advantage to help get people served in a timely manner. She stated Mr. Nowak says they will have to have individual contracts with each provider.

Supervisor Medlin asked if the County is putting in \$10 million from which the companies are asking for grants. He asked at what point the County would cap the cost. Mrs. Barclay stated the BEAM grant come to the County first and offsets our costs; and it might spill over to offset the companies' cost. Supervisor Medlin said if the ISP gets a BEAM grant, an area might not require as much ARPA funds as anticipated. Mrs. Barclay affirmed. Supervisor Medlin asked how the monthly fees would compare to North Central's rates. Mrs. Barclay stated they are comparable.

Supervisor Denison asked if Uplink bounces signals off a series of towers or if they would have to set a tower. Mrs. Barclay stated they will set a tower in Walls probably near the fire station with a radius of 5 miles and set receivers. She said they will probably have another tower in the lower section of the west side. Supervisor Denison asked if the solar farm would have access. Mrs. Barclay stated companies usually negotiate their own service. She stated Uplink will have to pull their permits for the towers. Supervisor Medlin stated a tower over 35 feet requires a conditional use. Supervisor Denison asked if the committee feels like the BEAM grant money will be awarded to keep the projects within the private funds plus the County's allotted \$10 million ARPA money. Mrs. Barclay affirmed. She stated BEAM has set aside \$15 million for counties that are using ARPA money and only Madison and DeSoto are eligible at the moment. Supervisor Caldwell stated Madison started before DeSoto, but DeSoto is farther along in the process.

Supervisor Caldwell stated that because of the timelines, this team worked through holidays to make this happen. She stated they had to stay on the providers because people need this internet service.

Supervisor Gardner stated the County needs to revisit all of their ARPA timelines regarding EOC, E911 tower, etc. Supervisor Caldwell stated there has been a push about looking for land for the EOC. She stated they tried to put it on the Star Landing property, but it would not fit. She stated they have also applied for a grant for a storm shelter there.

Supervisor Medlin said CSpire says their project will take 12 months. Mrs. Barclay stated that is for Area B. She said Area A will be 18 months, and Nesbit will be 18 – 24 months. Supervisor Caldwell said AT&T said they will do 4,000 homes in the Southaven area; but the County wants them to focus on getting people in the unincorporated area covered. Supervisor Medlin asked if the lines would be in the right of way. Mrs. Barclay stated there are utility easements in some areas. Mr. Jarman stated if there is not a utility easement and the homeowner will not let them cross their property; the providers can go a few feet into the right of way.

Supervisor Lee asked if a homeowner will not allow access and the property is sold in the future; will the new owner be able to get coverage. Mrs. Barclay stated the RFP required 100% coverage in the designated areas; but if a homeowner refuses access and the County cannot facilitate something, a new owner might have to pay for cabling later. She stated that will be looked at on a case by case basis. Supervisor Caldwell stated the Board might be able to help with that by talking with constituents on behalf of the providers and getting this moving as quickly as possible.

Supervisor Denison asked about the protocol to access properties. Mrs. Barclay stated each provider is required to give details of notice and they have to let the County know if they cannot get access. She stated they are required by the RFP to cover everyone. Mrs. Barclay stated the County will do a media blitz. Supervisor Caldwell stated they applied for a grant to support the County getting the word out. Mrs. Barclay stated she plans to develop a section on the County's website on broadband noting the timeline and giving a place to submit questions. She stated there will also be a button on the new app. Supervisor Caldwell suggested that the Supervisors have public forums in communities as well.

Supervisor Medlin stated the County needed some assurance and to be sure the companies are bonded. Mr. Huffman stated there is a bonding requirement. Supervisor Medlin asked if someone from Waggoner Engineering would be with the providers some. Mr. Huffman stated they will support when needed.

Supervisor Caldwell said after the Board selects the providers, the committee will get back together and work on the grant contracts and send them to the Board to look at them. Mr. Huffman stated they are asking to enter into negotiations with the providers as there may be some tweaking. Supervisor Caldwell stated they have a lot of negotiations as some people were left out; and they are not going to miss anybody. Mr. Huffman stated capturing all that in the contract will be an exercise; and entering into negotiations will get all that.

Supervisor Denison said this has required a tremendous amount of work and thanked the Broadband Committee for doing all this. Supervisor Caldwell stated the grant will also pay for a part-time person to come and help with follow through. Supervisor Denison asked about the projected turn around for the whole project to be completed. Mrs. Barclay stated 24 months from January 27th. She stated the next step is to let providers know what the proposed grant awards are. Mrs. Lynchard stated the ARPA deadline is December 2024. Mr. Huffman stated the money has to be obligated by 2024 and spent by 2026. Mrs. Barclay stated the RFP says the work has to be complete by July 2025. Supervisor Caldwell noted the total cost to the County is \$11,756,216 and they will need to take what is in excess of \$10 million from the existing ARPA funds less \$250,000 set aside for engineering.

Supervisor Caldwell stated the County needs a contact person on the ground here. Mr. Jarman stated he has a new employee, Roe that comes from a utility background. He stated he will dedicate him to follow this.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to award grant funding as described in Proposal B as presented on the final RFP committee recommendations, take excess amount of \$2,006,216 from existing ARPA funds in order to cover the entire county as committed, and enter into negotiations with the providers as noted in Proposal B.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.10.a.

b. Sheriff's Department – Purchase of Vehicles Exceeding \$25,000

Chief Smith stated they had a brand new Dodge Durango totaled, and the deputy was not at fault. He stated a Dodge Charger was totaled by a drunk driver while unoccupied while a deputy was working a wreck on Hwy 61. He said the dealer they ordered the last 2 cars from ordered 2 extras and he requested permission to purchase those. Chief Smith stated if part was not covered by insurance; the Sheriff's Department will cover the cost. He said he would anticipate a slight shortfall.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of two new vehicles to cover the two totaled as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.10.b.

c. Sheriff’s Department – Purchase of Vehicle Over \$25,000

Chief Smith stated they had a vehicle hydroplane last night and go into a ditch. He stated this was a hard-working, highly trained individual and it was just unfortunate. Chief Smith stated he anticipated this vehicle to be totaled and Landers Dodge has a replacement Charger sitting on their lot. He stated if insurance does not payout; they will pay for the vehicle from forfeitures. Mrs. Lynchard stated if they get this car and the other one can be repaired; it will be an increase to the fleet and the Sheriff’s Department will pay through forfeitures. She stated she did not think insurance will pay if it is not wreck related. Supervisor Medlin asked if they needed to purchase the vehicle right away. Chief Smith affirmed. He stated the vehicle does meet state contract pricing.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the purchase of a Dodge Charger from Landers Dodge meeting state contract pricing as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.10.c.

11. Road Department

a. Wildflower Solar Erosion Control Agreement

Supervisor Denison stated Wildflower wanted to do a cash security rather than a letter of credit. Brian from Duke Energy stated the reason for this request is that the cash security will move this forward and they can start construction in January. Mr. Nowak stated the ERA calls for a letter of credit or in lieu of cash.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to accept cash security in lieu of letter of credit from Duke Energy for the Wildflower Solar project erosion control agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Road Bond Report

Mr. Jarman stated this report is usually on the Consent Agenda; but they failed to get it in on time.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the monthly road bond report as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.11.b.

c. Request for Engine Purchase for Skid Steer

Mr. Jarman stated the motor on the 2014 skid steer went out and a complete replacement is the best way to handle. He stated he had two competitive written quotes and Reliable Equipment Kabota had the lowest price at \$24,151.62. Winona Tractor& Equipment’s quote was \$25,600. He stated since the cost was so close to \$25,000; he wanted the Board to see it. Mr. Jarman stated this skid steer is one of the main pieces of equipment they use. He also noted the cost includes installation.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the purchase of an engine for a skid steer at a cost of \$24,151.62 from Kabota finding them to be the lowest and best quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.11.c.

12. Request to Void Tax Sale

Mrs. Lynchard stated a parcel was sold at tax sale as the payment was posted to the wrong parcel. She stated the Tax Collector is request to void the sale and refund the purchase price.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to set aside the tax sale presented and refund the price to the purchaser.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.12.

13. Circuit Court Orders

- a. Wilson – Staff Attorney – K. Sherfey**
- b. Wilson – Deputy Court Administrator – A. Young**
- c. Chatham – Court Administrator – S. Lowrie**

Mrs. Lynchard stated the Circuit Courts are trying to get everything done before the split; and that is what these three orders are for. Supervisor Medlin asked what the County is putting in above and beyond what they are asking for. Mrs. Lynchard stated they amended the budget this morning for an additional \$31,000. She stated the courts get \$40,000 for support staff and staff attorney pay comes out first. She stated that is not enough and that is why the Board asked the legislators to look at it. Mrs. Lynchard stated the staff attorney is about \$75,000 so they will have to add for that. She said she and Mrs. Freeze think the \$31,000 will be enough.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make the three court orders as presented a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.13.a.-c.

14. Committee Reports

a. Transportation Committee

i. Holly Springs Road Right of Way

Mr. Jarman stated he has talked with Mr. Nowak about the right of way on Holly Springs Road. He stated everything around the old road and a small additional portion belongs to DeSoto Sod Farm. He stated for the County to keep a small portion; they would have to fence and gate it and he did not know what they would do with it then. Mr. Nowak stated he would need a description and approval to go through with the steps to abandon. Mr. Jarman stated he will get the descriptions together. Mr. Nowak stated he will then bring back the necessary findings to the Board for consideration.

Supervisor Denison asked if the old road was still intact. Mr. Jarman stated the environmental study said the asphalt had to come off. He stated it is still gravelled. Mr. Jarman stated the old bridge is gone and the old road ends at the river. He stated he would want to turn over the property to the landowners on both sides of the river. Mr. Jarman stated one is the Coldwater Consortium; but he is not sure who the other one is. He stated the landowners would have to gate their private property. Mrs. Jarman stated there is an access road that goes under the new bridge on the County right of way and he would like to keep that. He stated if they don't allow some type of access; people will just go down the hill to get to the river. Mr. Jarman stated he would like to gravel that and maybe have the Parks Department put some garbage cans there. Mr. Nowak stated if there is Federal or State money spent on these sections of road then there are some stipulations that may prevent the County from abandoning them. Mr. Jarman stated this is just for information as he wanted to be sure the Board wanted to keep moving that way.

ii. Holly Springs Road Renaming

Mr. Jarman stated he needed approval to move forward with renaming road parts on Johnston and Bolin Roads as noted on the map presented. Supervisor Medlin asked if people would have to change their addresses. Mr. Jarman stated they will and each one will receive a letter. Supervisor Caldwell stated they had to do the same thing when Hwy 304 was renamed to West Commerce. She stated that GIS worked with #911 and got everything corrected. She stated they also went through an area in Eudora where the numbers needed to be cleaned up. She said when everything settled down it was okay. Mr. Jarman stated 14 residences will get new numbers, others will get a new street name and keep the same numbers.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the changes in road names and addresses as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.14.a.ii.

iii. Bridge Inspection Report

Mr. Jarman stated he wanted to explain the bridge inspection report. He stated the things with an ‘X’ beside them are taken care of by work orders from the Road Department. Mr. Jarman stated a lot of time the general comments are monitors to watch something to see if it gets worse. He stated they only look at the urgent maintenance; and he is working with the State to use ERBR funds and put several bridges together as requested to do by State Aid. He stated he is working to use State money to fix the bridges. Supervisor Caldwell stated, because the County has kept bridges up in the past, they cannot collect as much as other counties. She said the Road Department does a great job. Mr. Jarman stated there is a lot of the same information year to year because they are monitoring some bridges.

Supervisor Denison asked who does the visual inspections. Mr. Jarman stated Ross Horton from Waggoner does a full inspection and sends him pictures. He stated he can use those pictures to put bids together. Mr. Jarman stated State Aid let the cities know the bridges in their city limits are now their responsibility. Supervisor Caldwell said that was a good idea as the cities needed to know it is their responsibility to check and do their own inspections. No Board action was required.

See Exhibit K.14.a.iii.

b. Agri Ed Committee

Supervisor Caldwell stated the committee met and discussed putting a gas line in and getting a cost for that as it would be cheaper than all electric. She stated they wrote a letter to the City of Southaven asking to do their own inspections. She stated Southaven is responsible for safety such as fire protection and suppression; but they are asking the City if they can have one line run that would be a large line from Nesbit Water for suppression, hydrants and drinking water.

Supervisor Denison asked where Nesbit Water was located. Supervisor Caldwell said it stops at the last warehouse on the west side of Hwy 51 and on the east side they have Medline for water and Southaven has it for fire suppression.

Supervisor Caldwell stated they are getting ready to go out for bid. She stated they talked about work the County could do such as ballfields, pavilion, and they are writing a grant for tennis courts. She stated they looked at placement of facilities, alternate costs, and possibly a pole bard instead of a full build out for the maintenance building in case the bids come in over budget.

Supervisor Caldwell stated the County received some federal funding for Star Landing for the majority to Phase 3. She stated \$1 million was set back and they are looking at using that for lighting along Star Landing in the median. She stated they are working with Entergy on that cost; and also looking at solar power there, the Ag Center, and the Armory. She stated the National Guard is very interested in solar. She stated they want to talk to Duke Energy/Wildflower about that as well. Mr. Jarman stated he got the application from Wildflower and he is waiting for Mr. Zahner to note what is needed. He stated Wildflower has some grants and they need to let them know what is needed. Brian from Duke Energy stated they have a foundation that does community outreach in various areas. He said he spoke with Mr. Jarman and they want to invest in the community as much as they can. Supervisor Caldwell stated this will also be an educational facility and would be a great investment in the community.

15. Coroner – Unclaimed Bodies (2)

Mrs. Lynchard stated the coroner has requested authority to cremate two unclaimed bodies.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the coroner to cremate the two unclaimed bodies.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard stated there is an estate from the deceased and requested Mr. Nowak be authorized to seek reimbursement from their estate.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to seek reimbursement from the cremations from the deceased estate.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.15.

16. Approval to Travel for the Year for Board Members, Staff, Board Attorney, Road Manager & County Administrator –

- **MAS & Associated Group, Corps of Engineers, Legislative Meetings, North Delta, Blue Ribbon Trip**

Mrs. Lynchard stated this list sets out general groups, but a statute makes you come back and discuss details. Mr. Nowak asked if Mr. Barber could be included on the MAS travel approval. Supervisor Caldwell said she thought it was good for both attorneys to go.

Supervisor Lee Caldwell made the motion and supervisor Jessie Medlin seconded the motion to approval travel as presented and listed above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

17. Confirmation of Martin Luther King/Robert E. Lee Birthday Holiday – January 16 – MS Code 3-3-7

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to confirm that January 16, 2023 is a holiday and county offices will be closed, excluding emergency services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit K.17.

18. Approval of Angie Irving as Requisition Signer for All Budget Lines for Sheriff's Department

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve Angie Irving as requisition signer for all budget lines for the Sheriff's Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

19. EMA - Report on Storm Event 1/3/23

Mr. Jarman reported that Nail Road did not go under and Brantley did not until this morning as a result of work done in the area. He said he was happy to report that Holly Springs Road was fine noting that the old road bed is under water and the water is a couple of feet up on the new roadside.

EMA Chief Chris Olson stated at 5:45 a.m. this morning there was a tornado warning issued by the National Weather Service and less than 10 minutes later one developed north and east in DeSoto County. He stated the National Weather Service came down to look at the area and they found fences down and some tree damage in the Braybourne area. Chief Olson stated there was a patch behind the warehouses on Polk Lane where trees were damaged. He said he thinks the National Weather Service will call the tornado an EF-0. He stated it helps with mitigation grants just to have the history.

Supervisor Gardner asked about the rainfall total. Chief Olson said they do not have any reports yet; but it was several inches. Supervisor Denison noted that a heavy line stayed right on top of us and then moved north.

L. PLANNING

1. Consent

- a. **Cole Estates Minor Lot (SUB-007788-2022)** Application is for approval of 5 lots on 7.695 acres. Identified as Parcel # 306308000 0004200. Subject property is located on the west side of Craft Rd and south of Vaiden Rd in Section 8, Township 3, Range 6 and is zoned A (District 5)
Applicant: Ross Homes, LLC – Clayton Ross

Ms. Hendricks presented the application for Cole Estates Minor Lot for approval of 5 lots on 7.96 acres.

Supervisor Medlin asked why they are not required to tap into water. Ms. Hendricks stated she believes the water line is not built all the way to this site, but if it is they will be required to tap into the water system.

Supervisor Caldwell asked if the applicant will be able to build on 1.5 acre lots if they have well and septic. Ms. Hendricks stated staff made the applicant aware that if the Health Department did not approve a system to be on the lot they will not be able to build on the lot.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve the Cole Estates Minor Lot for approval of 5 lots on 7.96 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit L.1.a.

M. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to

recess the Board meeting until Tuesday, January 17, 2023 at 9 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 6th day of February, 2023, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Ray Denison, President
DeSoto County Board of Supervisors