

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT THREE SUPERVISOR RAY DENISON, Presiding
February 06, 2023

A. CALL TO ORDER

The February 06, 2023 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Ray Denison, Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Ray Denison offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF JANUARY MINUTES

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the board. Supervisor Denison asked if everyone had read over the January minutes.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the minutes of the Board of Supervisors for January 2023, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Denison asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Office of Finance & Administration – Late Bill Fleetcor - Adult Drug Court & EMS (New, I.3.g.)
- b. Sheriff's Department – Purchase of Vehicles Over \$25,000 (New, I.9.b.)
- c. Sheriff's Department - Contract – American Paper & Twine (New, I.9.c.)

- d. Human Resources – Stop Loss Application & Schedule of Insurance – Authorize Board President to Sign (New, I.10.f.)
- e. Board Attorney – Authorization to Review/Training DCS – Sheriff Execution Deeds (New, I.10.f.)
- f. Legislative Update – MAS Update (New, I.15.)
- g. Consideration for Executive Session – Human Resources – Finance & Accounting – Asst. Inventory Clerk – LaDonna Edwards (Executive K.1.h.)
- h. Consideration for Executive Session – Human Resources – Administrative Services – Admin Asst – Brandy Gardner (Executive, K.1.i.)
- i. Consideration for Executive Session – Human Resources – Administrative Services – Trainer – Pat McLeod (Executive K.1.j.)
- j. Consideration for Executive Session – Human Resources – Administrative Services – Office Manager – Melissa Grant (Executive, K.1.k.)
- k. Consideration for Executive Session – Human Resources – Justice Court Deputy Clerk – Alisha Cooper – Transfer from Sheriff’s Dept. (Executive, K.1.l.)

2. Chief Financial Officer Andrea Freeze requested to delete the following:

- a. Grant Administration – Quotes for Arkabutla Patrol (New, I.4.a.)

3. Supervisor Lee Caldwell requested to add the following:

- a. Consideration for Executive Session – Property Acquisition – Star Landing Road (Executive, K.4.b.)
- b. Consideration for Executive Session – Property Disposition – Fogg Road (Executive, K.5.)

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

1. Request for Resort Qualification – Aurelio Martinez

Supervisor Lee stated Mr. Martinez wants to serve alcohol at his restaurant and he cannot because it is located in the unincorporated county. Mr. Aurelio Martinez asked that his son, Edward Martinez, speak for him. Mr. Edward Martinez stated their restaurant is located on Hwy 305 in Cockrum. He stated they began the process of getting a liquor license; but they were advised by a supervisor at ABC that they would not qualify because of their location. He said that man suggested they seek help from the Board of Supervisors to seek resort status.

Board Attorney Tony Nowak stated liquor laws only allow hard liquor in municipalities or a qualified resort area. He stated the Board would have to find the area qualifies as a resort area.

Supervisor Lee asked if the restaurant served light wines and beers. Mr. Martinez stated they do; but their customers would like to have margaritas. Supervisor Lee stated that while the Board appreciates the Martinez family opening their business; it would be hard to establish that area in Cockrum as a resort area as there are no attractions in the area that would qualify the area for resort status. He stated there is a process that the Martinez’s can go through with the Legislature and they could send it back to the Board. He stated the Board attorney will do some research and see what that looks like.

Supervisor Gardner asked if people could bring their own liquor. Supervisor Lee said he found that they can; but the restaurant cannot mix it. Mr. Martinez stated they have been allowing patrons to bring their own liquor; but it would be more convenient for their customers if they

were able to make the drinks at the restaurant. Supervisor Gardner said he understood that there was some interest in that area for a liquor store. Mr. Nowak stated there was about a six month time frame where the legislature allowed liquor stores in the unincorporated area and one got a license approved. Supervisor Lee confirmed that there is a liquor store there.

Supervisor Caldwell told Mr. Martinez that the Board will get the senators and representatives names and contact to them so they can reach out. Supervisor Medlin stated the restaurant seems to be doing a good business.

2. Introduction of New DCRUA Director

Mr. Wayne Spell stated he recently accepted the Director’s position at DCRUA. He stated he recently retired from Entergy. Mr. Spell stated representatives from DCRUA were in Washington last week to speak with legislators about their position with Memphis regarding wastewater treatment.

3. Mandy Gunasekara- Candidate for Northern District Public Service Commissioner

Ms. Gunasekara stated she lives in Oxford and looking forward to seeing what North MS needs for continued growth and expansion.

Supervisor Caldwell stated after this week, the need for natural gas in rural areas really came to the forefront. She noted the County is currently addressing Broadband; but they need to look at natural gas. Ms. Gunasekara stated that is increasingly important in rural areas; and it will be a top priority of hers to get affordable, reliable access to rural areas.

Supervisor Gardner said he heard an overwhelming concern on preventive maintenance by power companies to keep trees from taking down power lines. Ms. Gunasekara stated focusing on day-to-day maintenance and shoring up infrastructure will be top priorities.

Supervisor Denison stated one of the things that uncovered itself is the ability for smaller cooperatives to communicate. He stated it needs to be insured that they have that ability and manpower to do that. Supervisor Caldwell agreed and stated the Public Service Commissioner required them all to have websites; but they need to be required to update those sites and communicate. Ms. Gunasekara stated she will look at where the need is and how to actively address it.

Supervisor Denison asked if there was anyone else that wished to speak to the Board on an item not listed on the agenda. No one came forward.

G. CONSENT AGENDA

1. Board Proceedings – MS Code 19-3-67 & 19-3-35 - December

2. Office of Finance & Accounting

a. Budget Amendments – Animal Services, Sheriff’s Department, County Prosecutor, Adult Drug Court, Road Maintenance/Ending Cash, Bridge & Culvert/Ending Cash, Bridge & Culvert/Craft Rd Box, Human Resources/Ending Cash

		Fund/Department #		001 / 445			
(1)	Animal Services	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
ACCT #	LINE ITEM						
	REVENUE						
001-000-370	Animal Shelter Donations	\$ 2,791.00	\$ 2,231	\$ 395		\$ 2,626	
	EXPENSE						
001-445-696	Pharmacy Supplies	\$ 1,438.43	\$ 1,895	\$ 395		\$ 2,290	
	TOTALS			OVERALL INCREASE	\$395		
Reason for Request:	Increase revenue and increase expense to account for recent restricted donations given to the animal shelter.						

