

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING
July 28, 2022

A. CALL TO ORDER

The July 28, 2022 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Chief Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

| | |
|--------------------------|----------------------|
| Supervisor Jessie Medlin | District 1 |
| Supervisor Mark Gardner | District 2 |
| Supervisor Ray Denison | District 3 |
| Supervisor Lee Caldwell | District 4 - ABSENT |
| Supervisor Michael Lee | District 5 |
| Chief Justin Smith | Sheriff's Department |
| Misty Heffner | Chancery Clerk |
| Vanessa Lynchard | County Administrator |
| Tony Nowak | Board Attorney |

B. INVOCATION

Supervisor Ray Denison offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. Supervisor Mark Gardner requested to add the following:

- a. Consideration for Executive – Potential Litigation – Sheriff's Department (Exec., J.5.a.)

2. Supervisor Michael Lee requested to add the following:

- a. Consideration for Executive – Potential Litigation – County Restroom Ordinance (Exec., J.5.b.)

3. Chief Justin Smith requested to add the following:

- a. Consideration for Executive – School Security (Exec., J.6.)

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present to speak on an item that is not on the agenda. No one came forward.

F. CONSENT AGENDA

1. Board Proceedings – June – MS Code 19-3-67 & 19-3-35

2. Office of Finance & Accounting

a. Budget Amendments – MS Code 19-11-19 – Animal Services, Earth Day Donation, Sheriff’s Department, Juvenile Drug Court, Bridge & Culvert, Bridge & Culvert/Getwell Road Widening, Chancery Court, Board of Supervisors/Admin Services, Finance, Chancery Court/Ending Cash, Sheriff Department, Fleet Management/Ending Cash, Sheriff Canteen Fund, Road Maintenance, Bridge & Culvert/Ending Cash

| | | Fund/Department # | | | | |
|---------------------|--|-------------------|----------------|-------------------------|-----------------|----------------|
| (1) | Animal Services | 001 / 445 | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET |
| | REVENUE | | | | | |
| 001-000-370 | Animal Shelter Donations | \$ 6,168.00 | \$ 5,843 | \$ 200 | | \$ 6,043 |
| | EXPENSE | | | | | |
| 001-445-697 | Animal Testing & Vaccinations | \$ 6,300.97 | \$ 16,244 | \$ 20 | | \$ 16,264 |
| 001-445-698 | Canine Supplies - Food | \$ 13,055.96 | \$ 18,480 | \$ 180 | | \$ 18,660 |
| TOTALS | | | | OVERALL INCREASE | \$200 | |
| Reason for Request: | Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter. | | | | | |
| (2) | Earth Day Donation | 001 / 901 | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET |
| | REVENUE | | | | | |
| 001-000-377 | Gifts/Grants/Donations | \$ - | \$ - | \$ 500 | | \$ 500 |
| | EXPENSE | | | | | |
| 001-901-977 | Misc Gifts/Donations - Earth day | \$ - | \$ 312 | \$ 500 | | \$ 812 |
| TOTALS | | | | OVERALL INCREASE | \$500 | |
| Reason for Request: | Increase revenue and increase expense to account for Entergy Earth Day donation to cover invoices. | | | | | |
| (3) | Sheriff’s Department | 001 / 200 | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET |
| | REVENUE | | | | | |
| 001-000-215005 | Extradition Reimbursement | \$ 7,264.29 | \$ 7,264 | \$ 148 | | \$ 7,412 |
| | EXPENSE | | | | | |
| 001-202-476 | Meals & Lodging | \$ 22,250.33 | \$ 29,537 | \$ 148 | | \$ 29,685 |
| TOTALS | | | | OVERALL INCREASE | \$148 | |
| Reason for Request: | Increase revenue and increase expense to account for extradition reimbursement revenue. | | | | | |
| (4) | Juvenile Drug Court | 001 / 243 | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET |
| | REVENUE | | | | | |
| 001-000-299 | Reimb JAG/AOC Juvenile Drug Court | \$ 160,155.38 | \$ 225,592 | \$ 25,000 | | \$ 250,592 |
| | EXPENSE | | | | | |
| 001-243-610 | Professional Supplies | \$ 29,902.10 | \$ 30,000 | \$ 25,000 | | \$ 55,000 |
| TOTALS | | | | OVERALL INCREASE | \$25,000 | |
| Reason for Request: | Increase revenue and increase expense to account for increase in grant allocation for drug treatment expenditures. | | | | | |
| (5) | Bridge & Culvert | 160 / 399 | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET |
| | REVENUE | | | | | |
| 160-000-376 | Insurance Proceeds | \$ 3,261.28 | \$ - | \$ 3,261 | | \$ 3,261 |
| | EXPENSE | | | | | |
| 160-399-639 | Signs | \$ 43,134.93 | \$ 49,000 | \$ 3,261 | | \$ 52,261 |
| TOTALS | | | | OVERALL INCREASE | \$3,261 | |
| Reason for Request: | Increase revenue and increase expense to account for damage to solar school sign on Getwell. | | | | | |

