

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING
February 22, 2022

A. CALL TO ORDER

The February 22, 2022 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Mr. Cecil Sowell from Fellowship of Christian Athletes offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Grant Administration – HLS Grant Change of Signatory (New, H.5.b.)
- b. Justice Court – Civil Court Desks (Moved from Executive) (New, H.21.)
- c. Keep DeSoto Beautiful – Resignation from Appointment (New, H.22.)
- d. Approval to Travel (New, H.23.)
- e. Sheriff's Uniform Reimbursement (New, H.24.)
- f. Procurement – Emergency Purchase (New, H.25.)
- g. Planning – MDOT Certification Form to Sub Awards (I.2.)
- h. Planning – Zoning Ordinance Update (Planning, I.3.)
- i. Consider for Executive – Potential Litigation – DNJ Exemption (Executive, J.3.)

2. Supervisor Mark Gardner requested to add the following:

- a. Discussion on RegionSmart (Old, G.9.)
- b. Flood Study Discussion (Old, G.10.)

3. Road Manager Robert Jarman requested to consider the following for Executive Session:

- a. Personnel Matter – Rodney Daniels (Executive, J.3.)

4. Environmental Services Director Ray Laughter requested to add the following:

- a. Request from Southaven to Extend Saturday Hours at Rubbish Pit Due to Storm (New, H.26.)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

F. CONSENT AGENDA

1. Office of Finance & Accounting

a. Budget Amendments – MS Code 19-11-19 – Animal Services, Insurance Proceeds/Patrol & Law Enforcement, Disease Control/EMS, Road Maintenance, County insurance, Human Resources/Payroll, Justice Court, Road Maintenance, Commerce St/Della to Jaybird, Bridge & Culvert/Stormwater, Bond Projects/Swinnea Road, Justice Court Building Project – Updated Budget

(1)	Fund/Department #	001 / 445				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Animal Services					
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 3,201.00	\$ 2,041	\$ 1,095		\$ 3,136
	EXPENSE					
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 3,798.20	\$ 16,346	\$ 350		\$ 16,696
001-445-697	Animal Testing & Vaccinations	\$ -	\$ 15,584	\$ 275		\$ 15,859
001-445-698	Canine Supplies - Food	\$ 4,628.08	\$ 21,081	\$ 470		\$ 21,551
	TOTALS			OVERALL INCREASE	\$1,095	
Reason for Request: Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.						
(2)	Fund/Department #	001 / 106 & 202				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Insurance Proceeds / Patrol & Law Enforcement					
	REVENUE					
001-000-376	Insurance Proceeds	\$ 60,422.60	\$ 21,574	\$ 38,849		\$ 60,423
	EXPENSE					
001-106-542	Vehicle Repair & Maintenance	\$ 31,523.13	\$ 21,574	\$ 5,979		\$ 27,553
001-202-915	Vehicles above \$5,000	\$ -	\$ 315,100	\$ 32,870		\$ 347,970
	TOTALS			OVERALL INCREASE	\$38,849	
Reason for Request: Increase revenue and increase expense to account for insurance reimbursement for total loss for 2019 Dodge Charger vin # 5925 and 2015 Ford Interceptor vin # 2388 both in Sheriff's Department. Also for reimbursement for travelers for vehicles to be repaired.						
(3)	Fund/Department #	001 / 410				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Disease Control - EMS					
	REVENUE					
001-000-245	Coronavirus Aid - EMS	\$ -	\$ -	\$ 991		\$ 991
	EXPENSE					
001-410-610	Professional Services	\$ -	\$ -	\$ 991		\$ 991
	TOTALS			OVERALL INCREASE	\$991.00	
Reason for Request: Increase revenue and increase expense to account for recent funds received for covid services.						
(4)	Fund/Department #	156 / 300				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Road Maintenance					
	REVENUE					
156-000-326	Reimbursement for Services	\$ 4,100.00	\$ 1,500	\$ 3,400		\$ 4,900
	EXPENSE					
156-300-665	Crushed Limestone	\$ 29,980.86	\$ 80,000	\$ 3,400		\$ 83,400
	TOTALS			OVERALL INCREASE	\$3,400	
Reason for Request: Increase revenue and increase expense to account for gravel for House of Grace parking lot that road department was reimbursed for providing.						

		Fund/Department #		001 / 106			
(5)	County Insurance						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-106-581	Auto Deductibles	\$ 5,000.00	\$ 5,000	\$ 4,000		\$ 9,000	
001-106-599	Small Claims-Non-Insurance	\$ 4,138.55	\$ 113,000		\$ 4,000	\$ 109,000	
TOTALS			\$ 118,000	\$ 4,000	\$ 4,000	\$ 118,000	
Reason for Request:	To account for deductibles owed for vehicle repairs.						
		Fund/Department #		001 / 140			
(6)	Human Resources / Payroll						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-140-469	Unemployment Insurance	\$ 335.46	\$ 15,000		\$ 1,256	\$ 13,744	
001-140-603	Office Supplies	\$ 669.10	\$ 1,044	\$ 956		\$ 2,000	
001-140-919	Furn/Office Equip	\$ 316.25	\$ 956	\$ 300		\$ 1,256	
TOTALS			\$ 17,000	\$ 1,256	\$ 1,256	\$ 17,000	
Reason for Request:	To account for necessary office furniture due to new staff in human resources/payroll department. Originally was moved from office supplies however there is a need for the office supply line item as well as the additional funds for a desk riser.						
		Fund/Department #		001 / 166			
(7)	Justice Court						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-166-919	Furn/Office Equip	\$ -	\$ -	\$ 100		\$ 100	
001-166-603	Office Supplies	\$ 635.72	\$ 16,000		\$ 100	\$ 15,900	
TOTALS			\$ 16,000	\$ 100	\$ 100	\$ 16,000	
Reason for Request:	To account for the purchase of a new office chair.						
		Fund/Department #		156 / 300			
(8)	Road Maintenance						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
156-300-915	Vehicles Above \$5,000	\$ 59,156.00	\$ 102,219	\$ 3,150		\$ 105,369	
156-999-999	Ending Cash	\$ -	\$ 10,975,577		\$ 3,150	\$ 10,972,427	
TOTALS			\$ 11,077,796	\$ 3,150	\$ 3,150	\$ 11,077,796	
Reason for Request:	To account for increase in State contract pricing.						
		Fund/Department #		156 / 374			
(9)	Commerce St - Della to Jaybird						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
156-374-550	Legal Fees	\$ -	\$ 39,360		\$ 165	\$ 39,195	
156-374-914	Easements / Right of Way	\$ 2,073.00	\$ 2,073	\$ 165		\$ 2,238	
TOTALS			\$ 41,433	\$ 165	\$ 165	\$ 41,433	
Reason for Request:	Reallocate funds to account for easements and right of way invoices.						
		Fund/Department #		160 / 333			
(10)	Bridge & Culvert - Stormwater						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-333-594000	Other Contractual Services	\$ -	\$ 33,400		\$ 7,070	\$ 26,330	
160-333-594005	Stormwater Other Contractual Services	\$ -	\$ -	\$ 7,070		\$ 7,070	
TOTALS			\$ 33,400	\$ 7,070	\$ 7,070	\$ 33,400	
Reason for Request:	To account for Neel Schaffer invoices for Stormwater training.						
		Fund/Department #		330 / 379			
(11)	Bond Projects - Swinnea Road						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Swinnea Road						
330-379-550	Legal Fees	\$ -	\$ 4,709		\$ 3,578	\$ 1,131	
330-379-555	Engineering Fees	\$ 2,533.00	\$ 2,533	\$ 3,578		\$ 6,111	
TOTALS			\$ 7,242	\$ 3,578	\$ 3,578	\$ 7,242	
Reason for Request:	Reallocate to cover expenses in line items where necessary						
		Fund/Department #		380 / 166			
(12)	Justice Court Building Project - Updated Budget						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	Justice Court Building						
380-166-924	Computer Hardware	\$ -	\$ -	\$ 82,597		\$ 82,597	
380-999-999	Ending Cash	\$ -	\$ 499,325		\$ 82,597	\$ 416,728	
TOTALS			\$ 499,325	\$ 82,597	\$ 82,597	\$ 499,325	
Reason for Request:	Per Board meeting 2/7/22 budget amendment of up to \$226,540 was approved, this is only a portion of the amount that is needed to cover network materials and switching equipment.						