		Fund/Department #		001 / 200			
(2)	Sheriff's Department						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	REVENUE						
001-000-215	Sheriff Fees-Extradition Reimbursement	\$ 603.11	\$ 269	\$ 334		\$ 603	
	EXPENSE						
001-200-476	Meals & Lodging	\$ 14,275.95	\$ 20,403	\$ 334		\$ 20,737	
TOTALS				OVERALL INCREASE	\$334		
Reason for Request:	Increase revenue and increase expense to account for extradition reimbursement revenue.						
		Fund/Department #		001 / 169			
(3)	County Prosecutor						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-169-603	Office Supplies	\$ -	\$ 250	\$ 75		\$ 325	
001-169-919	Furn/Office Equipment	\$ -	\$ 233		\$ 75	\$ 158	
TOTALS			\$ 483	\$ 75	\$ 75	\$ 483	
Reason for Request:	To purchase the book <i>Criminal Rules and Statutes for Mississippi</i> from West Publishing/Thompson Reuters.						
		Fund/Department #		026 / 244			
(4)	Adult Drug Court						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
026-244-610	Professional Supplies	\$ 44,100.47	\$ 150,000		\$ 1,000	\$ 149,000	
026-244-691	Uniforms	\$ -	\$ 1,500	\$ 1,000		\$ 2,500	
TOTALS			\$ 151,500	\$ 1,000	\$ 1,000	\$ 151,500	
Reason for Request:	Reallocate funds where necessary for new district shirts.						
		Fund/Department #		156 / 300 & 999			
(5)	Road Maintenance / Ending Cash						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
156-300-540	Building Repairs and Maintenance	\$ 1,377.11	\$ 5,000	\$ 1,500		\$ 6,500	
156-300-546	Other Repairs and Maintenance	\$ 504.53	\$ 5,000		\$ 1,500	\$ 3,500	
156-300-681	Repair and Replacement Parts	\$ 50,658.91		\$ 100,000		\$ 100,000	
156-999-999	Ending Cash	\$ -	\$ 10,423,890		\$ 100,000	\$ 10,323,890	
TOTALS			\$ 10,433,890	\$ 101,500	\$ 101,500	\$ 10,433,890	
Reason for Request:	Increase line items due to replacement of an overhead door, as well as the change of need and pricing for repair/replacement parts.						
		Fund/Department #		160 / 399 & 999			
(6)	Bridge & Culvert / Ending Cash						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-399-541	Road Machinery and Equipment	\$ 54,582.18	\$ 60,000	\$ 100,000		\$ 160,000	
160-999-999	Ending Cash	\$ -	\$ 27,266,000		\$ 100,000	\$ 27,166,000	
TOTALS			\$ 27,326,000	\$ 100,000	\$ 100,000	\$ 27,326,000	
Reason for Request:	Reallocate funds from ending cash to pay FY 22 repairs out of FY 23 as well as budget entry prep error in addition.						
		Fund/Department #		160 / 385			
(7)	Bridge & Culvert - Craft Rd Box						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-385-555	Engineering Fees	\$ 3,686.96	\$ 3,687	\$ 4,133		\$ 7,820	
160-385-912	Roads	\$ 26,896.86	\$ 33,037		\$ 4,133	\$ 28,904	
TOTALS			\$ 36,724	\$ 4,133	\$ 4,133	\$ 36,724	
Reason for Request:	Reallocate funds to cover necessary engineering invoices.						
		Fund/Department #		001 / 140 & 999			
(8)	Human Resources / Ending Cash						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-140-594	Other Contractual Services	\$ -	\$ -	\$ 3,000		\$ 3,000	
001-999-999	Ending Cash	\$ -	\$ 46,645,918		\$ 3,000	\$ 46,642,918	
TOTALS			\$ 46,645,918	\$ 3,000	\$ 3,000	\$ 46,645,918	
Reason for Request:	Per Jan 17th Board meeting and authorization from Board of Supervisors allocating funds to cover background checks done by B & B Reporting.						

b. SID Forfeitures

**REQUEST FOR TRANSFER OF SHERIFF SEIZED FUNDS
&
PERMISSION FOR CLERK TO WRITE CHECK TO THE DISTRICT ATTORNEY'S OFFICE
February 6, 2023**

Case #	Date Seized	Amount	Date of Forfeiture	DISTRICT ATTORNEY	CLERK FEES
2022-85715	10/21/22	\$1,697	1/18/23	\$339.40	\$161
2022-81246	10/04/22	\$513	1/18/23	\$102.60	\$161

2022-73431	9/6/22		\$1,094	1/18/23	\$218.80	\$161
2022-61215	7/21/22		\$12,634	1/18/23	\$2,526.80	\$270.32
2022-95279	11/25/22		\$3,071	1/18/23	\$614.20	\$161
2022-65641	8/9/22		\$6,545	1/18/23	\$1,309	\$161
	OVERALLTOTAL		\$25,554		\$5,110.80	\$1,075.32

Andrea:

Transfer from Sheriff-Seized Fund	(123-000-001)	\$ 25,554 (Total forfeited \$)
Transfer to Sheriff-Forfeiture Fund	(120-000-001)	\$ 25,554
Amount to remain in forfeitures	(120-000-238)	\$ 20,443.20 (Forfeited \$ - D.A. %)
		\$ 6,186.12 (D.A. percentage & clerk fees)
	(120-000-147)	\$ 5,110.80 (D.A. percentage)
	(120-227-559)	\$ 1,075.32 (Clerk fees)

3. Road Department

- a. Monthly Road Report
- b. Monthly Bond Report
- c. Monthly Work Schedule

4. Meal Log Affidavits (5) – MS Code 19-25-74

5. Uniform Reimbursement – Sheriff’s Department (2)

6. Contract Administration – Auto Renewal

- a. Facilities – Affinity Lawns (Includes ICAC & Justice Court)

7. Office of Procurement

- a. Approve Bid Specifications & Solicit Bids for the Purchase of one 2023 Tandem Axle Dump Truck – Bid #23-300-005
- b. Approve Bid Specifications & Solicit Bids for the Purchase of One 2023 or Newer Tri-Axle Heavy Haul Truck – Bid #23-300-006
- c. Approve Bid Specifications & Solicit Bids for Slurry, Micro & Scrub Seal – Bid #23-300-007
- d. Approve Bid Specifications & Solicit Bids for the Purchase of One 2023 or New Cab & Chassis Medium Duty Truck (4 door) – Bid #23-300-008
- e. Approve Bid Specifications & Solicit Bids for the Purchase of One 2023 or Newer Cab & Chassis Medium Duty Truck (2 door) – Bid #23-300-009

8. Business Investment Incentives – Final Resolution

- a. GXO Logistics, Inc. 9-Yr. Real & Personal Property (New) \$106,695,785.00
(\$95,410,362. – Real + \$11,285,423. – Personal)
(Effective: 01/01/2023 through 12/31/2031)

9. Justice Court Monthly Report

January 2023

Criminal Cases Filed	165
Civil Cases Filed	862
Traffic Tickets Filed	1,090
Total Cases Filed	2,117
State Assessments	\$76,467.05
County General Fund	\$130,851.11
DPS	\$6,465.00
Total Collections	\$213,783.16
Submitted by	Lisa Guidry
Date	31-Jan-23

10. Land Redemption Collections Report

11. Enter Into the Board Minutes and Make a Part of the Formal Record

- a. Yearly Stormwater Report to MDEQ – Fully Executed**
- b. STP-0017-00(046) LPA/109201-701000 – Multi-Use Agri-Ed Trail System: Follow up letter with additional detail as requested by MDOT – Executed**
- c. FBLD-1920-00(007) LPA/107863-801000 & 802000 – Holly Springs Road Segment 1 & 2: Personnel Change Letter Agreement – Executed**
- d. LSBP-17(8) – Craft Road Box Culvert – Final Maintenance Release - Executed**

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and matters presented in the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G

H. OLD BUSINESS

1. Project Updates

- a. STP-7886-00(003) LPA/107341-711000 – Commerce Road Extension Project: Request Board Approval for Supplemental Agreement SA-1, Signature Require**

Mr. Tracy Huffman stated they have negotiated with MDOT over the past months for reasonable amounts of compensation for an expanded scope of work with this amendment. Supervisor Medlin asked what the amendments were. Mr. Huffman stated they had to realign with Jaybird and extend past Jaybird to make a safer tie in.

Supervisor Gardner asked if there would be a traffic light. Mr. Huffman stated the traffic counts do not warrant a light at this time.

Supervisor Denison asked if there was any plan for a future line up of Jaybird. Mr. Huffman stated they extended it to possibly go to Getwell in the future. Supervisor Denison asked if \$461,150.23 was the original cost. Mr. Huffman affirmed.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the Supplemental Agreement SA-1 in the amount of \$607,119.74 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. Progress Way Road Project, DIP Grant Agreement (Amazon Fulfillment Center): Request Approval of Designated County Employees to Execute Request for Cash, Signatures Required

Mr. Huffman stated he needs signature for designated employees to request funds, those being Vanessa Lynchard, Andrea Freeze, and Jason Youngblood. He stated because of the new year and a new Board President; they are required to resubmit the form for the DIP Grant.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Ms. Lynchard, Ms. Freeze and Mr. Youngblood to sign the Request for Cash form for the DIP Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b.

c. Transportation Quarterly Project Reports

Mr. Huffman stated they are focusing on the Swinnea Road Project and trying to get the water line relocated. He stated Nesbit Water is currently getting easements for that. He stated once Nesbit Water starts work, they will bid the project.

Supervisor Denison asked if all the right of way had been acquired. Mr. Huffman affirmed and stated the water company needs their easements.

Supervisor Caldwell said that the County is splitting the cost with Nesbit Water and asked if that funding was coming from the project itself. Mr. Huffman affirmed that amount as 50% and stated he is not sure it is budgeted and they have asked Nesbit Water for an estimate. Ms. Freeze stated they budgeted for water line relocation in anticipation of the split. Mr. Huffman stated they will need an agreement with Nesbit Water and requested authority for Mr. Nowak to work on that.

Supervisor Medlin asked how Nail Road was progressing. Mr. Huffman stated they have finished the drainage, they are modifying the grading currently, still designing and trying to get to the right of way point.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to include the quarterly project reports in the minutes and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work on an agreement with Nesbit Water for the relocation and improvements to the water line.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.c.

d. Annual Maintenance Inspection of State Aid Projects

Mr. Huffman stated anyone is welcome to join them on the maintenance inspection on February 23rd. Supervisor Medlin asked if they would be looking at the curbs on Robinson Gin. Mr. Jarman stated he has spoken with the City of Hernando and they will be removing those curbs. Supervisor Caldwell stated they talked about it in the Transportation Committee meeting and it will be addressed. Supervisor Medlin said they also need to look at the striping.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to make the scheduled inspection on February 23rd a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.d.

2. Wildflower Solar

Mr. Nowak stated he has the development and decommissioning plan from Wildflower. He stated the plan includes and incorporates the decommissioning process presented by Wildflower that spells out that when the project comes to end of life they will start decommissioning within 6 to 12 months. He stated that will required several permits from the federal and state government, they will return the site to as near as possible to its original state, and the costs will be adjusted for what they can sell their components for. Mr. Nowak stated the first 15 years of the project, Wildflower will have to update their plan and costs at 5-year increments; and after that they will update every 3 years. He stated they agreed to the contingency funds to be sure the County would not be held responsible.

Supervisor Medlin asked if that was similar to a development agreement. Mr. Nowak stated it was the same in reverse in that it laid out what they would do to remove the development.

Mr. Nowak stated \$3,674,270 is the bond amount and they will re-analyze the anticipated costs at intervals. Supervisor Denison stated Wildflower has an estimated decommissioning cost of over \$5 million; but they factored in credits. He noted that he talked to some local farmer, Mr. Jarman, Mr. Hopkins, and others to review the plan. Supervisor Denison said with the issuance of a bond, there will be money there to protect the County. He said he felt this is fair place to start.

Supervisor Medlin asked about the Fee in Lieu. Supervisor Denison said he thought it was a 10-year FIL and a 40-year conditional use in place. Mr. Nowak stated it is so new to have project this long; and that is part of why he added in a 10% contingency to the decommissioning plan. Supervisor Medlin asked how many solar panels they would have. Supervisor Denison said 282,000.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to approve the decommissioning agreement which approves the decommissioning plan as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.

3. Recycle Dumpsters at B.J. Chain Library

Supervisor Medlin reminded the Board that the cost to put the recycle dumpsters at the Olive Branch tag office was not feasible and the problem with people piling trash around the dumpsters would still be there. He stated there is a dumpster on Pigeon Roost at the Intermediate School and the City of Olive Branch offers recycling. He stated he felt the best solution is to give notice and take the dumpsters at the library away completely. Mr. Nowak stated that would require an addendum to the Waste Pro contract. Supervisor Medlin said the Road Department could make a sign stating there is a dumpster at the intermediate school.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work on the agreement with Waste Pro, and authorize the Road Department to make a sign of notification of the location of the other dumpster.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. PERS – Request For a Meeting

Mrs. Lynchard stated she tried to set up a meeting during the MAS time; and she never got a return phone call after several calls. She stated she has also not gotten an answer via email; so she wrote a letter to try and get a meeting set up.

Supervisor Caldwell stated there is a good chance the legislature will freeze the amount for now and come back with a solution for next fall. She stated MAS has suggested that the PERS percentages go up incrementally.

Supervisor Gardner asked for the contact information for the PERS Board members.

5. Bond Execution Documents

Mrs. Lynchard stated a document was left out of the bond execution documents for the bond related to the expansion of the Landers Center and they are asking that it be signed and returned.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the bond execution documents related to the Landers Center expansion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.

6. Premium Pay

Mrs. Lynchard stated they have received the premium pay for all but one person and they should be getting it this week. Chief Smith stated the officers got theirs on Friday and they all expressed their thanks for the effort made to get that done.

I. NEW BUSINESS

1. Proclamation of Emergency

Chief Chris Olson stated Board President Ray Denison declared a State of Emergency in DeSoto County on February 02, 2023; and he presented a form for all the Board members to sign and stated he would send it to MEMA immediately. He recognized and thanked the Road Department and Sheriff's Department for being out in force while the Board was in the background making calls and being sure citizens were taken care of. He stated it was very much a team effort.

Chief Olson stated dispatch reported that over the 3 days, January 31st through February 3rd, they had over 312 calls for service recorded including 92 MVAs, 216 traffic hazards, alarms, and 4 homes with trees on them. He stated there were many more incidents that were not reported.

Chief Olson reported there were over 5,000 citizens without power at one point; but Entergy, Coahoma, and North Central have been working very hard and most people now have power. He noted there was a church that burned and another pastor was on the scene that came from another county to help as a friend. He said the pastor of the church was distraught and his friend came to support him. Supervisor Denison asked the cause of the fire. Chief Olson stated the ATF, State Fire Marshall, and DeSoto County's team all determined it came from the utility room area of the church and looked like the HVAC caught on fire.

Mrs. Lynchard stated EMA was dealing with fire, ice, and covering EMS while Director Mark Davis was out. She stated they all did their jobs with no complaints. Supervisor Caldwell stated they also helped with Search & Rescue to find a 75-year old man in Tate County. Chief Olson stated that was a great effort as the man probably would not have been alive if they had not found him when they did. He stated there were 30 searchers from DeSoto and he did not know how many from Tate County.

Supervisor Caldwell noted that 2 people had funerals, another one's father died, someone was going to the hospital, and another person on hospice needed family and they could not get out. She said these are the people that EMA/Fire, Sheriff's Department, and Road Department helped get out. Supervisor Gardner said they also made sure law enforcement officers and first responders got out. Chief Olson stated the fire departments had 87 calls. He noted that the inclement weather policy was enacted which meant LEOs got on scene to determine if ambulance and fire department personnel were needed on an accident call.

Supervisor Caldwell stated that, as Supervisor Denison voiced in his prayer, the past days really showed the kindness of humanity. Mr. Jarman stated Search & Rescue and Environmental Services were out with the Road Department clearing trees off roads.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to affirm the emergency declaration by Board President Supervisor Ray Denison, and authorize all Board members to sign the Emergency Declaration to be sent to MEMA.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Solid Waste – Request for 2-Week Extension to RFP Due Date

Environmental Services & Parks Director Ray Laughter stated BFI requested a 2-week extension to the RFP due date. He stated they had 5 vendors present for the pre-bid meeting. Mr. Laughter stated all the vendors were in agreement with the 2-week extension as it give them more time to ride the routes, collect information and get information on the previous bid. He stated that will push the due date for RFP proposals from February 24, 2023 to March 10, 2023.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the 2-week extension for accepting RFP for the Collection, Recycle, and Disposal for Solid Waste in DeSoto County to make the new date March 10, 2023.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.

3. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – IT, Sheriff’s Department – With 3 Lost/Stolen Affidavits – Signature Required

Deputy Finance Director Aimee Holder stated the disposition for IT is all items that are no longer useful or they are broken.

Ms. Holder stated the Sheriff’s Department dispositions include a lost phone, lost taser and push bumper. Chief Smith stated they think the push bumper was sold on an old Search & Rescue vehicle without realizing it was listed separately on the inventory.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Preliminary Inventory Disposition for the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.a.

DEPT NAME		IT								DEPT #:	152
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36999		HP NOTEBOOK COMPUTER	CNU538IWW1	End of Life	05	1249	IT Closet				
39427		SHARP 32 INCH TV	A805887991	End of Life	08	625	IT Closet				
39428		POLYCOM V500 VIDEO CONFERENCING	9820811086D5BB0	Can't connect	08	1611	IT Closet				
39433		POLYCOM VIDEO CONFERENCING	820817086F47B0	Can't connect	08	1611	IT Closet				
39610		LENOVO THINKPAD NOTEBOOK	L3D0173	End of Life	09	862	IT Closet				
40360		LENOVO THINKPAD LAPTOP	LRDE537	End of Life	10	1145	IT Closet				
41412		LENOVO SL510 THINKPAD	LRWHEKP	End of Life	11	445	IT Closet				
41658		APPLE IPAD 2 WI-FI	DMQG50KTFHW	Can't update	11	565	IT Closet				
41661		APPLE IPAD 2 16GB	DMPG5UJQDFHW	Can't update	11	565	IT Closet				
41932		THINKPAD T520	R9-HFP5H	End of Life	12	1395	IT Closet				
46231		IPHONE5S	DX3Q776DFFDQ	Can't update	16	449	IT Closet				
48089		IPHONE 6S	FK1V432QHFLM	Bad battery	18	399	IT Closet				
48496		DELL LATITUDE 5580	5X9K6S2	Will not boot	19	1050	IT Closet				
49087		APPLE IPHONE 7	F71YTBNAHG7F	Bad battery	19	549	IT Closet				
AUTHORIZATION TO DISPOSE							INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY:		<i>Garrett Gilliland</i>		DATE:		01/30/23					
PRINT NAME:		Garrett Gilliland									
							PRESENTED TO BOS				
							PRESENTED TO BOS				

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS		DEPT	200	
NAME:				NR = NON REPAIRABLE		H = HUNDREDS		LOC		
				DAS = DECLARE AS SURPLUS		D = DOLLARS				
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
49887	IPHONE 11	F4GCVXFN72J	Lost	2020	5h	SO				
32511	SCBA BOTTLE	SWAT OFFICE	No longer seal/unusable	2003	9h	SO				
32521	SCBA BOTTLE	SWAT OFFICE	No longer seal/unusable	2003	9h	SO				
35066	VIKING SCBA TANK /SWAT OFC	120395010022	No longer seal/unusable	2007	8h	SO				
35067	VIKING SCBA TANK /SWAT OFC	111483010002	No longer seal/unusable	2007	8h	SO				
35068	VIKING SCBA TANK /SWAT OFC	120395010026	No longer seal/unusable	2007	8h	SO				
35069	VIKING SCBA TANK /SWAT OFC	120395010004	No longer seal/unusable	2007	8h	SO				
35070	VIKING SCBA TANK /SWAT OFC	120395010014	No longer seal/unusable	2007	8h	SO				
44656	PUSH BUMPER W/WINCH 3000LB	8553	Lost	2016	2k	SAR				
42487	TASER	X00683068	Lost	2012	8h	ADC				
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: _____				DATE: 01/24/23		PRELIMINARY PRESENT TO BOS				
PRINT NAME: Capt. Jeremy Dodson/ Lt. Blake Gifford						February 6, 2023				
						FINAL PRESENT TO BOS				

b. Preliminary/Final Inventory Dispositions – Sheriff’s Department

Ms. Holder stated the majority of these items are going to auction and 2 vehicles were totaled.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Preliminary/Final Inventory Disposition for the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.b.

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS		DEPT	200	
NAME:				NR = NON REPAIRABLE		H = HUNDREDS		LOC		
				DAS = DECLARE AS SURPLUS		D = DOLLARS				
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
39928	CHEVY TAHOE 2009	1GNEC03069R262923	Going to Gov Deals Auction	2009	25k	Shop				
33574	YAMAHA 4WD 2004 ATV (GREEN)	5Y4AHO6Y74A051903	Going to Auction	2004	5k	SAR				
33575	YAMAHA 4WD 2004 ATV (RED)	5Y4AH06Y54A048336	Going to Auction	2004	5k	SAR				
30162	Long Boat Trailer	1LGDKS18G1003168	Going to Auction	1998	3h	SAR				
51889	2022 Dodge Durango White	1C4RDJFG4NC132450	Totaled by insurance	2022	38k	Shop				
48845	2019 Dodge Charger	2C3CDXAT3KH575912	Totaled by insurance	2013	23k	Shop				
40890	CHEVY TAHOE 2011	1GNLC2E04BR238951	Going to Gov Deals Auction	2011	24k	Shop				
42444	MERCURY HYPALON	CNUSA380011112	Going to Auction	2012	3k	SAR				
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: _____				DATE: 01/24/23		PRELIMINARY PRESENT TO BOS				
PRINT NAME: Capt. Jeremy Dodson/ Lt. Blake Gifford						February 6, 2023				
						FINAL PRESENT TO BOS				

c. Budget Amendments – Bond Projects Fund, Bridge & Culvert Projects, Road Project Fund, Capital Projects Fund

Director of Finance Andrea Freeze stated they are trying to spend the bond funds down as quickly as possible and making sure the money is being reduced in the project funds. Mrs. Lynchard stated that time is ticking and Ms. Freeze is making sure every dime is going to these projects. She said she was shocked at how much the total has gone down.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendments for the bond projects as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.c.

		Fund/Department #	330 / 151, 362, 375, 380, 389, 393, 396, 635, 352 & 379				
(1)	Bond Projects Fund						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Facilities Management-Sheriff's Office Fencing						
330-151-640	Fencing	\$ 53,192.60	\$ 60,000	\$ 7,052		\$ 67,052	
	Getwell Road Bridge						
330-362-555	Engineering Fees - Waggoner Task Order #41	\$ -	\$ -	\$ 780		\$ 780	
	Getwell Road Improvements/Widening						
330-375-555	Engineering Fees - Waggoner Task Order #23	\$ 3,059.85	\$ 3,060	\$ 185		\$ 3,245	
	Safety Improvements - Wilson Mill Rd - 01						
330-380-555	Engineering Fees - Waggoner Task Order #27	\$ 1,295.50	\$ 1,296	\$ 1,377		\$ 2,673	
	Nail Road - Polk to Ctr Hill - 02						
330-389-555	Engineering Fees - Waggoner Task Order #34	\$ 144,296.63	\$ 144,297	\$ 33,147		\$ 177,444	
	Austin Rd Overlay/Bridge						
330-393-555	Engineering Fees	\$ 740.00	\$ 740	\$ 463		\$ 1,203	
	Hwy 51 Rd Improvements						
330-396-555	Engineering Fees - Waggoner Task Order #33	\$ 16,169.15	\$ 16,170	\$ 388		\$ 16,558	
	Agriculture Education						
330-635-550	Legal Fees	\$ -	\$ -	\$ 35		\$ 35	
	Holly Springs Rd - Segment 2						
330-352-555	Engineering Fees	\$ 154,908.32	\$ 310,950		\$ 7,087	\$ 303,863	
	Swinnea Rd						
330-379-972	Contingency	\$ -	\$ 292,057		\$ 36,340	\$ 255,717	
	TOTALS		\$ 828,570	\$ 43,427	\$ 43,427	\$ 828,570	
Reason for Request:		To utilize bond funds for allowable project expenses.					

		Fund/Department #	160 / 379, 380, 393 & 999				
(2)	Bridge & Culvert - Projects						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Swinnea Rd						
160-379-972	Contingency	\$ -	\$ 260,943	\$ 1,840		\$ 262,783	
	Safety Improvements - Wilson Mill						
160-380-555	Engineering Fees	\$ 369.97	\$ 181,704		\$ 1,377	\$ 180,327	
	Austin Rd Overlay/Bridge						
160-393-555	Engineering Fees	\$ 1,211.06	\$ 103,028		\$ 463	\$ 102,565	
	TOTALS		\$ 545,675	\$ 1,840	\$ 1,840	\$ 545,675	
Reason for Request:		Reallocate funds from projects in order to utilize bond funds to pay for shovel ready road projects while maintaining original project budgets.					

		Fund/Department #	324 / 362, 375, 379, 389 & 396				
(3)	Road Project Fund						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Getwell Rd- Bridge Improvements						
324-362-555	Engineering Fees	\$ -	\$ 270,400	\$ -	\$ 780	\$ 269,620	
	Getwell - Lester/P'hill						
324-375-555	Engineering Fees	\$ -	\$ 463,938	\$ -	\$ 185	\$ 463,753	
	Swinnea Rd						
324-379-972	Contingency	\$ -	\$ 260,943	\$ 34,500		\$ 295,443	
	Nail Rd - Polk to C'Hill - 02						
324-389-555	Engineering Fees	\$ -	\$ 925,435		\$ 33,147	\$ 892,288	
	Hwy 51 Rd Improvements						
324-396-555	Engineering Fees	\$ -	\$ 802		\$ 388	\$ 414	
	TOTALS		\$ 1,921,518	\$ 34,500	\$ 34,500	\$ 1,921,518	
Reason for Request:		Reallocate funds from projects in order to utilize bond funds to pay for shovel ready road projects while maintaining original project budgets.					

		Fund/Department #	380 / 397				
(3)	Capital Projects Fund						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Amazon Project-DIP Grant						
380-397-555	Engineering Fees	\$ 8,956.58	\$ 33,518	\$ 3,659		\$ 37,177	
380-397-912	Roads	\$ 39,152.08	\$ 230,614		\$ 3,659	\$ 226,955	
	TOTALS		\$ 264,132	\$ 3,659	\$ 3,659	\$ 264,132	
Reason for Request:		Reallocate funds between line items to pay upcoming invoices.					

d. Budget Amendment – Sheriff’s Forfeiture Fund

Ms. Freeze stated the Sheriff’s Department settled a case and received \$360,000 of a million dollar seizure that was being held in forfeiture. She stated they would like to use some of that money and this amendment moves funds to the appropriate lines. Chief Smith reminded the Board that he did not budget for vehicles and would be buying some with forfeiture money. Supervisor Gardner asked if they were adding 3 vehicles to the fleet over the budgeted ones. Chief Smith stated their intent is to get the Crown Vics out of the fleet.

Supervisor Gardner asked why gym equipment was not in the budget. Chief Smith stated their equipment is 10 or 12 years old and he did not want to use budget money to replace it. He stated the gym equipment is important to the officers to help keep them fit. He stated the Sheriff is

committed to personal health. Supervisor Gardner stated the Board would have to make a finding that this is necessary for officer training. Chief Smith stated it absolutely is.

Supervisor Medlin asked if the Sheriff’s Department was okay with vehicles. Chief Smith stated this will help.

Supervisor Caldwell asked what would happened with the old equipment. Chief Smith stated they hope to sell what is useable. Supervisor Caldwell asked if the old equipment was on inventory. Chief Smith stated some is and some was donated. Supervisor Caldwell stated all that is being bought needs to go on inventory. Chief Smith stated some will be for foam floors to replace what is currently in the gym area that is 10 years old. He stated he will bring back information on new gym equipment.

Supervisor Medlin asked if more money was put back. Chief Smith stated they received \$360,000 and are moving about \$175,000.

Chief Smith stated they just found the two cars late last week. He stated it is hard to even get a quote in this vehicle market; but they did find two cars on lots and available.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve Sheriff’s Department budget amendments as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.d.

(1)	Fund/Department #	120 / 227				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
120-001-238	Confiscated Property Settlement	\$ 376,021.30	\$ 50,000	\$ 225,000		\$ 275,000
	Expenses					
120-227-915	Vehicles Over 5K - Cars for SID	\$ -	\$ 40,000	\$ 105,000		\$ 145,000
120-227-921	Other Cap Outlay Under 5K - Updated Gym Equipment	\$ 7,200.00	\$ 10,000	\$ 5,000		\$ 15,000
120-227-922	Other Cap Outlay Over 5K - Updated Gym Equip / New Floors	\$ -	\$ -	\$ 80,000		\$ 80,000
120-227-922	Other Cap Outlay Over 5K - Two LPR Cameras	\$ -	\$ -	\$ 35,000		\$ 35,000
	TOTALS			OVERALL INCREASE	\$225,000	
Reason for Request: Increase revenue and increase expense to account for new sid vehicles, gym equipment, gym floors and two LPR cameras. The increase in revenue is from a recent settlement of seized funds in the amount of \$360,000.						

e. ARPA Compliance Report 4th Quarter 2022 to Make Part of Minutes

Ms. Freeze stated this is a quarterly report that was sent in the end of January and requested to spread it upon the minutes. She stated the loss/revenue dollar amount has increased to \$15 million. Mrs. Lynchard stated about \$3 million is not allocated, but if money was previously allocated, it cannot change. Supervisor Denison stated the money has to be obligated by the end of 2024. Supervisor Caldwell stated they might need it in case some of the BEAM money does not come through.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to spread the ARPA Compliance Report 4th Quarter 2022 upon the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.e.

f. Claims Docket – MS Code 19-13-31

Chief Financial Officer Andrea Freeze presented a fund-by-fund declaration of the Claims Docket. Finance Clerk Sissie Ferguson was available to look up invoices to answer questions.

Supervisor Jessie Medlin asked about the following claims:

Page 6 – 2 totals on mileage. What is the second one? Ms. Freeze stated she was not sure that it came out of revenue line item.

Supervisor Mark Gardner asked about the following claims:

Page 2 – Did we get clarification that this is subject to PERS? Ms. Freeze stated it was turned in on his travel reimbursement report. Mrs. Ferguson stated this is the first time to pay city fees on this reimbursement. Mr. Nowak stated the interlocal does allow this to be paid; but PERS is a separate issue. Supervisor Caldwell stated it might be best to hold this until they get clarification. Mrs. Lynchard stated they could go ahead and pay the Tanger fees.

Page 6 – mileage reimbursement? Ms. Freeze affirmed

Page 18 – A lot of things say pending service call. Mr. Houston stated when they do a requisition, they don't know the price of the service call and have to put pending. Supervisor Gardner asked if the service calls had been performed. Ms. Freeze stated they have invoices showing the work done. Mr. Houston said all the work was done.

Page 21 – Southern Pipe – Grinder Pump – Mr. Houston stated they replaced the grinder pump for the Road Dept, Animal Shelter & Environmental Services.

Page 25 – Justice AV Solutions – Mr. Mitchell stated they were having sound issues in the main courtroom and the company came and adjusted some things. Supervisor Gardner asked if it was a new system. Mr. Mitchell stated it is about 3 years old and the charges were for the trip and labor. He stated he is trying to move away from Justice AV Solutions; but they won the bid and he has to abide by bid laws. Mrs. Lynchard stated moving will probably involve changing out some things. She stated reverse auction did not work well in this case.

Page 39 – Dell laptop – Chief Smith stated his old one died.

Page 52 – Rescue Phone – Chief Smith stated that is for hostage negotiators, the old one was donated and they had it repaired but repair costs are more than the phone is worth.

Page 52 – Specs Forensics – Chief Smith stated that was keyboards for the car computers that ties into the fingerprint ID system. He stated the old one locked up and had to be replaced.

Page 54 – TJA User Force Training – Chief Smith stated that was for training instructors on use of force classes.

Page 62 – Sunflower Landing – Ms. Freeze stated that came from Juvenile Drug Court. Mrs. Heffner stated it is a treatment facility.

Page 63 – Camper City – Camper shell budgeted? Mrs. Lynchard affirmed.

Page 97 – Camper City – 80 gal fuel tank – Mr. Jarman stated they had one to carry diesel out to the field and it got damaged.

Page 97 – Lowe's Great Stuff – Mr. Jarman stated that was spray foam that they used to seal the inside of the shed that was repaired.

Page 97 – K&K programmable timer – Mr. Jarman stated that was for the blinking light at one of the schools.

Page 107 - \$3,301 Neel Shaffer – Mr. Jarman stated that was for stormwater committee meetings and training for contractors. He said they are still working with them on the school charges.

Page 119 – Hancock Bill partially paid – Ms. Freeze stated E911 pays a portion and the County pays a portion.

Page 133 – TDL Courthouse reno – Has it been reviewed and found appropriate? Mr. Houston affirmed. Mrs. Lynchard stated whenever a billing period comes, the architect comes and looks to see what they are requesting money for and makes sure the work has been done. She stated it then goes to Shawn and he looks at it too. Mr. Houston stated they have done a lot of painting and a lot of materials have also been delivered. Ms. Freeze stated the total was \$72,000 and they took it out of retainage.

Supervisor Ray Denison asked about the following claims:

Page 16 – Entergy – Still watching that? Mr. Houston affirmed

Page 39 – ITI Shop LLC – Precision 5820 Tower (7) – Mr. Mitchell stated those are custom builds for dispatch computers

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer and holding the tax collector claim on page 2 for clarification.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.f.

g. Late Bill - Fuelman

Ms. Freeze stated these are two late bills that are pretty old. Mrs. Ferguson stated they should get the invoices every two weeks, but they are pretty sporadic. She stated the departments email the invoices to Stephanie Hanks and she emails them to her. She also noted Fuelman has changed people 3 times in a year over that department.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write the check for the 2 late bills from Fuelman as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.g.

4. Grant Administration

a. Submitted Quotes to Arkabutla Lake Corps of Engineers for Sheriff's Department Patrols

This item was removed from the agenda.

See Exhibit I.4.a.

b. Request to Accept Justice Assistance Grant – Local Law 21LB1171 – Sheriff's Department \$6,220.00 with \$1,555 Match – Purchase Tasers – Signature Required

Mrs. Franklin stated the Sheriff's Department gets this grant every year and it is a funding mechanism to purchase tasers. She stated they received \$4,665.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to accept the JAG Local Law 21LB1171 in the amount of \$4,665 with a match of \$1,555 from the Sheriff's Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.b.

5. Administrative Services – Appoint Lynn Ford as County Purchasing Clerk

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to appoint Lynn Ford as County Purchasing Clerk.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Election Commissioners Qualifying Paperwork – District 2 – Zelda Hill & Tim Snyder, District 4 – Sissie Ferguson

Supervisor Gardner asked if all the signatures had been reviewed. Mrs. Heffner stated Mrs. Johnson in the Circuit Clerk’s offices vets them all.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to make the qualifying paperwork for Zelda Hill, Tim Snyder and Sissie Ferguson a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.

7. Contract Administration

a. Broadband – Uplink & CSpire – Signature Required

Mrs. Barclay stated Spire’s contract is not ready to bring to the Board yet. She stated Mr. Nowak has reviewed Uplink’s contract. She stated theirs is a fixed wireless to serve 36 people in the delta. She stated they have a 10-month completion date required by the contract and they are ready to start. Supervisor Denison asked about their receiver. Mrs. Barclay stated they are 1 to 2 towers that are already in place for a wireless band. She stated they have about a 5-mile radius. Supervisor Denison asked if they would have a line to the solar farm. Mrs. Barclay stated AT&T is running an underground fiber line there and the Road Department has approved their permits. She stated that is about a two to three month completion.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Uplink to serve 36 homes in the delta and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.

i. Broadband Update

Supervisor Caldwell stated the Broadband Committee met and discussed responsibilities. She stated Mrs. Barclay will be the Broadband Coordinator and they delegated out other duties as set out in Exhibit I.7.a.i. She also noted they are sending letters to AT&T’s attorney to let him

know they need to expedite this. Mr. Jarman stated he has at least 3 inspectors trained to go out and inspect the lines and road inspections are slow right now.

Supervisor Medlin asked how the companies were bonded. Mr. Jarman stated there is a condition in the contract to re-sod and restore until the end of the project and funds will be held until that is done. Supervisor Medlin stated that some people think the easements are their yard and they will want it put back. Mr. Nowak stated one condition is to restore the land as close to original as possible. Supervisor Caldwell stated each provider will have a phone number for the public to call. She stated Mrs. Barclay is in the process of making a spreadsheet with that information. Mrs. Barclay noted that it in the contract that the restoration will be inspected by the County.

Supervisor Caldwell stated the committee also determined that they probably need an outside auditing firm because of the use of ARPA money. She said they feel they need help with the auditing rules and they hope to have a recommendation next meeting.

Mrs. Barclay stated they need to remove Angie Irving and Tracy Huffman from the Broadband Committee and add Lynn Ford, Coby Ayers, Aimee Holder, Jason Youngblood and Judith Wammack. Supervisor Caldwell stated they would hire Mr. Huffman to consult when needed.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to remove Angie Irving and Tracy Huffman from the Broadband Committee and add Lynn Ford, Coby Ayers, Aimee Holder, Jason Youngblood and Judith Wammack.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.i.

b. Facilities - Cummins – Signature Required

- 1) Account Credits
- 2) Contract Renewal – Price Increases – Original from \$16,521.95 to \$18,363.75 and Fairhaven FD \$671.85 to \$756.35 – Signature Required

Mrs. Lynchard stated there is no record of Cummins submitting a price increase from them or the County. She stated they are presenting the new contract pricing and credits for overbilling from last year. Supervisor Gardner asked if Facilities gets a maintenance log from Cummins. Mr. Houston affirmed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the account credits and approve the new contract with price increases as noted from Cummins and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b.

c. Facilities – Holliday Exterminating – Price Increase \$825 to \$1,074 – Signature Required

Mrs. Lynn Ford presented the Holliday Exterminating contract noting the price increase.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Holliday Exterminating with the price increase from \$825 to \$1,074 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.c.

d. Facilities – Schindler Elevator – Price Reduction \$900 to \$850 – Signature Required

Mrs. Ford stated the price reduction came as a result of signing a 3-year maintenance contract with Schindler Elevator.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the service contract with Schindler Elevator with the price reduction based on a 3-year contract and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.d.

e. Sheriff’s Department – AT&T – Finding of Fact for Prepayment for Service – Signature Required

Mrs. Ford stated this contract is for the software that is required to run the Public Safety Answering Position System (crime information sharing software) and maintenance. She stated a finding of fact is needed for prepayment of the services.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the prepayment to AT&T finding that this is a service for the crime information sharing software at the Sheriff’s Department, no equipment is being purchased, and the software is ancillary to the professional services provided by AT&T for the Public Safety Answering Position System and maintenance, there is a necessary and immediate need for the County and AT&T has the ability to provide the services, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.e.

f. Sheriff’s Department – Cellebrite – Finding of Fact for Prepayment – Signature Required & Authorize Sheriff to Sign and Authorize Clerk to Write Check

Mrs. Ford stated this is for the equipment license used to extract data from cell phones and computers. She stated the yearly cost is \$6,100 and a new finding of fact is necessary for the prepayment.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the prepayment of \$6,100 to Cellebrite finding they perform an immediate and necessary service to the Sheriff's Department and have the ability to perform the services, authorize the Sheriff to sign on behalf of the County, and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.f.

g. Sheriff's Department – Elliott Data Systems – Price Increase from \$585 to \$614 – Finding of Fact for Prepayment – Signature Required

Mrs. Ford noted this yearly cost has increased from \$585 to \$614 and a finding of fact was done on 03.02.2020 and 03.01.2021 for pre-payment. She requested the Board do another finding of fact on this contract for the preventative maintenance for the Sheriff's Department's ID card machine.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to prepay the Elliott Data System finding they provide an immediate and necessary service for the Sheriff's Department and have the ability to perform the services, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.g.

h. Sheriff's Department – Idemia – Signature Required

Mrs. Ford stated this a preventative maintenance agreement for the scanners and printer at the Detention Center. She stated there was a finding of fact approving prepayment on 3.2.2020 and the price is the same at \$3,973.00.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the prepayment to Idemia finding service to be an immediate and necessary service to the Sheriff's Department and have the ability to perform the services, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.h.

i. North Delta PDD Host Agency Agreement for Community Service Assignment – Signature Required

Mrs. Ford stated this is the host agency agreement with North Delta that allows the County to use part-time employees hired by North Delta.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the host agency agreement with North Delta and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.i.

8. Road Department

a. Request to Allow Purchasing Clerk to Make Purchases up to \$75,000 for Vehicles for a Limited Time

Road Manager Robert Jarman reminded the Board he had an opportunity to buy a truck for Environmental Services; but the timing was not right having to wait for a Board meeting and the dealership sold it. He stated they are constantly searching for trucks and when one comes up they need to be able to get it. Mr. Jarman requested the Purchasing Clerk be allowed for make vehicle only purchases up to \$75,000 for a limited time.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Purchasing Clerk to purchase vehicles only up to \$75,000 through December 31, 2023.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Consideration to Name Coldwater River Bridge on Holly Springs Road as Harvey Lee Memorial Bridge

Supervisor Lee requested the Board consider naming the Coldwater River Bridge on Holly Springs Road after Supervisor Harvey Lee. He requested the name be the "Harvey Lee Memorial Bridge".

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to name the Coldwater River Bridge on Holly Spring Road the "Harvey Lee Memorial Bridge".

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Correction & Update to Road Register Presented January 17, 2023 Regarding Holly Springs Road, Johnston Road, & Bolin Road

Mr. Jarman stated they identified the wrong part of the road at the previous meeting. He presented a list with the corrected lengths and corrected spelling of Johnston Road.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the correction and update to the Road Register for Holly Springs Road, Johnston Road & Bolin Road as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.c.

d. NRCS – SWP Forms for Signature

Mr. Jarman stated this is the application to accept the money from NRCS and for them to work through until the money is released on Nesbit Road where the side is sloughing off.

Supervisor Denison asked about Baldwin Road. Mr. Jarman stated NRCS turned down two of the projects that were turned in but he did not know which ones. He stated they are currently waiting for the word on Red Banks Road.

Supervisor Medlin asked if the County had every tried to get help at Laughter and Byhalia. Mr. Jarman stated they have not, but they can. Supervisor Lee said they will talk about that in the Transportation/Infrastructure Committee.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the SWP forms to accept money from NRCS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.d.

e. Strickland Road Drainage

Supervisor Medlin stated that Strickland and Red Banks Road flooded in a big rain; and since then the Board has approved some minor lots in that area. He stated most of the people that built homes, built them up and the driveway pipes were approved by the County. Supervisor Medlin stated one man put in a 6-foot pipe and it is choking the water back. Mr. Jarman stated he has permission from most of the homeowners to change out driveway pipes and replace the one that is causing the problems. He stated the County has a box culvert under the road and a culvert at the problem location. Mr. Jarman stated he believes the original pipes were the right size; but with the houses being built, the water was redirected and it is causing the ditch to fill up and flood the road. He said by changing the 6-ft pipe to a 12-ft and changing out a couple of others the water should flow to the box culvert easily.

Supervisor Denison asked if this could have been foreseen with the minor lots. Mr. Jarman said he did not think it could have. Supervisor Denison said he hoped with the new County Engineers they can look at future drainage for minor lots. Mr. Jarman stated the cost is close to \$20,000 and they will save the pipes in case they can be used somewhere in the future.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Road Department to change out the necessary pipes as well as the pipe off the right of way to protect Strickland Road against damage finding the water over the road is damaging to the road and poses a risk to the health and safety issue for the traveling public.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.e.

Supervisor Caldwell asked Mr. Jarman, Mr. Prince and Mr. Bloodworth to tell all the men at the Road Department what great work the Board thinks they did last week. She stated with very little sleep and terrible weather; the Road Department actually saved lives and the Board appreciates all their efforts. Mr. Jarman thanked the Board for their recognition. He stated Mr. Prince and Mr. Bloodworth got the crews out there and got everything cleared. He stated the Board has allowed him to put together a great crew. Mr. Jarman said when the Road Department quit working; every road was cleared of trees except the ones that had power lines in them. He also thanked Environmental Services for helping. Mr. Laughter stated the Sheriff’s Department was also out with them. Mr. Prince stated the deputies cleared limbs and anything else that was needed. Mr. Laughter noted that some deputies brought out their personal chain saws.

Mr. Jarman informed the Board they will only be picking up vegetative debris for the week and they will go back to picking up rubbish when the vegetative debris is gone. Supervisor Caldwell stated Mrs. Barclay can put that information out.

9. Sheriff’s Department

a. Parental Leave Policy

Chief Smith stated he, Mr. Nowak and Mrs. Walls and several members of his staff worked on the Parental Leave Policy. He stated the policy allows for 2 weeks paid leave that does not affect vacation or personal time and runs concurrent with FMLA.

Supervisor Caldwell asked if the policy allowed for every time someone has a child in foster care. Chief Smith stated the policy states it is a once a year occurrence.

Supervisor Gardner asked if this was only for the Sheriff’s Department and not all departments. Mrs. Walls affirmed. She stated it is better to be consistent, but not required. Mr. Nowak stated any elected official has the ability to adopt their own policy; but they do have to bring it before the Board to spread upon the minutes. Supervisor Gardner said he thought it was a great policy and should be consider for other departments. He asked why the time was 84 hours. Chief Smith stated that is a standard two week patrol schedule.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to spread the Sheriff’s Department Parental Leave Policy upon the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.a.

b. Purchase of Vehicles

Chief Smith stated they have found 2 vehicles that are available to purchase for undercover officers. He stated one is from Cannon Motor Company and the other is from Landers. Mrs. Ford stated they have two quotes for each vehicle that are apples-to-apples quotes and requested the Board authorize the clerk to write a check.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the purchase of the vehicles as the lowest priced vehicles, based upon the two competitive quotes, for undercover officers and authorize the clerk to write the check for tags, taxes, and titles as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.b.

c. American Paper & Twine Contract

Mrs. Ford stated a new contract needed to be signed for the Sheriff's Department to continue using Spartan products and buying off State contract pricing with American Paper and Twine. She noted a copy of the State Contract is included with the American Paper & Twine contract.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with American Paper & Twine as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.c.

10. Human Resources

a. B&B Reporting Agreement (For Background Checks) – Signature Required

Human Resources Director Charlotte Walls stated this is the agreement she presented last meeting and it has been reviewed by the Board Attorney.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement with B&B Reporting and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.a.

b. Summary of Material Modification to Medical Plan – Signature Required

Supervisor Lee Caldwell made the motion and supervisor Jessie Medlin seconded the motion to approve the Summary of Material Modification to the Medical Plan and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.b.

c. Medical Plan Coverage Exclusions

Mrs. Walls stated that when the insurance company provided exclusions they had travel outside the US both covered and not covered. She recommended covering out of country emergency and non-emergency care, unless it is related to an elective surgery. Supervisor Caldwell asked if there were additional fees. Mrs. Walls said there are not additional fees.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to cover out of country emergency and non-emergency medical care as long as it is not related to elective procedures.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.c.

d. Open Enrollment Update

Mrs. Walls stated open enrollment went well and it was not mandatory. She stated there were 23 changes to Symetra, 17 to Meritain, 4 to Telemed, 41 to Aflac and 21 to Deferred Comp.

See Exhibit I.10.d.

e. Personnel Manual – Inclement Weather

Mrs. Walls stated there is a different process for extreme weather call out. She stated the Road Department has on call, call out and extreme weather call out. Mrs. Walls stated it seems as if the County should mirror the Road Department’s policy and use the two different processes. Mr. Nowak stated Mrs. Walls is not trying to change the policy; just separate the two. Mrs. Walls agreed and stated one gets four hours for call out and eight hours administrative pay.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to remove the section on inclement weather and emergency closing policy from on call out and early start to strictly address inclement weather and otherwise separate the policies in the personnel manual.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.e.

f. Stop Loss Application & Schedule of Insurance

Mrs. Walls stated she had just received the stop loss application and schedule of insurance and requested authority for the Board President to sign the forms electronically.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the stop loss application and the schedule of insurance electronically.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit I.10.f.

11. Committee Reports

a. Transportation Committee

Supervisor Caldwell reported the following:

- Swinnea right-of-way is done - waiting for water line
- Getwell Road Bridge – waiting for design
- Nail Road – Drainage review
- **Getwell to Lester – Initiating the acquisition process**
- Commerce Extension is in right-of-way acquisition
- Star Landing Road – 3 right-of-ways left to finish
- Byhalia & 305 – signal – MDOT gave permission to ask to move it
- Getwell & Pleasant Hill – in map review
- Getwell, Robertson Gin – Bid for overlay in March
- Star Landing Road Sewer – application submitted for sewer

Supervisor Denison asked about Star Landing and Hwy 301. Supervisor Caldwell stated it is in design and should be done soon.

b. Facilities Committee – Remove From Agenda

c. Report from MAS (MS Association of Supervisors)

Supervisors Caldwell, Lee & Gardner stated they talked about:

- PERS rate changes are being discussed
- Legislation that is coming out to make sure we are fully funded for Homestead and Fire Truck Acquisition.
- Bill for retirement for Volunteer Fire Departments for 20 years of service – Not for people already there – will use insurance money to fund – a point system will be used
- Push from Gov. and Lt. Gov. for school districts to adopt a semester system – several have already gone to it

d. Report from COG (Council of Governments)

Supervisor Denison & Caldwell and Mrs. Lynchard reported:

- Talked about Capitol Day and Driving DeSoto
- Washington Trip May 3rd
- Planning Commission Forum – Mayor Johnson asked for insight
- Money for 1st phase of interstate - \$188 million – not approve yet
- Starting on both ends of Commerce, different pot of money
- Legislative Bill that will allow cities and counties to go together on garbage pick up

12. Coroner – Unclaimed Bodies (2) – L. Mathis, D. Tubbs

Mrs. Lynchard stated Mr. Pounders has two unclaimed bodies and is requested authority to cremate.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Coroner to proceed with cremation of the two unclaimed bodies of L. Mathis and D. Tubbs.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.

13. Annual Jail Inspection Tour – Put off to another time

14. Board Attorney – Authority to Review/Training DCSO – Sheriff Execution Deeds

Mr. Nowak when an attorney executes on a judgement; the Sheriff can sell the property. He stated it they sell real estate; the Sheriff has to sign a deed to the buyer. Mr. Nowak requested authority to research this and give the Sheriff’s Department the steps they have to take.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the Board Attorney to research and train the Sheriff’s Department on Sheriff Execution Deeds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. Legislative Update – MAS Update

Supervisor Caldwell stated MAS has really been on the ball and reported the following:

- HB605 PERS Contribution – Bill is frozen until October and PERS has a report with a better solution – Possibly incremental increases – 6 people voted against it, 2 from DeSoto County
- HB626, SB2734 – Bill allowing to spend ARPA money the last 6 months of term
- SB2495 - MDOC, Senator Sparks – Mandates paying more per day for State inmates, \$30 per day for 30 to 60 days, and \$35 per day over that
- HB – gives counties authority to donate to Main Street program, supplemental for fire truck acquisition
- **HB850 – Gives BOS authority to approve or reject ad valorem tax requests from school district under Certain conditions**
- Increase for littering, not less than \$750 and not more than \$1,000, problem is getting them to court

16. Discussion on Tic Toc

Supervisor Gardner noted that the United States Congress has banned the Tic Toc app from all government devices. Mrs. Barclay stated the State of Mississippi has also banned the app from all State-owned devices. Supervisor Denison said he had read that about 30 states have banned the app. IT Director John Mitchell stated his department put in several filters to block the app some time back. He stated he can change to not allowing in on any county phones, tablets, laptops, computers, etc. if the Board voted to do that. He stated there is only so much they can do by just blocking the app.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to ban the Tic Toc app from all county-owned devices.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

17. Improvements to Environmental Services for Elections

Supervisor Caldwell stated Environmental Services has bays that were used for repairing vehicles and they are not in use now. She stated the area needs to be cleaned up and repaired to

hold elections. She stated the next meeting Mr. Houston will have costs to have the area cleaned, floor painted, and a petition put up between that and the Sheriff's Department repair area. She stated they will put more outlet drops in the area. Mr. Jarman stated they still use the bays for trucks in the winter and changing tractor blades in the summer; but that can be easily cleared.

J. PLANNING

1. Consent

- a. Pruitt Minor Lot (SUB-007792-2023) Application is for approval of 3 lots on 20.68 acres. Identified as 208932000 0000200. Subject property is located on the south side of Dean Road and east of Fogg Rd in Section 32, Township 2, Range 8 and is zoned A-R (District 4)
Applicant: Jimmy Pruitt**
- b. BAW Point Minor Lot (SUB-007794-2023) Application is for approval of 4 lots on 13.70 acres. Identified as Parcel # 308931000 0002300, #308931000 0002201 and #308931000 0002208. Subject property is located on the west side of Crawford Rd and south of Fogg Rd in Section 31, Township 3, Range 8 and is zoned A (District 5)
Applicant: Jamie Worsham**
- c. Beau View Minor Lot (SUB-007795-2023) Application is for approval of 3 lots on 3.00 acres out of 80.00 acres. Identified as Parcel # 307209000 0000700. Subject property is located on the east side of Jaybird Rd and north of Thousand Oaks Dr in Section 9, Township 3, Range 7 and is zoned A (District 5)
Applicant: Myrna Green**
- d. Bright 2 lot Minor Lot, 2nd Rev (SUB-007796-2023) Application is for approval of 2 lots on 30.80 acres. Identified as 308203050 0000200. Subject property is located on the south side of Odom Road and east of Tulane Rd in Section 3, Township 3, Range 8 and is zoned A (District 5)
Applicant: Mary Locke**
- e. Arthur Swindler, 1st Rev. of Lot 2 Minor Lot (SUB-007797-2022) Application is for approval of 3 lots on 10.2 acres. Identified as Parcel # 207827000 0002106. Subject property is located on the west side of Pleasant View Dr and south of Pleasant Hill Rd E in Section 27, Township 2, Range 7 and is zoned A-R (District 5)
Applicant: Christy Church**
- f. Red Banks Crossing, 1st Rev. Minor Lot (SUB-007798-2023) Application is for approval of 2 lots on 5.31 acres. Identified as Parcel # 305930010 0000200 . Subject property is located on the west side of Red Banks Rd and north of Holly Springs Rd in Section 30, Township 3, Range 5 and is zoned A (District 1)
Applicant: Skyline Homes, LLC**
- g. Ezra Wentworth Minor Lot (SUB-007799-2023) Application is for approval of 2 lots on 2.92 acres. Identified as Parcel # 306827000 0000705. Subject property is located on the west side of Treadway Rd and west of Hwy 305 in Section 27, Township 3, Range 6 and is zoned A (District 5)
Applicant: Everett West**
- h. Bates Minor Lot (SUB-007801-2023) Application is for approval of 2 lots on 3.10 acres. Identified as Parcel # 209726000 0000300. Subject property is located on the north side of Old**

**Hwy 301 N and west of Mabry Rd in Section 26, Township 2,
Range 9 and is zoned A-R (District 3)
Applicant: Everett West**

Mr. Hopkins presented the Consent Minor Lot agenda items.

Supervisor Medlin asked if the Beau View Minor Lot was in the curve of Jaybird. Ms. Hendricks stated no, the property was south of the curve.

Supervisor Lee asked how the Bright 2 lot Minor Lot 2nd Rev was being divided. Ms. Hendricks stated that they sold a lot to Jackie Davis with access.

Supervisor Denison asked if BAW Point Minot Lot was in a flowage easement. Supervisor Lee replied that the family already lived there and they were just separating land.

Supervisor Caldwell made a Motion and Supervisor Lee seconded the Motion to approve the Consent Minor Lot agenda items as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Other

a. Plumlee Refund

Ms. Hendricks presented the request by Michael Plumlee for a refund of \$380.00 for fees paid for a Building Permit at 4240 Treadway Road. The applicant chose to no longer build the home.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve the request by Michael Plumlee for a refund of \$380.00 for fees paid for a Building Permit at 4240 Treadway Road and to authorize the Clerk to write the check.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Absolute Comfort HVAC Refund

Ms. Hendricks presented the request by Absolute Comfort HVAC for a refund of \$62.00 for the fees for a Mechanical Permit at 108 Byhalia Creek Farms West. The applicant is not working at the location.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to approve the request by Absolute Comfort HVAC for a refund of \$62.00 for fees paid for a Mechanical Permit at 108 Byhalia Creek Farms West and to authorize the Clerk to write the check.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit J

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until Tuesday, February 21, 2023 at 9 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 6th day of March, 2023, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Ray Denison, President
DeSoto County Board of Supervisors