| | | Fund/Department # | | 160 / 375 | | | | |
|------------------------|--|-----------------------|----------------|-------------------------------------|------------|----------------|--|--|
| (6) | Bridge & Culvert / Getwell Road Widening | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| REVENUE | | | | | | | | |
| 160-000-368 | Use Tax Collections | \$ 1,483,466.28 | \$ 800,000 | \$ 683,466 | | \$ 1,483,466 | | |
| EXPENSE | | | | | | | | |
| 160-375-912 | Roads | \$ - | \$ 1,397,701 | \$ 683,466 | | \$ 2,081,167 | | |
| TOTALS | | | | OVERALL INCREASE | \$683,466 | | | |
| Reason for Request: | Increase revenue and increase expense to account for increase in use tax collections to be allocated towards Getwell Road widening project. | | | | | | | |
| | | Fund/Department # | | 001 / 101 & 160 | | | | |
| (7) | Chancery Court | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE EXPENSES | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 001-160-575 | Jurors and Witness Fees | \$ - | \$ 1,000 | | \$ 800 | \$ 200 | | |
| 001-101-533 | Rental of Other Equipment | \$ 3,303.06 | \$ 3,500 | \$ 800 | | \$ 4,300 | | |
| TOTALS | | | | \$ 800 | \$ 800 | \$ 4,500 | | |
| Reason for Request: | New copier contract added one copier to the plan and increased the annual cost. Contract was signed after budget was adopted. Increase can be funded from the current chancery court budget. | | | | | | | |
| | | Fund/Department # | | 001 / 100 & 120 | | | | |
| (8) | Board of Supervisors / Admin Services | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE EXPENSES | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 001-100-476 | Meals & Lodging | \$ 7,016.40 | \$ 13,720 | | \$ 1,500 | \$ 12,220 | | |
| 001-100-571 | Dues & Subscriptions | \$ 5,458.00 | \$ 6,300 | | \$ 500 | \$ 5,800 | | |
| 001-100-475 | Mileage & Other Travel Costs | \$ 2,727.28 | \$ 7,080 | | \$ 766 | \$ 6,314 | | |
| 001-120-475 | Mileage & Other Travel Costs | \$ - | \$ 300 | | \$ 300 | \$ - | | |
| 001-120-476 | Meals & Lodging | \$ 277.40 | \$ 1,000 | | \$ 500 | \$ 500 | | |
| 001-120-521 | Legal Advertising | \$ - | \$ - | \$ 3,566 | | \$ 3,566 | | |
| 001-120-571 | Dues & Subscriptions | \$ 3,287.00 | \$ 4,700 | \$ 150 | | \$ 4,850 | | |
| 001-120-602 | Duplication & Reproduction | \$ - | \$ 150 | | \$ 150 | \$ - | | |
| TOTALS | | | | \$ 3,716 | \$ 3,716 | \$ 33,250 | | |
| Reason for Request: | Reallocate funds to account for payment of redirecting notice in DeSoto Times as well as West Law Code Books recently received. | | | | | | | |
| | | Fund/Department # | | 001 / 121 | | | | |
| (9) | Finance | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE EXPENSES | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 001-121-476 | Meals & Lodging | \$ - | \$ 1,000 | | \$ 500 | \$ 500 | | |
| 001-121-603 | Office Supplies & Materials | \$ 2,264.99 | \$ 3,000 | \$ 500 | | \$ 3,500 | | |
| TOTALS | | | | \$ 500 | \$ 500 | \$ 4,000 | | |
| Reason for Request: | To account for new ink cartridge for postage machine and other materials necessary for budget preparation. | | | | | | | |
| | | Fund/Department # | | 001 / 160 & 999 | | | | |
| (10) | Chancery Court / Ending Cash | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE EXPENSES | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 001-160-407 | Attorneys Ordered and Appointed | \$ 31,128.92 | \$ 37,335 | \$ 10,500 | | \$ 47,835 | | |
| 001-160-465 | State Retirement | \$ 13,700.55 | \$ 17,051 | \$ 1,838 | | \$ 18,889 | | |
| 001-160-466 | FICA | \$ 5,972.78 | \$ 7,497 | \$ 804 | | \$ 8,301 | | |
| 001-999-999 | Ending Cash | \$ - | \$ 40,734,505 | | \$ 13,142 | \$ 40,721,363 | | |
| TOTALS | | | | \$ 13,142 | \$ 13,142 | \$ 40,796,388 | | |
| Reason for Request: | To account for special master Adam Emerson. | | | | | | | |
| | | Fund/Department # | | 001 / 200, 201, 202, 220, 222 & 225 | | | | |
| (11) | Sheriff Department | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE EXPENSES | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| Sheriff Administration | | | | | | | | |
| 001-200-404 | Office Clerical | \$ 568,202.18 | \$ 654,908 | \$ 23,250 | | \$ 678,158 | | |
| 001-200-465 | State Retirement | \$ 127,439.66 | \$ 153,460 | \$ 550 | | \$ 154,010 | | |
| 001-200-468 | Health Insurance | \$ 88,167.67 | \$ 116,389 | | \$ 8,000 | \$ 108,389 | | |
| 001-200-476 | Meals & Lodging | \$ 22,250.33 | \$ 29,537 | \$ 8,500 | | \$ 38,037 | | |
| 001-200-503 | Cellular Telephone | \$ 66,024.32 | \$ 98,670 | | \$ 8,500 | \$ 90,170 | | |
| 001-200-571 | Dues & Subscriptions | \$ 17,985.10 | \$ 18,550 | \$ 335 | | \$ 18,885 | | |
| 001-200-603 | Office Supplies | \$ 19,148.85 | \$ 23,500 | \$ 1,500 | | \$ 25,000 | | |
| 001-200-919 | Furniture/Office Equip Under \$5000 | \$ 8,526.10 | \$ 15,000 | | \$ 3,000 | \$ 12,000 | | |
| 001-200-924 | Computer Equipment | \$ 25,799.98 | \$ 38,093 | \$ 2,500 | | \$ 40,593 | | |
| Aviation | | | | | | | | |
| 001-201-439 | Other Service Employees | \$ 26,480.84 | \$ 29,319 | \$ 1,990 | | \$ 31,309 | | |
| 001-201-466 | Social Security | \$ 2,025.88 | \$ 2,243 | \$ 155 | | \$ 2,398 | | |
| 001-201-546 | Other Repairs & Maintenance | \$ 500.00 | \$ 34,000 | | \$ 7,000 | \$ 27,000 | | |
| 001-201-681 | Repair & Replacement Parts | \$ 18,617.41 | \$ 29,775 | \$ 7,000 | | \$ 36,775 | | |
| Patrol/Law Enforcement | | | | | | | | |
| 001-202-403 | Investigators / Detectives | \$ 717,865.61 | \$ 999,238 | | \$ 145,000 | \$ 854,238 | | |
| 001-202-412 | Bailiff | \$ 1,119,985.75 | \$ 1,223,682 | \$ 98,500 | | \$ 1,322,182 | | |
| 001-202-431 | Dispatch | \$ 1,004,204.90 | \$ 1,245,322 | | \$ 50,000 | \$ 1,195,322 | | |
| 001-202-433 | Patrol Deputies | \$ 3,824,107.63 | \$ 4,496,989 | \$ 10,000 | | \$ 4,506,989 | | |
| 001-202-441 | Overtime | \$ 585,563.22 | \$ 675,392 | \$ 60,500 | | \$ 735,892 | | |
| 001-202-443 | School Resource Officers | \$ 795,983.27 | \$ 944,480 | \$ 55,000 | | \$ 999,480 | | |
| 001-202-444 | Fugitive | \$ 593,268.41 | \$ 694,362 | \$ 20,000 | | \$ 714,362 | | |
| 001-202-465 | State Retirement | \$ 1,643,733.65 | \$ 1,959,272 | \$ 1,500 | | \$ 1,960,772 | | |
| 001-202-466 | FICA | \$ 688,788.69 | \$ 861,404 | | \$ 20,000 | \$ 841,404 | | |
| 001-202-468 | Health Insurance | \$ 1,199,296.30 | \$ 1,513,057 | | \$ 50,000 | \$ 1,463,057 | | |
| 001-202-542 | Vehicle Repairs | \$ 58,300.86 | \$ 95,000 | \$ 10,000 | | \$ 105,000 | | |
| 001-202-544 | Service & Maintenance Contract | \$ 170,640.22 | \$ 257,899 | | \$ 15,000 | \$ 242,899 | | |