b. Interfund Loan – Road Projects to BUILD Grant for Holly Springs Road

c. Final Inventory Dispositions – Sheriff’s Department

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40941	SONY CAMCORDER	1138962	NO LONGER COMPATIBLE	2011	6h	SO	02/07/22			
44061	PACA SAFETY VEST	0001008537/1400010085	NO LONGER COMPATIBLE	2015	8h	SO	02/07/22			
34029	LEUPOLD RIFLE SCOPE	249429M	NO LONGER COMPATIBLE	2004	8h	SO	02/07/22			
39216	SONY DV CAMCORDER	S0103740167	NO LONGER COMPATIBLE	2007	7h	SO	02/07/22			
40965	SONY CAMCORDER	1574301	NO LONGER COMPATIBLE	2011	3h	SO	02/07/22			
40966	SONY CAMCORDER	1574302	NO LONGER COMPATIBLE	2011	3h	SO	02/07/22			
44036	TASER X26P/MCCOY	X12001NED	NO LONGER COMPATIBLE	2014	1k	SO	02/07/22			
44021	HOVERCAM DOC CAMERA	SL81406001060503	NO LONGER COMPATIBLE	2014	3h	SO	02/07/22			
50077	Iphone XR	356427100226476	NO LONGER COMPATIBLE	2019	2h	SO	02/07/22			
42799	HP PRO COLOR PRINTER	CNDF201500	NO LONGER COMPATIBLE	2013	5h	SO	02/07/22			

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <u>Lt. Blake Gifford</u>	DATE: <u>02/07/22</u>	PRELIMINARY PRESENT TO BOS		Page 1 of 1
PRINT NAME: <u>Capt. Jeremy Dodson/ Lt. Blake Gifford</u>		February 7, 2022		
DISPOSED BY: _____	DATE: _____	FINAL PRESENT TO BOS		
PRINT NAME: _____		February 22, 2022		
INV CLERK: <u>Karley Bryant</u>	DATE: <u>02/07/22</u>	DATE INVENTORY DISPOSED IN AS400		
<u>Karley Bryant</u>		DATE BOS FINAL MINS ATTACHED		

**d. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff (January)
MS Code 27-1-9D/19-25-13**

e. Monthly Expenditures & Liabilities – MS Code 10-11-23 (January)

2. EMS Monthly Report

January 2022

Number of ambulance runs billed: 169
Amount billed: \$103,308.95
Amount collected: \$52,395.67
Un-collectable amount: \$ 22,035.85

	Eudora	Lewisburg	Walls
Dispatched Calls:	70	115	111
Refusals:	3	6	15
Standby Only:	1	10	7
Billed:	44	66	59
Other:	22	33	30

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

3. Add Requisition Signer for Election Commission – 001-180 All Budget Lines – Chad Engelke

4. Meal Log Affidavits (2)

5. Office of Procurement

a. Request to Approve Bid Specification & Solicit Bids – Lease of Copiers for Various County Offices: Bid File #22-100-001

6. Road Department

a. Road Register Change – Southgap Rd. to Southland Gap Rd.

7. Contract Administration – Auto Renewal

a. IT – Geographic Information Services

8. Enter Into the Formal Record and Make a Part of the Board Minutes

a. IT – Next Step Contract – Fully Executed

b. Third Amendment of Lease Obligation with National Guard Armory – Fully Executed

9. Chancery Clerk – Land Redemption Report – January

10. Chancery Clerk Allowance

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. OLD BUSINESS

1. COVID Update

EMS Director Mark Davis stated there are now an average of 171 new cases per day. He stated the numbers are coming down; but the home tests are not reported.

Supervisor Gardner asked if the wait time for ambulances at the hospitals are getting better. Director Davis said they are not. He said the hospitals are saying there is a nursing shortage. He said there are pieces of legislation to help incentivize hospitals to fix the problem. He stated the EMS Association is behind one of the bills that gives a time limit of 30 minutes to wait. He stated the bill passed the house and is in the senate now. Director Davis said that last week the wait time was one hour, 28 minutes and one time an ambulance was at a hospital for six hours. Supervisor Gardner asked if the hospital is aware of the bill. Director Davis affirmed.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to make the COVID report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Earth Day Update

Mrs. Irving informed the Board that the Earth Day Committee met and everyone is very excited about having Earth Day this year. She said a few big exhibitors have already committed including; Water on Wheels, Horn Lake Fire Safety Trailer, and North Central Electric. Mrs. Irving stated the focus this year is on farming, 4-H, and Soil & Water. She stated the Entergy grant has been applied for. Mrs. Irving asked the Board to approve up to \$2,000 to use for advertising and supplies because the grant will probably not be available until very close to the 23rd. Mrs. Irving also said a suggestion from the Committee was to name Earth Day “Growing For the Future”.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve up to \$2,000 from Advertising County Resources to use for advertising and supplies for Earth Day finding the request meets the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Office of Finance & Accounting

a. Budget Amendment – Clearwater Contract

Director of Finance & Accounting Andrea Freeze stated she moved money in the “other contractual services” line in the Board’s budget to cover the Clearwater Contract approved on February 07, 2022.

See motion and vote below at G.3.b.

See Exhibit G.3.a.

b. Budget Amendment – Prior Year Project Expense – Justice Court Building

Mrs. Freeze stated this \$9,296 was paid last fiscal year for road plates and it has been corrected so the money is put back into the Justice Court Building project.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve both budget amendments above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.b.

4. DCRUA Office Space Update

Mrs. Lynchard stated Ms. Barclay will be moving into a space in the DCRUA office. She stated they got two desks donated from Bill Sexton Realty.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the donation of desks from Bill Sexton Realty.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>RECUSED</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4.

5. Update on City of Olive Branch Zoning

Supervisor Medlin stated the Olive Branch Board of Aldermen voted 5-2 to approve warehouses where the Board of supervisor had once promised residents there would not be any. He said they approved the northern section and suggested the Board of Supervisors request a copy of Olive Branch's minutes from that meeting. He noted they also approved the site plan the same night.

Supervisor Denison asked about Polk Lane. Supervisor Medlin said Hillwood asked what the County's plans for Polk Lane were and one of the aldermen asked why the County was going to build Polk Lane if they did not want trucks on it. He said he felt like the company could buy the plans and right of way and build the road and the County could take that money and put it toward Nail Road.

Supervisor Caldwell asked if part of Nail Road is in the city limits. Supervisor Medlin stated part of it is. Supervisor Caldwell asked if the Board was going to ask the city to help. Supervisor Medlin said the Board can ask and see if they will. He stated that money could almost finish Nail Road.

Supervisor Medlin said he knew the Board had spent money on Polk Lane; but they did not know these warehouses were going to go in. He said he did not think they should extend Polk Lane because of the warehouses.

Supervisor Caldwell said there was a PUD I in the County that was voted on and approved 20 years ago in the third district and the Board was told they had to abide by the PUD even though the county regulations have changed. Supervisor Denison stated according to Planning it substantially conformed to the original plan. He stated the Town of Walls rescinded some developments that had been approved 16 years ago and not done. Supervisor Medlin stated the County has an ordinance that says if development has not started in 24 months the Board can rescind. He said the original PUD in Olive Branch was well thought out with the commercial property on Goodman. He also noted the motion said when the PUD was developed they would donate the land for Polk Lane.

Supervisor Lee asked if the Board was going to take Polk Lane off the table. Supervisor Medlin said that would be his recommendation. Mr. Jarman stated the Road Department will update the 4-year road plan. Supervisor Lee said they also need to make sure Waggoner is aware.

Supervisor Caldwell stated the Transportation Committee needs to meet and decide how to move that money and bring a recommendation back to the next meeting. Supervisor Medlin asked that they decide on the alignment for Nail Road. He noted that one alignment goes to Braybourne and that would help the residents there a lot.

6. Board Attorney – Update on Landers Center Expansion Contract Protocols

Mr. Nowak stated after a telephone conference with Butler Snow and following their advice, he recommends the County maintain management of the Landers Center Expansion. He reminded the Board that the CVB said they had some capital for the project; and he thought the best way to approach that is for the CVB to make purchases outside of construction such as furniture, etc.

Supervisor Gardner said he felt like Butler Snow was kind of steering the Board that way since the County is responsible for the money. Mr. Nowak agreed. Supervisor Gardner also noted that this Board voted to have Butler Snow and Government Consultants to proceed with the processes; but the expansion is not yet a done deal.

Mr. Nowak stated there will have to be a side agreement laying out how the partnership between the CVB and County will work. He stated it will read that the County takes the lead and will fund up to \$35 million; and, if the project is more, the CVB will pay that or the project will not proceed.

Supervisor Denison said since they know it will cost money to issue the bond; he felt they should not exceed the \$35 million with any kind of associated fees. The Board agreed. Mrs. Lynchard stated Mr. Pittman also cautioned that the Board should not move forward with anything until the hotel issue is finalized.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion that the County would be the lead on the Landers Center Expansion project with an amount not to exceed \$35 million, and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up the necessary agreements and work on this as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Human Resources

a. North Delta Host Agency Agreement (Updated) – Signature Required

Human Resources Director Carla Crockett stated the Board previously agreed to the arrangement; but North Delta had provided a copy with the wrong dates. She stated this updated agreement is for 2022-2023.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the updated host agreement with North Delta and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.7.a.

b. Meritain Summary of Material Modification Amendment #1 for Preventative Services & Routine Care – Signature Required

Mrs. Crockett stated the Meritain Amendment that was previously approve did not include a medical schedule of benefits. She stated this amended copy does have that schedule and requested the Board President sign it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the amended Meritain Summary of Material Modification Amendment #1 for Preventative Services & Routine Care and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.7.b.

c. Short Term Disability Offering for Outside Offices

Mrs. Crockett stated she noticed the District Attorney’s employees are not presently on short term disability. She stated she has not discussed this with the Insurance Committee and the DA’s office was not aware they were not included. Mrs. Lynchard stated they feel that this is the case because the DA’s office did not keep their time with the County; but now there are some that do. Supervisor Mark Gardner said he would like the Insurance Committee to look at this. The Board agreed.

d. Colonoscopy Coverage

Supervisor Gardner stated Gastro One said there would be a \$1,000 deductible. Mrs. Crockett said she is checking on it. Mrs. Lynchard stated it was in the new case document and the County had a modification that colonoscopies were covered for one per year regardless of history. The minutes showing this modification were from January 17, 2017.

8. Tax Collector – DNJ Exemption

This item was moved to Executive Session.

9. RegionSmart Update

Supervisor Gardner said the Board voted not to participate in RegionSmart; but Representative Hopkins was under the impression that the Board was opposed to it. He stated he thought the Board was not opposed; but just decided not to join the coalition. Supervisor Gardner said the group met last week to discuss a third bridge across the MS River. Supervisor Caldwell stated the Board did not vote as the motion to join RegionSmart did not get a second. She stated she felt there were too many unanswered questions to justify spending taxpayer dollars.

10. Flood Study Update

Supervisor Gardner said there is a private developer negotiating the land where the Corps proposed a flood wall and levee. He said he told the developer that the Corps proposal is just that; a proposal.

Supervisor Caldwell said that is in her district and she has spoken with the buyer and the seller. She stated they are both hoping something can work out and there is a meeting tomorrow. Supervisor Gardner suggested Supervisor Denison go with Supervisor Caldwell to that meeting.

H. NEW BUSINESS

1. Human Resources – Moonlighting Request – S. Garrett

Mrs. Crockett stated Ms. Garrett did some seasonal work with FedEx and they have offered her 15 hours part-time. She stated the hours are supposed to be one weekday evening and weekends.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Ms. Sheila Garrett’s moonlighting request.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.

2. Solid Waste – 2022 Spring Clean Up – April 1st through 10th

Environmental Services Director stated they will have the countywide clean-up day on April 2nd, weather permitting and bad weather will push it out to the next Saturday. He stated they will have 14 locations with large dumpsters as they have in the past. Mr. Laughter stated there is a Keep DeSoto County Beautiful meeting on Thursday; and they will be really promoting the Adopt A Road program. He stated they will place an ad in the newspaper about the Spring Clean Up; and noted that the paper usually runs a story. He said this event is a very positive thing.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 2022 Spring Clean Up dates as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin told Mr. Laughter that when they negotiate the solid waste contract, they need to add in cardboard recycling.

See Exhibit H.2.

3. Parks & Greenways

a. Future County Park at Hawks Crossing

Mr. Laughter reminded the Board this location is on the east side of Hawks Crossing. He stated the store is under construction and looks good; and they are starting to build in the subdivision. He also noted the box culvert project and Lewisburg sidewalk project will soon be starting; so he thinks now is the time to start working on the park. Mr. Laughter stated they need playground equipment, parking, a walking trail, some kind of bridge, restroom facilities, and a pavilion. He reminded the Board they have \$90,000 from the developer to use for the project; and the land was donated. He noted a sewer manhole and sewer pump is on the property. Mr. Laughter stated they have talked about the design and want to have a good design with some of the construction being done in house. He stated he talked to Waggoner Engineering and they came up with the idea to have a task order up to \$10,000 for design work.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to hire Waggoner to design the Hawks Crossing Park with a task order up to \$10,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.a.

b. Ingram’s Mill Park Update

Mr. Laughter stated the gazebo is supposed to be delivered tomorrow. He stated it is too wet for the foundation right now. Mr. Laughter reminded the Board about the money the County received from MDEQ about 9 years ago for air quality. He said he asked them about walking trails and sidewalks for parks and they have given authority to use the money for that. He stated they have about \$44,000. Mr. Laughter stated, once the gazebo is in place; they can extend the sidewalk about 80 feet and connect the gazebo to the building. He said this will also solve the drainage problems with the bathrooms. Supervisor Medlin stated the water is running off the hill to the bathrooms and the sidewalk will divert it. No Board action was required.

4. 10:00 a.m. - Business Investment Incentives

a. Barrett Distribution Centers, LLC 10-Yr. Real Property (New)
\$17,565,963.00 (Effective: 01/15/2022 – 12/31/2031)

Mr. Arthur Barrett, CEO, and Ms. Constance Armstrong, HR Director of Barrett Distribution, Centers were in attendance. Mr. Barrett stated the company is 80 years old and he is the 3rd generation to run the company having run it for 38 years. He stated they have 20 distribution centers in nine states; and opened their first building in Southaven two years ago. He stated they negotiated the lease for a building on Nail Road in 2021 and took occupancy last month. Mr. Barrett stated they have five customers ready to move into that building. He stated they have a total of 1,250 employees and 400 to 600 temps at any time. He noted that Tennessee and Mississippi represent about 40% of their total footprint.

Supervisor Gardner asked if they have trouble finding employees. Ms. Armstrong stated they just established an online portal and are attending a job fair tomorrow.

Supervisor Caldwell said the Board does like companies to hire DeSoto County citizens. She shared information about Trinity Health Care with Ms. Armstrong for their part-time employees. Supervisor Caldwell thanked Mr. Barrett for supporting Sacred Heart Southern Missions and said Trinity Health Care is also a good organization to donate to.

Supervisor Denison asked Ms. Armstrong if he understood correctly that she grew up in DeSoto County. Ms. Armstrong stated she grew up in Horn Lake. Supervisor Denison said it was good to have a home-town girl working in DeSoto County and thriving.

Supervisor Medlin asked if they tried to keep their truck traffic on the interstate. Mr. Barrett affirmed. Supervisor Medlin asked them to try and keep off Hwy 305.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 10-Year Real Property (new) effective 01/15/2022 – 12/31/2031.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.

5. Grant Administration

a. Sheriff’s Department – Local Law (JAG) Closeout – Signature Required

Grant Administrator Sheila Garrett stated this grant was for tasers. She stated they were awarded \$5,000 and used \$4,900.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the grant closeout and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.

b. Homeland Security Grant - Change of Signatory

Ms. Garrett stated Homeland Security wants Chief Olson’s name on the grant and the Board President’s signature rather than hers. She requested the Board approve the signature.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to change the signatory on the Homeland Security grant and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.b.

6. Office of Finance & Accounting

a. Preliminary Inventory Dispositions – Sheriff’s Department

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the preliminary inventory dispositions from the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.

b. Preliminary/Final Inventory Dispositions – Circuit Court Reporters, Sheriff’s Department and Authorize Board Attorney to Draft Interlocal Agreement for Armored Vehicle to Lowndes County

Inventory Clerk Monica Jones stated the armored vehicle is to be dispose to another county and requires an interlocal agreement. Mr. Nowak stated it will be an intergovernmental transfer. Chief Smith stated the Sheriff’s Department has an armored vehicle built by Griffin and they have good support on it. He stated the one they are surplussing will go to Lowndes County where they have a support facility for that type vehicle.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the preliminary/final inventory dispositions for the Circuit Court Reporters as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the transfer of the armored vehicle and authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to draw up the intergovernmental transfer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the inventory disposition of the weapons and Crown Vic.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.b.

c. Request Board President & Chancery Clerk’s Signature for Audit Contract

Mrs. Freeze stated she received the contract from the audit firm and needs signatures from the Board President and Chancery Clerk. She stated she will then send the contract to the State Audit Department and they will send it back for the 2021 & 2022 audits.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the audit contract as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.c.

d. FY20 Audit Update

Mrs. Freeze stated CLA, the current auditing firm, will be here Thursday and Friday to do field work. Mrs. Lynchard stated Mrs. Freeze and Ms. Kelly McGee have stayed on this firm to get the audit back on track. She stated the letter from MDOT saying the County was going to lose a big grant got their attention; but it may still be too late. Mrs. Freeze stated CLA reached out to the State Audit Department and asked if they got the audit to them if they could turn it around in time. She stated there is no reason the County should be in this situation.

Supervisor Caldwell stated MDOT said they could not accept the draft audit. She stated with new grants coming up there will be a shorter window and it may be a hindrance. Mrs. Freeze stated she is very hopeful that the new firm will understand the urgency and deadlines in place with the state. Mrs. Lynchard said that Ms. McGee said she has never seen a county that was more prepared for an audit, that basically handed the auditors what they needed and they did not have to look up anything; and the audit firm still did not get the audit done.

e. Claims Docket – MS Code 19-13-31

Financial Director Andrea Freeze presented a page-by-page declaration of the Claims Docket and Admin Assistant Monica Jones had invoice documentation to address any questions.

Supervisor Jessie Medlin had no questions.

Supervisor Mark Gardner asked about the following claims:

Page 19 – Lot of money at Farrell Calhoun – Mr. Houston said they have been painting the new jail.

Page 21 – White’s Clock - \$7,500 – Mr. Houston stated repairs to the clock tower were approved at budget time. He stated this system will work off blue tooth and they don’t have to climb up into the tower.

Page 37 – Double Tree, Brian Shook – Chief Smith stated he works at the jail and went to a seminar.

Page 51 – Sunflower Landing – Juvenile Drug Court – Mr. Nowak stated that is a treatment center.

Page 74 – 2 vehicles in fleet – Mr. Jarman stated they replace a high mileage vehicle for the animal shelter and got one for the stormwater/engineering department.

Page 75 – Neel Shaffer Stormwater – October, November, December – Mr. Jarman stated those are old bills. He said they had a lot of questions on the bills. Mrs. Lynchard stated they were charging the wrong rates, but that is all worked out. Mr. Jarman stated they do the quarterly meetings, provide materials for the schools and close out.

Page 75 – Jack Ethridge – Mr. Jarman stated he went to pick up a vehicle in Grenada and the dealership did not fill the truck. He said the Road Department did not send a fleet card with him, so they reimbursed him for the fuel.

Supervisor Ray Denison asked about the following claims:

Page 22 – Just Appraised - \$2900 per month? Mr. Mitchell said that is monthly for the Tax Assessor. He stated they are getting information on all the deeds in the system.

Page 16 – Chiller Plant – Mr. Houston stated that is a quarterly charge and includes the chemicals, cleaning, checking the software and controls, and descaling.

Page 1 – Privilege tax to Superintendent of Education – Mrs. Freeze stated that is the portion the County has to submit after the State settles. She said it is a statutory requirement.

Supervisor Lee Caldwell had no questions

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the items on the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Finance Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.e.

7. Request to Void Tax Sale

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to void the tax sale presented and refund the sale price to the buyer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.

8. Office of Procurement – Court Equipment Update

Mrs. Lynchard stated Judge Chatham and Judge Wilson turned in requisitions to get all new equipment; and, as it stands now, the equipment would be shared with the district. She said the district will only be in place until the end of the year and that did not seem fair. Mrs. Lynchard stated she talked to both judges; and Judge Wilson will order hers from the State this time; and Judge Chatham thinks he has his covered.

9. Road Department

a. Ice Day Compensation

Mr. Jarman stated he would like to work with Mr. Nowak to see what can be done for comp time for the Road Department workers who worked the days the County offices were closed.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney to work with Mr. Jarman as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES

See Exhibit H.9.a.

10. Facilities Management

a. ICAC

Mr. Justin Zahner joined the meeting by phone to discuss the renovations of the ICAC building. He stated the base bid includes:

- All renovations including the back room
- Remove all drywall
- Run new electrical
- Redo front offices
- One front office soundproofed
- One alternate for backup generator system
- Initial budget on all renovations - \$243,000
- Including alternate - \$259,140.41

Supervisor Denison asked if the total cost included everything. Mr. Zahner stated it has a 10% contingency, includes design fees, plus advertising and printing costs. He stated the fiber, low voltage, and cameras were not included. Mr. Zahner stated \$46,000 for fiber has already been paid and the cameras are around \$17,000. He stated they included all of that in the budget when planning; but they are not in this bid.

Supervisor Michael Lee asked if they were within budget. Mrs. Lynchard stated they are within budget without the alternates. She stated they added the generator after the budget was set. Chief Smith asked the Board to really consider the generator. He stated sometimes when officers are downloading data it can take days; and, if they lose power, all the data can be wiped out. Mr. Zahner stated the County might want to look at the generator to see if they can get it cheaper.

Supervisor Caldwell suggested looking at grants to get the generator. She asked if the cost included the pads and hook ups.

Supervisor Gardner said one thing that was discussed when they took the tour of the building was that if the generator installation took them over budget, they should install the transfer switch while the electrician is there; and look at the generator in October at budget time.

Supervisor Denison asked who ran the load and determined a 45kw generator was needed; and asked about the battery backup plus installation as it was as much as the generator itself. Mr. Zahner stated the electrical contractor determined the size and gave the cost of \$25,000 for the generator and \$25,000 for the battery backup installation. He stated the battery backup is there for continuous operation so there will not be any kind of power outage during a transfer. Supervisor Denison asked if the project had been bid and asked if Mr. Zahner was hopeful the numbers could be better. Mr. Zahner stated it has not been bid and he is always hopeful that a project will come in under bid. Supervisor Denison said he would look over the specs and develop more questions. He asked about the budget. Mrs. Lynchard stated the County budgeted \$624,000, the Sheriff had \$166,000 for a total of \$791,002. She stated the Sheriff is buying the equipment. Chief Smith stated the AG Office is supplying the computers and the Secret Service is furnishing equipment as well. Mrs. Lynchard stated the Board approved a budget amendment last meeting for the fiber.

Chief Smith stated the battery backup is a stop gap from a power outage and generator kicking in. He stated it keeps the servers from shutting down. Mr. John Mitchell stated IT runs the same thing here in their data center. Supervisor Denison asked if \$25,000 is sensible for battery backup plus installation. Mr. Mitchell said it is probably not far off and that it is a large tower with multiple power convertors and batteries. He stated the generator is large; but it might be backing up more than computers. Mr. Jarman stated Dispatch has the same system and they are completely battery backup.

Supervisor Medlin asked if they were deleting an overhead door. Chief Smith affirmed. Supervisor Medlin asked if any work would be done in house. Mrs. Lynchard stated not on this particular job.

Supervisor Denison asked about the \$9,600 for new exterior doors and asked if they had new entrances. Mr. Zahner stated they have 2 brand new entrances cutting into the north wall out back of the two lab space; and the 3rd is replacing a door that is not secure. He stated the 2 back doors have key card access.

See Exhibit H.10.a.

b. Courthouse Renovation

Mr. Zahner stated the base bid is for all windows; Alternate 1 includes updating the restrooms; and Alternate 2 includes the cupola renovation.

Mr. Zahner stated the following about the windows according to Archives & History:

- Have to match current color of windows (This might be a suggestion, Mr. Zahner will research this more.)
- All 1940s windows replaced
- All 1980s windows replaced
- No tinting
- A low E glazing will be used so heat will be minimized
- Repair seals
- Originals double hung, replacement will be single hung.
- Tempered windows for safety

Mr. Zahner stated the following about Alternate 1 for restrooms:

Mr. Zahner stated the following about Alternate 2 for cupola:

- Replace wood with cement board
- Fully rehabilitate windows by repairing sealing material and re-glazing glass
- Remove paint from columns, condition wood & repaint

Chief Smith stated the windows need to be tinted in some way for security, especially on the first floor.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to authorize going out to bid for the ICAC building renovation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.b.

The Board discussed having a Courthouse Renovation Committee to meet with Mr. Zahner and go over the bid before it is advertised. They also asked Mr. Zahner to reach out to Vue about windows to see if getting them locally could work out.

Supervisor Mark Gardner made the motion and supervisor Lee Caldwell seconded the motion to appoint Supervisor Lee, Supervisor Denison and Chancery Clerk Heffner to be the Courthouse Renovation Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. 11:00 a.m. – Chiller Plant/Balancing Temperature in Courthouse Discussion

Mr. Houston stated when they did an in-depth inspection of the Courthouse they found a faulty ignition control module. He stated once that was replaced the system worked. Mrs. Heffner stated the system has never run like it is now.

Mrs. Lynchard stated there was also a problem in an office where heat and cool were blowing at the same time. Supervisor Denison said that has to be fixed, especially since the County is in the middle of an energy efficiency project. Mr. Jerry Edwards said the water from the chiller plant goes into a unit on the roof and makes cold air. He stated the thermostat drives the damper. He stated there is also a hot water coil in that box. He said the air from the air handling unit is about 55 degrees; and the thermostat tells the heat coil to be cool or heated. He said it is called a 4-pipe VAV water system.

Mr. Edwards stated the system would be the same if the building were being built today. He said the project with ABM will add efficiency.

Supervisor Lee asked if running fans and heaters in offices affected the thermostat. Mr. Houston said it absolutely does. Mr. Edwards said if the thermostat says it is too warm, it will turn on the cooling system. He said with the changes that are being made with the chiller plant, they will be much better off. Supervisor Lee asked when the County tells employees that the offices will be a certain temperature and they cannot have heaters. He said if they are constantly fighting fans and heaters; there will be no solution or energy efficiency. Mrs. Heffner stated she thinks when they get done with the windows and other improvements; they will see the true reading. She stated most of the complaints from her office are because it is so drafty.

d. ABM Energy Project Update

Mr. Jason Keblish stated the guaranteed savings are \$107,000 and \$88,000. He stated Kevin will be going through the bills and setting baselines from previous year. He stated after 60 days of acceptance of the project; they will begin monitoring. Mr. Keblish stated the controls will come on before the building opens and they will give recommendations on the control settings. Mrs. Lynchard said they will have to come to an agreement on when the controls come on. Mr. Edwards stated the courthouse is not recovering; but once the windows get tightened up, they can run different tests in the building and see where recovery is. Mr. Houston stated there is a four degree range on the thermostats from 70 to 74. Mrs. Heffner asked Mr. Houston to keep in mind there is a MS statute that certain rooms have to be at a certain temperature for record storage. She stated they got a dehumidifier in land records; but they don't have that at the Courthouse. Mr. Keblish stated they hope to be out in 60 days.

Supervisor Denison asked if the County got free replacement light bulbs for 10 years. Mr. Keblish stated the bulbs will be shipped to the Facilities to have onsite. Supervisor Denison asked if they replace any furnaces, checked filters and checked plenums for good seals. Mr. Keblish stated they did that during the audit.

See Exhibit H.10.d.

11. Board Attorney – Lunacy Process for Court

Major Ray Henley from the Sheriff's Department brought statistics showing the growing number of writs that the Sheriff's Department is dealing with. He spoke to the Board about the time that deputies are spending transporting people to crisis centers and picking them up if the center calls them to do that. Major Henley stated a large number of deputies are tied up in transporting patients and they are traveling pretty far away most of the time. He noted the department spent over \$70,000 in commitment transports last year.

Supervisor Caldwell said the Board has been talking with Region IV about a center in DeSoto County and it sounds like that is a great need. Major Henley said it is a huge need. Supervisor

Caldwell said the County needs to look at moving forward with that and they need to bring Region IV in and talk with them.

Supervisor Denison asked what dictates where the deputies take the patients. Major Henley said a lot depends on beds available. He said if they cannot go to Batesville or Parkwood; they go to jail. If a bed then becomes available the Sheriff's Dept. is called and they have a certain time to have them at the facility. Major Henley stated people are evaluated by two doctors when they come to jail; and if they are deemed to need service the doctor starts reaching out to get a bed. He said they could sit in jail for 2 to 15 days waiting for a bed.

Supervisor Lee said the Board would be surprised at what some of the writs are for. He asked Major Henley to describe the process. Major Henley said many times family members are getting the writs. He stated the intake nurse takes their vitals. He said they only have 8-10 medical rooms; and they have housed 25 writs in the last month which means some of them go to general population. Major Henley stated the inmates could have alcohol problems, drug problems or they could be violent. He stated these are the people that need help the most and they are the ones being turned out. Supervisor Lee said the purpose of the medical rooms is to get sick inmates separated from the group. He said if they are being taken up with writs; that is a problem. He said maybe the Board needs to discuss with the hospitals to have mental wards. Supervisor Caldwell said several years she and Supervisor Gardner were on a crisis team and when the hospital did try to take the writs, they were overwhelmed.

Supervisor Denison asked how many commitment transports they had. Major Henley stated last year they had over 4500 inmate transports, 291 writs and 210 commitment transports.

Major Henley stated he wants to know when the Sheriff's Department responsibility is done. He said if the facility in Tupelo calls at 10 p.m. because they determine someone is violent; they have to pick up the person and take them to jail. He said they need manpower and their hands are tied. Major Henley stated most counties have a hospital where the writs go; but DeSoto does not.

Major Henley stated he has four officers in the fugitive division that will stop what they are doing to serve writs and protection orders as they are deemed the most important. He said once they find the person and take them to jail; then they go back to serving felony warrants. He stated the department currently has 8,000 warrants to be served. Mrs. Heffner stated Harrison County said they had 464 commitments last year and they have a hospital there.

The Board agreed that this is a problem and the State is not taking care of it. They also agreed to get together and go to the legislators and ask them to fix this problem.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the Board Attorney to work on this with the Sheriff's Department and come back to the Board with a recommendation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.

12. Approval to AOC Verifying Funds are Available for Judge Wilson's Circuit Court Administrator – Signature Required

Mrs. Lynchard stated Judge Wilson is trying to hire a Court Administrator and the AOC wants to verify the funds are available.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the letter to the AOC verifying funds for a court

administrator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

13. RFP for Internet Fiber

The Board discussed having an RFP done by Waggoner Engineering in order to get the best bid for internet fiber in rural areas of the county. Supervisor Caldwell said the cost is up to \$35,000. She stated they think the information that Ms. Barclay has gathered is enough to do the RFP

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the RFP up to \$35,000 from ARPA money and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to help with the project and the contracts.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Update on Washington, D.C. Meetings

Supervisor Caldwell stated the meetings were very informative. She stated when writing grants; the hot topics are sustainability, serving the under privileged, and climate control. She stated they had some good meeting with the Transportation Secretary and the Congressmen and Senators. Supervisor Caldwell said congestion mitigation, bikeways, sidewalks, and greenways are important. She said she learned that Hwy 51 and Hwy 305 are not counted as freightways and they need to get them designated as such. She said that might help with a surface transportation grant. She also noted that I-55 is also listed as I-69 and they need to be using that. Supervisor Caldwell stated Congressman Kelly said they are moving forward on the Armory and will start design in October 2022. She said he wants DeSoto to come back in late March or early April.

See Exhibit H.14.

15. Legislative Update

Mrs. Lynchard stated she joined a webinar and learned the following:

- SB2719 signed by Governor on 17th, 4th pay raise for Supervisors since the 1800's, will start in July – Supervisors are the only elected officials who have to vote on their own raise. \$2,000 in July 22, \$2,000 in 2024, and \$2,000 in 2028
- Sheriff's raise not through yet, but looks promising
- Homestead reimbursement passed out of Senate to be fully funded – gone to house – will be \$11 million increase for DeSoto and \$90 million for State
- Omnibus bill passed out of ways and means – biggest part is could be money for courthouse renovations
- Medical marijuana has the attention of the whole state – May 2nd is deadline to opt out – Mr. Nowak has written a pretty thorough interpretation – Zoning will be very important
- North Delta PDD meeting April 12th
- At least a dozen bills for the ARPA money

See Exhibit H.15.

16. Planning in All Departments for 2022

Mrs. Lynchard stated there is a lot going on in the County and she is meeting with all the managers. Chief Olson has said they have to adopt a debris management plan, plan the dedication of the Fire Training Center, and they got \$40,000 from the sale of 3 surplus vehicles – 2 from Homeland Security and 1 from County funds. She stated they think Homeland Security will approve the proceeds to go toward the purchase of another side by side.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve Chief Olson to pursue using the Homeland Security funds for a new side by side.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard said she also met with Mr. Laughter and the collection contract is over next year with no extensions available. She stated the Solid Waste Committee will be addressing the uncollected fees as well. Supervisor Gardner stated some counties are collecting those fees through car tags. Mr. Nowak stated Waste Pro has to give the information to the Tax Collector, and they have not done that. Mrs. Lynchard stated it is also time for an air space evaluation at the Rubbish Pit. She stated there is a lot going on and that is just in two departments.

Supervisor Caldwell stated they need to put together a calendar for redistricting; and they need to do that before budget time begins. She stated they need to be sure and let the public know about the meetings.

17. Dickens Christmas – Request by City of Hernando for Courthouse Grounds Use November 11th (evening) and November 12th (all day)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the use of the Courthouse Grounds for Dickens Christmas November 11th and 12th.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

18. Approval to Travel – NACo Annual Conference – July 21-24, 2022

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve travel to NACo in July for any Board members and support staff as approved.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell stated there will be a day in Jackson to lobby and she has an MAS Legislative Committee meeting in Jackson coming up.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Jackson trip for lobbying and the MAS Legislative Committee meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.18.

19. Law Library Status Report

This item was removed from the agenda.

20. Annual Jail Inspection and Tour of Justice Court

This item was postponed.

21. Justice Court – Civil Court Desks

Mrs. Lynchard asked the Board if the clerks worked overtime if the Board would fund it.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the overtime for the justice court deputy clerks and approve a budget amendment to cover the costs.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.21.

22. Keep DeSoto County Beautiful – Resignation from Appointment

Supervisor Medlin stated Pat Rogers resigned. He asked to send her a letter from the County thanking her for her service. He stated he has not found a replacement yet.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the resignation of Pat Rogers from the Keep DeSoto County Beautiful Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

23. Approval to Travel to Jackson March 2nd and Legislative Meeting for Sup. Caldwell

See motion and vote above at H.18.

24. Sheriff’s Uniform Reimbursement

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Sheriff’s Department uniform reimbursement as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.24.

25. Procurement – Emergency Purchase

Mr. Jarman stated they had to change a flat tire on an ambulance on Saturday. Mrs. Irving noted there were 2 purchase orders.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the emergency purchase of tires for an ambulance over the weekend.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.25.

26. Rubbish Pit – Extended Hours for Storm Debris

Mr. Laughter asked that both rubbish pits be open until 2 p.m. for the next 3 Saturdays. He stated they will be open for the cities and the public to use. He said the Star Landing pit was open last Saturday for the City of Southaven and they did not bring anything. Supervisor Gardner asked him to email Mr. Bradley Wallace and copy the Mayor to let them know of the extended hours.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the extended Saturday hours for the next 3 Saturdays as recommended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

27. Sheriff’s Department – Purchase of Vehicle over \$25,000

Chief Smith stated there is a Ford Explorer on the lot and requested they purchase it as a replacement vehicle from one that was totaled. He stated the vehicle is for CID, there is money in the budget from insurance, they got 2 quotes, and it is not on state contract.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the purchase of a Ford Explorer as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.27.

I. PLANNING

1. Consent Agenda

- a. Fairview Road Minor Lot (SUB-007689-2022) – Request approval of 13 lot(s) on 41.4 acres. Property is identified as Parcel #205932000000100. Subject property is located on south side of Fairview Road East and west of Jason Way in Section 32, Township 2, Range 5 (District 1) Applicant: Brad Waldrop**

Mr. Hopkins presented the Fairview Road Minor Lot application for approval of 13 lot(s) on 41.4 acres. Mr. Nick Kreunen was present to represent the application.

Mr. Kreunen presented the revisions made to the previous plan that address the cluster mailbox and trash pickup issues. He stated the driveway will be extra wide to alleviate potential issues with traffic when entering the subdivision. He then stated the driveway will be asphalt and that residents will be required to pick up all trash cans within 24 hours of trash pickup. Mr. Kreunen stated the driveway will be privately owned, not county owned. He then stated that there will be covenants for this subdivision and 2,400 sqf minimum for homes. Mr. Laughter stated it needs to be on the plat that all rubbish needs to be placed on the County Road for collection.

Supervisor Gardner asked what the differences are between this proposal and the previous one. Supervisor Medlin stated the easement was shifted over to allow for better sightlines.

Supervisor Gardner asked if Lewisburg Fire Department had everything they needed in regards to this proposal. Mr. Kreunen stated no. Supervisor Gardner asked if the subdivision would be serviced by Lewisburg Water to which Mr. Kreunen responded yes. He then stated the private drive will be 20 ft. wide with a hammerhead turn around at the end. There was discussion of being able to access the lake to use for fire suppression since there are no fire hydrants.

Supervisor Medlin asked about the plan for storm water. Mr. Kreunen stated that he would provide a storm water plan for the development. Supervisor Gardner asked if there would likely be a retention pond. Mr. Kreunen said they would probably use the existing lake with a sediment trap. Supervisor Medlin stated that the lake is about 4 acres and the drainage on the property goes into the lake now.

Supervisor Gardner asked since the proposed entrance driveway is now wider are the residents supposed to bring their trash there. Mr. Kreunen stated that here are two boxes on the right side of the entrance driveway; one of the boxes is where the mailboxes will go and the other is a trash box where the trash cans will go.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve the Fairview Road Minor Lot application for approval of 13 lot(s) on 41.4 acres, conditioned upon there being subdivision covenants recorded as presented, minimum house size of 2,400 sqf, side/rear load garage only, 20' easements are to be paved, all drives are to be asphalt or concrete, mailboxes are to match and the drive must be 28 ft. at the entrance of the easements, and garbage is to be placed on county road right of way for collection, and that all of these conditions are included on the plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- a. **Chrestman Minor Lot (SUB-007694-2022) – Request approval of 3 lot(s) on 8.61 acres. Property is identified as Parcel #208420000 0002701 & 208521000 0001202. Subject property is located on the east side of Horn Lake Rd and south of Starlanding Rd in Section 20 & 21, Township 2, Range 8 (District 4) Applicant: Donna Chrestman**

Mr. Hopkins presented the Chrestman Minor Lot application to approve 3 lot(s) on 8.61 acres.

Supervisor Caldwell made a Motion and Supervisor Medlin seconded the Motion to approve the Chrestman Minor Lot application to approve 3 lot(s) on 8.61 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Other

a. Zoning Ordinance

Mr. Cardosi stated that the Planning Department has been gathering comments since the public hearing in January. He then asked the Board if they have any requests or guidance as far as how staff proceed with the proposed zoning changes.

Supervisor Gardner suggested not changing A-R to Residential Estates. Supervisor Caldwell agreed that it would be a lot less trouble if we did not change A-R to RE.

Supervisor Lee stated that he appreciated everything that the Planning Department has done, it has been difficult to explain the changes to the public and social media just stirred the fire of misinformation.

Supervisor Caldwell stated she would like to change larger parcels to be zoned “A” and there was some verbiage that needed to be cleaned up and clarified.

Supervisor Gardner stated that there were some people at the public hearing that we said we would get back to in regards to their property, planning should reach out to those people to meet and discuss their specific property and how the changes would impact them. Supervisor Caldwell stated she would like to meet again with the citizens who came out and expressed concerns.

Mr. Cardosi stated that it might be a good idea to have another work session with the Board at some point to figure out how to proceed.

Supervisor Denison asked why the same rules can’t apply to platted and un-platted subdivisions. Mr. Cardosi stated that the parking regulations were the main distinction between the two. Another complaint that is heard often is people who move to the A-R zone thinking that all of the rules of the A zone apply to them. People do not understand the difference between A and A-R zone. Mr. Cardosi said that parking and mobile homes are the main issues.

Supervisor Medlin asked in what zone was the County going to make it required that driveways are paved. Mr. Hopkins and Mr. Cardosi stated A-R zone. Supervisor Medlin stated that he did not agree with that and asked what people were bothering if they parked their car, boat, tractor, etc. on the grass. Mr. Cardosi stated that in the A zone paving is not required and also in a non-platted subdivision it is not required.

Mr. Hopkins stated that the public hearing made people realize that there are zoning regulations and permitting regulations. There are actually rules in the county. He stated that in the next month or so the Planning Department could bring some changes/revisions to the Board. He said that the Planning Department is still getting calls about the zoning changes. He stated maybe by the end of March, early April we could have another work session to discuss how to move forward.

Mr. Hopkins also let the Board know that there is an upcoming webinar on the new marijuana bill tomorrow. There are lots of questions about cultivation and planning and how it will affect the zoning in Desoto County.

b. MDOT Executive Compensation Form

Mr. Cardosi presented a request for the Board President to sign the executive compensation form. He explained the form is a recurring form that MDOT sends to confirm that the County does not receive 80% of its revenue from federal sources and other thresholds, in order to have to report executive compensation of the highest paid employees. As in past years, we are exempt from this requirement.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve the Board President signing the MDOT Contract.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until Monday, March 07, 2022 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 7th day of March, 2022, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors