

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FOUR SUPERVISOR LEE CALDWELL, Presiding

January 22, 2024

A. CALL TO ORDER

The **January 22, 2024** meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell.

Sheriff Thomas Tuggle opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Robert Foster	District 5
Sheriff Thomas Tuggle	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Director of Administration and Procurement, Mrs. Lynn Ford, offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. Vanessa Lynchard requested to add the following:

- a. Storm Response Report
 - i. Supervisors' Response (Citizens Remarks, E.2.a.)
 - ii. Snow Removal Equipment Strategy (Citizens Remarks, E.2.b.)
- b. Landers Expansion Update (Old, G.7.)
- c. Legislative Issues
 - i. Crisis Center (New, H.22.a.)
 - ii. MAS Weekly Update Report (New, H.22.b.)
- d. Human Resources – Personnel
 - i. Grant Writer (Executive, J.1.f.)
- e. Human Resources – Personnel
 - i. Facilities (Executive, J.1.g.)

2. Attorney Tony Nowak Requested to add the following:

- a. Justice Court Building Sale – Addendum to Extend Closing (Consent, F.11.c.)
- b. Final Form – Haltom Engineering – Chiller Project (Old, G.8)
- c. Property Acquisition – Nail Road – Keystone (Executive, J.6.)

3. Sheriff Thomas Tuggle requested to add the following:

- a. Vehicle Purchasing Policy (New, H.23.)

4. Road Manager Robert Jarman requested to add the following:

- a. Finance – Late Bill for John Deere Tractors (New, H.5.g.)
- b. Procurement – 2500 Truck to Replace Facilities Breakdown (New, H.11.g.)
- c. Authorization to Work with Attorney Nowak on Property Line – Malone Road

5. Chief Chris Olson requested to change the following item:

- a. Retirement – Scott Sanko (Citizens Remarks, E.1.)

Supervisor Jessie Medlin made the motion and Supervisor Robert Foster seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

E. CITIZENS REMARKS & PRESENTATIONS

1. Retirement Party for Scott Sanko

Chief Chris Olson, Fire/EMA Director, stated a retirement party for Scott Sanko has been set for Friday, January 26, 2024 from 9:00 a.m. to 11:00 a.m. in the board room of the Administrative Building.

Chief Olson stated Mr. Sanko has been with the County a long time. He said Mr. Sanko started his career in the Navy in 1990 and in 1991 went into submarine service. Chief Olson stated Mr. Sanko left the Navy full time in 1994 but stayed in the Reserves. Chief Olson stated in 1994 Mr. Sanko went to work for the Stone Mountain Police Department and worked there until 1998. He said Mr. Sanko moved to our area in 1998 and started driving a truck while still serving the Navy part time through the Reserves. He said Mr. Sanko joined the Summerhill VFD until they closed their doors. Chief Olson stated Mr. Sanko became a Recruiter with the Navy in 2000 and worked as a Recruiter until 2002. Chief Olson stated in 2002 Mr. Sanko joined the DeSoto County Sheriff’s Department part time and worked his way into full time employment and came over to Fire/EMA in 2014.

Chief Olson said this is just a small piece of the history with Mr. Sanko.

Supervisor Caldwell stated she has been honored with all the great service Mr. Sanko has provided both our county and our country. She said she enjoyed his approach and his sense of humor and will miss him.

Supervisor Gardner stated he appreciated the friendship and the service to the County and thanked him for his service.

2. Storm Response Report

a. Supervisors’ Response

Mrs. Lynchard stated as of 5:00 a.m. January 22, 182 hours of the last 220 hours were below freezing. She said Supervisors were out inspecting and she said she recognizes this Board for the diligent job they did staying up on conditions and being involved.

b. Snow Removal Equipment & Strategy

Supervisor Foster stated he thought the Road Department did a great job. He said the Road Department was out working every day and he said he appreciates what the Road department does. He said there is only so much that can be done with plows as plows will leave behind a thin layer of compacted snow that usually turns to ice. Supervisor Foster said he would like to have a conversation about purchasing snow removal brushes. He said he saw these used up north and at ski resorts. He said the brushes would have to be used before the snow becomes ice. He said he wants to consider focusing on a few main arteries so emergency vehicles can still get to the hospitals and for people to get to the pharmacy and to the grocery store. He said under a state of emergency he said it would be beneficial to work to get doctors and nurses to the hospitals.

Supervisor Caldwell stated it would be good to get EMA and MDOT together with the cities and counties and look at equipment that might be needed.

Supervisor Gardner commended everyone for their hard work and acknowledged a lot was learned from this weather event. He stated he supports looking into brushes and snow plows to be better prepared for this kind of weather.

Mr. Jarman stated he is not against the snow plows. He said it will take a lot to learn how to operate the snow plows effectively. He said he wants to look into what equipment is available and make sure the County is getting what it needs.

F. CONSENT AGENDA

1. Monthly Health Claims

The following is a recap of all insurance claims funded and paid to Meritain, Aetna, RxNGo, Prudent Rx and COBRA during December 2023

Funding Request	Date Paid	Amount	Claim Type
12/1/2023	12/1/2023	\$93,109.86	Meritain Admin and Stop Loss
12/1/2023	12/1/2023	\$8,608.23	Aetna Dental and Vision Admin
12/1/2023	12/1/2023	\$6,514.28	Aetna Dental Claims
12/1/2023	12/4/2023	\$2,783.33	Rx & Go Claims
12/5/2023	12/6/2023	\$98,831.36	Meritain Medical and Rx Claims
12/12/2023	12/12/2023	\$126,879.91	Meritain Medical and Rx Claims
12/10/2023	12/15/2023	\$1,631.27	PrudentRx Prescription Claims
12/19/2023	12/19/2023	\$305,877.76	Meritain Medical and Rx Claims
12/15/2023	12/19/2023	\$3,703.33	Rx & Go Claims
12/26/2023	12/28/2023	\$23,095.54	Aetna Dental Claims
12/27/2023	12/28/2023	\$198,734.80	Meritain Medical and Rx Claims

Total Admin Fees, Vision Premium and Stop Loss	\$101,718.09
Total for RXnGo	\$6,486.66
Total PrudentRx	\$1,631.27
Rebates & COBRA Premiums	
Total Meritain/Aetna Claims	\$759,933.65
Total Cost	\$869,769.67

2. Office of Finance & Accounting

- a. **Board Proceedings – MS Code 19-3-67 & MS Code 19-3-35 – Signature Required**
- b. **Quarterly Reports (8)**
 - MCWI Grant – Star Landing Sewer
 - HB1353 Signal at Byhalia and Hwy 305
 - SB2971 Getwell Road
 - HB603 – Volunteer Fire Department – ACI, Lewisburg, Love, Walls, National Guard Armory Road Improvements
- c. **Quarterly Allocations – MS Code 27-1-9 & MS Code 19-25-13**
 - Tax Assessor - \$470,582.00
 - Tax Collector - \$422,417.25
 - Sheriff’s Department - \$9,605,312.42

3. EMS Monthly Report

December 2023

Number of ambulance runs billed: 152
Amount billed: \$ 134,657.23
Amount collected: \$ 73,899.04
Un-collectable amount: \$ 20,432.37

	Eudora	Lewisburg	Walls
Dispatched Calls:	67	95	72
Refusals:	9	8	10
Standby Only:	5	4	1
Billed:	38	64	50
Other:	15	23	11

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

4. Justice Court Monthly Report – MS Code 9-11-19

December 2023

Criminal Cases Filed	166
Civil Cases Filed	728
Traffic Tickets Filed	924
Total Cases Filed	1,818
State Assessments	\$88,696.92
County General Fund	\$169,894.06
DPS	\$12,137.00
Total Collections	\$270,727.98

Submitted by Candace McElhaney
Date 3-Dec-23

5. Meal Log Affidavits (4) – MS Code 19-25-74

6. Road Department

- a. Monthly Safety Report
- b. Monthly Bond Report – Letter of Credit Releases – Barton Ridge Section B, Kyles Creek Section E, Forest Hill Phase 12
- c. Road Register Update – Barton Ridge, Kyles Creek, Forest Hill

7. Office of Procurement

- a. Procurement Card Statement – November

CARD NUMBER ending in 0037,0045

10. Request to Change Receiving Clerks and Requisition Signers

- a. Request to Add Kade Abel as Receiving Clerk to All IT Budget Lines
- b. Request to Remove Shawn Houston and Add Garrett Madero as Requisition Signer for All Facilities Budget Lines and Projects
- c. For All Sheriff’s Department Budget Lines -
 - Request to Add Jennifer Haywood as Requisition Signer
 - Request to Remove Jennifer Haywood as Receiving Clerk
 - Request to Add Stephen Raines & Jennifer Renee King as Receiving Clerks

11. Enter Into the Board of Minutes and Make a Part of the Formal Record

- a. Old 304 – Prewitt Holdings – Addendum Extension – Fully Executed
- b. Chancery Court Appointee to Jury Commission – Paul Chrestman
- c. Addendum to Old Justice Court Building – Extending Closing Date – Signature Required

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the actions and matters on the Consent Agenda as presented, with addition of item F.11.c., Addendum to Extend the Closing Date of the Justice Court Building.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit F

Discussion: Supervisor Gardner asked about an issue with the travel card being charged sales tax. Director of Administration of Procurement, Mrs. Lynn Ford, stated it is a state issued credit card and that there are some hotels that do not honor the tax exempt status. Mrs. Stephanie Hanks, Office of Finance and Accounting, stated hotels do not have to honor the tax exemptions, she said hotels get the choice of whether to charge the tax exemption or to remove it.

Supervisor Caldwell suggested gathering a list of hotels that charge the sales tax and not using those hotels in the future.

G. OLD BUSINESS

1. Waggoner Engineering

- a. Swinnea Road Extension and Widening – Kelly Road Builders Subcontract – Signature Required

Mr. Will Bush, Project Manager for Waggoner Engineering, presented a subcontract between Ste-Bil Grading and Kelly Road Builders for the Swinnea Road extension and widening project. Mr. Bush stated Kelly Road Builders will be subcontracted for the removal of asphalt pavement and fine milling for the tie-ins at the Star Landing Road and Swinnea Road intersections. Mr. Bush requested approval of the Sub-Contract for Kelly Road Builders and Board President signature.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve Kelly Road Builders as Sub-Contractors for the Swinnea Road extension and widening project and authorize the Board President to sign all necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.1.a.

b. Request to Approve Appointment of State Aid Engineer

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the reappointment of Tracy Huffman as State Aid Engineer and LSBP Engineer for the Board Term 2024-2027.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

c. 2024-2027 Board Term Revenue Projections from State Aid

Mr. Tracy Huffman, Waggoner Engineering, presented the Board term revenue projections for the funding types available to the County through the Office of State Aid Road Construction (OSARC) for the period of January 01, 2024, through December 31, 2027. Mr. Huffman stated this identifies the allocations of funding for current term. He reported an increase in revenue of almost 50% from last year. He said he will start to work with the Road Manager, Robert Jarman, to outline which projects take priority.

State Aid Program (SAP) Revenue

- \$4 million monthly or 23.25% of proceeds from fuel taxes
- \$250,000 monthly from Sales Tax

Supervisor Caldwell stated the County told our legislators we are appreciative of this funding.

Supervisor Medlin asked for a list of state aid roads. Supervisor Caldwell stated they will bring that list to the next meeting along with a map.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to enter the Board term revenue projections for the period of January 01, 2024 through December 31, 2027, into the minutes and make the report part of the formal record.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.1.c.

2. ARPA Update

This item was discussed below at G.3.

3. ARPA Discussion of Potential Projects

Supervisor Gardner asked if there are any ARPA funds not spent. Mrs. Lynchard stated \$3 million was sent to HLCISD and there is \$21,827,600 not obligated that needs to get obligated on various designated projects. There may be money freed up from Broadband project. She said they are closely watching the deadline on the obligated funds.

a. Johnson Creek Greenway Phase 2

Supervisor Denison requested allocating some of the ARPA money to the completion of Johnson Creek Greenway Phase 2 and said the completion of Johnson Creek is about 1 mile and has 3 low water crossings. He said the area is susceptible to flooding and would recommend using concrete for the trail. He said it would take about \$1 million to finish this leg of Johnson Creek in concrete, with a 10 foot wide path to match the existing trail. He said he hoped ARPA funds could be used.

Supervisor Caldwell asked if there were any bridges and Supervisor Denison said no.

Mr. Laughter stated the 10 foot trail would also allow the Parks Department to get equipment in for needed repairs.

Mrs. Lynchard stated it might be good to ask the Horne group about ARPA eligibility.

4. ICAC Report of Final Completion

a. Walk Through Report

Mrs. Lynchard said Supervisor Gardner and Supervisor Denison did the walk through at the ICAC building with Sheriff Thomas Tuggle and the ICAC Officers. She said everyone found it to be substantially complete.

See motion and vote at G.4.c.

b. Approval of Substantial Completion

Mrs. Lynchard requested approval of substantial completion.

See motion and vote at G.4.c.

c. Approval of Change Order #1

Mrs. Lynchard requested to approve change order #1 which shows a savings to the County of \$294.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the walk through report for the ICAC building, to approve the substantial completion for the ICAC building and to approve the change order #1 providing a credit of \$294 back to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit G.4.c

5. Environmental Services – Community Service Worker Program

Mr. Laughter stated that he and Mrs. Lynchard had discussed this program recently. He said they have not had trustees for about four weeks but they had picked up two today. He said this time of year the focus is on a litter crew. He said the community service program started in October 2022 and started out strong. He said the Environmental Services team found out workers many times don't show up.

Attorney Tony Nowak stated community service participants can be held in contempt or removed from community service and required to pay their fine. Mr. Nowak said he and Chief Deputy Justin Smith have talked about ways to make the program work but there will always be some workers that do not show up.

Mr. Laughter said it's a great program when it works.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to enter the report on the Community Service Worker program into the board minutes and make it a part of the formal record.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

6. Flood Study – Request to Schedule the Project Update and Meeting with Mayors

Mrs. Lynchard stated Mr. Simmerman has not been able to clear a date with the Corps.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table this discussion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

7. Lander’s Center Update

Supervisor Denison provided the update on the Lander’s Center project. He said they have been working on the garage and that is currently at 300 spaces with room to expand later. He said they are still concerned about the theater but that leaving the theater where it is and making improvements is the plan right now. Supervisor Denison said the price remains between \$70 million and \$75 million. He suggested capping the budget at \$70 million. He said after the sale of the land for about \$4 million, the total to expend is \$63.5 million. He asked if the Board was interested in putting any more funds into this project and speaking with the CVB to see what they can come up with to get this project completed.

Supervisor Foster said he has had conversations recently with Legislators who have told him they felt money may be better spent on I55 and encouraged the Board to consider putting some money up on the I55 project. The Board discussed this at length. No Board action was taken.

8. Chiller Plant Project – Final Agreement – Haltom Engineering

Attorney Nowak stated he put in standard AIA language in the agreement with Haltom Engineering that all services are prorated. Attorney Nowak stated this agreement is in the final form and requested Board approval to accept the contract with Haltom Engineering and authorize the Board President to sign.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to accept the final agreement for the chiller plant project with Haltom Engineering and authorize the Board President to sign all necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

H. NEW BUSINESS

1. 9:30 a.m. – Business Investment Incentives

**a. McKesson Specialty Care Distribution, LLC – Free Port Warehouse
8745 Forest Hill Irene Road, Olive Branch, MS 38654**

Mr. Mark Aquadro introduced Erica Douglas, VP of Specialty Operations for McKesson. Mr. Aquadro stated they are working on one project but are two separate companies. He said only one provides jobs for the community but they both will own inventory. Mr. Aquadro stated the Project Beach MOU was completed in June 2022 and included Freeport Warehouse exemption. He said this a different facility from national distribution warehouse.

Ms. Douglas stated McKesson represents 1/3 of the nation’s pharmaceutical distribution. She said they distribute any type of special pharmaceuticals for special therapies, blood infusions, chemo, etc. She said they are expanding their current facility of 800,000 square feet by 500,000 square feet and are moving their Memphis location to Olive Branch. She said there are currently 50 employees on location and McKesson will be expanding to 200 employees with wages averaging \$25 per hour for exempt employees and non-exempt salaries averaging about \$50 per hour. She said she is very excited to continue the partnership with DeSoto County and looking forward to continuing the partnership in Olive Branch.

Supervisor Caldwell agreed and stated the County wants to continue to be good neighbors. She also noted her appreciation of the philanthropic support with DeSoto Hope. She also encouraged McKesson to continue to hire DeSoto County residents so the citizens in DeSoto County can continue to take part in the benefits of McKesson.

Supervisor Gardner stated at one time there was an agreement in place stating off duty deputies would provide security detail. He said the Deputies appreciated that. Supervisor Gardner asked if that agreement had ended. Ms. Douglas stated some of that work had ended but they continue to look at that as a possibility again. Supervisor Gardner stated that agreement is indefinite as long as it's needed. Supervisor Gardner asked where McKesson's corporate office is located and Ms. Douglas stated headquarters is in Dallas, TX.

Mr. Jim Flanagan stated Freeport Warehouse is an incentive provided to companies that land or expand here and get their inventory tax removed. He said this is an additional incentive, beyond the 10 year property tax incentive. Mr. Flanagan stated the state is eliminating the inventory tax but hasn't completely phased it out yet. Supervisor Foster asked when that tax will completely phase out. Mr. Flanagan sated about 10 years.

See motion and vote at H.1.b.

See Exhibit H.1.a.

**b. McKesson Plasma and Biologics, LLC – Freeport Warehouse
8745 Forest Hill Irene Road, Olive Branch, MS 38654**

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Freeport Warehouse for both McKesson Specialty Care Distribution, LLC and for McKesson Plasma and Biologics, LLC as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.1.b.

c. Continuation of Freeport Exemption for New Owners of JT Shannon Lumber

Mrs. Lynchard stated JT Shannon moved operations from Hernando to Horn Lake and they are asking to be able to continue their Freeport Warehouse Exemption to the new location. Mrs. Lynchard stated this creates issues in County with paperwork. She said if a company relocates they need to reapply for Freeport Warehouse Exemptions. She reported JT Shannon is not up to date on their tax payments. Mrs. Lynchard suggested JT Shannon go back through the Freeport warehouse process.

Mr. Flanagan stated if a company moves geographic locations they need to reapply for Freeport warehouse.

Mrs. Lynchard stated the real request is to update the County's policy to reflect that if a company changes ownership, name or location they will need to reapply for Freeport.

Supervisor Robert Foster made the motion and Supervisor Jessie Medlin seconded the motion to update the Freeport Warehouse Exemption policy to state that any company who changes ownership, name or location will need to submit a new Freeport Warehouse Exemption application.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

2. 10:00 a.m. – Tax Collector/Tax Assessor Discussion

Supervisor Caldwell welcomed the Mayors from Hernando, Horn Lake, Olive Branch and Southaven and the City Attorneys that were present. She said the County appreciates the partnerships with the leadership in DeSoto County.

Supervisor Foster stated as a newly elected Supervisor for District 5; he was not involved in the previous discussions pertaining to the Tax Collector and Tax Assessor's salaries. He stated he felt something of this magnitude should be discussed when new people come into office. Supervisor Foster stated he also felt the issue had not been resolved and he would like to come to a resolution.

Tax Collector Joey Treadway handed out a chart showing assessed value comparisons from 2012 to 2023 as well as the amounts paid from the tax districts and county compensation for the same years. Tax Assessor Jeff Fitch stated he and Mr. Treadway wanted to balance out their compensation with the assessment increases. He stated there was an interlocal with the cities and the Board of Supervisors that was not discussed with the Assessor or Collector and that neither official had received a copy of the contract from the Board or the cities. Mr. Fitch noted an attorney from Oxford showed them the contract and that they were supposed to adhere to it this year.

Mr. Treadway stated he did not agree to that contract and he does not feel like he should collect taxes for the 2024 tax year. He said if the Board can make him collect taxes, he needs to see that in writing.

Supervisor Caldwell asked the Board Attorney what the statute said. Mr. Nowak stated there are multiple statutes authorizing only the city alderman and county board of supervisors to enter into an interlocal agreement for tax assessment and tax collection and do not require approval or signature by the assessor or collector; and when the Attorney General gave an opinion it had great detail that the interlocal does not require signatures from the Tax Assessor or Tax Collector. Mr., Nowak noted that Mr. Pope Mallette sent copies of the AG approved interlocal agreement to Mr. Fitch and Mr. Treadway. Mr. Treadway stated he disagreed with the opinion that the Board can dictate to an elected official to collect taxes. He said they collect taxes in arrears and he felt obligated to collect 2023 because the term begins in 2024; but he said he did not know who the Board would have to collect the 2024 taxes. Mr. Treadway said no one talked to them about the interlocal. Supervisor Caldwell stated she and Supervisor Gardner had conversations with Mr. Treadway. Mr. Treadway agreed; but said that was before the new interlocal. He stated he would not take a pay cut and come out of retirement.

Supervisor Denison stated he felt like if the citizens of DeSoto County were polled to give a raise to the Tax Collector to \$255,000 the people would not be for it. He stated it has been almost 11 years according to Mr. Treadway that he has been underpaid and asked why this was just coming to light. Supervisor Denison stated he felt that Mr. Treadway has been well compensated and it was his choice to retire 11 years ago. He asked what the \$60,000 was that Mr. Treadway was asking for; and stated it looked like double dipping. He told Mr. Treadway he appreciated his service; but he is well paid. Supervisor Denison also pointed out that this discussion did not come up until after Mr. Treadway found out he did not have an opponent; and this amounts to a 150% pay increase. He stated the Board offered a \$50,000 increase as a compromise and Mr. Treadway turned it down. Supervisor Denison said if Mr. Treadway follows through on his statement to not collect city taxes; he will not only be leaving the cities stranded, he will be leaving the citizens stranded. He stated the Board is going to do what they have to do to get all the DeSoto County taxes collected. Mr. Treadway stated the auditors told the Board they could pay him anything they wanted to if he came out of retirement. He said he wants to collect city taxes, but not under a contract that was proposed without coming to him or Mr. Fitch. He stated his office brought in over \$500,000 on the tax sale. He stated his retirement is based on 2012 and previous.

Supervisor Medlin stated years ago the cities were going to pay their portion directly to the Tax Assessor and Tax Collector; but the officials asked it to be paid through payroll so they could use it toward their retirement.

Supervisor Gardner stated he appreciated the job both the Collector and Assessor do. He asked what their ask is. Mr. Treadway referred to the chart he handed out and the original total ask was \$240,376 with \$60,000 of that coming from the County. Supervisor Gardner asked if there was an increase from \$110,000 the Tax Assessor asked for. Mr. Fitch said no. Mr. Treadway stated at \$160,000 from the County and cities; he would come out of retirement.

Supervisor Gardner asked how many employees were in the office. Mr. Fitch stated he has 16 1/2, one is part time. Supervisor Gardner stated the money from the cities to the county does not go toward personal compensation but to compensate the staff and to pay for the running of the offices. He stated both offices have added personnel, the Tax Assessor has added trucks, and the Board has never told them no. He stated the Board negotiated in good faith, had multiple discussions with the Collector and Assessor about the interlocal agreement terms; and then found out they had gotten a lawyer. Mr. Fitch stated Fareese came to them and they talked to him. Supervisor Gardner stated the Board sought counsel after that. Mr.

Treadway stated his office budget is the same whether or not he collects city taxes. Supervisor Caldwell stated the County got additional legal counsel because of all the opinions about the subject.

Supervisor Denison noted the tax collector's statutory salary is not in the \$160,376 being requested by Mr. Treadway. Supervisor Gardner stated that is misleading because he asked for the total being asked for; and the statutory \$72,200 would be added to the \$160,376 for the total ask. He noted that would be a total ask of \$232,576. Supervisor Caldwell stated the \$2,500 from Tanger would be added in as well making the total \$235,076. Supervisor Denison asked Mr. Treadway why he stopped getting the \$32,000 from the cities. Mr. Treadway stated he has to quite collecting in order to retire. Supervisor Denison stated he did not understand why Mr. Treadway thought that was still his money. He said Mr. Treadway chose retirement and could not have this both ways.

Supervisor Caldwell asked the mayors if they had any comments or questions. Mayor Adams stated he just wanted to know if taxes will be collected, Mayor Johnson agreed. Mayor Musselwhite stated he just wanted to know the fair rate of pay and asked if the County had done a study to find out what other Tax Assessors and Tax Collectors are paid. He stated he felt the Assessor and Collector needed to be paid fairly; and if they can show numbers of what other counties are paying, it would be easy to see what is fair. Supervisor Gardner stated they tried to get those numbers and other counties were not forthcoming with that because they don't want the taxpayers to know. Supervisor Caldwell stated the real issue is transparency and representing the taxpayers; and this does not appear to be transparent. Mr. Treadway stated his office also tried to get numbers and the other officials would not give them. Mr. Fitch noted an assessor in another county very close to DeSoto claims the county pays their Assessor twice what he makes and their assessed values are much lower. Mr. Treadway stated he knew of two counties that the Collectors just got \$21,500 and \$12,500 raises very recently. Supervisor Caldwell stated when people choose to run for office, they know what the pay is. She stated she felt like the County and cities are being held for ransom.

Supervisor Gardner asked if they could get the salaries of other assessors and collectors through the Freedom of Information Act. Mr. Nowak stated yes, but the responsive information may not reflect what various cities pay as it depend on how they report the salaries.

Supervisor Caldwell asked if the Assessor's statutory salary was included on the handout. Mr. Fitch stated his total compensation if \$150,200 with his statutory salary included, and was \$107,000 a year ago.

Supervisor Mark Gardner made the motion to take this request under advisement to change the Tax Collector's salary and total compensation package; keep the Tax Assessor's compensation where it is and come back when more information is available. There was no second.

Supervisor Robert Foster made the motion to take into consideration the ask of \$181,576 from the Tax Assessor and \$240,376 for the Tax Collector and get comparative numbers from other counties; and to also take into consideration the Chancery Clerk, Circuit Clerk, Coroner and attorney fees if this goes to court. Supervisor Mark Gardner seconded the motion.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to take the requests under advisement, do research and look at options.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Discussion:

Supervisor Denison stated they need to know what every elected official is making in total compensation and to be transparent. He stated the cities will have to justify the increases from \$18,000 to \$60,000 to their Boards as well. He stated everybody knows they cannot set up a tax collection office for that. He stated the Board needs to review and increase the salaries; but not all at once like this request.

Supervisor Gardner asked if the total compensation showed up on a W-2. Mr. Fitch affirmed. Mr. Treadway stated his shows \$24,000 because he is retired. Supervisor Gardner asked if W-2s are public record. Mr. Nowak stated the total paid from the County is and they should get pretty close to the total compensation with a Freedom of Information request.

Supervisor Medlin asked Mr. Fitch if someone said the law says he did not have to assess for the cities. Mr. Fitch stated the Jackson County Assessor said it was in the statute.

3. 11:00 a.m. – DCRUA Update on HLCISD Project

Mr. Wayne Spell, DCRUA Director, stated the preliminary proposal to present to the Legislators is put together. Mr. Spell reported the HLCISD services 100,000 people in DeSoto County. He said the district is primarily made up of Southaven and Horn Lake residents and helps fund the treatment plant in Memphis where the sewer has been treated. He said the agreement dates back to 1970s with Memphis treating the sewer but recently a judge ruled in Memphis's favor to terminate the contract after a period of 10 years. He said the District is negotiating with DCRUA and reached an agreement to redirect flow down to a facility at Johnson Creek. Mr. Spell stated in the current status the District has eight years to provide a solution. He said there are several stages to redirecting the flow. He noted with the increased volume they will not be able to discharge into Johnson Creek and will need to discharge into the MS River. He said current volume is at about 4 million gallons per day and will need to increase to roughly 16 to 20 million gallons per day. Mr. Spell stated the current estimate is about \$250 million but they have not gotten official quotes at this time. He reported there have been discussions with legislators in Jackson and in Washington, D.C. and they are aware this was a political decision and not one of mismanagement and is very real.

Supervisor Foster asked when the sewer collection transfers over to DCRUA if the payments will start going to DCRUA and if those payments could be used as collateral. Mr. Spell stated based on amount of flow they send is what DCRUA will get monthly. He said he does anticipate revenue will repay state revolving funds once the eight year project is complete. Mr. Spell said he is prepared to seek to borrow half the funds but will need help with the other half.

Supervisor Caldwell stated Lieutenant Governor, Delbert Hosemann, is asking for numbers and a plan so the Board needs to know what that plan is. Mr. Spell stated DCRUA is working with Waggoner to get numbers and determine where to ask for the money from. He stated he met with the Lieutenant Governor and promised to get him the numbers. He said he would also share the numbers with the Board.

Supervisor Gardner stated his understanding is that there are two part time individuals in the DCRUA office. Mr. Spell confirmed adding Denise works 8a.m. to 12 p.m. Monday through Friday and Jamie is a Contract CPA. Supervisor Gardner asked if there was any way to arrange their schedules so other departments on the floor do not have to cover that responsibility. Mr. Spell stated he has not been able to staff a full time employee and appreciates everyone involved. He said he is part time himself and hiring a full time person is not feasible at this time.

Supervisor Denison thanked DCRUA for the work they do stating that the County wouldn't be able to grow and develop as a County without the support from DCRUA.

Supervisor Gardner asked when the Board might see the numbers for the HLCISD project. Mr. Spell stated he doesn't have a date but he has seen numbers around \$250 million.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to enter the HLCISD update into the Board minutes and make part of the formal record.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.3.

4. 2:00 p.m. – Fugitive Report

Major Ray Henley stated he was asked to come in and give a review on the end of year report for the Fugitive Division. He reported a big topic through Chancery last year was mental health and commitments. He said about 208 commitments were transferred to crisis centers or state hospitals causing deputies to drive over 50,000 miles.

He said the high point this year was civil processes with an increase of over 1,000. He said there were more cases in courts when the County transitioned to its own district.

FY2023 Report Fugitive/Civil Process

- Active Warrants – 8,957
- Active Felony Bench Warrants – 668
- Active Grand Jury Indictment – 607
- Active Felony Probation Violation – 311
- Active Justice Court – 7,262

Papers Received and Entered into RMS in FY2023

- All Criminal – 5,879
- All Civil – 9,922
- Indictments – 1,390
- Writs – 272
- Protection Orders – 322
- Extraditions Going Out of Jail – 425
- Extraditions Coming to our Jail – 346

Supervisor Gardner stated Representative Harris and Senator Blackwell are both working on introducing legislation for new crisis shelter in DeSoto County. He said he will share this information with legislators.

Major Henley stated mental health crisis cases do not belong in the jails.

Supervisor Caldwell stated the County is in need of a crisis shelter. Major Henley noted the County needs a crisis center that is an intake facility.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to enter the Fugitive Report into the Board minutes and make part of the formal record.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.4.

5. Office of Finance and Accounting

a. Continuing Disclosure Engagement Letter – Butler Snow – Signature Required

Ms. Aimee Holder, Deputy Director, presented the Continuing Disclosure Engagement Letter with Butler Snow and requested Board President to sign.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the Continuing Disclosure Engagement Letter with Butler Snow and make it a part of the Board Minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.5.a.

b. Justice Court Unclaimed Funds

Ms. Holder stated in November justice court settled, as part of their October overall settlement, a check or \$23,348.83 to the general fund. She said these funds total a list of checks issued to various people that

never cleared the old justice court bank accounts and they do not belong in the County's general fund. She said Justice Court should have settled this money to the State Department of Treasury as unclaimed funds. Ms. Holder stated since this time, justice court clerks have tried to notify the people of funds they are due and recently received a request from someone on the list. Mrs. Holder recommended the County give these funds back to Justice Court for them to continue to try to refund funds to individuals.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the clerk to write a check for \$23,348.83 from the general fund to the DeSoto County Justice Court Clerk as recommended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.5.b.

c. Sheriff's Department – Preliminary Inventory Disposition

Ms. Raquel Worden, Inventory Clerk, stated these are items that are out of date that were found during inventory.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Preliminary Dispositions from the Sheriff's Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.5.c.

d. Animal Services – Preliminary Inventory Disposition

Ms. Worden stated these are items that were found when she completed a physical inventory at the Animal Shelter. She said these items are broken but had not been removed from inventory.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Preliminary Inventory Dispositions from Animal Services as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.5.d.

e. Budget Amendments (7) – Sheriff's Department: Extradition Reimbursement, Meals and Lodging; Facilities Management/Ending Cash: Building Supplies; DeSoto Council/Ending Cash: Advertising County Resources; Love VFD HB603: Rescue Supplies; Holly Springs Road-ERBR Funds; Capital Projects Fund: Juvenile Detention Center; Capital Projects Fund: E911 Communications

Ms. Holder presented budget amendments for the following:

- Sheriff's Department regarding extradition reimbursements and meals and lodging
- Facilities Management/Ending Cash regarding building supplies
- DeSoto Council/Ending Cash regarding advertising county resources

- Love Volunteer Fire Department HB 603 regarding rescue supplies on HB603
- Holly Springs Road – ERBR Funds regarding Holly Springs ERBR and roads
- Capital Projects Fund regarding the Juvenile Detention Center
- Capital Projects Fund – E911 regarding transfers from outside sources and legal advertising expenses

Supervisor Denison asked if this budget amendment closes out Holly Springs Road. Ms. Holder stated they are waiting on a reimbursement check in the amount of \$22,493.83.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendments for Sheriff’s Department: Extradition Reimbursement, Meals and Lodging; Facilities Management/Ending Cash: Building Supplies; DeSoto Council/Ending Cash: Advertising County Resources; Love VFD HB603: Rescue Supplies; Holly Springs Road-ERBR Funds; Capital Projects Fund: Juvenile Detention Center; Capital Projects Fund: E911 Communications.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.5.e.

f. Claims Docket – MS Code 19-13-31

Deputy Director Aimee Holder presented a fund recap of the Claims Docket and Accounting Clerk Sissie Ferguson had invoice documentation.

Supervisor Medlin had no questions.

Supervisor Gardner had the following questions:

- Page 13 – Manning Fence – Mr. Madero stated this is the fence between justice court and jail to keep inmates seeing judges’ vehicles and the public
- Page 14 – JC Autoglass - Mr. Madero stated this was for the lock down cells in the jail that were broken
- Page 16 – Civic Plus – IPAWS – invoice showed auto renewal
- Pages 32 & 33 - \$12.00 for multiple 2023 Dodge Chargers – Chief Deputy Smith stated these are the license plate fees for the new vehicles – Supervisor Gardner asked if some were for the SROs – Chief Deputy Smith affirmed
- Page 34 – EEP – Badges – Chief Deputy Smith stated these are badges for promotions
- Page 47 – Fleet Management – Mr. Jarman stated this is the Animal Services truck replacement – Doge 1500
- Page 57 – Motorola - \$112,500 – Mrs. Ford stated this was an initiation fee/down payment for radio equipment
- Page 59 – Crows – Supervisor Gardner asked if this was the final payment and if the truck had been turned back in – Mr. Laughter stated yes
- Page 68 – Ice Machine - \$2200 – Mr. Jarman stated the Road Department replaced ice machine in the kitchen. He said Facilities tried to fix a few times but it couldn’t keep up
- Page 72 – Crows – \$46,000 and \$184,250.00 - Mr. Jarman stated this is the construction trailer and new Western Star dump truck. He said both are received, in budget and BOS approved

Supervisor Denison had the following questions:

- Page 33 – \$12 charges to MDOR – Chief Deputy Smith stated these are the fees for the license plates for the new Chargers
- Page 72 – Riverside Traffic Center –Thermo Install - Mr. Jarman stated invoices per road

Supervisor Caldwell had no questions.

Supervisor Foster had no questions.

In accordance with Section 1-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.5.f.

g. Road Department - Late Bill – John Deere Tractors

Mr. Jarman stated this bill is for three John Deere tractors ordered two years ago for a total of \$228,203.68.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Clerk to write the check to John Deere for three tractors in the amount of \$228,203.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.5.g.

6. Grant Administration

a. COPS Hiring Program – Grant # 15JCOPS-23-GG-05092-UHPX

Ms. Holder presented the COPS hiring program grant award acceptance. Mrs. Lynchard asked what the deadline to accept the grant is. Ms. Holder stated today.

Ms. Holder stated the grant funds are to be used to hire five deputies for the Sheriff's Department. She said CHP is providing 42.94% of the cost while the Sheriff's Department is providing 57.06%. She said the Deputies must be new employees. Chief Deputy Smith stated Sheriff Tuggle intends to request four more deputies in the next budget year.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept the COPS grand and allow Sheriff Thomas Tuggle to apply it toward the five new positions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.6.a.

7. EMS – EMSOF Grant Modification

EMS Director, Mark Davis, stated he had to do a modification to the 2023 EMSOF grant application. Mr. Davis stated the original application was to purchase an ambulance. He said the ambulance that was ordered was cancelled due to supply chain issues. He said he talked to Mr. Steven Jones and changed the purchase to two Stryker Stretchers, one power load and three Lifearm CPR devices.

Mr. Davis requested authority for Mrs. Vanessa Lynchard sign for the EMSOF Grant Modification.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize Mrs. Vanessa Lynchard sign the EMSOF grant modification letter acknowledging the purchase change from one ambulance to two Stryker Stretchers, one power load and three Lifearm CPR devices.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.7.

8. EMS – Request to Increase to Medicare Rates

Mr. Davis presented a new billing rates proposal and requested the Board accept the proposed new rates. He stated he met with the City EMS Directors and looked at rates. He said the cities are willing to follow the County’s lead.

Supervisor Robert Foster made the motion and Supervisor Mark Gardner seconded the motion to adopt the new billing rates as presented and EMS committee to meet to look at rates and bring back any other recommendations to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.8.

9. Fire/EMA

a. Request Approval of Final Tax Distribution

Chief Chris Olson requested authorization to disperse the tax distributions to the various fire departments for the final payment of the 2023 fiscal year tax collections.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve the final tax distribution of the 2023 fiscal year tax collections to ACI, Bridgetown, Eudora, Fairhaven, Lewisburg, Love, Nesbit and Walls fire departments as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.9.a.

b. County Fire Investigator Form – Signature Required

Chief Olson stated he was appointed by the Board on January 02, 2024 as Fire Investigator. He said the State requires a form to be filled out and signed by the Board and the Sheriff.

Chief Olson requested the Board President’s signature on the County Fire Investigator Form to send to the state noting the form has been signed by Sheriff Tuggle.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the County Fire Investigator form to file with the State.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.9.b.

10. Contract Administration

a. IT – Data Systems – Addendum to Add Justice Court – Signature Required

Mrs. Lynn Ford presented an addendum to add justice court to the Data Systems contract for a fee of \$3,130 monthly for software support.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the addendum to add justice court to the annual contract with Data Systems for a fee of \$3,130 per month.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.10.a.

b. Pittsburg Tank & Tower – E911 – Signature Required

Mrs. Ford stated Attorney Nowak has finished the land deal in Walls and the Contract with Pittsburg Tank & Tower is ready to sign. She requested the Board President sign the contract.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the contract with Pittsburg Tank & Tower and authorize Board President to sign all necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.10.b.

c. Water Valley Intergovernmental Transfer – RV from EMA Homeland Security Grant – Signature Required

Chief Olson stated this was brought before the Board at a prior meeting and Attorney Nowak recommended an agreement between city and county be completed. Chief Olson stated he is requesting final approval and acceptance for the Water Valley Intergovernmental transfer of the RV from EMA Homeland Security Grant and request Board President signature. He stated the Mayor of Water Valley has signed the agreement.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve and approve the Intergovernmental transfer of the RV from EMA Homeland Security Grant to Water Valley and authorize Board President sign all necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.10.c.

11. Office of Procurement

a. Bids Under Advisement – Sheriff’s Department – Equipment for Sheriff’s Vehicles - #24-200-003 – Recommendation to Award

Mrs. Ford stated they had a reverse auction for Sheriff’s Department equipment with two bidders participating.

- Emergency Equipment Professionals, Inc - \$256,500.00
- ComServ of Memphis - \$257,000.00

She recommended to award bid to Emergency Equipment Professionals for the equipment for Sheriff’s vehicles for a total purchase in the amount of \$256,500.00.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to award the purchase of equipment for Sheriff’s Department vehicles to Emergency Equipment Professionals for a total purchase of \$256,500.00 finding Emergency Equipment Professionals was the lowest, best and most qualified bid.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.a.

b. Purchase over \$25,000 – Circuit Adult Drug Court – Request to Purchase 2023 Dodge Durango PPV

Mrs. Ford stated Circuit Adult Drug Court has requested a purchase over \$25,000 for a 2023 Dodge Durango PPV. She said two quotes were received:

- Kirk Brothers Sunset CDJR - \$39,612.00
- Pine Belt Auto Group - \$39,895.00

Mrs. Ford made the recommendation to purchase the 2023 Dodge Durango PPV from Kirk Brothers Auto Group as the lowest bid.

Mrs. Lynchard stated drug court fees provide money for the vehicle.

Supervisor Jessie Medlin made the motion and Supervisor Robert Foster seconded the motion to approve the purchase of the 2023 Dodge Durango PPV from Kirk Brothers Sunset CDJR in the amount of \$39,612.00 as they submitted the lowest quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.b.

c. Purchase Over \$25,000 – IT – Fiber Line from the Road Department to Garcia House – Quotes, Request for Budget Amendment

Mr. John Mitchell, IT Director, stated this was a follow up from a previous meeting. He said this fiber line will supply data services to the Garcia House but more importantly will be a hub that can later split off and supply the EOC later. Mr. Mitchell requested a budget amendment in the amount of \$46,000 from ARPA funds for the fiber line for the Garcia House and EOC.

Mrs. Lynchard stated the last minutes did not approve a budget amendment.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the budget amendment in the amount of \$46,000 from ARPA funds for necessary fiber internet infrastructure for the Garcia House and EOC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.c.

d. Emergency Purchases – Facilities

Mrs. Ford presented a list of emergency purchases done during an inclement weather closure:

Sheriff’s Department

- Cummins – Generator – Block heater not working – ordered
- Integrity Mechanical – Heat out in conference room/patrol room

Jail

- C.W. Flynn – Sewer backing up in girls’ pod
- Quarles – Busted sprinkler pipe above freezer
- 5M – Heat out in Pod D100

Administration

- Integrity Mechanical – Heat out on 1st and 2nd floors

Courthouse

- Integrity Mechanical – Boiler not producing enough heat to keep building temperature up

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the emergency purchases as listed and authorize the payment to Cummins as a result of the inclement weather and declaration of emergency finding and determining the delay of normal purchasing would have been detrimental to the well-being of the county.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.d.

e. Emergency Purchases – Road Department

Mrs. Ford presented a list of emergency purchases done during an inclement weather closure:

Emergency Purchases Snow & Ice - January 14-21, 2024

Purchasing Period	Vendor	Description	Amount
01/14/24 - 01/24/24	Advance Auto Parts		
	Parman Energy Group	55 Gallon (Diesel Lubricants)	\$ 492.81
	Rush Trucks	DEF 2.5 gallon jugs (10)	\$ 109.90
	Advance Auto Parts	Radiator Hose, Brake Pads, Batteries	\$ 707.81
	Wade, Inc	Tractor Blade - 10 ft Rhino Blade	\$ 9,800.00
	Best Wade	Diesel Fuel (Not to Exceed Amount)	\$ 7,501.00
	Best Wade	Gasoline (Not to Exceed Amount)	\$ 5,001.00
	Tag Truck Center	Rear Windshield - Dump Truck	\$ 125.32
	HeavyQuip	Backhoe Blades	\$ 185.00
	O'Reilly Auto Parts	DeIcer & Brake Cleaner	\$ 123.64
	Thompson Machinery	Windshield Glass - Backhoe	\$ 1,043.78
	HeavyQuip	Backhoe Blades	\$ 1,111.00

Arcosa Aggregates	AG Rock - DeIcing Grit (from 2024 Term Quote)	\$ 23,880.00
Stribling Equipment	Cutting Edge (2)	\$ 610.32

Mr. Jarman, Road Manager, requested approval of low quote from Mattox Services for two tons of bulk rock salt. He received two quotes:

- Mattox Services - \$35,600.00
- Rock Salt USA - \$37,800.00

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion authorize the payment to the companies as presented as a result of the inclement weather and declaration of emergency finding and determining the delay of normal purchasing would have been detrimental to the well-being of the county and to approve the low quote from Mattox Services in the amount of \$35,600 for bulk rock salt.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.e.

f. Finding of Fact – Sheriff’s Department

i. Witness (Formerly Magnet Forensics) – Request Approval of Prepayment for License and Authorize Clerk to Write Check

Mrs. Ford stated Witness (Formerly Magnet Forensics) is a license for DVR Examiner She stated this is a prepayment in the amount of \$5,250.00 and will require a purchase order to be issued.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the prepayment for Witness in the amount of \$5,250.00, authorize Sheriff Thomas Tuggle to sign, and approve a purchase order, finding that the County has an immediate and necessary benefit and the vendor has the proven ability to perform change payment terms to Net 45 as required by MS Code 31-7-307.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.f.i.

ii. Cellebrite – For Inspector and Digital Collector Subscriptions – Request Authorization for Clerk to Write the Check for \$2,850.00

Ms. Ford stated this subscription is about to run out and requested authorization of payment in the amount of \$2,850.00.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the prepayment for Cellebrite in the amount of \$2,850.00 and authorize Sheriff Thomas Tuggle to sign finding that the County has an immediate and necessary benefit and the vendor has the proven ability to perform and to change the payments from Net 30 to Net 45 according to MS Code 31-7-307.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.f.ii.

iii. Cellebrite – Software for Accessing & Collecting Digital Data

Ms. Angie Irving, Chief Finance Officer for Sheriff’s Department, requested authorization for prepayment due to time constraints obtaining a purchase order. She stated the amount of the payment is \$6,450.00 and this is for a subscription renewal.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the prepayment for Cellebrite in the amount of \$6,450.00, authorize Sheriff Thomas Tuggle to sign, to change the payment terms from Net 30 to Net 45 as required by MS Code 31-7-305 finding that the County has an immediate and necessary benefit and the vendor has the proven ability to perform.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.f.iii.

g. Road Department – Purchase Over \$25,000 - Dodge 2500 Truck

Mr. Jarman requested to purchase a Dodge 2500 from Landers Dodge for the Facilities department to replace the unit FM 8 that had a bad motor. He said the truck will have the bed that we already have installed by the road department. He reported this unit was in the FY2024 budget request.

Mr. Jarman stated the two quotes were:

- Landers Dodge - \$54,575.00
- Cannon Motors - \$55,875.00

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve the purchase of a Dodge 2500 from Landers Dodge in the amount of \$54,575.00 finding they were the lowest quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.11.g.

h. Road Department - Purchase Over \$25,000 – 1500 SSV

Mr. Jarman stated the Facilities department is short a vehicle in their fleet. He requested to purchase a 1500 from Landers in the amount of \$39,500 to get the fleet back up to normal operations. He said this vehicle was not listed in the FY2024 budget request but there is money in the budget to purchase it.

Mr. Jarman presented two quotes:

- Landers - \$39,500.00
- Cannon - \$40,435.00

Supervisor Jessie Medlin made the motion and Supervisor Robert Foster seconded the motion to approve the purchase of one 1500 SSV from Landers in the amount of \$39,500.00 as they were the lowest quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.11.h.

12. Sheriff's Department Requests

a. Resolution to Bank Plus for Bond & Civil Account

i. Add Angie Irving as Signer

Ms. Irving stated this is a new account opened for Sheriff Tuggle and the balance is settled to the County. She requested adding herself as a signer on the Bond and Civil account at Bank Plus.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the addition of Angie Irving as a signer at Bank Plus for the Bond & Civil Account.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

ii. Add Jennifer Haywood as Authorized User

Mrs. Irving requested adding Jennifer Haywood as an authorized user on the Bond & Civil Account.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the addition of Jennifer Haywood as an Authorized User at Bank Plus on the Bond & Civil Account.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.12.a

b. Resolution to First Security for Inmate Profit Account

i. Add LeAnn Farr & Leslie Nicole Gullette as Check Signers

ii. Delete Donna Ford, Cynthia McCraw & Chad Wicker as Check Signers

Mrs. Irving stated this account is not taxpayer money. She requested to add the new Jail Administrator LeAnn Farr and Admin Assistant to the Sheriff Leslie Gullette as check signers on the Inmate Profit account.

Mrs. Irving stated Donna Ford, Cynthia McCraw & Chad Wicker are no longer employees at the Sheriff's Department and requested to delete them as check signers on the Inmate Profit Account.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the addition of LeAnn Farr and Leslie Nicole Gullette as Check Signers at First Security for the Inmate Profit Account and to delete Donna Ford, Cynthia McCraw and Chad Wicker as check signers for the same account.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES

See Exhibit H.12.b.

c. Request for Six Credit Cards with Individual Limits of \$50,000 for Travel (One for Sheriff & Five for Officers' Travel)

Ms. Irving requested authorization to apply for a \$50,000 credit limit at Renasant Bank and getting six cards; one for the Sheriff and five for deputies that need to travel. She requested these cards for use of travel for training, registration fees and lodging. She said BankPlus doesn't have credit card department. She suggested working together with Procurement to secure a policy for keeping records and reconciling each month.

Mrs. Ford noted the issues already experienced with the existing eight travel cards. She said they just added two cards and the Sheriff's Department is the biggest user of these cards. She reported that Procurement spends a lot of time tracking down receipts when they aren't turned back in with the cards. She said Procurement has a sign in/out system for the cards and can easily know who uses the card, when they use it, and where they use it if there is an issue. Mrs. Ford also noted that MS Code 19-25-13 allows the Board of Supervisors to obtain a card for the Sheriff's Department; but specifically states the cards must be maintained and reported by the Chancery Clerk or the Procurement Clerk. She stated she is not comfortable with that responsibility when the Procurement Department will not know where or by whom the cards are being used. Chancery Clerk Misty Heffner expressed the same concerns. Chief Smith stated they would keep a log of who used the cards and would develop a policy for their use.

Supervisor Gardner asked who would be in charge of keeping up with receipts. Ms. Irving stated she doesn't have the manpower for that. She said all receipts go to Procurement right now. Mrs. Ford noted the receipts they keep up with are tied to the travel cards and Procurement has to reconcile the statements. Supervisor Gardner asked if the Sheriff's Department can do the reconciliation and provide receipts. Attorney Nowak stated MS Code 19-25-13 states chancery clerk or county purchase clerk shall maintain complete records of all credit card numbers and all receipts and other documents relating to the use of those credit cards.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the County to apply for a line of credit with Renasant Bank for one card for Sheriff Tuggle and five additional cards for Officers to check out with a total line of credit of \$60,000 and for Angie Irving to maintain and issue the cards and be accountable for managing the receipts.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.12.c.

d. Purchase Over \$25,000 for Two K9s

Mrs. Ford stated Sheriff's Department has requested authorization to purchase two dual purpose Narcotic K9s. The price includes a handler course. She presented two quotes:

- Houston K9 Academy - \$27,000
- Pacesetter K9 - \$30,000

Supervisor Gardner asked how long K9s usually served. Chief Deputy Smith stated about 8-10 years typically.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the purchase of two dual purpose K9 Narcotic K9s from Houston K9 Academy in the amount of \$27,000 finding they are the lowest quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.12.d.

e. Purchase Over \$25,000 for Chevy Traverse for Colonel Farr

Mrs. Ford stated the Sheriff’s Department is requesting to purchase a vehicle for Colonel LeAnn Farr.

She presented two quotes for a Chevrolet Traverse:

- Jimmy Gray Chevrolet - \$34,373.50
- All Star Chevrolet - \$36,324.00

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase of a Chevrolet Traverse for the new Jail Director, Colonel LeAnn Farr in the amount of \$34,373.50 from Jimmy Gray Chevrolet as the lowest quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.12.e.

13. Entergy at Ag Center

Mr. Jarman stated the utility poles need to be relocated along Star Landing Road in Nesbit for the widening of Star Landing Road between the railroad track and Hwy 51. He requested authorization for the Clerk to write the check to Entergy for \$36,415.26.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Clerk to write a check up to \$39,000 for the relocation of utility poles for Star Landing Road between the railroad track and Hwy 51.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Robert Foster, Fifth District YES

See Exhibit H.13.

14. Cleaning of Property – MS Code 19-5-105

Supervisor Caldwell asked Attorney Nowak at the last meeting to provide a step by step of what to do with derelict properties. She said she has some in District 4 that are a hazard to the community.

Attorney Nowak stated there is a case pending before the Supreme Court addressing some issues with this code section. He noted a ruling could change how the County handles cleaning up properties. Attorney Nowak stated the policy outlines properties to be cleaned as a menace to public health, and pose a threat to the community at large. He stated once the board deems a property a menace, the County has the right to enter the property multiple times to resolve the issue and put a lien on the property. He noted one difficulty is if personal property belonging to the landowner is removed, the County has to store it and keep it secure until it can be legally disposed of. Mr. Nowak stated they are trying to get legislation to view it the same as abandoned property.

15. Hernando High School Band

Supervisor Gardner mentioned recognizing Hernando High School band for their accomplishment as State Champions. Supervisor Gardner recommended issuing a proclamation recognizing the band and the Board members that are available present the award to the band personally.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve presenting the Hernando High School band with a proclamation for their accomplishment of State Champion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

16. Committee Meeting Updates

a. Transportation Committee

Supervisor Caldwell stated they will be discussing this more at the next meeting and will have maps as well.

- i. **4-Year Road Plan/5-15 year/16+yr/Open Projects – Recommend to Go Over in Detail 2/5/2024**
- ii. **State Aid Overlay Discussion**
- iii. **Trail Plan at Ag Center – Recommend Task Order for Waggoner Engineering to Estimate Cost**

Supervisor Caldwell stated she received a text saying the County can get a \$500,000 grant for the trails at the Ag Center if the County agrees to pay the rest of the amount. She said there has to be connectivity and she said Mr. Huffman stated finishing costs would be about \$1 million. Supervisor Caldwell recommended taking the money from ARPA funds. She noted the grant deadline is this Friday.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the grant and authorize expenditure of the remaining \$1 million provided the funds can be pulled from the ARPA fund account and to authorize completion of Johnson Creek if ARPA funding allows.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

iv. Storm Response Plan/Hwy 51 and Green T Road Treatment

Tabled until 2/5/2024

b. Solid Waste Committee

i. Air Space Study Results, Notice to Waste Pro of Results

Mr. Laughter stated he had a meeting with Mr. Jim McNaughton about the rubbish pit. He reported that based on survey results, Waste Pro has overfilled the area where the fire has been.

Mr. Nowak stated Mr. McNaughton has prepared a letter directing Waste Pro to remedy the overfill and Mr. Nowak stated he reviewed it.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve sending the letter to Waste Pro regarding Air Space Study results.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.16.

17. Chancery Court Raises for Staff

Mrs. Lynchard stated Judge Chatham and Judge Wilson asked for max raises for their staff but Chancery has held off in the past years. Mrs. Lynchard stated Chancery Court would now like to implement those raises. She stated there would be a shortage of \$3,363.63 each year that would need to come from the District. She said DeSoto County's share would be just over \$1,800 per year with the remaining being shared with the other five counties.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Chancery Court raises for their staff as presented effective immediately.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.17.

18. Facilities Director Update

Supervisor Caldwell welcomed Mr. Grant Madero to the team as the new Facilities Director. Mr. Madero stated as preparation of the upcoming storm he found a generator out of service at Love VFD and hooked up a temporary generator from EMA. He said he has received one quote on getting that generator back in service and is waiting to hear back on the second.

Supervisor Gardner stated these generators are supposed to crank weekly and he would like Facilities to log and track them weekly. He stated he has made this request several times in the past.

Mr. Madero stated he and Paul Rayburn met with EK to get some training on controlling the heating and air to prepare for the winter weather. He said they went through the Juvenile center that TDL had been working on and reported that just about all in house items are completed. He said he met with the DA about their remodels and should have a space for their files soon. Mr. Madero said the new steps at the Southaven Health Department need a landing and a light shining on them at all times.

Mr. Madero reported a large number of rooftop units that were not operating at capacity or operating at all. He said he had EK look to see if it was a control issue and Integrity looking at the Juvenile Detention Center at a few units that were not working properly.

Supervisor Denison asked if the Entergy program the County is a part of should have or could have identified any of these issues. Mrs. Lynchard stated that program did not include HVAC for those buildings and was only for lighting.

Mr. Madero stated he hasn't had enough time to dig in to the issues and figure out what the main problem is but he has started to troubleshoot and triage.

19. Justice Court – Appointment of Special Prosecutor

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Lindsay Jones as a Special Prosecutor for January 29, 2024 at Justice Court.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.19.

20. Ag Center Marketing Coordinator

Mrs. Lynchard stated the Ag Center is coming along quickly. She suggested thinking about making sure the County had somebody working toward the opening of the facility.

Supervisor Caldwell expressed concerns about operating costs and personnel costs but does recommend hiring a coordinator to help make recommendations to bring to the Board. She said having someone in there to help get events booked will be good as you have to start booking a year out. She said it is time to get someone in there to start getting into and analyzing what events will bring in revenue. She stated this person would look at operational costs, and coordinate events with it being an educational building.

Supervisor Gardner stated this person could also work alongside the architect as well. Supervisor Gardner said the agenda says Marketing Coordinator but the job description says something else. He asked what this person would do if they were hired tomorrow. Mrs. Lynchard stated this person could start building out programs, writing policies and procedures and making equipment and furniture recommendations.

Supervisor Caldwell requested advertising and interviewing for the new position.

Supervisor Denison asked what the Director description looks like and Mrs. Lynchard stated that is unknown at this time.

Supervisor Foster suggested hiring the Director first and have them do all the duties and then they would get some say in who they hire as well as a better idea on how to properly train people.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to post the job and the job description for the DeSoto County Ag Education Coordinator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.20.

21. Broadband – Late Bill for Uplink’s Final Payment

Mrs. Christie Barclay, Community Resource Director, stated the final payment for Uplink in the amount of \$28,353.09 is due.

Supervisor Gardner asked if the equipment is installed and working. Mrs. Barclay stated yes and she has verified this. Supervisor Gardner asked how many customers they had. Mrs. Barclay stated they had two last month but she doesn’t have the current number.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write the check in the amount of \$28,353.09 to Uplink for the final payment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.21.

22. Legislative Issues

a. Crisis Center

Supervisor Gardner stated Representative Harris and Senator Blackwell are willing to introduce legislation for a crisis center. He said Representative Harris asked the Board to give Attorney Nowak authorization to work with Legislators and help craft legislation.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Smith Phillips to work with Legislators and the attorney at Legislature on a crisis center bill.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

Supervisor Caldwell asked who will run the mental health facility. Mrs. Lynchard stated Jason Ramey in Region IV is interested.

Supervisor Medlin stated that even if the crisis shelter was in Tate County, it would be close. Chief Deputy Smith stated that DeSoto County could have one all on its own, but state funded facilities allows everyone to use it, so other counties would use it.

b. MAS Weekly Update Report

Supervisor Caldwell stated the first week provided a committee list. I DID NOT UNDERSTAND OUR NOTES (sorry, I do not take notes during the meeting so I cannot add anything.)

23. Sheriff's Department - Vehicle Purchase Policy

Sheriff Tuggle requested to discuss the vehicle purchasing policy. Chief Deputy Justin Smith spoke on Sheriff Tuggle's behalf.

Chief Deputy Smith requested to lift the \$25,000 Board vote requirement to purchase a vehicle. Mrs. Lynchard stated the statute allows the Clerk to accept quotes up to \$75,000 but Board policy states authorization must be given to the Clerk to take quotes in excess of \$25,000 for vehicles since the Board set that limit.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Purchase Clerk to purchase vehicles for Sheriff's Department with purchase order up to \$75,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

24. Clearwater – Late Bill

Mrs. Lynchard stated she received a bill that is due to Clearwater.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Clerk to write the check for the late bill for Clearwater in the amount of \$1,680.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.25.

25. MS4 – Storm Sewer System Permit

Mr. Jarman presented the Storm Water permit for the County and the annual report. He requested County Administrator's signature.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize County Administrator, Mrs. Lynchard to sign all necessary documents for the Storm Water Permit (MS4).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

See Exhibit H.26.

26. Request Authorization to Work With Smith Phillips on Property Line – Malone Road

Mr. Jarman requested authorization for Smith Phillips to look into the property line on Malone Road to confirm where the County jurisdiction starts and stops.

Supervisor Gardner requested to look at annexations and legal descriptions.

Supervisor mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Smith Phillips to work on property lines at Malone Road, to look at annexations and to look at legal descriptions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

I. PLANNING

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

In accordance with Section 24-1-7, Mississippi Code of 1972, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion for a closed determination on the issue of entering into an Executive Session.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

In accordance with Section 24-1-7, Mississippi Code of 1972, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to enter into an Executive Session for the following:

1. Human Resources – Personnel
 - a. EMS – New Hire – EMT Basic – Part Time – Brad Donaldson
 - b. Accounting and Finance - Retirement – Stephanie Hanks
 - c. Accounting and Finance – Promotion – Accounting Analyst II/Inventory Clerk/Accounts Receivable – Full Time – Raquel Worden
 - d. Road – Resignation – Austin Harris
 - e. DA Investigation
 - f. Grant Writer
 - g. Facilities - Personnel
2. Human Resources – Animal Services – Personnel

3. Human Resources – Update Job Descriptions and Organization Chart – Finance
 - a. Finance Department Organization Chart
 - b. Finance Grant Writer, Administrator and Manager
 - c. Finance Deputy Director
 - d. Finance Accounting Analyst II – Inventory Control and Accounts Receivable
 - e. Finance Accounting Analyst II – Accounts Payable
 - f. Finance Accounting Analyst I
4. Industrial Prospect – Wildflower II
5. Property Acquisition – Roberts Family

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

No one from the public was present for the reading of the Executive Agenda.
 The meeting was then closed for the Executive Session portion of the meeting.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded motion to adjourn until February 05, 2024 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Robert Foster, Fifth District	<u>YES</u>

THIS the 5th day of February, 2024 these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
 DeSoto County Board of Supervisors