| | | Fund/Department # | | 001 / 200, 201, 202, 220, 222 & 225 | | | | |
|----------------------------------|--|-----------------------|----------------|-------------------------------------|------------|----------------|--|--|
| (11) | Sheriff Department | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE EXPENSES | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 001-202-548 | Radio Repair & Maintenance | \$ - | \$ 5,000 | | \$ 5,000 | \$ - | | |
| 001-202-554 | Consultant Fees | \$ 28,645.65 | \$ 35,000 | \$ 1,000 | | \$ 36,000 | | |
| 001-202-571 | Dues & Subscriptions | \$ 24,200.38 | \$ 24,300 | \$ 2,550 | | \$ 26,850 | | |
| 001-202-587 | Training & Registration | \$ 32,821.00 | \$ 88,357 | | \$ 5,000 | \$ 83,357 | | |
| 001-202-588 | Veterinarian Fees | \$ 6,567.12 | \$ 7,000 | \$ 1,000 | | \$ 8,000 | | |
| 001-202-595 | Undercover Operations | \$ 29,631.00 | \$ 25,000 | \$ 4,631 | | \$ 29,631 | | |
| 001-202-613 | Law Enforcement Supplies | \$ 74,693.17 | \$ 258,451 | \$ 8,000 | | \$ 266,451 | | |
| 001-202-674 | Lubricating Oils & Grease | \$ 8,549.83 | \$ 23,500 | | \$ 5,000 | \$ 18,500 | | |
| 001-202-691 | Uniforms | \$ 60,620.07 | \$ 95,500 | \$ 13,500 | | \$ 109,000 | | |
| 001-202-698 | Canine Supplies | \$ 7,560.66 | \$ 9,700 | \$ 600 | | \$ 10,300 | | |
| 001-202-915 | Vehicles Above 5k | \$ 107,132.00 | \$ 351,226 | \$ 9,333 | | \$ 360,559 | | |
| 001-202-921 | Other Cap Outlay Under \$5000 | \$ 139,426.85 | \$ 220,969 | \$ 54,500 | | \$ 275,469 | | |
| 001-202-922 | Other Cap Outlay Over \$5000 | \$ 7,102.72 | \$ 10,000 | | \$ 2,897 | \$ 7,103 | | |
| 001-202-925 | Radios | \$ - | \$ 45,216 | | \$ 11,871 | \$ 33,345 | | |
| Custody of Prisoners | | | | | | | | |
| 001-220-432 | Jailers/Guards | \$ 2,737,341.97 | \$ 3,376,709 | | \$ 38,045 | \$ 3,338,664 | | |
| 001-220-439 | Other Service Employees | \$ 186,600.38 | \$ 211,838 | \$ 9,950 | | \$ 221,788 | | |
| 001-220-441 | Overtime | \$ 61,129.69 | \$ 65,172 | \$ 8,000 | | \$ 73,172 | | |
| 001-220-468 | Health Insurance | \$ 503,966.81 | \$ 707,287 | | \$ 69,872 | \$ 637,415 | | |
| 001-220-568 | Transporting Prisoners | \$ 38,200.75 | \$ 40,000 | \$ 6,400 | | \$ 46,400 | | |
| 001-220-583 | Recycle Disposal/Shredding | \$ 10,066.34 | \$ 12,350 | \$ 1,500 | | \$ 13,850 | | |
| 001-220-587 | Training & Registration | \$ 8,966.25 | \$ 9,000 | \$ 337 | | \$ 9,337 | | |
| 001-220-921 | Other Capital Outlay Under \$5000 | \$ 3,972.64 | \$ 4,019 | | \$ 46 | \$ 3,973 | | |
| Prisoners Medical Expense | | | | | | | | |
| 001-222-439 | Nurses | \$ 459,302.03 | \$ 526,209 | \$ 10,500 | | \$ 536,709 | | |
| 001-222-441 | Overtime | \$ 61,330.70 | \$ 63,136 | \$ 10,500 | | \$ 73,636 | | |
| 001-222-466 | FICA | \$ 81,478.10 | \$ 45,085 | \$ 650 | | \$ 45,735 | | |
| Rescue Unit | | | | | | | | |
| 001-225-476 | Meals & Lodging | \$ 135.84 | \$ 2,700 | | \$ 1,220 | \$ 1,480 | | |
| 001-225-571 | Dues & Subscriptions | \$ - | \$ 1,650 | | \$ 950 | \$ 700 | | |
| 001-225-587 | Training & Registration | \$ 484.77 | \$ 2,258 | | \$ 250 | \$ 2,008 | | |
| 001-225-594 | Other Contractual Services | \$ - | \$ 800 | | \$ 800 | \$ - | | |
| 001-225-681 | Repair & Replacement Parts | \$ 974.73 | \$ 3,500 | | \$ 1,090 | \$ 2,410 | | |
| 001-225-691 | Uniforms | \$ 1,000.00 | \$ 3,295 | | \$ 795 | \$ 2,500 | | |
| 001-225-921 | Other Capital Outlay Under \$5000 | \$ 7,560.00 | \$ 8,455 | \$ 5,105 | | \$ 13,560 | | |
| TOTALS | | | \$ 22,492,223 | \$ 449,336 | \$ 449,336 | \$ 22,492,223 | | |
| Reason for Request: | Reallocate funds to line items where necessary. | | | | | | | |
| | | Fund/Department # | | 001 / 346 & 999 | | | | |
| (12) | Fleet Management / Ending Cash | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 001-346-671 | Motor Vehicle Fuel | \$ 98,176.57 | \$ 100,000 | \$ 35,000 | | \$ 135,000 | | |
| 001-346-672 | Diesel Fuel | \$ 8,667.93 | \$ 12,200 | \$ 2,000 | | \$ 14,200 | | |
| 001-346-675 | Antifreeze, Fluids, Etc | \$ 1,000.00 | \$ 1,000 | \$ 500 | | \$ 1,500 | | |
| 001-346-681 | Repair & Replacement Parts | \$ 22,176.50 | \$ 26,000 | \$ 2,500 | | \$ 28,500 | | |
| 001-999-999 | Ending Cash | \$ - | \$ 40,734,505 | | \$ 40,000 | \$ 40,694,505 | | |
| TOTALS | | | \$ 40,873,705 | \$ 40,000 | \$ 40,000 | \$ 40,873,705 | | |
| Reason for Request: | Amend due to increase in prices throughout the year. | | | | | | | |
| | | Fund/Department # | | 033 / 221 | | | | |
| (13) | Sheriff Canteen Fund | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 033-221-544 | Service & Maintenance Contract | \$ 22,028.75 | \$ 30,000 | \$ 2,000 | | \$ 32,000 | | |
| 033-221-587 | Training & Registration | \$ 5,508.80 | \$ 5,508 | \$ 1 | | \$ 5,509 | | |
| 033-221-692 | Clothes & Dry Goods / Prisoners | \$ 54,755.11 | \$ 65,000 | \$ 10,000 | | \$ 75,000 | | |
| 033-221-699 | Other Consumable Supplies | \$ 311.40 | \$ 10,000 | | \$ 7,636 | \$ 2,364 | | |
| 033-221-922 | Other Capital Outlay over \$5000 | \$ - | \$ 20,000 | | \$ 5,000 | \$ 15,000 | | |
| 033-221-924 | Computer Equipment | \$ - | \$ 20,000 | \$ 635 | | \$ 20,635 | | |
| TOTALS | | | \$ 150,508 | \$ 12,636 | \$ 12,636 | \$ 150,508 | | |
| Reason for Request: | Reallocate funds where needed. | | | | | | | |
| | | Fund/Department # | | 156 / 300 & 999 | | | | |
| (14) | Road Maintenance | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 156-300-639 | Signs | \$ 10,476.31 | \$ 7,927 | \$ 2,600 | | \$ 10,527 | | |
| 156-300-655 | Other Maintenance Supplies | \$ 35,272.63 | \$ 35,000 | \$ 6,000 | | \$ 41,000 | | |
| 156-300-659 | Chemicals (Weed/Insect Killer) | \$ 48,451.20 | \$ 53,200 | \$ 10,000 | | \$ 63,200 | | |
| 156-300-671 | Diesel Fuel | \$ 156,620.22 | \$ 150,000 | \$ 7,000 | | \$ 157,000 | | |
| 156-300-681 | Repair & Replacement Parts | \$ 97,815.67 | \$ 100,000 | \$ 20,000 | | \$ 120,000 | | |
| 156-300-916 | Heavy Rd Equip over 5k | \$ 11,098.00 | \$ 10,000 | \$ 2,000 | | \$ 12,000 | | |
| 156-300-917 | Other Mobile Equip under 5k | \$ 7,045.07 | \$ 20,000 | | \$ 2,000 | \$ 18,000 | | |
| 156-999-999 | Ending Cash | \$ - | \$ 10,959,227 | | \$ 45,600 | \$ 10,913,627 | | |
| TOTALS | | | \$ 11,335,354 | \$ 47,600 | \$ 47,600 | \$ 11,335,354 | | |
| Reason for Request: | Amend due to increase in prices throughout the year. | | | | | | | |
| | | Fund/Department # | | 160 / 399 & 999 | | | | |
| (15) | Bridge & Culvert / Ending Cash | | | | | | | |
| ACCT # | LINE ITEM | YEAR TO DATE | ADOPTED BUDGET | INCREASE | DECREASE | REVISED BUDGET | | |
| 160-399-541 | Road Mach & Equip Repairs | \$ 122,475.99 | \$ 110,000 | \$ 50,000 | | \$ 160,000 | | |
| 160-399-671 | Regular Fuel | \$ 36,919.70 | \$ 25,000 | \$ 50,000 | | \$ 75,000 | | |
| 160-399-672 | Diesel Fuel | \$ 136,170.30 | \$ 100,000 | \$ 50,000 | | \$ 150,000 | | |
| 160-399-681 | Repair & Replacement Parts | \$ 158,975.09 | \$ 130,000 | \$ 50,000 | | \$ 180,000 | | |
| 160-999-999 | Ending Cash | \$ - | \$ 21,256,270 | | \$ 200,000 | \$ 21,056,270 | | |
| TOTALS | | | \$ 21,621,270 | \$ 200,000 | \$ 200,000 | \$ 21,621,270 | | |
| Reason for Request: | Amend due to increase in prices throughout the year. | | | | | | | |

b. Quarterly Allocations – MS Code 27-1-9/19-25-13

Tax Assessor: \$ 385,268.00
Tax Collector: \$ 369,975.25
Sheriff: \$ 8,220,327.50

c. Monthly Expenditures & Liabilities – MS Code 19-11-23 (June)

d. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff (June)
MS Code 27-1-9D/19-25-13

e. Senate Bill 2971 (Getwell Road) Quarterly Report

f. Final Inventory Dispositions – Road Department, Sheriff’s Department

| DEPT NAME | | ROAD | | | | | | | | | | DEPT #: | 300 |
|-----------|-------|-----------------------------|--------------------|---------------------------|-----|---------|-------------------------|---------------------------|----------------|-------------------------|------------------------|---------|-----|
| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R | C O S T | LOCATION AT PRELIMINARY | PRELIMINARY APPROVAL DATE | DISPOSED OF BY | FINAL DISPOSAL LOCATION | DATE OF FINAL APPROVAL | | |
| 34554 | | CHEVY MALIBU CAR | 1G1ZT58N27F275400 | DAS-DECLARE AS SURPLUS | 07 | 15K | Central Maint | 05/03/21 | K PEARSON | Crenshaw Auction | | | |
| 33784 | | 2004 GMC C1500 PICKUP | 2GTEC19T841264769 | DAS-DECLARE AS SURPLUS | 04 | 20K | Central Maint | 05/03/21 | K PEARSON | Crenshaw Auction | | | |
| 39090 | | 2008 CHEVY SILVERADO PICKUP | 3GCE13068G118074 | DAS-DECLARE AS SURPLUS | 07 | 23K | Central Maint | 05/03/21 | K PEARSON | Crenshaw Auction | | | |
| 39092 | | 2008 CHEVY SILVERADO PICKUP | 3CEC13078G118987 | DAS-DECLARE AS SURPLUS | 07 | 23K | Central Maint | 05/03/21 | K PEARSON | Crenshaw Auction | | | |
| 36792 | X | 2006 FORD F350 PICKUP | 1FTWW31P66EA04751 | DAS-DECLARE AS SURPLUS | 05 | 23K | Central Maint | 05/03/21 | K PEARSON | Crenshaw Auction | | | |
| 41399 | | 2013 FORD F250 4WD | 1F7W2864DEA13501 | DAS-DECLARE AS SURPLUS | 13 | 26K | Central Maint | 03/15/21 | K PEARSON | Crenshaw Auction | | | |
| 12045 | | 16' Utility Trailer | 4D9MS165650075022 | DAS-DECLARE AS SURPLUS | 75 | 2K | Central Maint | 05/03/21 | K PEARSON | Crenshaw Auction | | | |
| 32356 | | 6-1/2X16 TRIPLE R TRAILER | 1T9FE162X3B5013231 | DAS-DECLARE AS SURPLUS | 03 | 2K | Central Maint | 09/20/21 | K PEARSON | Crenshaw Auction | | | |
| 35900 | | JOHN DEERE TRACTOR 6420 | L06420H505575 | DAS-REPLACED W/NEW | 07 | 51K | Central Maint | 09/20/21 | K PEARSON | Crenshaw Auction | | | |
| 35916 | | 08 International 4300 Truck | 1HTMMAAL58H631296 | DAS-DECLARE AS SURPLUS | 07 | 43K | Central Maint | 10/04/21 | K PEARSON | Crenshaw Auction | | | |
| 35924 | | WILRO C PLATFORM BODY | N/A | DAS-Attached to Truck | 07 | 32K | Central Maint | 10/04/21 | K PEARSON | Crenshaw Auction | | | |

| | | | | | |
|-------------------|--|-------------------------|------------------------------------|--|---|
| Signature: _____ | | Date Preliminary Signed | Inventory Clerk Information | | ALL ITEMS SOLD AT CRENSHAW AUCTION 10-23-21 |
| Print Name: _____ | | | Preliminary Present to BOS | | |
| Signature: _____ | | | SEE DATES ABOVE | | |
| Print Name: _____ | | | Final Present to BOS | | |
| Signature: _____ | | Date Final Signed | 7/28/2022 | | |
| Print Name: _____ | | | Date Inventory Disposed in AS400 | | |
| Signature: _____ | | Date Signed | Date BOS Final Minutes Attached | | |
| Print Name: _____ | | | | | |
| Inventory Clerk | | | | | |

| DEPT | SHERIFF'S DEPARTMENT | | | | | | | | | | DEPT | 200 |
|---------|----------------------|-----------------------------|-------------------|------------------------------------|------|---------|-------------------------|---------------------------|----------------|-------------------------|------------------------|-----|
| NAME: | | | | | | | | | | | LOC | |
| | | NRC = NON REPAIRABLE (COST) | | K = THOUSANDS | | | | | | | | |
| | | NR = NON REPAIRABLE | | H = HUNDREDS | | | | | | | | |
| | | DAS = DECLARE AS SURPLUS | | D = DOLLARS | | | | | | | | |
| ASSET # | GRANT | DESCRIPTION | SERIAL # | ISSUE/REASON FOR DISPOSAL | Y R | C O S T | LOCATION AT PRELIMINARY | PRELIMINARY APPROVAL DATE | DISPOSED OF BY | FINAL DISPOSAL LOCATION | DATE OF FINAL APPROVAL | |
| 34657 | | TASER GUN | X00225220 | No longer functioning/c ompatiable | 2007 | 8H | SO | 06/06/22 | Cowan | | | |
| 46775 | | PHOENIX BODY ARMOR | 1703306948 | Expired | 2017 | 5H | SO | 06/06/22 | Cowan | | | |
| 50077 | | Iphone XR | 356427100226476 | No longer functioning/c ompatiable | 2019 | 2H | SO | 06/06/22 | Herring | | | |
| 45007 | | TASER X26P /DAVIS | X12002P27 | No longer functioning/c ompatiable | 2015 | 9H | SO | 06/06/22 | Cowan | | | |
| 48619 | | Fujitsu FI7160 Scanner | C10A101414 | No longer functioning/c ompatiable | 2018 | 9H | SO | 06/06/22 | Herring | | | |
| 48825 | | 2019 HD Motorcycle | 1HD1FHPI7KB640339 | Trade in | 2018 | 17K | MOTORS | 06/06/22 | Wilson | | | |
| 44701 | | TASER CLASS III | X120037HW | No longer functioning/c ompatiable | 2015 | 1K | SO | 06/06/22 | Cowan | | | |

| | | | | | | | | | | | |
|--|--|----------------|--|----------------------------------|--|--|--|-------------|--|--|--|
| AUTHORIZATION TO DISPOSE | | | | INVENTORY CLERK INFORMATION | | | | NOTES | | | |
| SIGNED BY: _____ | | DATE: 05/31/22 | | PRELIMINARY PRESENT TO BOS | | | | Page 1 of 1 | | | |
| PRINT NAME: Capt. Jeremy Dodson/ Lt. Blake Gifford | | | | June 6, 2022 | | | | | | | |
| DISPOSED BY: _____ | | DATE: _____ | | FINAL PRESENT TO BOS | | | | | | | |
| PRINT NAME: Karley Madison Bryant | | | | July 28, 2022 | | | | | | | |
| INV CLERK: _____ | | DATE: _____ | | DATE INVENTORY DISPOSED IN AS400 | | | | | | | |
| | | | | DATE BOS FINAL MINS ATTACHED | | | | | | | |

g. Request for Interfund Loan – BUILD Grant – Holly Springs Road

h. FY23 Estimated Budget Proposals for Tax Collector/Tax Assessor/Sheriff
MS Code 19-25-13/27-1-9

i. Authorized Credit Card Uses for Travel – MS Code 19-3-68

3. EMS Monthly Report

June 2022

Number of ambulance runs billed: 139
 Amount billed: \$104,422.23
 Amount collected: \$66,814.49
 Un-collectable amount: \$29,783.17

| | Eudora | Lewisburg | Walls |
|-------------------|--------|-----------|-------|
| Dispatched Calls: | 61 | 87 | 74 |
| Refusals: | 5 | 4 | 8 |
| Standby Only: | 3 | 3 | 8 |
| Billed: | 39 | 52 | 48 |
| Other: | 14 | 28 | 10 |

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

4. Justice Court Monthly Report

June 2022

| | |
|-----------------------|--------------|
| Criminal Cases Filed | 183 |
| Civil Cases Filed | 569 |
| Traffic Tickets Filed | 1,021 |
| Total Cases Filed | 1,773 |
| State Assessments | \$95,716.00 |
| County General Fund | \$149,123.57 |
| DPS | \$9,059.00 |
| Total Collections | \$253,898.57 |

Submitted by Lisa Guidry
 Date 30-Jun-22

5. Constable's Annual Report – Mitzi Hodge

6. Office of Procurement – Procurement Card Statement for June

June 2022
 PROCUREMENT CARD LOG SHEET
 CARD NUMBER ending in 0011,0037

| Date Out | Time Out | Time In | GL Account | Vendor | Department | Employee | Description of Purchase | TOTAL RECEIPT | Issues, if any |
|-----------|----------|----------|---------------|-------------------|------------------------|------------------|----------------------------|---------------|---------------------------------|
| 6/5/2022 | 8:30 AM | 8:35 AM | 101530-655000 | Amazon | Environmental Srvs. | Ray Laughter | Solar Flag Pole Lights | \$ 202.81 | None |
| 6/9/2022 | 9:00 AM | 9:10 AM | 001200-587000 | NASRO | Sheriff | T. Callahan | NASRO Education Training | \$ 575.00 | None |
| 6/18/2022 | 4:45 PM | 4:46 PM | 001191-571000 | Poster My Wall | Community Resources | Christie Barclay | Poster My Wall | \$ 99.95 | None |
| 6/20/2022 | | | | Notion Labs, Inc. | | | | \$ 0.78 | DO NOT PAY. DISPUTING CHARGE |
| 6/21/2022 | 2:25 PM | 2:30 PM | 001152-574000 | GoDaddy | Information Technology | John Mitchell | Domain Renewal for 3 years | \$ 151.02 | None |
| 6/30/2022 | 11:48 AM | 12:47 PM | 001140-571000 | APA | Human Resources | Carla Crockett | Membership Dues | \$ 275.00 | None |
| | | | | | | | TOTAL | \$ 1,304.56 | |
| | | | | | | | Minus .78 cent | \$ 1,303.78 | PAY THIS AMOUNT |

7. Meal Log Affidavits (4) – MS Code 19-25-74

8. Business Investment Incentives – Final Resolutions

- a. American Aerogel Corporation 10-Yr. Personal Property (New)
 \$ 1,293,950.00 (Effective: 01/01/2022 through 12/31/2031)

- b. Milwaukee Electric Tool Corporation 11624 South Distribution Cove
 10-Yr. Real Property (New) \$ 36,028,246.00
 (Effective: 01/01/2022 through 12/31/2031)

- c. Milwaukee Electric Tool Corporation 11624 South Distribution Cove
 5-Yr. Personal Property (Expanded) \$ 22,596,255.00
 (Effective: 01/01/2022 through 12/31/2026)

9. Road Department

- a. Safety Report
- b. Road Register Update – Fieldbrook Subdivision, Phase 1

10. Contract Administration – Auto Renewal

- a. Election Commission – Victor McKinney

11. Grant Administration

- a. Request to Accept Check from Entergy Grant for Earth Day \$500.00

12. Enter Into the Public Record and make a Part of the Board Minutes

- a. MS Dept. of Revenue – Certificate Allowing County to Pay Salary of Tax Assessor – MS Code 27-35-127
- b. MS Tort Claim Certificate
- c. Horn Lake’s Re-Appointment to E911 Commission – Captain Cobb
- d. Fully Executed Broadband Agreement & Task Order

13. Chancery Clerk – Land Redemption Report - June

Mrs. Lynchard stated someone asked about the large budget amendments for the Sheriff’s Department. Chief Smith stated they moved money from all over their budget to cover equipment and vehicles for SROs. Supervisor Gardner said he asked the Sheriff to try and find money to cover the expenses for the rest of this budget year.

Supervisor Medlin asked if everything was worked out on the Broadband contract. Mr. Nowak stated all the questions on the contract were resolved per the Board’s discussion. Supervisor Medlin said he wanted a clear understanding of what they want from the County. Ms. Barclay stated they reduced their request on some of the mapping the County was doing.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve the Consent Agenda as presented.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>NO</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit F.

G. OLD BUSINESS

1. Approval of FY22 Bridge Inspection Report

Mr. Tracy Huffman stated his office completed and submitted all documents to State Aid and asked the Board to accept the FY22 Bridge Inspection Report. The Board discussed preventative maintenance to be done by the Road Department and Mr. Jarman stated they will do work orders off of the inspection report.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the FY22 Bridge Inspection Report as presented.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit G.1.

2. Non-Federal Sponsor's Self-Certification – Request to Ratify

Mrs. Lynchard stated Ms. Freeze signed the form as the CFO and it was submitted.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to ratify the Non-Federal Sponsor's Self-Certification form and make it a part of the Board minutes.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit G.2.

3. Jet Dental Discussion

Supervisor Lee asked for more clarification on the Jet Dental arrangement. Mrs. Walls stated it will be a pop-up dental clinic and the County has to have a minimum of 20 employees to sign up in order for it to happen. She stated the employees will not pay anything as the charges will all go through the County's insurance.

Supervisor Medlin stated this is a pilot program and he feels it might save the County money in the long run before someone has a serious problem.

Ms. Walls stated there is no cost to the County except what Jet Dental files as a claim.

4. Board Attorney

a. Fire Protection Interlocal Agreement with City of Olive Branch – Signature Required

Mr. Nowak stated this proposed interlocal is for the City of Olive Branch and the County to provide mutual aid in the Fairhaven and Lewisburg areas that were annexed. He stated the City will pay the County for the services in an amount that will reimburse lost fire protection tax revenue as a result of the annexation. Mr. Nowak stated he will send the order and interlocal to the AG for approval if the Board approves.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the Fire Protection Interlocal Agreement with the City of Olive Branch for mutual aid in the Fairhaven and Lewisburg fire protection areas as presented and authorize the Board President

to sign.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit G.4.a.

b. Agreement with Lake Cormorant Drainage District for Maintenance on Johnson Creek – Signature Required

Mr. Nowak stated the Lake Cormorant Drainage District met and approve the agreement. Supervisor Denison stated this will clear a ditch from Church Road to Johnson Creek and help alleviate flooding on Church and Nail Road as well as a couple of other secondary roads. He stated the Abbays own most of the property and they welcome the work as they have done a lot of ditch cleaning themselves. He stated Frank Smith owns the rest and he is also agreeable to the work. Mr. Nowak noted the Lake Cormorant Drainage District obtained the easements.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to approve the agreement with Lake Cormorant Drainage District for ditch maintenance as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit G.4.b.

c. Star Landing Road Project – Agreement for Relocation Assistance Consultant – Signature Required

Mr. Nowak stated there are a couple of relocations; and MDOT requires the services of a relocation consultant. He stated this agreement is specific to Star Landing Road and it covers two parcels at \$7,500 per parcel which is reimbursable through federal funds.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the agreement for Relocation Assistance Consultant as presented in substantial form, authorize the Board Attorney to submit to MDOT for concurrence, and authorize the Board President to sign once MDOT has issued its concurrence.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit G.4.c.

d. Notice of Impermissible Provisions Addendum – Broadband – Signature Required

Mr. Nowak stated this addendum is with Waggoner Engineering and their task order for the broadband project.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve the notice of impermissible provisions addendum as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit G.4.d.

H. NEW BUSINESS

1. 10:30 a.m. – Office of Finance & Accounting

a. Claims Docket – MS Code 19-13-31

Financial Director Andrea Freeze presented a page-by-page declaration of the Claims Docket and Finance Clerk Sissie Ferguson had invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 29 – Service maintenance contract with IBM – Mr. Mitchell said that is for the AS400.

Page 98 – Telephone \$376 – Mr. Mitchell stated that is for their office land lines and internet services.

Supervisor Mark Gardner asked about the following claims:

Page 14 – Murphy Law \$3,175 – Mrs. Lynchard stated that is a court appointed guardian ad litem

Page 19 – Cummins \$2,800 – Mr. Houston stated a generator got hit by lightning and the other got their regular maintenance

Page 21 – Backyard – Mr. Houston stated that was zoysia sod for the Courthouse

Page 23 – Keys – Mr. Houston stated that was for special keys for the jail – Chief Smith said it was to replace old or broken keys.

Page 28 – Zohno Tools – Mr. Mitchell stated that is software maintenance on what they use when someone leaves employment

Page 29 – Card Services – Solar Lights – Mr. Laughter stated that was for flagpole lights at the parks.

Page 35 – Robert Johnson – Guardian ad litem – Mr. Nowak stated he is a new lawyer with Vanderburg

Page 45 – Card Services – Community Resources – Ms. Barclay stated that is a digital pen to use with photo shop

Page 75 & 76 – Southaven Computer – Mr. Mitchell stated that is the company name for Cyber Technologies that did the cabling and work on the Sheriff’s Department side of Justice Court

Page 77 – Funderburks – Chief Smith stated that is the monthly bill for medicine.

Page 81 – Sunflower Landing – Ms. Freeze said that is a counseling service

Page 88 – MS Vital Records – Ms. Freeze stated that is a fee the County pays for birth and death certificate recording.

Page 94 – MS Extension Service – Supervisor Gardner asked if Ms. Anderson was out of that total. Mrs. Lynchard stated she will be; but she is not sure if they pay in arrears.

Page 98 – Sheila McKinney \$768 – Ms. Ferguson stated that is a court administrator’s monthly mileage and part of their allowance

Page 103 – Guardian RFID - \$20,000 – Chief Smith stated that is for the armbands that track inmates. Mrs. Irving stated the contract was renewed at a recent Board meeting.

Page 123 – New Trailer – Mr. Jarman stated that is to pull a small roller and bobcat behind the asphalt crew

Page 141 – Justin Zahner – ICAC expense – Mrs. Lynchard stated he did the architecture and they used his plans to send out to the people that quoted the job.

Supervisor Ray Denison asked about the following claims:

Page 127 – Fuel out of Bridge and Culvert? Mr. Jarman stated they pay it out of both accounts.
Page 69 – Porta Cool Fan – Chief Smith stated they replaced the old one at Central Maintenance.
Page 46 – SRO Training – Chief Smith stated they sent 4 people to Aurora, CO for a conference (Callahan, Dickerson, Smith, & Prater). He stated it will be reimbursed by OD2A grant as some of the segments were drug related.

Page 31 & 32 – CDW Gov Inc. – Mr. Mitchell stated the \$24,000 is for 2 firewalls for network protection. He stated they had to purchase 2 new ones as the old ones were at end of life.

Page 25 – Refrigerant – Mr. Houston stated he bought 6, 25# jugs at \$500 each. He stated they keep some in stock at Facilities. Supervisor Lee asked if any units were leaking. Mr. Houston stated they found a couple and fixed them.

Supervisor Lee Caldwell was absent.

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the items on the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Finance Department.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.1.a.

b. PCORI Fees – Signature Required

Ms. Freeze requested permission to submit the PCORI forms and for the Board President to sign. Supervisor Medlin stated they have to pay the government for insurance the County provides.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize Finance to submit the PCORI forms and authorize the Board President to sign.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>ABSENT</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.1.b.

2. Grant Administration

a. Waste Tire Grant Closeout – Signature Required

Environmental Services & Parks Director Ray Laughter stated the County is at the end of this two-year grant. He stated it is 100% reimbursable through MDEQ and it is time to close this one and open a new one. He stated they will bring back the new grant at a later meeting.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to close out the waste tire grant as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
|--|------------|

| | |
|--|---------------|
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.2.a.

b. Agri Center Trail System Grant Application – Phase 3

Mr. Laughter stated this is Phase 3 of the Agri Center Trail System and it is a one-mile section. Mr. Bennie Hopkins stated it will be funded from the MS Transportation Alternatives Grant if approved. Mr. Laughter stated the projected cost is \$2.4 million and the local share is \$484,000.

Supervisor Medlin asked what the surface would be. Mr. Laughter stated it will be paved. He stated, if approved, they will have one year to activate and one year to construct. He stated one part of the trail has been activated; and another part will have to be activated in about six months. Supervisor Medlin asked if the work would be contracted out or done by the Road Department. Mr. Laughter stated the plan is to contract it; but that might have to change depending on the cost.

Supervisor Denison asked where the local share came from. Mr. Laughter stated it would typically come from Parks; but he does not have that in the budget right now. He stated this project would probably be in the 2024 budget. Mrs. Lynchard stated applying does not obligate the County to accept.

Supervisor Denison asked what part of the Agri Center would overlap into the Parks Department. Mrs. Lynchard stated that right now, the thought is the whole operation will be under parks with a manager of the facility. Mr. Laughter stated they will maintain the trails, ball fields, etc.

Supervisor Gardner asked if the Board needed to obligate the funds this year or wait and budget them later. Ms. Freeze recommended obligating the funds. Supervisor Gardner asked is they could obligate with next year being an election year. Mr. Nowak stated he will have to look into it at the time the grant is awarded.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve submitting the grant application for Phase 3 of the Agri Center Trail System.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.2.b.

3. Board Attorney

a. Getwell Road Project – Agreement for Title Search Products

Mr. Nowak stated there is a need for an additional title abstractor with the road projects coming up and the amount of right of way to be acquired. He stated Joe Crawford at First American Abstract Company out of Starkville was the only 1 of 4 that he contacted that was interested. He stated their fee is about \$300 more per abstract that the County is currently paying; however, there are some deadlines that have to be met and the current abstractor is very busy. He noted the costs are reimbursable by the federal government.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize engaging the services of First American Abstract Company as requested.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

Supervisor Medlin said he felt like the County needed to hire somebody to talk to people eye to eye about right of way. Supervisor Gardner agreed and said it needed to be somebody with good people skills. Supervisor Lee agreed and said it helped to meet with the Craigens on Commerce.

Mr. Nowak stated the Board will be required to hire a Right of Way Acquisition Agent on the Getwell Road Project, and other future MDOT projects, and they typically charge \$5,000 per parcel.

4. Facilities Department

a. Energy Project – Appoint Committee to Inspect

Mr. Jason Klemish said the project is almost complete. He said there are a couple of items on the Juvenile Detention roof to fix. Mr. Houston pointed out they will not be able to regulate and adjust the heat exchanger in the chiller plant until the temperature gets to 55 degrees. Mr. Nowak stated there will have to be multiple committees as a supervisor cannot inspect in his/her own district. Mr. Klemish said he can plan on being in the County a couple of days next week; but he will not be available Tuesday or Wednesday.

Supervisor Lee said he and Supervisor Medlin can inspect some today.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to appoint Supervisor Lee and Supervisor Medlin to inspect the buildings from the energy project that are in district 2, 3, & 4.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.4.a.

b. Authorize Signing of Certificate of Final Completion after Inspection

Mr. Klemish stated the correct certificate will have a September 1st date on it. Supervisor Gardner asked if Mr. Houston was pleased with the outcome and if the County has saved any money. Mr. Houston stated he is very pleased and they are showing some kilowatt hour savings. Mr. Klemish stated they will have an expert with measurement verification put together some reports for the Board.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the Certificate of Final Completion after all the buildings have been inspected.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.4.b.

5. Contract Administration

a. Facilities – ABM Building Solutions – Energy Project – One Month Extension of Contract

Mrs. Lynchard stated the contract ends July 31st and the buildings won't be inspected until August.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to extend the ABM Building Solutions contract by one month and authorize the Board President to sign any necessary documents.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.5.a.

b. IT – Next Step Innovation

Mr. Mitchell stated this is a renewal of the hourly rate they charge for support. He stated it is only used as needed. Mr. Mitchell noted the rate went from \$125 to \$150.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the contract with Next Step Innovation as presented.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.5.b.

c. Tax Assessor – Linda White – Termination of Contract

Mrs. Lynchard stated a PERS audit revealed Mrs. White cannot be a contract employee as she meets the definition of an employee.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to terminate the contract with Mrs. White, authorize the President to sign the termination agreement, and authorize a budget amendment for her PERS and FICA.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.5.c.

6. Road Department

a. Town of Walls Road Maintenance & Authority for Board Attorney to Draft MOU with Town of Walls

Road Manager Robert Jarman stated there are some issues with the roads in Walls and they would like to re-work the MOU. Supervisor Denison said they want more definition that the County has to be notified when Walls accepts a road and language about the County inspecting the roads.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion authorizing the Board Attorney to work with Supervisor Denison and Mr. Jarman to draft a new MOU with the Town of Walls for Road Maintenance.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.6.a.

b. Holly Springs Road – MDEQ Re-coverage Form 2022-1 – Signature Required

Mr. Jarman stated this is an extension to get re-coverage on the stormwater permit.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the MDEQ Re-coverage Form 2022-1.

The motion passed by a vote as follows:

| | |
|--|------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>YES</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.6.b.

7. Advertising County Resources – USTA Sponsorship

Supervisor Gardner stated the County had a sponsorship in 2019 when the City of Southaven sponsored this tournament that brought in professional tennis players from around the world. He request the Board participate with a \$750 sponsorship which grants signage and television coverage promoting DeSoto County.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to allocate \$750 from Advertising County Resources for the USTA Tennis Tournament finding the request meets the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County and authorize the clerk to write the check.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.7.

8. Sheriff's Department

a. Discuss Acceptance of Digital Device Detection K9

Chief Smith stated this dog will augment the ICAC division as it sniffs out digital devices. He said it is incredible how these dogs can find SD cards, cell phones, thumb drives, etc. He stated the SD cards are very hard to find and these dogs can sniff them out. He stated they can also be used to be sure sex offenders in the County do not have anything in their possession that they are not supposed to have; they can be used in the jail to find cell phones, SD cards, etc.; and they can be used for evidence search. Chief Smith stated these are all labs and golden retrievers that did not make it in the seeing-eye dog program.

Chief Smith stated the Underground Railroad non-profit provides the dog, pays for training, a car, per diem, dog food and vet bills for the life of the dog. He stated they require reports, statistics, handler/dog training for one week every year, and to keep the dog for a minimum of five years.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve accepting the Digital Device Detection K9 and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.8.a.

9. Office of Procurement

a. Purchase of 2 Durango Pursuit Vehicles and Authorize Clerk to Write Check for Purchase, Tags, Title, Licenses, and any Applicable Taxes

Mrs. Irving stated the Sheriff's Department was contacted by a dealer that Tipton County placed an order for Durangos and they will not be purchasing them. She stated she issued a purchase order and got two quotes. Supervisor Gardner asked if all purchasing guidelines were met. Mrs. Irving affirmed.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the purchase of 2 Durango Pursuit Vehicles and Authorize Clerk to Write Check for Purchase, Tags, Title, Licenses, and any Applicable Taxes

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.9.a.

Chief Smith said there is a possibility they may have more vehicles coming available and he is looking into that.

Supervisor Gardner stated he talked to a GMC Fleet Sales rep at NACo and found they have

police vehicles available. He stated he sent Chief Smith the information.

10. Report from NACo Conference

Supervisor Gardner stated there were so many good conferences he and Supervisor Denison split up to cover more of them.

Supervisor Gardner reported:

- Executive Director of NACo knew all about DeSoto County as Chris Wilson from Southaven used to work for his office in Washington, D.C.
- In Louisiana, Google has helped them provide broadband service
- November, Operation Greenlight for Veterans – Green lights on courthouse and porches. Supervisor Gardner said he would like to have all the county employees that are veterans come in and be recognized and proclaim Green Light for Veterans Week in DeSoto County
- Lots of interest in carbon credits, electric vehicles
- Next year's farm bill expected to be \$400 billion and what it means for USDA Rural Development
- Lot of talk about Waters of the US, Corps of Engineers, and Wetlands
- Presentation on Solid Waste by Rubicon, software tracking for waste
- Medicaid inmate inclusion – Big initiative for next year
- Dr. Rahul Gunta, National Drug Control Administrator
 - Only 1 out of 10 addicts receive treatment
 - Timely actionable data to guide overdose response strategies
 - Federal help on the way for Narcan
 - Opioid solutions Department on NACo website beginning this fall
- ARPA – lot of counties giving grants to non-profits
- ARPA – coordinate money planning with budget process
- Lot of cities have set up tent cities for homeless
- Crisis management
 - Have a 3-5 day supply of food and water at your house
 - Supervisors should participate in exercises and drills
 - EMA Director in charge, but supervisors have a roll
 - Have MOUs in place ahead of time with industry for heavy equipment, debris removal, water contractors
 - Review emergency plan with EMA director yearly
 - 1st 72 hours are critical, support your people
- Broadband – met comptroller from Madison and got some information
- Lowden County, VA donation a fire truck to Holmes County, MS
- 10 year anniversary of shooting in movie theatre in Aurora – lot of talk about those situations and stressed cannot have too much interagency communication. Each one has to know their roll and what each other is doing.
- Learned a lot sitting at the dinner table with other supervisors and talking with them on breaks

Supervisor Denison reported:

- Spent a lot of time with environment, land use policy
- Big topic was decarbonization – lot of contradictions with that
- Natural gas preferred over coal fired energy
- Most of the US west of the MS River is in dire need of water
- Software management for solid waste lets them know if they miss a can
- In California, takes 18-24 months to get a well dug and costs \$24,000
- There are 3,800 2 & 3 Tier broadband providers in the US
- Lot of talk on mental illness and drug addiction – everyone is dealing with it

Mr. Jarman reported:

- Made some good contacts
- Good information on Ag Center – Military to Communities, ways to protect land around military installations and create buffer zones – Might get help with RV connections to help military have somewhere to stay during drills

- Government is paying people to leave land in wetlands and use for parks instead of developing
- Also paying farmers to not sell to developers – Rural Action
- More DCIP opportunities to look into
- Lot of talk about having an EOC in case of a big event

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to include this information in the Board minutes.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.10.

11. Human Resources

a. Judge’s Order – Appoint Special Master – Adam Emerson

Human Resources Director Charlotte Walls stated this was discussed at the May 2nd meeting and this is the Judge’s Order.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to appoint Adam Emerson as Special Master as presented.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.11.a.

b. Job Descriptions for Approval

1) Deputy Finance Director

Mrs. Walls stated this job has posted and they are currently taking applications.

2) Grant Writer/Administrator

3) Finance Office Manager/Inventory Control Clerk

Mrs. Walls stated this position was filled within the Accounting Department.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve all three job descriptions as presented.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

See Exhibit H.11.b.1). – 3).

c. Meritain – Amendment to administrative Services Agreement – No Surprises Act – Request Approval & Signature Required

Supervisor Medlin said he would like more information on this. Mrs. Walls stated she will get more information.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to table this item for more information

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

I. PLANNING

There was no planning at this meeting.

See Exhibit I.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to adjourn the Board meeting until Monday, August 02, 2022 at 9:00 a.m.

The motion passed by a vote as follows:

| | |
|--|---------------|
| Supervisor Jessie Medlin, First District | <u>YES</u> |
| Supervisor Mark Gardner, Second District | <u>YES</u> |
| Supervisor Ray Denison, Third District | <u>YES</u> |
| Supervisor Lee Caldwell, Fourth District | <u>ABSENT</u> |
| Supervisor Michael Lee, Fifth District | <u>YES</u> |

THIS the 1st day of August, 2022, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors